



National Government Constituencies Development Fund
Ainamoi Constituency
Ainamoi Sub-County Headquarters
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NGCDF MEETING HELD ON 2ND FEBRUARY 2021 AT AINAMOI NG-CDF OFFICE/ TREASURY BOARDROOM 12:10 PM

MEMBERS PRESENT

- | | |
|------------------------------|---------------------------------------|
| 1) Christopher K Mibei | Chairman |
| 2) Koskey Cheruiyot Geoffrey | Secretary |
| 3) Duncan Darusi | Chairman/District County Commissioner |
| 4) Joel K Langat | Member |
| 5) Viola Cherotich | Member |
| 6) Fredrick Tonui | Member |
| 7) Lily C Sirma | Member |
| 8) Jackline Chepnetich | Member |
| 9) Robert Rono | Co-opted member |
| 10) Elvirah Kebaya | Fund Account Manager |

IN ATTENDANCE

- None

ABSENT WITH APOLOGY

- None

AGENDA

1. Opening Prayers and remarks;

2. Confirmation of previous minutes and discuss matters arising;
3. NG-CDF Board visit;
4. Proposal F/Y 2020/2021 Conditional approval;
5. Driving School;
6. Purchase of Buses F/Y 2019/2020;
7. NG-CDF Board Visit;
8. M&E Activity & Report;
9. Financial Report;
10. Outstanding payments;
11. AOB;
12. Closing remarks and adjournment.

MIN 01/02/02/2021: **OPENING PRAYERS AND REMARKS**

The meeting started at 12:00 noon with a word of prayer from Jackline Chepngetch and then Chair welcomed all the Members to the meeting. The Members were informed of the agenda of the day.

MIN 02/02/02/2021: **CONFIRMATION OF PREVIOUS MINUTES AND DISCUSS MATTERS ARISING**

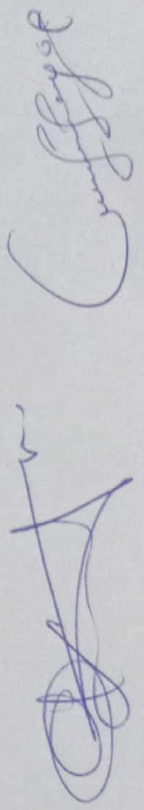
The secretary read through the previous minutes and was thereafter proposed and seconded by Lily Sirma and Andrew Tonui respectively as a true copy of the deliberation of the previous meeting.

Matters arising

No matters arising

MIN 3/02/02/2021: **NG-CDF BOARD VISIT**

The Members discussed on the issues that were raised during the Board visit. The NG-CDFB insisted that the proposal will not be approved unless the NG-CDF office had been allocated funds to completion during the current F/Y 2020/2021. The Members also were to give a commitment that the Chebigen Secondary School multipurpose hall was to be completed in the next F/Y 2021/2022. NG-CDF Office (started in F/Y 2017/2018) – The board commenced in 2018/2019 due to lack of public land. The Board advised that the project be funded under F/Y 2020/2021 to completion.



Chebigen Secondary School – Multi-purpose hall (started in F/Y 2017/2018) – The Board advised that they will approve the Kshs. 1,000,000 under F/Y 2020/2021 and the NG-CDFC to allocate the balance to completion under F/Y 2021/2022. The Works office was to prepare the valuation report for the works remaining to completion, revaluation report for the whole project, report on the structural integrity of the building. Maso Secondary School CSR – Three classrooms had been well done and at furnishing and finishing level. The site minutes from works office and photos were to be forwarded to the Board.

Kaboloin Secondary School – Twin Lab – according to the NG-CDF Board, the project was well done.

MIN 04/02/2021:

PROPOSAL F/Y 2020/2021 CONDITIONAL APPROVAL

The Members already knew that the proposal had not been approved because of the ongoing projects that had not been funded fully within the three years.

Chebigen Secondary School – construction of multipurpose hall that was estimated at Kshs. 8,500,000 but has been allocated Kshs. 8,000,000 to date, Kshs. 1,000,000 has been allocated under F/Y 2020/2021 proposal pending approval at the Board. The hall initial cost was Kshs. 8,500,000 and on a labour based contract but with the variations brought about by the change to full contract and the extra works which were not factored in the initial BOQs, the hall will cost Kshs. 14,419,616.64. The Engineer's report sighted the following: columns and column bases added, ground beam 300X300 added to strengthen lower side, three lines of foundation walling added to stiffen ground floor slab, formwork and A142 BRC mesh missing from BOQs, amount of materials increased due to actual floor area being more than the tendered area. The Engineers report gave an estimate of Kshs. 14,419,616.64 to complete the project. This is more than 15% variations allowed. Upon approval of kshs. 1,000,000 held at the Board, the remaining balance of the project will be Kshs. 5,419,616.64. The committee has committed through this minutes to allocate the full balance of Kshs. 5,419,616.64 in F/Y 2020/2021 under a new contract.

NG-CDFC Office estimated cost of Kshs. 23,900,000 and has been allocated Kshs. 10,000,000 to date, Kshs. 5,000,000 had been allocated under F/Y 2020/2021 proposal pending approval at the Board. The Members also deliberated on the provision for ramp and toilets for the PLWD as advised by the Board and resolved that this was to be factored in the project and also for all future projects mainstreamed according to the PLWD requirements.

The report for NG-CDF Board visit is attached.

The NG-CDFC Members had a lengthy deliberation on the conditional approved projects for the proposals 2020/2021 financial year. Putting into consideration the recommendation of the NG-CDF national board on mega projects which has been funded for more than three financial years.

The NG-CDFC made the following adjustments on the proposal and agreed to make the following changes;



			Maso Chiefs Office	Purchase of 0.4 acres of land inclusive of processing of title deed	440,000
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The NG-CDFC agreed to increase the funding under F/Y 2019/2020 for the construction of NG-CDF office from Kshs. 5,000,000 to Kshs. 10,000,000 to make a total of Kshs. 20,000,000. The balance of Kshs. 3,900,000 was to be captured under F/Y 2021/2022.

It was also deliberate that Kondametul Primary School which was in bad shape and due for closure if no action is taken be funded with Kshs. 1,900,000.00 for construction of two number classrooms to completion. Chamagaldit Primary School was also in dire need of extra classrooms. Koisagat Primary school and Maso Chiefs office needed land for expansion. The project officer and clerk of works also needed a faster mode of transport to the various projects for close monitoring and supervision of projects to avoid poor workmanship.

The NG-CDF Committee made a commitment as follows:

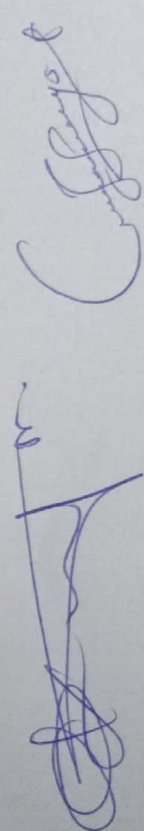
Project	Estimate	Allocated and approved	Allocated under F/Y 2020/2021	Balance	NG-CDFC Commitment under F/Y 2020/2021
1 NG-CDF Office	23,900,000	10,000,000	10,000,000	3,900,000	To allocate Kshs. 3,900,000 under F/Y 2020/2021 to complete the office
2 Chebigen Multi-purpose hall	14,419,616.64	9,000,000	Nil	5,419,616.64	To allocate Kshs. 5,419,616.64 under F/Y 2020/2021 to complete the multipurpose hall. (Engineer's report)

ANNEXE 1 SUMMARY

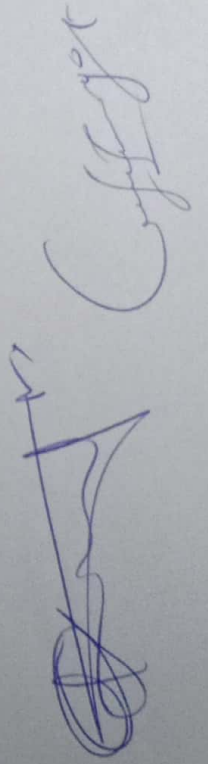
NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD					
PROJECT PROPOSAL FOR AINAMOI NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND					
S/No	Project Name	Original Cost	Cumulative Allocation	Project Activity	Status
ADMINISTRATION AND RECURRENT					
1	Employees' Salaries	2,729,804.00		Payment of staff salaries and gratuity	New

2	Goods and Services	1,465,642.41		Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, review of strategic plan, service charter, newsletter & bulletins, Radio time, paper shredder, printer, laptop etc.	1,465,642.41	New
3	NSSF	24,000.00		Payment of NSSF for the staff	24,000.00	New
4	NHIF	50,000.00		Payment of NHIF for the staff	50,000.00	New
5	Committee Expenses	1,300,000.00		Payment of Committee sitting allowances, transport, conferences	1,300,000.00	New
MONITORING AND EVALUATION						
6	Goods and Services	600,226.00		Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence, etc.	600,226.00	New
7	Committee Expenses	1,100,000.00		Payment of Committee sitting allowances, transport, conferences	1,100,000.00	New
8	CDFC/PMC Capacity Building	1,700,000.00		Undertake Training of the PMCs/CDFCs on CDF Related issues	1,700,000.00	New
EMERGENCY						
9	Emergency	7,192,206.90		To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90	New
BURSARY						
10	Bursary Tertiary	10,000,000.00		Payment of bursary to needy student in Universities and colleges	10,000,000.00	New
11	Bursary Secondary	21,700,000.00		Payment of bursary to needy student in secondary school	21,700,000.00	New
NG-CDF OFFICE						
12	NG-CDF office	23,900,000.00	10,000,000.00	Construction of NGCDF Office(Phase 1), single storey – superstructure walling,roofing,internal &external finishes.	10,000,000.00	On-going

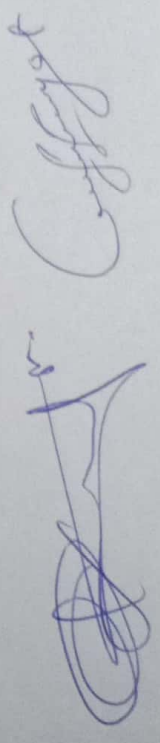
SECONDARY SCHOOLS											
13	AIC Telanet Girls Secondary School	7,000,000.00	2,200,000.00	Construction of a 100 capacity laboratory - walling and columns	1,500,000.00	On-going					
14	Ainamoi Secondary School	7,109,000.00		Purchase of 51-seater School bus	7,109,000.00	New					
15	Brooke day Secondary School	3,200,000.00		Construction of a 50 capacity single laboratory - substructure, superstructure, roofing, windows and doors	2,000,000.00	New					
16	Chebigen Secondary School	9,000,000.00	7,000,000.00	Completion of phase 1 of 800 capacity multipurpose hall - wall plastering.	1,000,000.00	On-going					
17	Chepkoiyo Secondary School	950,000.00		Construction of a classroom to completion	950,000.00	New					
18	Chepng'obob Secondary School	7,109,000.00		Purchase of 51-seater School bus	7,109,000.00	New					
19	Kaboloin Secondary School	1,500,000.00		Purchase of 1.5 acres of land inclusive of processing of title deed	1,500,000.00	New					
20	Kapng'etuny Secondary School	3,200,000.00		Construction of a 50 capacity single laboratory - Internal & external finishings, worktops.	500,000.00	New					
21	Kapsoit Secondary School	4,000,000.00	1,000,000.00	Completion of a 100 capacity dormitory upto windows, doors, roofing, walling.	1,000,000.00	On-going					
22	Kapsoit Secondary School	7,109,000.00		Purchase of 51-seater School bus	7,109,000.00	New					
23	Kenegut Secondary School	5,800,000.00	3,700,000.00	Completion to use of a 100 capacity twin laboratory- internal and external fittings, painting.	2,100,000.00	On-going					
24	Kericho Township Secondary School	3,200,000.00	2,500,000.00	Completion of a 50 capacity single laboratory - flooring, plumbing, gas works, fixtures and fittings	700,000.00	On-going					



25	Ketitui Secondary School	5,800,000.00	3,500,000.00	Completion of a 100 capacity twin laboratory – Internal and external fittings, painting, work tops, fixtures and fittings	1,000,000.00	On-going
26	Kipchimchim Boys Secondary School	5,500,000.00		Construction of a 240 capacity dormitory to first floor suspended slab and walling	2,000,000.00	New
27	Kipchimchim Day Secondary School	1,000,000.00		Purchase of 0.15 acres of land inclusive of processing of title deed	1,000,000.00	New
28	Maso Secondary School.	3,400,000.00		Construction of a 50 capacity single laboratory upto roof - substructure, superstructure and roofing.	1,500,000.00	New
29	Sumeiyon Secondary School	3,200,000.00	1,000,000.00	Construction of a 50 capacity single laboratory - Roofing, windows and doors.	1,000,000.00	Ongoing
30	Torit Girls Secondary School	1,000,000.00		Construction of 6 door pit latrine to completion - Kshs. 600,000 and fencing of 400m compound with chain link and concrete poles- Kshs. 400,000	1,000,000.00	New
PRIMARY SCHOOLS						
31	Bagao Primary School.	1,200,000.00		Purchase of 0.6 acres of land inclusive of processing of title deed	1,200,000.00	New
32	Barsayan Primary School	950,000.00		Construction of a classroom to completion	950,000.00	New
33	Bechulelach Primary School	950,000.00		Construction of a classroom to completion	950,000.00	New
34	Binyiny Primary School	950,000.00		Construction of a classroom to completion	950,000.00	New
35	Chemagaldit Primary School	1,900,000.00		Construction of a classroom to completion	1,900,000.00	New



36	Chemobei Primary School	1,000,000.00		Purchase of 0.6 acres of land inclusive of processing of title deed - Kshs. 950,000. fencing of 70m*35m compound with chain link and concrete poles - Kshs. 50,000	1,000,000.00	New
37	Chepkoinik Primary School	1,000,000.00		Purchase of 0.5 acres of land inclusive of processing of title deed	1,000,000.00	New
38	Chepkurbet Primary School	1,500,000.00		Renovation of 7 classrooms – painting, plastering, fittings, wiring to completion	1,500,000.00	New
39	Chepng'obob Primary School	1,000,000.00		Renovation of 4 classrooms – painting, plastering, fittings, windows and door glazing, wiring and roofing to completion	1,000,000.00	New
40	Kaboloin Primary School	1,500,000.00	1,000,000.00	Completion of a 40 capacity dormitory - internal and external finishings, painting, windows, doors, fittings and ceiling to completion	500,000.00	On-going
41	Kaboswa Primary School	1,000,000.00		Renovation of 4 classrooms – painting, plastering, fittings, window, doors glazing, wiring and roofing to completion	1,000,000.00	New
42	Kamasian Primary School	1,200,000.00		Purchase of 0.2 acres of land inclusive of processing of title deed	1,200,000.00	New
43	Keongo Primary School	1,500,000.00		Renovation of 6 classrooms – painting, plastering, fittings, window, doors glazing, wiring and roofing to completion	1,500,000.00	New
44	Kiburuny Primary School	1,000,000.00		Purchase of one acre of land inclusive of processing of title deed	1,000,000.00	New
45	Kimeswon Primary School	950,000.00		Construction of a classroom to completion	950,000.00	New
46	Kinyose Primary School	950,000.00		Construction of a classroom to completion	950,000.00	New



47	Kipchebor Primary School	750,000.00		Renovation of 4 roomed administration block – painting, plastering, fittings, window, doors glazing, wiring and roofing to completion	750,000.00	New
48	Kipkeron Primary School	950,000.00		Construction of a classroom to completion	950,000.00	New
49	Kipsigori Baraka Primary School	950,000.00		Construction of a classroom to completion	950,000.00	New
50	Kiptegan Primary School	950,000.00		Construction of a classroom to completion	950,000.00	New
51	Koigaron Primary School	1,500,000.00		Purchase of one acre of land inclusive of processing of title deed	1,500,000.00	New
52	Koisagat Primary School	260,000.00		Purchase of 0.35 acre of land inclusive of processing of title deed	260,000.00	New
53	Koitamat Primary School	1,000,000.00		Renovation of 4 classrooms – painting, plastering, fittings, window, doors glazing, wiring and roofing to completion	1,000,000.00	New
54	Kondametul Primary School	1,900,000.00		Construction two classrooms to completion	1,900,000.00	New
55	Ng'echerok Primary School	750,000.00		Renovation of 4 classrooms – painting, plastering, fittings, window, doors glazing, wiring and roofing to completion	750,000.00	New
56	Ng'enybare Primary School	1,000,000.00		Renovation of 4 classrooms – painting, plastering, fittings, window, doors glazing, wiring and roofing to completion	1,000,000.00	New
57	Ogirgir Primary School	950,000.00		Construction of a classroom to completion	950,000.00	New
58	Otui Primary School	950,000.00		Construction of a classroom to completion	950,000.00	New
59	Samaria Primary School	950,000.00		Construction of a classroom to completion	950,000.00	New



60	Sitotwet Primary School	1,000,000.00		Renovation of 4 classrooms – painting, plastering, fittings, window, doors glazing, wiring and roofing to completion	1,000,000.00	New
61	Songinin Primary School	1,000,000.00		Purchase of one acre of land inclusive of processing of title deed	1,000,000.00	New
62	Sugutek Ielach Primary School	950,000.00		Construction of a classroom to completion	950,000.00	New
63	Torit Primary School	1,000,000.00		Renovation of 4 classrooms – painting, plastering, fittings, window, doors glazing, wiring and roofing to completion	1,000,000.00	New
SECURITY PROJECTS						
64	Kipchimchim Chiefs office	1,200,000.00		Construction of a 5 roomed chief's office to completion	1,200,000.00	New
65	Maso Chiefs office	440,000.00		Purchase of 0.4 acres of land inclusive of processing of title deed	440,000.00	
66	Sitotwet Chiefs office	700,000.00		Purchase of 0.1 acres of land inclusive of processing of title deed	700,000.00	New
ENVIRONMENT						
67	Ainaposiot Primary school	10,000.00		Purchasing, planting and management of 200 cypress seedling. @ Kshs. 50 each	10,000.00	New
68	Binyiny Primary school	10,000.00		Purchasing, planting and management of 200 cypress seedling. @ Kshs. 50 each	10,000.00	New
69	Chepng'obob Primary school	10,000.00		Purchasing, planting and management of 200 cypress seedling. @ Kshs. 50 each	10,000.00	New
70	Kapkwen Primary school	10,000.00		Purchasing, planting and management of 200 cypress seedling. @ Kshs. 50 each	10,000.00	New
71	Keongo Primary school	10,000.00		Purchasing, planting and management of 200 cypress seedling. @ Kshs. 50 each	10,000.00	New

72	Kerego Primary school	10,000.00		Purchasing, planting and management of 200 cypress seedling. @ Kshs. 50 each	10,000.00	New
73	Kosit Primary school	10,000.00		Purchasing, planting and management of 200 cypress seedling. @ Kshs. 50 each	10,000.00	New
74	Laliat Primary school	10,000.00		Purchasing, planting and management of 200 cypress seedling. @ Kshs. 50 each	10,000.00	New
75	Motobo Primary school	10,000.00		Purchasing, planting and management of 200 cypress seedling. @ Kshs. 50 each	10,000.00	New
76	Torsogek Primary school	10,000.00		Purchasing, planting and management of 200 cypress seedling. @ Kshs. 50 each	10,000.00	New
SPORTS						
77	Sports	2,000,000.00		To carry out constituency sports tournament, purchase of trophies, gifts and sports equipment	2,000,000.00	New
78	Purchase of Motorbike	350,000.00		To purchase motorbike for the easy access to the projects and thorough inspection and monitoring	350,000.00	New
	TOTAL				137,088,879.31	

MIN 05/02/2021: **DRIVING SCHOOL COURSE**

Beneficiaries

The bursary subcommittee Chairman informed the NG-CDFC that the vetting of driving school beneficiaries was completed and the exercise was successful. The total number of beneficiaries vetted is 200 students. The subcommittee Chair was task to complete the exercise by ensuring all the students have filled the bursary forms and stamped by the area chief/assistant chief before submission to the office.

Beneficiaries list attached.

Payment

The NG-GDFC also discussed on the modalities of paying the driving school for the service they will render. The FAM informed the Members that there was no prepayment or down payments under government contracts. The school needed to mobilize and start the work then payment is

made in stages as per the work done on request from the school. After a lengthy discussion on the matter, the members agreed to pay 50% of the contractual amount as a mobilization amount for the training to start immediately. The FAM was tasked to ensure there is a work plan before the training starts.

They were also informed that M/S Rocky Driving School Limited, P. O. Box 6493, Kericho who had been awarded the tender for offering Driving Course B1 to 200 beneficiaries at Kshs. 4,000,000 had been issued the LSO and signed a contract on 25th January 2021. The Launch was to take place on 5th February 2021 while classes were to start on 8th February 2020. The Members agreed to pay Kshs. 2,000,000 to M/S Rocky Driving School Limited, P. O. Box 6493, Kericho for mobilization.

MIN 6/02/02/2021: **PURCHASE OF BUSES F/Y 2019/2020**

The NG-CDFC funded 3 school buses for F/Y 2019/2020. Since the money for the 3 buses was still in the NG-CDFC main account and therefore making the balance to be very high, the members agree to disburse the money to the respective PMC account so as to allow the procurement of the buses to start. The procurement office was to guide the process.

The following are the school to benefit from the buses;

- Keongo secondary school – purchase of a school bus for kshs 7,100,000.00
- Kapteswet secondary school – purchase of a school bus for kshs 7,100,000.00
- Moi sitotwet secondary school - purchase of a school bus for kshs 7,100,000.00

MIN 7/02/02/2021: **NG-CDF BOARD VISIT**

The Members were informed that the Board was visiting Ainamoi NG-CDF on 8th February 2021 for the CSR project at Maso Secondary School of three classrooms. All the Members agreed that they should attend. A program was to be drawn based on the Board protocols which was to be sent. The following budget was to be adopted:

NG-CDF Board 8 th February 2021	NG-CDF Committee – @ Kshs. 52,000 Staff Drivers 3 @ Kshs. 2,000*3= 6,000 DWO @ Kshs. 5,000*1 = 5,000 Breakfast, Lunch, water, – 100,000	168,000	M&E – Committee expenses
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MIN 8/02/02/2021: **M&E ACTIVITY**

M&E Report

The Members went through the M&E report from December and adopted the recommendations as per the attached report.

M&E Activity

- The monthly M&E activity was to be done and the budget is as below

Monthly 2 days NG-CDFC M&E activity	Chairman – @ Kshs. $7,000 * 1 * 2 = 14,000$ NGCDFC members 9 @ Kshs. $5,000 * 2 = 90,000$ DWO, DA, DPO, DIA, DEO @ Kshs. $5,000 * 2 * 5 = 50,000$ Staff @ Kshs. $2,000 * 2 * 6 = 24,000$ Drivers @ Kshs. $2,000 * 2 * 2 = 8,000$ Lunch, water, snacks, stationary – 30,000	216,000	M&E – Committee expenses
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MIN 9/02/02/2021:

FINANCIAL REPORT

The Members deliberated on the financial reports and balances of each vote as per the attached documents. The reconciliation statements, monthly expenditure returns.

MIN 10/02/02/2021:

OUTSTANDING PAYMENTS

- NG-CDFC Meetings 2nd February 2021 – Kshs. 57,000 – Admin – Committee expenses
- Office cleaning Daniel Asiago – February 2021 – Kshs. 5,000 - Admin G&S
- Executive telephone allowance – February 2021 – Kshs. 20,000 – Admin G&S
- Distribution of revision books to beneficiary schools – Kshs. 28,000 – Admin G&S
- Kisabei Primary School – Inspection of project – Kshs. 22,000 - Admin G&S
- Inspection & Acceptance committee for desks – Kshs. 32,000 - Admin G&S

MIN 11/02/02/2021:

AOB

Adult women representative training

The Members discussed and agreed on the training that was to take place in Starbucks hotel in Eldoret for three days. The Members agreed that the women representative be facilitated with four days sitting allowances Kshs. 20,000 and Kshs. 2,000 for transport from Admin - Committee expenses. Program attached.

Unregistered schools

The Members also agreed that we should have a mentoring institution for schools which are starting. Torit Girls Secondary School had been allocated Kshs. 4,000,000 under F/Y 2019/2020 but it was unregistered. The school did not have its bank. KCB Bank had required for a registration certificate for the school before the account is opened. The FAM advised on the banks that are allowed under government funds. The Sidian Bank was not on the list. She further advised that a change of name for the school be sought from the NG-CDB Board from Torit Secondary School to Moi Sitotwet Girls Secondary School to act as the mentoring school until the registration process is done. The committee however saw the process will be longer and settled on opening the account at Sidian Bank for Torit Secondary School.

Schools with Problem

The Members also deliberated on schools that has issues and agreed that schools with problems should be noted and a way forward sought and action taken. Kisabei Primary School, Kenegut Day secondary School, Chepnogog Primary School and Kapsoit Primary School.

Semi-Permanent Structures

The FAM also raised concerns on the structures done by iron sheets under renovation, in as much as we would like to make the learning environment better and conducive, the iron sheet structures are not allowed under NG-CDF. Members were advised to consider allocating funds to the projects during the F/Y or reallocate the emergency funds at the end of F/Y to construct permanent structures which are in the spirit of NG-CDF.

Works office facilitation

The Members also deliberated on the works office facilitation. It was noted that the office was not receiving the facilitation from the PMC contractors for supervision as provided for in the BOQs. It was agreed that going forward, before any payment is done, the contractor and PMC have to sort the works office. The Members also agreed to facilitate the office for the preparation of BOQs.

Training of NG-CDFC and Staff

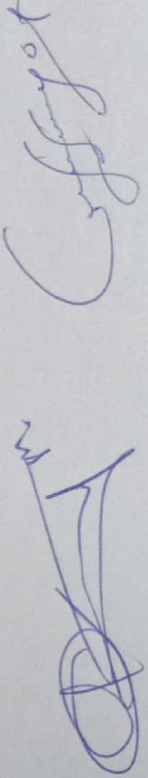
The Members also deliberated and agreed that the training be done in Kisii. The venue and facilitators were to be sought and response done to the committee in the next meeting.

Bursary

The Members agreed to adopt the NG-CDF Board bursary template as well the reporting documents sent by the Board.

MIN 12/02/2021:

CLOSING REMARKS AND ADJOURNMENT



There being no other business, the meeting ended at 2:30 p.m. and it was closed with a word of prayer by Fredrick Tonui. The next meeting was to be communicated.

MINUTES TAKEN BY:

Geoffrey K. Cheruiyot

Secretary

Sign: 

Date: 02/02/2021

CONFIRMED BY:

Christopher K. Mibei

Chairman

Sign: 

Date: 02/02/21