



AINAMOI NG-CDF

National Government Constituencies Development Fund
Ainamoi Constituency
Ainamoi Sub-County Headquarters
P.O Box 470
Kericho, Kenya
Cell:
Email: cdfainamoi@ngcdf.go.ke | Website: www.ngcdf.go.ke

NGCDF MEETING HELD ON 28TH SEPTEMBER 2021 AT AINAMOI NG-CDF OFFICE/ TREASURY BOARDROOM 9:00 A.M.

MEMBERS PRESENT

- | | |
|------------------------------|----------------------|
| 1) Christopher K Mibei | Chairman |
| 2) Koskey Cheruiyot Geoffrey | Secretary |
| 3) Duncan Darusi | DCC |
| 4) Joel K Langat | Member |
| 5) Viola Cherotich | Member |
| 6) Fredrick Tonui | Member |
| 7) Lily C Sirma | Member |
| 8) Jackline Chepngetich | Member |
| 9) Robert Rono | Co- opted member |
| 10) Elvirah Kebaya | Fund Account Manager |

IN ATTENDANCE

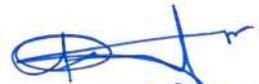
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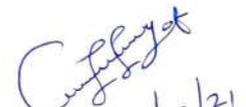
ABSENT WITH APOLOGY

- None

AGENDA

1. Opening Prayers and remarks;


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2. Confirmation of previous minutes and discuss matters arising;
3. Public participation/Ward report;
4. Ongoing projects report;
5. Proposal F/Y 2020/2021;
6. Financial report;
7. Outstanding payments;
8. AOB;
9. Closing remarks and adjournment.

MIN 01/28/09/2021:

OPENING PRAYERS & REMARKS

The meeting was called to order by the Chair at 9.30 a.m. with a word of prayer from Robert Rono and the Chair welcome all the members present.

MIN 02/28/09/2021:

READING AND CONFIRMATION OF PREVIOUS MINUTES

The Chair welcomed the Secretary who read through minutes of previous meeting and it was proposed as true record of what was deliberated on by Jackline Chepngetich and seconded by Viola Cherotich.

MIN 03/28/09/2021:

PUBLIC PARTICIPATION/WARD REPORT

The Members deliberated at length on the public participation in each ward and they all gave a positive feedback on the activity. The report was tabled and the report is attached.

MIN 04/28/09/2021:

ONGOING OROJECTS REPORT

The Members had captured the ongoing projects as below.

FINANCIAL YEAR	PROJECT NAME	APPROVED ACTIVITIES	OUTSTANDING ACTIVITIES	Estimated Cost (Kshs)	Allocation/ Approved Amount (Kshs)	Balance To Complete (Kshs)	Implementati on Status/Level	Remarks	2021/2022
14/15 15/16 17/18 18/19	Matobo Secondary School	Twin Lab	Gas piping, fume cupboard, work tops and plumbing works	6,600,000	4,500,000	2,100,000	Lab structure completed	to complete on getting funds	captured

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19/20									
13/14	Kipchebor Primary School	Administration Block	Floor Tiling	1,250,000	500,000	750,000	Superstructure completed	to complete on getting funds	Funds under F/Y 2020/2021 will complete
13/14	Chelimo Primary School	Toilets	Vents, doors, internal finishes	750,000	500,000	250,000	Structure complete	to complete on getting funds	captured
2016/2017 2018/2019	Kericho Boys Boarding Primary School	Renovation of 14 No classrooms	Floor repairs	2,400,000	2,000,000	400,000	Roof replacement and external painting completed	To complete	captured
12/13-14/15	Cheplil Primary School	4 classrooms	internal & external finishes, glazing to windows, floor finishes, painting	3,440,000	2,050,000	1,390,000	the 4 classrooms roofed	3 classrooms captured Balance - 640,000	Partially captured
12/13-14/15 15/16	Merto Primary School	4 classrooms	internal & external finishes, glazing to windows, floor finishes, painting	2,460,000	1,460,000	1,000,000	the 4 classrooms roofed	to be considered for funding balance - 250,000	partially captured
fy 12/13-13/14-14/15-15/16-17/18-18/19	Buchenge Secondary School	Twin Lab	internal & external finishes, glazing to windows, floor finishes, painting, Ceiling	6,600,000	6,300,000	300,000	Superstructure completed (Walling, roofing, doors & windows)	to complete on getting funds	captured
19/20	Kapkiam Sec School	Purchase of Land	1.1 acres acquired out 2 acres	3,730,000	1,830,000	1,900,000	1.1 acres acquired	Balance - 400,000	Partially captured
17/18-	Chebigen	Construction	Windows, doors, internal	17,000,000	9,000,000	8,000,000	Superstructure	Fully funded	captured

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18/19-19/20-20/21	Secondary School	of Multi-Purpose hall	wall partitions, gable walls, internal finishes, external finishes, floor finishes, electrical works, mechanical works, gutters, part of roofing, painting.				e completed		
20/21 19/20	Kapng'etuny Sec Sch	Completion of single lab	internal & external finishes, glazing to windows, floor finishes, painting, Ceiling	3,200,000	2,500,000	700,000	tendering stage	ongoing	captured
2020/21 (R)	Chepngetuny Primary School	Purchase of Land		2,500,000	1,000,000	1,500,000	land acquired, full payment not yet	to be considered for funding	Not captured - land negotiations ongoing
2017/18-18/19-19/20-20/21	NG-CDF Office	Construction of NG-CDFC office	Roofing, second floor finishes (internal, external, floor, ceiling)	24,000,000	20,000,000	4,000,000	First floor lintel level	Fully funded	captured
2020/21	Bagao Primary School	Purchase of Land		2,130,000	1,200,000	930,000	land acquired, full payment not yet	Fully funded	captured
14/15/16/19/20/21	AIC Telanet Girls Secondary School	Construction of a 100 capacity laboratory	Construction of Superstructure walling, first floor columns, beams, roofing, fittings, mechanical works, fume chamber, gas piping, work tops, electrical works	11,000,000	3,500,000	7,500,000	First floor slab	Balance - 5000,000	Partially captured
19/20	Torit Secondary School	Construction of Dorm		16,000,000	4,000,000	12,000,000	tendering stage	To complete phase 1 to use. balance -	Partially captured


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2014/2015/2016/2017/18/19/20/21	Ketitui Secondary School	Completion of a 100 capacity twin laboratory	Fume chamber, gas piping, plumbing works, work tops, internal finishes, floor finishes	6,600,000	4,500,000	2,100,000	Superstructure completed	Balance 100,000	Partially captured
2020/2021	Maso Secondary School	Construction of a 50 capacity single laboratory	not started	3,700,000	1,500,000	2,200,000	tendering stage	500,000	partially captured
15/16-17/18-18/19-20/21	Kericho Township Secondary School	Construction of a 50 capacity single laboratory	fittings and finishes	3,867,000	3,200,000	667,000	Superstructure completed (Walling, roofing, doors & windows)	to complete on getting funds	captured
20/21	Brooke Day Secondary School	Construction of a 50 capacity single laboratory	not started	3,867,000	2,000,000	1,867,000	tendering stage	Balance - 367,000	Partially captured
14/15	Kapsoit Secondary School	Construction of library	Superstructure walling, fittings, roofing, finishes	2,500,000	600,000	1,900,000	substructure completed	ongoing	captured
14/15	Samutet Primary School	Construction of toilets	Vents, doors, internal finishes	1,000,000	400,000	600,000	Superstructure completed	stalled	captured

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2013/14	Kenegut Day Secondary School	Construction of twin lab	internal finishes, fume chamber, fittings (doors, windows, floor, plumbing works, electrical works), painting	6,600,000	4,109,769	2,490,231	substructure completed	Balance - 390,231	Partially captured
18/19	Chemobei Primary School	purchase of land	purchase of land	1,000,000	1,000,000	0	negotiation with buyer	Seller unwilling to sell to school	Not captured - land negotiations ongoing
18/19-20/21	Kapsoit Secondary School	construction of dormitory	internal finishes, fittings (glazing to doors & windows, floor, plumbing works, electrical works), painting	3,200,000	2,000,000	1,200,000	substructure completed	Fully funded	captured
17/18-18/19	Poiywek Secondary School	construction of single laboratory	internal finishes, fume chamber, fittings (doors, windows, floor, plumbing works, electrical works), painting	3,700,000	1,500,000	2,200,000	substructure completed	Balance - 700,000	Partially captured
19/20	Buchenge Secondary School	Admin block	internal finishes, fittings (glazing to doors & windows, floor, ceiling, plumbing works, electrical works), painting	1,454,756	1,000,000	454,756	Superstructure completed (Walling, roofing, doors & windows)	ongoing	captured
19/20	Kapsaos Police Post	Construction of admin block 4 offices	Painting, Fascia board	2,720,414	2,000,000	720,414	Superstructure completed	ongoing Balance	captured
19/20	Sumeiyon Secondary School	Construction of single laboratory	Superstructure walling, electrical & mechanical fittings, roofing, finishes, worktops,	3,259,250	2,000,000	1,259,250	substructure completed	Ongoing	captured




19/20	Tabet Primary School	Purchase of Land		3,200,000	1,000,000	2,200,000		Ongoing Balance - 700,000	
18/19	Laliat Chiefs office	Construction of office	Lintel level	1,200,000	500,000	700,000	Roofing, doors, windows, floor, plaster, paint	ongoing	captured

MIN 05/28/09/2021:

PROPOSAL F/Y 2021/2022

After lengthy deliberations, considering the strategic plan, ward reports and ongoing projects report, the Members agreed on the budget for F/Y 2021/2022 as below.

ANNEXE 1 SUMMARY

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD

PROJECT PROPOSAL FOR AINAMOI NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND

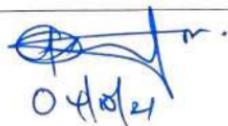
S/N	Project Name	Original Cost	Cumulative Allocation	Project Activity	Amount Allocated	Status
ADMINISTRATION AND RECURRENT						
1	Employees' Salaries	1,873,584.00		Payment of staff salaries	1,873,584.00	New
2	Gratuity	625,594.00		Payment of gratuity	625,594.00	New
3	Goods and Services	1,171,000.00		Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, review of strategic plan, service charter, newsletter & bulletins, Radio time, paper shredder, printer, laptop, vetting of bursary beneficiaries etc.	1,171,822.00	New

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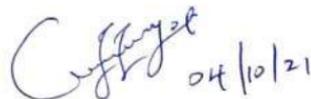

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4	NSSF	28,800.00		Payment of NSSF for the staff	28,800.00	New
5	NHIF	60,000.00		Payment of NHIF for the staff	60,000.00	New
6	Committee Expenses	1,586,200.00		Payment of Committee sitting allowances, transport, conferences	1,586,200.00	New
MONITORING AND EVALUATION						
7	Goods and Services	969,122.00		Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	969,122.00	New
8	Committee Expenses	1,300,000.00		Payment of Committee sitting allowances, transport, conferences	1,300,000.00	New
9	NG-CDFC/PMC Capacity Building	1,500,000.00		Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues	1,500,000.00	New
EMERGENCY						
10	Emergency	7,192,206.90		To cater for any unforeseen occurrences in the constituency during the financial year	7,192,207.00	New
BURSARY						
11	Bursary Tertiary	27,000,000.00		Payment of bursary to needy students in Universities and colleges	23,000,000.00	New
12	Bursary Secondary	15,000,000.00		Payment of bursary to needy students in secondary school	15,000,000.00	New
13	Bursary Vocational Training Institutions	3,000,000.00		Payment of bursary to needy students in vocational training institutions - hair dressing	3,000,000.00	New
14	Bursary Primary Schools Revision Books	4,000,000.00		Purchase of 5,000 copies of KCPE revision combined encyclopedias books (top grade) to 5,000 candidates to 5,000 candidates in 126 schools at Kshs. 800 each	4,000,000.00	New



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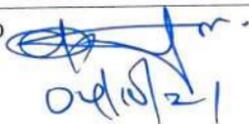
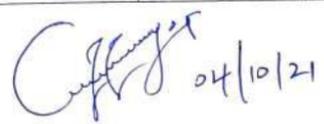
NG-CDF OFFICE

15	NG-CDF office	23,900,000.00	20,000,000.00	Completion of NGCDF Office(Phase 11), single storey – roofing, internal & external finishes, electrical works, plumbing works, fittings, painting	4,000,000.00	On-going
SECONDARY SCHOOLS						
16	AIC Telanet Girls Secondary School	11,000,000.00	3,500,000.00	Completion of 100 capacity one storey twin laboratory - internal wall finishes (plaster & painting) external wall finishes (keying & pointing) Floor finishes, work tops, plumbing works (drainage and gas piping) electrical works,	2,500,000.00	Ongoing
17	Brooke day Secondary School	3,867,000.00	2,000,000.00	Completion of a 50 capacity single laboratory - substructure, superstructure, roofing, windows and doors	1,500,000.00	Ongoing
18	Brooke day Secondary School	950,000.00		Construction of one classroom to completion –Kshs. 910,000 and Purchase of 20 desks (@2000 – Kshs. 40,000)	950,000.00	New
19	Buchenge Secondary School	6,600,000.00	6,300,000.00	Completion of a 100 capacity dormitory - internal & external finishes, glazing to windows, floor finishes, painting, Ceiling	300,000.00	Ongoing
20	Buchenge Secondary School	1,454,756.00	1,000,000.00	Completion of 5 rooms administration block - internal finishes, fittings (glazing to doors & windows, floor, ceiling, plumbing works, electrical works), painting	454,800.00	Ongoing
21	Chebigen Secondary School	17,000,000.00	9,000,000.00	Completion of 800 capacity multipurpose hall (phase II)- Internal walling, gable walling, internal finishes, external finishes, floor finishes, electrical fittings, plumbing works, kitchen work tops, painting, windows and doors	8,000,000.00	On-going
22	Chepng'obob Secondary School	950,000.00		Construction of one classroom to completion –Kshs. 910,000 and Purchase of 20 desks (@2000 – Kshs.	950,000.00	New

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				40,000)		
23	Kaboloin Secondary School	700,000.00		Purchase of 0.7 acres of land inclusive of processing of title deed	700,000.00	New
24	Kapkiam Secondary School	3,730,000.00	1,830,000.00	Purchase of 1 acre of land inclusive of processing of title deed	1,500,000.00	Ongoing
25	Kapng'etuny Secondary School	3,200,000.00	2,500,000.00	Completion of a 50 capacity single laboratory - Internal & external finishing, worktops.	700,000.00	Ongoing
26	Kapsoit Secondary School	3,200,000.00	2,000,000.00	Completion of a 100 capacity dormitory - internal wall plaster, external finishes, painting, electrical fittings	1,200,000.00	On-going
27	Kapsoit Secondary School	2,500,000.00	600,000.00	Construction of 120 capacity library - walling, roofing	1,900,000.00	Ongoing
28	Kenegut Day Secondary School	6,600,000.00	4,109,769.00	Completion to use of a 100 capacity twin laboratory - internal and external fittings, painting.	2,100,000.00	On-going
29	Kericho Township Secondary School	3,867,000.00	3,200,000.00	Completion of a 50 capacity single laboratory - fittings and finishing	667,000.00	Ongoing
30	Ketitui Secondary School	6,600,000.00	4,500,000.00	Completion of a 100 capacity twin laboratory - Internal and external finishes, painting, work tops, electrical fittings, plumbing works and floor finishes	2,000,000.00	On-going
31	Kipsigis Girls Secondary School	5,000,000.00		Completion of a 100 capacity two storey dormitory, partially funded by parents superstructure, roofing, internal and external wall plaster complete - NG-CDF to do the windows, doors, painting, floor finishes, electrical fittings, mechanical fittings to completion	5,000,000.00	New
32	Maso Secondary School	3,200,000.00	1,500,000.00	Completion of a 50 capacity single laboratory - windows and doors	500,000.00	Ongoing
33	Motobo Secondary School	6,600,000.00	4,500,000.00	Completion of a 100 capacity twin laboratory - Gas	2,100,000.00	Ongoing

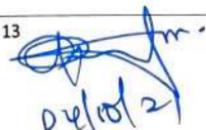
				pipng, fume cupboard, work tops and plumbing works		
34	Poiywek Secondary School.	3,700,000.00	1,500,000.00	Completion of a 50 capacity single laboratory internal wall finishes (plaster & painting) external wall finishes (keying & pointing) Floor finishes, work tops, plumbing works (drainage and gas piping) electrical works,	2,200,000.00	Ongoing
35	Sumeiyon Secondary School	3,259,250.00	2,000,000.00	Completion of a 50 capacity single laboratory - internal wall finishes (plaster & painting) external wall finishes (keying & pointing) Floor finishes, work tops, plumbing works (drainage and gas piping) electrical works,	1,259,300.00	Ongoing
36	Taiywet Secondary School	2,000,000.00		Purchase of 0.4 acres of land inclusive of processing of title deed	2,000,000.00	New
37	Torit Girls Secondary School	16,000,000.00	4,000,000.00	Construction of two storey 240 capacity dormitory - completion of ground floor (Phase I) - Substructures (excavation, strip footing, walling, column bases, columns, back filling, hardcore, blinding, slab) Superstructures (walling, suspended slab, columns, beams) roofing (rain water goods and disposal, fascia boards, roof covering, carpentry works), internal finishes (soffits of suspended slabs, internal wall plaster and painting, floor finishes, ceiling) external wall finishes (pointing and keying, rendering) Electrical works, plumbing works	4,000,000.00	Ongoing
PRIMARY SCHOOLS						
38	Arorwet Cheribo Primary School	950,000.00		Construction of one classroom to completion -Kshs. 910,000 and Purchase of 20 desks (@2000 - Kshs. 40,000)	950,000.00	
39	Bagao Primary School.	2,130,000.00	1,200,000.00	Purchase of 1 acres of land inclusive of processing of title deed	930,000.00	Ongoing

40	Binyiny Primary School	950,000.00		Construction of one classroom to completion –Kshs. 910,000 and Purchase of 20 desks (@2000 – Kshs. 40,000)	950,000.00	New
41	Chelimo Primary School	750,000.00	500,000.00	Completion of toilets - 12 doors for girls(one door to cater for PLWD) and 10 doors for boys (one door to cater for PLWD)- vents, doors and internal finishes	250,000.00	Ongoing
42	Chemagaldit Primary School	950,000.00		Construction of one classroom to completion –Kshs. 910,000 and Purchase of 20 desks (@2000 – Kshs. 40,000)	950,000.00	New
43	Chemugusu Primary School	1,900,000.00		Construction of two classrooms to completion –Kshs. 1,820,000 and Purchase of 40 desks (@2000 – Kshs. 80,000)	1,900,000.00	New
44	Chepkoinik Primary School	1,000,000.00		Purchase of 1 acre of land inclusive of processing of tittle deed	1,000,000.00	New
45	Cheplel Primary School	950,000.00		Construction of one classroom to completion –Kshs. 910,000 and Purchase of 20 desks (@2000 – Kshs. 40,000)	950,000.00	New
46	Cheplil Primary School	3,440,000.00	2,050,000.00	Renovation of 3 classrooms to completion –Kshs.630,000 and Purchase of 60 desks (@2000 – Kshs. 120,000) – internal & external finishes, glazing to windows, floor finishes, painting	750,000.00	Ongoing
47	Kamasian Primary School	900,000.00		Purchase of 0.1 acre of land inclusive of processing of tittle deed	900,000.00	New
48	Kapcheptoror Primary School	1,000,000.00		Renovation of 4 classrooms to completion –Kshs.840,000 and Purchase of 80 desks (@2000 – Kshs. 160,000) – plastering & painting of walls, window & door fittings, flooring, wiring and roofing	1,000,000.00	New

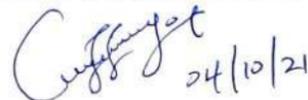
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49	Kapsilangwa Primary School	1,000,000.00		Purchase of 1 acre of land inclusive of processing of title deed	1,000,000.00	New
50	Kericho Boys Boarding School	2,400,000.00	2,000,000.00	Renovation of 14 classrooms to completion – floor works	400,000.00	Ongoing
51	Kiboibei Primary School	1,000,000.00		Renovation of 4 classrooms to completion –Kshs.840,000 and Purchase of 80 desks (@2000 – Kshs. 160,000) – plastering & painting of walls, window & door fittings, flooring, wiring and roofing	1,000,000.00	New
52	Kipchebor Primary School	1,000,000.00		Renovation of 8 classrooms – (Roofing) to completion	1,000,000.00	New
53	Kipkeron Primary School	950,000.00		Construction of one classroom to completion –Kshs. 910,000 and Purchase of 20 desks (@2000 – Kshs. 40,000)	950,000.00	New
54	Kisabei Primary School	950,000.00		Construction of one classroom to completion –Kshs. 910,000 and Purchase of 20 desks (@2000 – Kshs. 40,000)	950,000.00	New
55	Koibeyot Primary School	950,000.00		Construction of one classroom to completion –Kshs. 910,000 and Purchase of 20 desks (@2000 – Kshs. 40,000)	950,000.00	New
56	Koisamoi Primary School	950,000.00		Construction of one classroom to completion –Kshs. 910,000 and Purchase of 20 desks (@2000 – Kshs. 40,000)	950,000.00	New
57	Kondametul Primary School	950,000.00		Construction of one classroom to completion –Kshs. 910,000 and Purchase of 20 desks (@2000 – Kshs. 40,000)	950,000.00	New
58	Lemeiywet Primary School	950,000.00		Construction of one classroom to completion –Kshs. 910,000 and Purchase of 20 desks (@2000 – Kshs. 40,000)	950,000.00	New



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59	Merto Primary School	2,460,000.00	1,460,000.00	Completion of 4 classrooms – internal & external finishes, glazing to windows, floor finishes, painting	750,000.00	Ongoing
60	Motosiet Primary School	950,000.00		Construction of one classroom to completion –Kshs. 910,000 and Purchase of 20 desks (@2000 – Kshs. 40,000)	950,000.00	New
61	Ogirgir Primary School	1,000,000.00		Purchase of 0.25 acre of land inclusive of processing of title deed	1,000,000.00	New
62	Otui Primary School	950,000.00		Construction of one classroom to completion –Kshs. 910,000 and Purchase of 20 desks (@2000 – Kshs. 40,000)	950,000.00	New
63	Samutet Primary School	1,000,000.00	400,000.00	Completion of toilets - 10 doors for girls (one door to cater for PLWD) and 10 doors for boys(one door to cater for PLWD) - Vents, doors, internal finishes	600,000.00	Ongoing
64	Tabet Primary School	3,200,000.00	1,000,000.00	Purchase of 1 acre of land inclusive of processing of title deed	2,200,000.00	Ongoing

SECURITY PROJECTS

65	Cheplel Chief's office	500,000.00		Purchase of 0.2 acres of land inclusive of processing of title deed	500,000.00	New
66	Chepsoo Chief's office	500,000.00		Construction of a 3 rooms chief's office - foundation, walling, ring beam level	500,000.00	New
67	Kapsaos Chief's office	2,720,414.00	2,000,000.00	Completion of a 4 rooms chief's office - Painting, Fascia board	720,450.00	Ongoing
68	Laliat Chiefs office	1,200,000.00	500,000.00	Completion of 3 rooms office - Roofing, doors, windows, floor, plastering, painting	700,000.00	Ongoing
69	Telanet Ass Chief's office	500,000.00		Purchase of 0.1 acres of land inclusive of processing of title deed	500,000.00	New

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70	Torsogek Chief's Office	300,000.00	Purchase of 0.2 acres of land inclusive of processing of title deed	300,000.00	New
	Total			137,088,879.00	

MIN 06/28/09/2021:

OUTSTANDING PAYMENTS

- NG-CDFC Meetings 21st September 2021 – Kshs. 57,000 – Admin – Committee expenses
- Repair of GKB 929F - Kshs. 40,252 - Admin - G&S

MIN 07/28/09/2021:

AOB

Bank Transactions

The FAM raised concerns that there were some transactions done by PMCs through KCB and they were not done with approval from the office as per the instructions issued to the Bank. The matter has been raised with the bank but still no proper guidelines were issued.

Retention

The FAM also informed Members that the treasury had issued instructions that all retention cheques at the constituency level be issued under the National Treasury Kericho name.

Transfer of DCC

The DCC informed the Members that he was on transfer. The Members wished him well in his new station and assignment and also told him that he has been a good team player and a to go to person when needed, very flexible and jovial.

IN 08/28/09/2021:

There being no other business, the meeting ended at 3:45 p.m. and it was closed with a word of prayer by Lily Sirma. The next meeting was to be communicated.

MINUTES TAKEN BY:

Geoffrey K. Cheruiyot

Secretary

Sign:

Date:



CONFIRMED BY:

Christopher K. Mibei

Chairman

Sign:

Date: