



OUR REF: *KWNG-CDF/PROPOSAL/2024 Vol 1. 1*

11TH JANUARY, 2024

THE CHIEF EXECUTIVE OFFICER,
 NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND BOARD,
 P.O BOX 46682-00100
 NAIROBI.

Dear Sir,

RE: REALIGNED PROJECT PROPOSAL FOR 2023/2024

Sir, the above matter refers,

In a NGCDFC a meeting held on 9TH January 2024 vide minute no MIN 7/09 /01/2024 herewith attached, the committee unanimously agreed to request for approval of project proposal for 2023/2024 financial year.

In case of any clarification, do not hesitate to call the undersigned.

FUND ACCOUNT MANAGER
KIPKELION WEST NGCDF
Caroline Cheres
 BOX 150, KIPKELION
 Sign:.....

Fund Account Manager- Kipkelion West Constituency

BPS .
John Mwangi

NG-CDF MEETING HELD ON 09/01/2024 AT KIPKELION WEST NG-CDF OFFICE
BOARDROOM AS FROM 9:30 A.M.

MEMBERS PRESENT

- | | |
|----------------------|-----------|
| 1. Caroline Cheres | FAM |
| 2. Eric Murei | Chairman |
| 3. Joel Maigha | Secretary |
| 4. Patrick Kimeto | Member |
| 5. Caroline Soi | Member |
| 6. Lucy Jepchirchir | Member |
| 7. Alice Chepngetich | Member |
| 8. Miriam Birir | Member |
| 9. Henry Kipyegon | Member |
| 10. Daniel Ndege | DCC |

IN ATTENDANCE

Guyo Dida - Sub County Director of Education

AGENDA

1. Opening prayers & remarks;
2. Reading and confirmation of previous minutes and discuss matters arising;
3. Matter arising
4. Infrastructure development for junior secondary school
5. Co-funding of projects with Brighter Communities Worldwide
6. Ongoing projects
7. Realignment of project proposal for 2023/24
8. Monthly, quarterly and semi-annually reports
9. Bursary
10. Approval of payments;
11. A.O.B

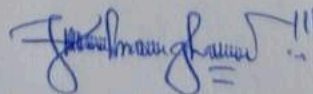
MIN 01/09/01/2024:

OPENING PRAYERS & REMARKS

The meeting was opened with a word of prayer from Miriam Birir and the Chair welcomed all the members present.

MIN 02/09/01/2024:

READING AND CONFIRMATION OF PREVIOUS MINUTES



BFC.

The chair welcomed the secretary who read through minutes of previous meeting and it was proposed as true record of what was deliberated on by Patrick Kimeto and seconded by Henry Cheruiyot

MIN 03/09/01/2024: MATTERS ARISING

There was no matter arising thus members proceeded to agenda of the day.

MIN 04/09/01/2024: INFRASTRUCTURE DEVELOPMENT FOR JUNIOR SECONDARY SCHOOL

The chairman tabled letter from NGCDF Board; NGCDFB-CEO/MOE/VOL 1(046) dated 16th October 2023 and copy of letter from Principal Secretary State Department for basic education ref.no. MOE. HQS/3/7/27 (110) dated 3rd October 2023. The members after lengthy deliberation agreed to fund the following JSS School under NGCDF:

S/NO	NAME	ACTIVITY	AMOUNT
1.	Bartera Primary School	Construction to completion of one 45 students' capacity classroom	1,000,000
2.	Kutung Primary School	Construction to completion of one 45 students' capacity classroom	1,000,000
3.	Lelu Central Primary School	Construction to completion of one 45 students' capacity classroom	1,000,000
4.	Lelu Primary School	Construction to completion of one 45 students' capacity classroom	1,000,000
5.	Singoiwek Primary School	Construction to completion of one 45 students' capacity classroom	1,100,000
6.	Seguton Primary School	Construction to completion of one 45 students' capacity classroom	1,000,000
7.	Tingoro Primary School	Construction to completion of one 45 students' capacity classroom	1,000,000
8.	Ngedalel Primary School	Construction to completion of one 45 students' capacity classroom	1,000,000
9.	Kipsinende Primary School	Construction to completion of one 45 students' capacity classroom	1,000,000
10.	Sugutek Primary School	Construction to completion of one 45 students' capacity classroom	1,000,000
11.	Boror Primary School	Construction to completion of one 45 students' capacity classroom	1,000,000
12.	Chepngosos Primary School	Construction to completion of one 45 students' capacity classroom	1,121,883
			12,221,883

JSS BY MOE

The Sub County Director of Education informed members that the following JSS projects will be funded through ministry of education:

S/NO	NAME	ACTIVITY	AMOUNT
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James Mwangi ... *SPK*

13.	Koisegem Primary School	Construction to completion of one 45 students' capacity classroom	1,000,000
14.	Samolel Primary School	Construction to completion of one 45 students' capacity classroom	1,000,000
15.	Kipteris Primary School	Construction to completion of one 45 students' capacity classroom	1,000,000
16.	Timpilil Primary School	Construction to completion of one 45 students' capacity classroom	1,100,000
17.	Kapsale Primary School	Construction to completion of one 45 students' capacity classroom	1,121,883
18.	Tumaek Primary School	Construction to completion of one 45 students' capacity classroom	1,000,000
19.	Tuiyobei Primary School	Construction to completion of one 45 students' capacity classroom	1,000,000
20.	Kipchorian Primary School	Construction to completion of one 45 students' capacity classroom	1,000,000
21.	Kaplelit Primary School	Construction to completion of one 45 students' capacity classroom	1,000,000
22.	Laliat Primary School	Construction to completion of one 45 students' capacity classroom	1,000,000
23.	Nyairobi Primary School	Construction to completion of one 45 students' capacity classroom	1,000,000
24.	Kokwet Primary School	Construction to completion of one 45 students' capacity classroom	1,000,000
			12,221,883

MIN 05/09/01/2024: COFUNDING OF PROJECTS WITH BRIGHTER COMMUNITIES

WORLDWIDE

The chairman table a Memorandum of Understanding between Kipkelion NGCDF and Brighter Communities Worldwide on co-funding of projects. The members after lengthy deliberation agreed to co-fund the following projects:

S/NO	Projects	Activity	Amount
1.	Chesigot primary school	Construction of girls 10 door pit latrine with provision of PWD and a bathroom to completion, co-funding with Brighter Communities Worldwide; NG-CDF to fund upto slab level	500,000
2.	Magire primary school	Construction of girls 10 door pit latrine with provision of PWD and a bathroom to completion, co-funding with Brighter Communities Worldwide; NG-CDF to fund upto slab level	500,000
3.	Sachangwan primary school	Construction of girls 10 door pit latrine with provision of PWD and a bathroom to completion, co-funding with Brighter Communities Worldwide; NG-CDF to fund upto slab level	500,000
4.	Kitoi primary school	Construction of girls 10 door pit latrine with provision of PWD and a bathroom to completion, co-funding with Brighter Communities Worldwide; NG-CDF to fund upto slab level	500,000

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5.	Tuiyobei primary school	Construction of girls 10 door pit latrine with provision of PWD and a bathroom to completion, co-funding with Brighter Communities Worldwide; NG-CDF to fund upto slab level	500,000
6.	Macheisok primary school	Construction of boys 8 door pit latrine with provision of PWD to completion, co-funding with Brighter Communities Worldwide; NG-CDF to fund upto slab level)	450,000
7.	Tumaek primary school	Construction of boys 8 door pit latrine with provision of PWD to completion, co-funding with Brighter Communities Worldwide; NG-CDF to fund upto slab level)	450,000
8.	Tunnel primary school	Construction of boys 8 door pit latrine with provision of PWD to completion, co-funding with Brighter Communities Worldwide; NG-CDF to fund upto slab level)	450,000
9.	St. benard primary school	Construction of boys 8 door pit latrine with provision of PWD to completion, co-funding with Brighter Communities Worldwide; NG-CDF to fund upto slab level)	450,000
10.	Boror primary school	Construction of boys 8 door pit latrine with provision of PWD to completion, co-funding with Brighter Communities Worldwide; NG-CDF to fund upto slab level)	450,000
11.	Borowet primary school	Construction of boys 8 door pit latrine with provision of PWD to completion, co-funding with Brighter Communities Worldwide; NG-CDF to fund upto slab level)	450,000
	TOTAL		5,200,000

MIN 06/09/01/2024: ONGOING PROJECTS FY 2023/2024

The fund accounts manager briefed the committee on the ongoing projects. The members agreed to fund all the ongoing projects except Kiptenden Secondary School since the project has not start as the PMC want twin storey building laboratory but they are yet to submit their request for change of activity. The following ongoing projects to be funded;

Project Name	initial approve activities	Pending Activities	contract sum/ Estimate cost (kshs) of the entire project	Cumulative Allocation to the project (Ksh)		balance to complete (kshs)- contract sum - cummulative allocation	Remarks
				Financia 1 Years	Amount allocate		

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Soil Conservati on Primary School	Construction of 4 roomed administratio n block with one staffroom to roofing level	plastering, installation of doors, windows and windows panes, tiles, ceiling and painting.	2,000,000	2022/23	1,000,000	1,000,000	Additional funding Required for plastering, installation of doors, windows and windows panes, tiles, ceiling and painting.
Kiptenden Secondary School	Construction of 45 capacity science laboratory to roofing level	Plastering, ceiling, fixing of door, windows and panes, electrical installation, plumbing, drainage works, floor works, work tops, fume chamber, installation of lab sinks, gas piping and general painting to completion.	4,500,000	2022/23	2,000,000	2,500,000	Project not started.
Korosiot Secondary School	Construction of 45 capacity science laboratory to roofing level	Plastering, ceiling, fixing of door, windows and panes, electrical installation, plumbing, drainage works, floor works, work tops, fume chamber, installation of lab sinks, gas piping and general painting to completion.	4,500,000	2022/23	2,000,000	2,500,000	additional funding for Plastering, ceiling, fixing of door, windows and panes, electrical installation, plumbing, drainage works, floor works, work tops, fume chamber, installation of lab sinks, gas piping and general painting to completion.

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Menet Secondary School	Construction of 45 capacity science laboratory to roofing level	Plastering, ceiling, fixing of door, windows and panes, electrical installation, plumbing, drainage works, floor works, work tops, fume chamber, installation of lab sinks, gas piping and general painting to completion.	4,500,000	2022/23	2,000,000	2,500,000	additional funding for Plastering, ceiling, fixing of door, windows and panes, electrical installation, plumbing, drainage works, floor works, work tops, fume chamber, installation of lab sinks, gas piping and general painting to completion.
Siwot Secondary School	Construction of 45 capacity science laboratory to roofing level	Plastering, ceiling, fixing of door, windows and panes, electrical installation, plumbing, drainage works, floor works, work tops, fume chamber, installation of lab sinks, gas piping and general painting to completion.	4,500,000	2022/23	2,000,000	2,500,000	additional funding for Plastering, ceiling, fixing of door, windows and panes, electrical installation, plumbing, drainage works, floor works, work tops, fume chamber, installation of lab sinks, gas piping and general painting to completion.
Ndubusat Girls Secondary School	Construction of 5 roomed administration/tuition block with one staffroom to roofing level	plastering, installation of windows panes, tiles, ceiling and painting.	2,500,000	2022/23	2,000,000	500,000	additional funding for plastering, installation of windows panes, tiles, ceiling and painting.
Tulwapmoi Secondary School	Construction of 5 roomed administration/tuition block with one staffroom to roofing level	plastering, installation of windows panes, tiles, ceiling and painting.	2,500,000	2022/23	2,000,000	500,000	additional funding for plastering, installation of windows panes, tiles, ceiling and painting.

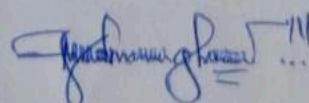
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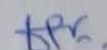
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Magire Secondary School	construction of ground floor slab and suspended slab, column, walling, ring beam	Plastering, fixing of door, windows and panes, electrical installation, plumbing, drainage works, floor works, work tops, fume chamber, installation of lab sinks, gas piping and general painting to completion.	7,020,000	2021/22	1,400,000	3,620,000	change of activity resubmitted
				2022/23	2,000,000		
Chepkendi Primary School	Construction of 4 office administration block to completion; foundation, walling, roofing, and electrical installation	plastering, installation of windows panes, tiles, ceiling and painting.	1,200,000	2019/20	700,000	500,000	Additional funding for plastering, installation of windows panes, tiles, ceiling and painting.
Kapsale primary school	Construction of 4 office administration block to completion	Plastering, electrical installation installation of windows panes, tiling, ceiling and painting.	2,200,000	2022/23	1,500,000	700,000	Additional funding for plastering, electrical installation installation of windows panes, tiles, ceiling and painting
Chepngosos primary school	Construction of 4 office administration block to completion; foundation, walling, roofing, and	Plastering, electrical installation, installation of windows panes, tiles, ceiling and painting.	2,200,000	2022/23	1,500,000	700,000	Additional funding for plastering, electrical installation, installation of windows panes, tiling, ceiling and painting

MIN 07/09/01/2024: REALIGNMENT OF PROJECT PROPOSAL FOR 2023/24

The chairman table a circular from the NGCDF Board on realignment of project proposal for 2023/24. The members after lengthy deliberation approved the following proposal for 2023/24 after realignment with the new NGCDF ACT;





Project Name	Original Costs(Kshs)	Cumulative Allocation (Kshs)	Activities	Amount Allocated	Status
ADMINISTRATION AND RECURRENT EXPENDITURE					
Contractual Employees' Salaries	2,700,000		Payment of 6 staff salaries.	2,700,000.00	New
Staff Gratuity	865,000		Payment of 6 NG-CDF staff gratuity	865,000.00	New
NSSF	200,000		Payment of NSSF Deductions for 6 staff	200,000.00	New
NHIF	80,000		Payment of NHIF deductions for 6 staff	80,000.00	New
Electricity	20,000		Payment of electricity charges	20,000.00	New
Water and Sewerage Charges	10,000		Payment of water and sewerage charges	10,000.00	New
Courier and Postal services	250,000		Payment of courier and postal services	250,000.00	New
Publishing and Printing Services	500,000		Payment of publishing and printing services.	500,000.00	New
Travel Costs	550,000		Payment of travel costs for NG-CDFC and Staff.	550,000.00	New
Refined fuels and lubricants	400,000		Payment of fuel and lubricants for NG-CDF Motor vehicle	400,000.00	New
Committee allowance	1,128,000		Payment of NG-CDFC sitting allowances	1,128,000.00	New
Other committee expenses	2,067,620		Payment of NG-CDFC other committee expenses	2,067,620.00	New
Motor Vehicle Insurance	160,000		Payment of NG-CDF motor vehicle insurance- GKB 145V	160,000.00	New
Bank Charges and commission	40,000		Payment of bank charges and commission	40,000.00	New
General office supplies	700,000		Payment of general office supply	700,000.00	New
Maintenance Expenses- Motor vehicle	200,000		Payment of NG-CDF motor vehicle maintenance- GKB 145V	200,000.00	New
Housing levy	125,000		Payment of house levy deductions for 6 staff	125,000.00	New

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Project Name	Original Costs (Kshs)	Cumulative Allocation (Kshs)	Activities	Amount Allocated	Status
			s-total	9,995,620.00	
BURSARY					
Bursary Secondary Schools	46,092,586		Payment of bursary to needy students in secondary schools.	46,092,586.00	New
Bursary Tertiary Institutions	9,000,000		Payment of bursary to needy students in tertiary institutions.	9,000,000.00	New
				55,092,586.00	
EMERGENCY					
Emergency reserve	8,768,091		To cater for any unforeseen occurrences in the constituency during the financial year	8,768,091.00	New
				8,768,091	
MONITORING, EVALUATION AND CAPACITY BUILDING					
Publishing and Printing Services	200,000	-	Payment of publishing and printing services	200,000	New
Refined fuels and lubricants	200,000	-	Payment of fuel and lubricants	200,000	New
Payment of NG-CDFC allowance charges	1,770,000		Payment of NG-CDFC M&E allowances	1,770,000	
Travel cost on Training	700,000		Payment of travel cost of NG-CDFC and PMC	700,000	New
Accommodation allowance	300,000		Payment of NG-CDFC accommodation allowance	300,000	New
Other committee Expenses	1,827,810		Payment of other committee expenses	1,827,810	New
			TOTAL	4,997,810	
CLIMATE CHANGE AND MITIGATION ACTIVITIES					
Sugutek Secondary School	100,000		Purchase of 1000 tree seedlings at Kshs.50,000, transportation at Kshs.10,000 and planting and fencing at Kshs.40,000	100,000	New
Murao Secondary School	100,000		Purchase of 1000 tree seedlings at Kshs.50,000, transportation at Kshs.10,000 and planting and fencing at Kshs.40,000	100,000	New

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Project Name	Original Costs(Kshs)	Cumulative Allocation (Kshs)	Activities	Amount Allocated	Status
Kitoi Primary School	100,000		Purchase of 1000 tree seedlings at Kshs.50,000, transportation at Kshs.10,000 and planting and fencing at Kshs.40,000	100,000	New
Korosyot Primary School	100,000		Purchase of 1000 tree seedlings at Kshs.50,000, transportation at Kshs.10,000 and planting and fencing at Kshs.40,000	100,000	New
NG-CDF OFFICE				400,000	
NG-CDFC Office motor cycle.	750,000		Purchase of motor cycle YAMAHA XTZ 150 china approved by YCM JAPAN at Kshs. 609,000, insurance at Kshs. 80,000 and purchase of boots and riding suits at Kshs. 61,000.	750,000	New
				750,000	
INFRASTRUCTURE DEVELOPMENT FOR JUNIOR SECONDARY SCHOOL BY NG-CDF					
Bartera Primary School	1,000,000		Construction to completion of one 45 students' capacity classroom	1,000,000	New
Kutung Primary School	1,000,000		Construction to completion of one 45 students' capacity classroom	1,000,000	New
Lelu Central Primary School	1,000,000		Construction to completion of one 45 students' capacity classroom	1,000,000	New
Lelu Primary School	1,000,000		Construction to completion of one 45 students' capacity classroom	1,000,000	New
Singoiwek Primary School	1,100,000		Construction to completion of one 45 students' capacity classroom	1,100,000	New
Seguton Primary School	1,000,000		Construction to completion of one 45 students' capacity classroom	1,000,000	New
Tingoro Primary School	1,000,000		Construction to completion of one 45 students' capacity classroom	1,000,000	New
Ngedalel Primary School	1,000,000		Construction to completion of one 45 students' capacity classroom	1,000,000	New

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Project Name	Original Costs (Kshs)	Cumulative Allocation (Kshs)	Activities	Amount Allocated	Status
Kipsinende Primary School	1,000,000		Construction to completion of one 45 students' capacity classroom	1,000,000	New
Sugutek Primary School	1,000,000		Construction to completion of one 45 students' capacity classroom	1,000,000	New
Boror Primary School	1,000,000		Construction to completion of one 45 students' capacity classroom	1,000,000	New
Chepngosos Primary School	1,121,883		Construction to completion of one 45 students' capacity classroom	1,121,883	New
				12,221,883	
PRIMARY SCHOOLS PROJECTS					
Soil Conservation Primary School	2,000,000	1,000,000	Completion of 4 roomed administration block with one staffroom; plastering, installation of doors, windows and windows panes, tiles, ceiling and painting.	1,000,000	Ongoing
Chepkendi Primary School	1,200,000	700,000	Completion of 4 roomed administration block with one staffroom: plastering, installation of windows panes, tiles, ceiling and painting.	500,000	Ongoing
Kapsale Primary School	2,200,000	1,500,000	Completion of 4 roomed administration block with one staffroom; plastering, installation of windows panes, tiles, ceiling and painting.	700,000.00	Ongoing
Chepngosos Primary School	2,200,000	1,500,000	Completion of 4 roomed administration block with one staffroom; plastering, installation of windows panes, tiles, ceiling and painting.	700,000.00	Ongoing
Chesonoi Primary School	2,000,000		Renovation of 4 classrooms: Floor tiling, plaster works, keying, skirting, replacement of wooden doors with steel doors, replacement of damaged window panes/glasses, fixing of fascia boards, electrical works, painting of fascia boards and all plastered sections, creation of veranda, replacement of leaking iron sheets	1,200,000	New

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Project Name	Original Costs(Kshs)	Cumulative Allocation (Kshs)	Activities	Amount Allocated	Status
Chesigot Primary School	500,000		Construction to completion of 10 door pit latrines for girls with one chamber catering for Persons With Disabilities and a bathroom, Co-funding with Brighter Communities Worldwide : NG-CDF to fund upto slab level	500,000	New
Kitoi Primary School	500,000		Construction to completion of 10 door pit latrines for girls with one chamber catering for Persons With Disabilities and a bathroom, Co-funding with Brighter Communities Worldwide : NG-CDF to fund upto slab level	500,000	New
Magire Primary School	500,000		Construction to completion of 10 door pit latrines for girls with one chamber catering for Persons With Disabilities and a bathroom, Co-funding with Brighter Communities Worldwide : NG-CDF to fund upto slab level	500,000	New
Tuiyobei Primary School	500,000		Construction to completion of 10 door pit latrines with one chamber catering for Persons With Disabilities and a bathroom, Co-funding with Brighter Communities Worldwide : NG-CDF to fund upto slab level	500,000	New
Macheisok Primary School	450,000		Part funding for construction to completion of a 8 door boys' toilet (NG-CDF to fund upto foundation level)	450,000	New
Tumaek Primary School	450,000		Construction to completion of 8 door pit latrines for boys with one chamber catering for Persons With Disabilities and a bathroom, Co-funding with Brighter Communities Worldwide : NG-CDF to fund upto slab level	450,000	New
Tunnel Primary School	450,000		Construction to completion of 8 door pit latrines for boys with one chamber catering for Persons With Disabilities and a bathroom, Co-funding with Brighter Communities Worldwide : NG-CDF to fund upto slab level	450,000	New
St. Benard Primary School	450,000		Construction to completion of 8 door pit latrines for boys with one chamber catering for Persons With Disabilities and a bathroom, Co-funding with Brighter	450,000	New

John Mwangi

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Project Name	Original Costs (Kshs)	Cumulative Allocation (Kshs)	Activities	Amount Allocated	Status
			Communities Worldwide : NG-CDF to fund upto slab level		
Boror Primary School	450,000		Construction to completion of 8 door pit latrines for boys with one chamber catering for Persons With Disabilities and a bathroom, Co-funding with Brighter Communities Worldwide : NG-CDF to fund upto slab level	450,000	New
Borowet Primary School	450,000		Construction to completion of 8 door pit latrines for boys with one chamber catering for Persons With Disabilities and a bathroom, Co-funding with Brighter Communities Worldwide : NG-CDF to fund upto slab level	450,000	New
Sachangwan Primary School	500,000		Construction to completion of 10 door pit latrines for boys with one chamber catering for Persons With Disabilities and a bathroom, Co-funding with Brighter Communities Worldwide : NG-CDF to fund upto slab level	500,000	New
Murao Primary School	1,000,000		Construction to completion of 3 door pit latrines for boys with one chamber catering for Persons With Disabilities at Kshs.500,000 and 3 door pit latrines for girls with bathroom and one chamber catering for Persons With Disabilities at Kshs.500,000	1,000,000	New
Tendwet Primary School	1,000,000		Construction to completion of one 45 students' capacity classroom	1,000,000	New
Segetet Primary School	400,000		Purchase of 0.5 acres' land at Kshs.350,000 and cost of title deed processing at Kshs.50,000.	400,000	New
Kortenden Primary School	600,000		Purchase of 0.5 acres' land at Kshs.550,000 and cost of title deed processing at Kshs.50,000.	600,000	New
Sigirinyat Primary School	400,000		Purchase of 0.5 acres' land at Kshs.350,000 and cost of title deed processing at Kshs.50,000.	400,000	New
Chemobo Primary School	1,000,000		Construction to completion of one 45 students' capacity classroom	1,000,000	New

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Project Name	Original Costs (Kshs)	Cumulative Allocation (Kshs)	Activities	Amount Allocated	Status
Bartera Primary School	1,000,000		Construction to completion of one 45 students' capacity classroom	1,000,000	New
Sosiot Primary School	1,000,000		Construction to completion of one 45 students' capacity classroom	1,000,000	New
Tingatella Primary School	1,050,000		Renovation to completion of 3 classrooms: Floor tiling, plaster works, keying, skirting, replacement of wooden doors with steel doors, replacement of damaged window panes/glasses, fixing of fascia boards, painting of fascia boards and all plastered sections, creation of veranda, replacement of leaking iron sheets and purchase and installation of black pipes at veranda.	1,050,000	New
Borowet Primary school	1,050,000		Renovation to completion of 3 classrooms: Floor tiling, plaster works, keying, skirting, replacement of wooden doors with steel doors, replacement of damaged window panes/glasses, fixing of fascia boards, painting of fascia boards and all plastered sections, creation of veranda, replacement of leaking sheets and purchase and installation of black pipes at veranda	1,050,000	New
Leldet Primary	2,000,000		Construction of 4 roomed administration block with one staffroom to roofing level	1,000,000	New
Magire Primary school	1,200,000		Renovation to completion of 4 classrooms: Floor tiling, plaster works, keying, skirting, replacement of wooden doors with steel doors, replacement of damaged window panes/glasses, fixing of fascia boards, electrical works, painting of roof covering/sheets, fascia boards, and all plastered sections, creation of veranda, replacement of leaking sheet	1,200,000	New

J. Madamugha!!!

BPR.

Project Name	Original Costs(Kshs)	Cumulative Allocation (Kshs)	Activities	Amount Allocated	Status
Korosyot Primary school	1,080,000		Renovation to completion of 4 classrooms: Floor tiling, plaster works, keying, skirting, replacement of wooden doors with steel doors, replacement of damaged window panes/glasses, fixing of fascia boards, electrical works, painting of roof covering/sheets, fascia boards, and all plastered sections, creation of veranda, replacement of leaking sheets and purchase and installation of black pipes at veranda	1,080,000	New
Kaplelit Primary school	450,000		Purchase of 0.4 acres' land at Kshs.400,000 and cost of title deed processing at Kshs.50,000.	450,000	New
Siwot Primary School	1,050,000		Renovation to completion of 3 classrooms: Floor tiling, plaster works, keying, skirting, replacement of wooden doors with steel doors, replacement of damaged window panes/glasses, fixing of fascia boards, electrical works, painting to; roof covering/sheets, fascia boards, and all plastered sections, creation of veranda, replacement of leaking sheets and purchase and installation of black pipes at verandah	1,050,000	New
Sachangwan Primary school	1,000,000		Construction to completion of one classroom	1,000,000	New
Tunnel Primary school	2,000,000		Construction of 4 roomed administration block with one staffroom to roofing level	1,000,000	New
Kapchorwa Pry School	700,000		Renovation to completion of 2 classrooms: Floor tiling, plaster works, keying, skirting, replacement of wooden doors with steel doors, replacement of damaged window panes/glasses, fixing of fascia boards, electrical works, painting of roof covering,	700,000	New

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Project Name	Original Costs (Kshs)	Cumulative Allocation (Kshs)	Activities	Amount Allocated	Status
			fascia boards and all plastered sections.		
Malicha Primary school	1,000,000		Construction to completion of one 45 students' capacity classroom	1,000,000	New
Kiptenden Primary School	1,200,000		Renovation to completion of 4 classrooms: Floor tiling, plaster works, keying, skirting, replacement of wooden doors with steel doors, replacement of damaged window panes/glasses, fixing of fascia boards, electrical works, painting of roof covering/sheets, fascia boards and all plastered sections, creation of veranda, replacement of leaking sheets	1,200,000	New
Imbaragai Primary School	1,200,000		Renovation to completion of 4 classrooms: Floor tiling, plaster works, keying, skirting, replacement of wooden doors with steel doors, replacement of damaged window panes/glasses, fixing of fascia boards, electrical works, painting of roof covering/sheets, fascia boards and all plastered sections, creation of veranda, replacement of leaking sheets	1,200,000	New
Koru Farm Primary school	10,825,540		Construction of one storey building block comprising of 4 classrooms (2 classrooms on the ground floor and 2 classrooms on the 1 st floor): Phase I activities (Ground floor to the suspended slab): Foundation, floor works, walling, plastering, Installation of doors, windows and window panes and general painting.	4,000,000	New

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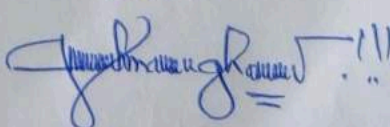
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Project Name	Original Costs(Kshs)	Cumulative Allocation (Kshs)	Activities	Amount Allocated	Status
Kabirong Primary School	530,000		Purchase of 0.5 acres at Kshs.500,000 and cost of title deed processing at Kshs.30,000	530,000	New
Kamotos Primary School	530,000		Purchase of 0.5 acres at Kshs.500,000 and cost of title deed processing at Kshs.30,000	530,000	New
Chesigot Pry School	1,050,000		Renovation to completion of 3 classrooms: Floor tiling, plaster works, keying, skirting, replacement of wooden doors with steel doors, replacement of damaged window panes/glasses, fixing of fascia boards, electrical works, painting of roof covering/sheets, fascia boards and all plastered sections, creation of veranda, replacement of leaking sheets if any	1,050,000	New
Kalyet Primary school	1,200,000		Renovation to completion of 4 classrooms: Floor tiling, plaster works, keying, skirting, replacement of wooden doors with steel doors, replacement of damaged window panes/glasses, fixing of fascia boards, electrical works, painting of roof covering/sheets, fascia boards, and all plastered sections.	1,200,000	New
Ketitui 'B' Primary School	800,000		Purchase of 1 acre land at Kshs.750,000 and cost of title deed processing at Kshs.50,000	800,000	New
Kitopen Primary	1000,000		Construction to completion of one 45 students' capacity classroom	1,000,000	New

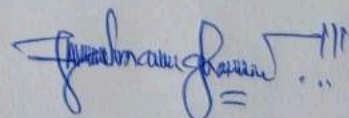
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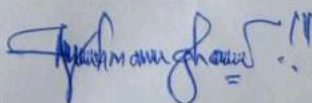
Project Name	Original Costs (Kshs)	Cumulative Allocation (Kshs)	Activities	Amount Allocated	Status
Kenyelet Primary school	1,200,000		Renovation to completion of 4 classrooms: Floor tiling, plaster works, keying, skirting, replacement of wooden doors with steel doors, replacement of damaged window panes/glasses, fixing of fascia boards, electrical works, painting of roof covering, fascia boards and all plastered sections.	1,200,000	New
Lelechwet Primary school	700,000		Renovation to completion of 2 classrooms: Floor tiling, plaster works, keying, skirting, replacement of wooden doors with steel doors, replacement of damaged window panes/glasses, fixing of fascia boards, electrical works, painting of roof covering, fascia boards and all plastered sections.	700,000	New
		s-total		42,210,000	
SECONDARY SCHOOLS PROJECTS					
Korosiot Secondary School	4,500,000	2,000,000	Completion of 45 students' capacity science laboratory: Plastering, ceiling, fixing of door, windows and panes, electrical installation, plumbing, drainage works, floor works, work tops, fume chamber, installation of lab sinks, gas piping and general painting.	2,500,000	Ongoing
Menet Secondary School	4,500,000	2,000,000	Completion of 45 students' capacity science laboratory: Plastering, ceiling, fixing of door, windows and panes, electrical installation, plumbing, drainage works, floor works, work tops, fume chamber, installation of lab sinks, gas piping and general painting.	2,500,000	Ongoing

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Project Name	Original Costs (Kshs)	Cumulative Allocation (Kshs)	Activities	Amount Allocated	Status
Siwot Secondary School	4,500,000	2,000,000	Completion of 45 students' capacity science laboratory: Plastering, ceiling, fixing of door, windows and panes, electrical installation, plumbing, drainage works, floor works, work tops, fume chamber, installation of lab sinks, gas piping and general painting to completion.	2,500,000	Ongoing
Ndubusat Girls Secondary School	2,500,000	2,000,000	Completion of 5 roomed administration/tuition block with one staffroom; plastering, installation of windows panes, tiles, ceiling and painting.	500,000	Ongoing
Tulwapmoi Secondary School	2,500,000	2,000,000	Completion of 5 roomed administration block with one staffroom; plastering, installation of windows panes, tiles, ceiling and painting.	500,000	Ongoing
Magire Secondary School	7,020,000	3,400,000	Completion of one storey building comprising of 45 capacity single Laboratory on the ground floor and two classrooms on first floor: Plastering, fixing of door, windows and panes, electrical installation, plumbing, drainage works, floor works, work tops, fume chamber, installation of lab sinks, gas piping and general painting.	3,620,000	Ongoing
Lilloch Secondary school	1,200,000		Renovation to completion of 4 classrooms: Floor tiling, plaster works, keying, skirting, replacement of wooden doors with steel doors, replacement of damaged window panes/glasses, fixing of fascia boards, electrical works, painting of the roof covering/sheets, fascia boards and all plastered sections, creation of veranda, replacement of leaking sheets and purchase and installation of black pipes at verandah	1,200,000	new

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Project Name	Original Costs (Kshs)	Cumulative Allocation (Kshs)	Activities	Amount Allocated	Status
Ingilot Secondary School	2,000,000		Construction to completion of one 45 students' capacity classroom at Kshs.1,000,000, construction to completion of 2 door boys' pit latrine with a urinal and one unit for Persons with Disabilities at Kshs.200,000 and 3 doors girls' pit latrine with one unit for Persons with Disabilities at Kshs.400,000, construction to completion of 2 doors pit latrine for teachers at Kshs.200,000 and purchase of 40 set of lockers and chairs at Kshs.200,000	2,000,000	New
Kalyet Secondary School	1,400,000		Purchase of 1.5 acres' land at Kshs.1,350,000 cost of title deed processing at Kshs.50,000	1,400,000	New
Barsiele Secondary	5,493,670		Construction of 100 students' capacity dormitory to slab level	1,450,000	New
Kimologit Secondary	5,400,000		Construction of 100 students' capacity dinning hall to slab level	1,500,000	New
Kapkwen Secondary	500,000		Renovation to completion of administration block comprising of 4 rooms and a staffroom: Floor tiling, electrical works, cracks repair and painting of repaired sections	500,000	New
Chemogoch Secondary School	900,000		Renovation to completion of 3 classrooms: Floor tiling, plaster works, keying, skirting, replacement of wooden doors with steel doors, replacement of damaged window panes/glasses, fixing of fascia boards, electrical works, painting of roof covering/sheets, fascia boards and all plastered sections, creation of veranda, replacement of leaking sheets	900,000	New
Taita Towet Secondary	900,000		Renovation to completion of 90 students' capacity library: Floor tiling, installation of ceiling, installation of electricity, skirting works, installation of window	900,000	New

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Project Name	Original Costs(Kshs)	Cumulative Allocation (Kshs)	Activities	Amount Allocated	Status
			panes/glasses, fixing of glasses to two double doors, painting of internal walls, fascia boards and all plastered sections		
Kokwet Secondary School	2000,000		Renovation to completion of 90 students' capacity twin laboratory: Floor tiling, installation of gutters, installation of doors to cabinets, replacement of damaged window panes/glasses, replacements of taps, renovation of fume chamber, repair of pipe works, repair of gas supply system and painting works at Kshs. 1,825,000, purchase of 10,000 litres capacity water tank at Kshs. 150,000 and construction of base tank at Kshs. 25,000	2,000,000	New
Murao Secondary school	26,457,090		Construction of one storey building block comprising of 4 classrooms, a staffroom and Gents & Ladies washrooms on the ground floor and 2 classrooms, principal's office with cloak room, deputy principal's office, accountant's office, reception office and one- 90 capacity hall on the 1 st floor: Phase I activities: Foundation works to slab level.	7,270,000	New
				28,720,000	
Others					
Kipkelion Sub County Director of Education	327,730		Purchase of 10,000 litres water tank at Kshs.150,000, 2,300 litres water tank at Kshs.30,000 and water harvesting: installation of gutters and piping at Kshs.90,000, construction of base tank at Kshs.30,000 and water tank stand for 2,300 litres at kshs.27,730	327,730	New
				327,730	
Security					
Timbilil Assistant Chief's Office	500,000		Renovation to completion of assistant chief's office comprising of 2 rooms and one boardroom: Plaster works, keying, skirting,	500,000	New

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Project Name	Original Costs(Kshs)	Cumulative Allocation (Kshs)	Activities	Amount Allocated	Status
			window panes replacement, fascia boards, wiring of the building and painting of all plastered sections at Kshs. 185,000, purchase and installation of 2 flush doors at Kshs. 15,000 and construction to completion of 2 door pit latrine with one unit for Person with Disabilities at Kshs. 300,000		
Assistant County Commissioner's Office- Chilchila	220,000		Fencing to completion of 150 meters office compound with barbed wires, chain link and treated post.	220,000	New
Mentera Chief's Office	230,000		Purchase of 0.2 acres' land at Kshs.200,000 and cost of title deed processing at Kshs.30,000	230,000	New
Kutung Chief's Office	1,200,000		Construction of 3 roomed Chief's Office to roofing	800,000	New
Borowet Chief's Office	300,000		Construction to completion of 2 door pit latrine with one unit for Persons with Disabilities.	300,000	New
Kimologit Assistant Chief's Office.	230,000		Purchase of 0.2 acres of land at Kshs.200,000 and cost of title deed processing at Kshs.30,000	230,000	New
Kipkelion AP Camp	600,000		Construction to completion of 3 door flush toilets with one unit for Persons with Disabilities, 4 door bathrooms with one unit for Persons with Disabilities at Kshs.500,000 and purchase of 6,000 litres plastic septic tank at Kshs.100,000	600,000	New
Macheishok Assistant Chief's Office.	230,000		Purchase of 0.2 acres of land at Kshs.200,000 and cost of title deed processing at Kshs.30,000	230,000	New
				3,110,000	
TOTAL NG-CDF ALLOCATION				166,593,720	
INFRASTRUCTURE DEVELOPMENT FOR JUNIOR SECONDARY SCHOOL BY MOE					
Koisegem Primary School	1,000,000		Construction to completion of one classroom	1,000,000	
Samolel Primary School	1,000,000		Construction to completion of one classroom	1,000,000	
Kipteris Primary School	1,000,000		Construction to completion of one classroom	1,000,000	
Timpilil Primary School	1,100,000		Construction to completion of one classroom	1,100,000	

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Project Name	Original Costs (Kshs)	Cumulative Allocation (Kshs)	Activities	Amount Allocated	Status
Kapsale Primary School	1,121,883		Construction to completion of one classroom	1,121,883	
Tumaek Primary School	1,000,000		Construction to completion of one classroom	1,000,000	
Tuiyobei Primary School	1,000,000		Construction to completion of one classroom	1,000,000	
Kipchorian Primary School	1,000,000		Construction to completion of one classroom	1,000,000	
Kaplelit Primary School	1,000,000		Construction to completion of one classroom	1,000,000	
Laliat Primary School	1,000,000		Construction to completion of one classroom	1,000,000	
Nyairobi Primary School	1,000,000		Construction to completion of one classroom	1,000,000	
Kokwet Primary School	1,000,000		Construction to completion of one classroom	1,000,000	
				12,221,883	
GRAND TOTAL				178,815,603	

MIN 05/09/01/2024: CHANGE OF ACTIVITY

The chairman tabled a request from Kipkelion town sub location community members requesting the NG-CDF Board through NG-CDFC for change of Kipkelion community library since the Community Library has been handed over to county government of Kericho thus the fund to be moved to Kokwet Secondary School for renovation of 90 students' capacity science laboratory. The NG-CDFC after going through it agreed to forward their request to NG-CDF Board for approval.

MIN 06/09/01/2024: MONTHLY, QUARTERLY AND SEMI-ANNUALLY REPORTS

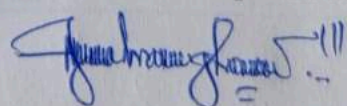
The FAM table reports as per attached documents. The members after going through it approved the reports and requested FAM to forward the same to NGCF Board various departments.

MIN 07/09/01/2024: BURSARY

The members after lengthy discussion approved payment of bursary to various institutions as per attached list.

MIN 8/09/01/2024: APPROVAL OF PAYMENTS

1. Today NG-CDFC allowances Kshs. 42,000 and related expenses kshs 20,000

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2. NGCDFC Allowance during constituency sport tournament kshs 168,000
3. Refreshment, MC and tent hire during constituency tournament ksh 200,000
4. Transport for teams during tournament kshs 160,000
5. Lunches for players and water for athletes ksh 80,000
6. Referee officiating and related cost 60,000
7. Security allowance ksh 50,000

MIN 9/09/01/2024: A.O.B

There being no other business the meeting ended at 3:00 pm with a prayer from Lucy Jepchirchir

Minutes prepared and confirmed by;

Joel maigha Secretary Sign *[Signature]* Date 9/1/2024
 Erick Murei Chairman Sign *[Signature]* Date 9/1/2024

ANNEX 1

A PRESCRIBED BUDGET ON ADMINISTRATION AND RECURENT EXPENDITURE

ITEM	DESCRIPTI ON	SCALE	NUM BER	RATE(KSH S)	TOTAL AMOUNT (pm)	TOTAL AMOUNT(pa)	Staffs responsibility
Payment of staff salaries	Account assistant	CSG 11	1	30,170	30,170	362,040	Will be responsible for preparation of budget for office operations, maintenance and updating of all books of account and PMC financial returns

ITEM	DESCRIPTION	SCALE	NUMBER	RATE(KSH S)	TOTAL AMOUNT (pm)	TOTAL AMOUNT(pa)	Staffs responsibility
	Clerks of works	CSG 11	1	30,170	30,170	362,040	Will be responsible for routine monitoring of projects and maintenance of projects database
	Administrative Assistant/Secretary	CSG 12	1	24,580	24,580	294,960	Will be responsible for secretarial services and administrative work
	Driver	CSG 13	1	21,500	21,500	258,000	Will be responsible for managing and operating the assigned fleet unit
	Office Assistant	CSG 14	1	16,890	16,890	202,680	Will be responsible for all clerical tasks and any other duty as assigned by the FAM
	Security officers	CSG 14	1	16,890	16,890	202,680	Will be responsible to maintaining the general security of the office and it's environ including office assets.
SUB-TOTAL			6	110,030	110,030	1,682,400	
Other Allowances	Account assistant	CSG 11	1				

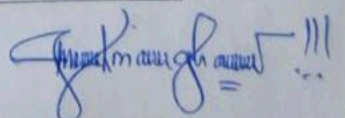
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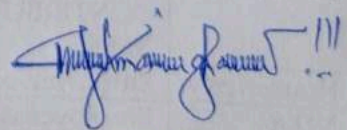
ITEM	DESCRIPTION	SCALE	NUMBER	RATE(KSH S)	TOTAL AMOUNT (pm)	TOTAL AMOUNT(pa)	Staffs responsibility
	Administrative Assistant/Secretary	CSG 12	1				
	Driver	CSG 13	1				
	Office Assistant	CSG 14	3				
	Security officers	CSG 14	2				
			5				
Payment of Staff Gratuity (31% of basic salary)	Account assistant	CSG 11	1	9,352.70	9,352.70	112,232.40	
	Clerks of works	CSH 11	1	9,352.70	9,352.70	112,232.40	
	Administrative Assistant/Secretary	CSG 12	1	7,619.80	7,619.80	91,437.60	
	Driver	CSG 13	1	6,665.00	6,665.00	79,980.00	
	Office Assistant	CSG 14	1	5,235.90	5,235.90	62,830.80	
	Security officers	CSG 14	1	5,235.90	5,235.90	62,830.80	
Sub- total			6	43,462	43,462	521,544	

ITEM	DESCRIPTION	NUMBER	RATE (KSHS)	AMOUNT (PM)	AMOUNT (PA)
NSSF	EMPLOYER CONTRIBUTION OT NSSF	6	4205.5	25,233	151,398
House Levy	Employer contribution	6	2103	12,618	151,416
NITA	Employer contribution	6	50	300	3,600
					63,192

Contractual Employees' Salaries	Payment of 6 staff salaries.	2,700,000.00
Staff Gratuity	Payment of 6 NG-CDF staff gratuity	865,000.00

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NSSF	Payment of NSSF Deductions for 6 staff	200,000.00
NHIF	Payment of NHIF deductions for 6 staff	80,000.00
Electricity	Payment of electricity charges	20,000.00
Water and Sewerage Charges	Payment of water and sewerage charges	10,000.00
Courier and Postal services	Payment of courier and postal services	250,000.00
Publishing and Printing Services	Payment of publishing and printing services.	500,000.00
Travel Costs	Payment of travel costs for NG-CDFC and Staff.	550,000.00
Refined fuels and lubricants	Payment of fuel and lubricants for NG-CDF Motor vehicle	400,000.00
Committee allowance	Payment of NG-CDFC sitting allowances	1,128,000.00
Other committee expenses	Payment of NG-CDFC other committee expenses	2,067,620.00
Motor Vehicle Insurance	Payment of NG-CDF motor vehicle insurance- GKB 145V	160,000.00
Bank Charges and commission	Payment of bank charges and commission	40,000.00
General office supplies	Payment of general office supply	700,000.00
Maintenance Expenses-Motor vehicle	Payment of NG-CDF motor vehicle maintenance- GKB 145V	200,000.00
Housing levy	Payment of house levy deductions for 6 staff	125,000.00
	s-total	9,995,620.00


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