



NG-CDF BELGUT

National Government Constituencies Development Fund

Belgut Constituency

P.O Box 1 - 20205

Sosiot

Email: cfbelgut@ngcdf.go.ke | Website: www.ngcdf.go.ke

MINUTES OF NG-CDFC MEETING OF BELGUT HELD ON 22ND JANUARY 2024 AT BELGUT NG-CDF BOARDROOM SOSIOT

MEMBERS PRESENT

- | | |
|----------------------------|----------------------------------|
| 1) Michael Olothua | Deputy County Commissioner |
| 2) Sharon Kapto | Fund Account Manager |
| 3) Henry Kipsang Ngenoh | CDFC Chairman |
| 4) Lilian Chemutai Maritim | CDFC Secretary |
| 5) Tecler Chepkenoi | CDFC Member |
| 6) Evans Kurgat | CDFC Member |
| 7) Emily Sawe | CDFC Member |
| 8) Kenneth Bii | CDFC Member |
| 9) Marylyne Chepungeno | CDFC Member |
| 10) Dennis Beth | CDFC Member |
| 11) Charles Anyika | Sub county Director of Education |

Preliminaries.

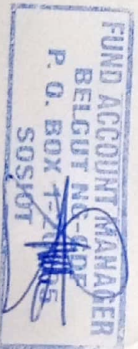
The meeting was called to order by the NG-CDFC Chairman at 9.50 am with a word of prayer from Sharon Kapto. The chairman welcomed all the members present for the meeting asked the FAM to brief them on the following agenda:

AGENDA;

1. Confirmation of previous minutes
2. Matters arising
3. On-going projects and new projects
4. JSS Funded Under Ng-Cdf Project And MOE
5. Project Proposal FY 2023/2024

MINI/22/1/2024 CONFIRMATION OF THE PREVIOUS MINUTES.

The NG-CDFC chairman welcomed the secretary to read through minutes of the previous meeting. The minutes were proposed by Tecler Chepkenoi and seconded by Mr. Kurgat Evans and the entire committee confirmed to be true.



MIN2/22/1/2024 MATTERS ARISING

The members noted the projects from FY 22/23 that has not been approved to date. The projects are; Kabianga Girls Secondary School of Ksh. 2,000,000, Chepkutbei Primary School of Ksh 1,150,000 and Proposed Chemamul Girls Secondary School of Ksh. 3,000,000. These projects were given conditional approval but the NGCDFCs have resubmitted as follows;

- Chepkutbei Primary School project to Keben Primary School to carry out renovations and is yet to be approved.
- Kabianga Girls Secondary School project awaiting approval after the board visited and a report on the same was issued including the fourth schedule
- Proposed Chemamul Girls Secondary School project also is awaiting approval since the land documents and the letter from the CDE was issued to the board for review and approval.

MIN3/22/1/2024 ONGOING PROJECTS AND NEW PROJECTS

From the total allocation of Ksh. 175,361,810 the NGCDFC approved statutory allocation of Ksh. 75,585,810.00. The balance will be shared among new projects and ongoing projects. The FAM tabled a report that was sent to the board on ongoing projects totaling to Ksh. 35,900,000. These project should be considered for funding first before all the others are allocated funds for value of money to be felt. The FAM also told members to consider funding these projects adequately to completion since they have now stalled for sometime. The ongoing projects including the pending activities and amount required for completion are as follows;

| FY when the project was started | Project Name | Entire scope of project | Initial Approved activities | Pending Activities Requiring funding | Contract Sum/ Estimated cost (Kshs.) of the entire project | Cumulative allocation to the project (Kshs) | | Balance to complete (Kshs.) Contract sum – cumulative allocation | Level of completion | Remarks |
|---------------------------------|--------------|-------------------------|-----------------------------|--------------------------------------|--|---|------------------|--|---------------------|---------|
| | | | | | | Financial year | Amount allocated | | | |
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FUND ACCOUNT OFFICER
BECKETT BOX 1-2
NGCDFC

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| 2022/ 2023 | Mobego primary school | Constructi on to completion of 4 office administra tion block and 6 classroom block | Construction to walling of 4 office administra tion block and 6 classroom block | 1st floor slab of 4 office administra tion block and 6 classroom , walling and roofing complete | 25,000,000 | 2022/2023 | 3,000,000 | 22,000,000 | Ongoing Substruc ture works , slab and walling | Needs more funds |
| 2022/ 2023 | Itanda primary school | Constructi on to completion of 3 office administra tion block | Construction to roofing of 3 office administra tion block | Plaster to walls, tiling floors, ceiling and openings | 2,500,000 | 2022/2023 | 1,000,000 | 1,500,000 | Ongoing slab, walling and roofing complete | Needs more funds |
| 2022/ 2023 | Itondo primary school | Constructi on to completion of 3 office administra tion block | Construction to roofing of 3 office administra tion block | Plaster to walls, tiling floors, ceiling and openings | 2,500,000 | 2022/2023 | 1,000,000 | 1,500,000 | Ongoing slab, walling and roofing complete | Needs more funds |
| 2022/ 2023 | Kabungung wo primary school | Constructi on to completion of 3 office administra tion block | Construction to roofing of 3 office administra tion block | Plaster to walls, tiling floors, ceiling and openings | 2,500,000 | 2022/2023 | 1,000,000 | 1,500,000 | Ongoing slab, walling and roofing complete | Needs more funds |
| 2021/ 2022 | Chepkutung Secondary School | Completi on of a tuition block with 6 number classroom s i.e. | Completion of a tuition block with 6 number classrooms i.e. walling of 1st floor | Finishes : plastering, fixing openings , ceiling and tiling | 8,000,000 | 2021/2022 | 5,800,000 | 2,200,000 | Ongoing 2nd floor slab of 4 no classroom , walling and roofing complete | Needs more funds |

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| 2019/ 2020 | Kabianga girls high school | walling of 1st floor | Completion of 360 students capacity dormitory | walling and roofing of 2nd floor | 18,000,000 | 2022/2023 | 10,800,000 | 7,200,000 | Ongoing Ground and 1st floor complete | Needs more funds |
|---------------|----------------------------|----------------------|---|----------------------------------|------------|-----------|------------|-----------|---------------------------------------|------------------|

MIN4/22/1/2024 JSS FUNDED UNDER NG-CDF PROJECT AND MOE

From the circular issued on 16th Oct 2023 on *infrastructure development for junior secondary Schools*, the FAM advised the NGCDFCs that they are required to fund projects under JSS and also an additional budget from MOE of Ksh. 11,287,483 where the SCDE in discussion with the members will submit a list of schools to be funded with the amount. After several deliberations the NGCDFCs agreed to fund the following schools under JSS;

| | | | | | | | |
|-------------------------|---------------|--------------|---|-------------------|--|--|---------|
| Simotwo Primary School | 1,350,000.00 | | construction to completion of 1 classroom | 1,350,000.00 | | | New |
| Kabianga Primary School | 1,350,001.00 | | construction to completion of 1 classroom | 1,350,000.00 | | | New |
| Mobego Primary School | 25,000,000.00 | 3,000,000.00 | Completion to roofing of 1st floor 4 office Administration & 6 classroom block | 10,000,000.00 | | | Ongoing |
| Turkuito Primary School | 2,700,000.00 | | Construction to completion of 2 classrooms | 2,700,000.00 | | | New |
| Chemoson Primary School | 1,500,000.00 | | construction to completion of 1 classroom Ksh. 1,350,000 and purchase of 0.05acres Of land Ksh. 150,000 | 1,500,000.00 | | | New |
| Total | | | | 16,900,000 | | | |

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JSS FUNDED PROJECTS UNDER MOE

The SCDE on the other hand in discussion with members agreed to fund the below schools under JSS with the MOE grant;

| | | | | | | |
|----------------------------|--------------|--|--|--------------|-----|--|
| Chyemen Primary School | 1,350,000.00 | | construction to completion of one classroom | 1,350,000.00 | New | |
| Kaptoitoi Primary School | 1,637,483.00 | | Renovation to completion of 4 classrooms i.e roof painting, tilling, external finishes, plastering, fixing doors and window panes, ceiling board and painting | 1,637,483.00 | New | |
| Kaborok Primary School | 350,000.00 | | Purchase of 100 desks | 350,000.00 | New | |
| Koiwalelach Primary School | 1,000,000.00 | | Renovation to completion of 3 classrooms i.e roof painting, tilling, external finishes, plastering, fixing doors and window panes, ceiling board and painting | 1,000,000.00 | New | |
| Kapchebet B Primary School | 1,500,000.00 | | Renovation to completion of 3 classrooms i.e reroofing, construction of lintel, tilling, external finishes, plastering, fixing doors and windows, electrification, ceiling board and painting | 1,500,000.00 | New | |
| Kipsolu Primary School | 2,300,000.00 | | Renovation to completion of 6 classrooms i.e. reroofing, construction of lintel, tilling, external finishes, plastering, fixing doors and windows, electrification, ceiling board and painting | 2,300,000.00 | New | |
| Chepkosilen Primary school | 1,800,000.00 | | Renovation to completion of 4 classrooms i.e. reroofing, construction of lintel, | 1,800,000.00 | New | |

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| | | | tilling, external finishes , plastering, fixing doors and windows, electrification, ceiling board and painting | | | |
| Kapnandet Primary School | 1,350,000.00 | | construction to completion of one classroom | 1,350,000.00 | New | |
| Total | | | | 11,287,483 | | |

The FAM tabled ward report that was presented during public participation for the 5 wards that the constituency has. The members discussed wards proposals that were held in wards taking into account the size of wards & population and approved the new projects amounting to Ksh 92,976,000.00 that were identified during public participation exercise as indicated below;

| WARD | PROJECT NAME | ACTIVITY | AMOUNT | WARD TOTAL |
|-----------------|---------------------------------|---|--------------|------------------|
| | PRIMARY SCHOOLS | | | |
| KABIANGA | Kapriro Primary School | Reroofing of 7 classrooms to completion | 1,000,000.00 | |
| | Kapmaso Milimani primary School | Construction to completion of 1 classroom | 1,300,000.00 | |
| | Kapsisiywo Primary School | construction to roofing of 3 office Administration block | 1,000,000.00 | |
| | Itondo Primary School | completion to use to roofing of 3 office Administration block i.e. plastering, ceiling, painting and tilling | 1,500,000.00 | |
| | | | | 4,800,000 |
| WALDAI | Cheronget Primary School | Renovation to completion of 5 classrooms i.e. tilling, painting, , glazing, roughcast, fixing windows & doors and electrification | 1,000,000.00 | |




| | | | | |
|----------------------|----------------------------|--|--------------|--------------|
| | Kiptenden Primary School | construction to completion of 1 classroom | 1,300,000.00 | |
| | Koitalel Primary School | Renovation of 7 classroom i.e. reroofing to completion of 7 no classrooms, glazing, Painting, tilling and ceiling board, fixing windows & doors and rough cast | 2,000,000.00 | |
| | Chepkoin Primary School | Renovation to completion of 5 classrooms i.e. tilling, painting, glazing, roughcast, fixing windows & doors and electrification | 1,000,000.00 | |
| | Itanda Primary School | completion to use to roofing of 3 office Administration block i.e. plastering, ceiling, painting and tilling | 1,500,000.00 | |
| | Keben Primary School | Renovation of 7 classroom i.e. tilling, external rough cast, painting of 7 classrooms and reroofing of 3 classrooms | 700,000.00 | |
| | | | | 7,500,000.00 |
| SERETUT /CHEPTORRIET | Chepkutbei Primary School | construction to completion of 1 classroom | 1,350,000.00 | |
| | Kesagetiet Primary School | Construction to completion of 8 door pit latrine one being PWD | 950,000.00 | |
| | Chebungunon Primary School | Renovation of 7 classroom i.e. reroofing to completion of 7 no classrooms, glazing, Painting, tilling, fixing doors and windows and ceiling board | 2,000,000.00 | |
| | Kiboet Primary School | Renovation to completion of 5 classrooms i.e. tilling, painting, , | 1,000,000.00 | |

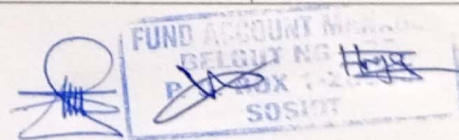


| | | | | | |
|-----------------------------|---------------------------------|---------------------------|--|---------------|---------------|
| | | | 150,000 and 1 office cabinet @ Ksh 27,000 | | |
| | Kapsoyo Primary School | | Renovation to completion of 8 classrooms i.e. roof painting, tiling, painting, ceiling board, glazing, roughcast on the back walls only, ceiling board, fixing doors and windows and electrification | 1,500,000.00 | 5,700,000 |
| WARD | JUNIOR SECONDARY SCHOOLS | | | | |
| KABIANGA | Simotwo Primary School | | construction to completion of 1 classroom | 1,350,000.00 | |
| | Mobego Primary School | | Completion to roofing of 1st floor 4 office Administration & 6 classroom block | 10,000,000.00 | |
| WALDAI | Turkuito Primary School | | Construction to completion of 2 classrooms | 2,700,000.00 | |
| SERETUT/CHEPTORORLET | Chemomon Primary School | | construction to completion of 1 classroom Ksh. 1,350,000 and purchase of 0.05acres Of land Ksh. 150,000 | 1,500,000.00 | 15,550,000.00 |
| | SECONDARY PROJECTS | SCHOOLS | | | |
| KABIANGA | Proposed Secondary School | Proposed Secondary School | final payment of 1.3 acre of land Ksh. 3,100,000 purchase of 70 lockers & chairs Ksh. 550,000 and construction to completion of one classroom 1,400,000 | 5,150,000.00 | |
| | Proposed Secondary School | Chemannul Girls | Construction to completion of one classroom | 5,000,000.00 | |

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|----------------------------------|-------------------------------------|---|---------------|---------------|
| | Kabianga Girls Secondary School | Roofing and construction of pillars of the 2nd and final floor of student 700 capacity dormitory | 7,200,000.00 | |
| | Chemamul Mixed Day Secondary | Construction of 5 office administration block | 1,700,000.00 | |
| | Kiptome Secondary School | Construction of 5 office administration block | 1,700,000.00 | |
| | | | | 2,075,000 |
| KAPSUSER | Chepkutung Secondary School | Completion to use of a tuition block with 4 number classrooms and 4 offices i.e. painting works, ceiling board, glazing, tilling of floors and putting up rails | 2,200,000.00 | |
| | Chepkutung Secondary School | Purchase of 46 seater Isuzu bus | 11,400,000.00 | |
| | Kaptesbeswet Girls Secondary School | Construction of 400 student capacity hall to be attached to the existing kitchen to roofing | 3,000,000.00 | |
| | | | | 16,600,000.00 |
| SERETUT/ CHEPTORORIET | Seretut Secondary School | Construction of 2 classrooms to completion on top of a slab constructed by MOE and staircase | 2,200,000.00 | |
| | | | | 2,200,000.00 |
| WALDAI | Teldet Secondary School | Construction to completion of 1 classroom | 1,350,000.00 | |
| | Cheronget Secondary School | Construction to roof science laboratory | 1,700,000.00 | |



| SECURITY | | | | |
|----------|--|--|--------------|--------------|
| WALDAI | Belgut Sub county Police HQ and Station | Purchase of furniture for police station i.e. 3 executive tables of 1.4m, 2 3seater link chairs, 22 banquet chairs, 16 executive chairs with head rest, 4 drawer cabinets, 6 L shaped office tables and curtains Ksh. 1,700,000 . Supply of booster pump, 3000 liter tank and installation of reporting grill Ksh. 346,000 | | 2,046,000.00 |
| WALDAI | Kaploboith Chiefs Office | Construction to completion of 2 office | 1,600,000.00 | 1,600,000 |
| KABIANGA | Kabianga Divisional Head Quarters & police station | Construction of 6 office and 3 cells quarters | 2,300,000.00 | 2,300,000 |
| | | | | 6,946,000.00 |

The above new projects features only 4 wards i.e Kabianga, Kapsuser, Seretit/Cheptorriet and Waldai. One ward that is missing is Chaik, which has 11 primary schools only. The schools in this ward are taken care off development wise by two multinational (James Finlay and Ekaterra Tea Company) through their CSR. During public participation the residents of this ward proposed bursaries only as their project. The NGCDFC used to buy revision books for these schools in the past but it wasn't during the just concluded public participation. The NGCDFCs resolved to increase bursary allocation for this ward since they have no project.

MIN5/22/1/2024 PROJECT PROPOSAL FY 2023/2024

The FAM tabled a circular from the board date 8th Jan 2024 on realignment of constituencies' project proposal for FY 2023/2024 FY with NGCDF (amendment) Act 2023. The FAM read through the requirements as stated on the circular noting the areas that were amended i.e COC allowances, removal of sports kitty, introduction of climate change and ICT hubs among others. This will ensure the government agenda is delivered accordingly. The budget remains the same i.e. Ksh. 175,361,810 but there is an additional Ksh. 11,287,483 grant from the MOEST for Junior Secondary to be disbursed through NGCDF. The FAM also told the members to make



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amendments as per the new Act despite the early submission of the proposal which will be superseded by the current one because of the amendments. The members deliberated on going projects, public participation report and the new guidelines and agreed on the following projects;

| | ALLOCATION = 175,361,810 | | | | | |
|---|--|---------------|-------------------------|---|--------------|--------|
| | Administration | Original Cost | Cumulative Disbursement | Activity | Amount | Status |
| 4-0035-192-2110000-1 00-2023-2024-1 | Contractual Employees | 2,656,008.00 | | Payment of staff Basic Salaries for 8 staff | 2,656,008.00 | New |
| 4-0035-192-2110301-1 00-2023-2024-2 | Housing Levy | 40,464.00 | | Employer Contribution to Housing Levy | 40,464.00 | |
| 4-0035-192-2110202-1 00-2023-2024-3 | Casual Labor and internship | 91,840.00 | | Payment of Basic Wages to 1 staff | 91,840.00 | New |
| 4-0035-192-2120101-1 00-2023-2024-4 | NSSF | 34,560.00 | | Employer Contribution to N.S.S.F | 34,560.00 | New |
| 4-0035-192-2710102-1 00-2023-2024-5 | Gratuity-Contractual Employees | 657,348.00 | | Payment of Gratuity to 8 NGCDFC Staff | 657,348.00 | New |
| 4-0035-192-2210101-1 00-2023-2024-6 | Electricity | 72,000.00 | | Payment of Electricity Charges | 72,000.00 | New |
| 4-0035-192-2210102-1 00-2023-2024-7 | Water & Sewerage Charges | 20,000.00 | | Payment of Water & Sewerage charges | 20,000.00 | New |
| 4-0035-192-2210201-1 00-2023-2024-8 | Telephone, Telex, Facsimile and Mobile Phone service | 180,000.00 | | Payment of Telephone Expenses | 180,000.00 | New |
| 4-0035-192-2210202-1 00-2023-2024-9 | Internet Connections | 130,000.00 | | Payment of Internet Connections | 130,000.00 | New |
| 4-0035-192-2210203-1 00-2023-2024-10 | Courier and Postal Services | 150,031.00 | | Payment of Courier and postal Services | 150,031.00 | New |
| 4-0035-192-2210303-1 00-2023-2024-11 | Daily Subsistence Allowance | 700,000.00 | | Payment of Daily Subsistence Allowance | 700,000.00 | New |

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| 4-0035-192-2210504-1 00-2023-2024-12 | Advertising, Awareness and Publicity Campaigns | 50,000.00 | | Payment of Advertising, Awareness and Publicity Campaigns | 50,000.00 | New |
| 4-0035-192-2210801-1 00-2023-2024-13 | Catering services (receptions).Accommodation, Gifts, Food and Drinks | 290,062.00 | | Payment of Catering Services(receptions),Accommodation, Gifts, Food and Drinks | 290,062.00 | New |
| 4-0035-192-2210802-1 00-2023-2024-14 | Other Committee expenses | 1,743,395.00 | | Payment of any other committee expenses, processing of bursaries | 1,743,395.00 | New |
| 4-0035-192-2210811-1 00-2023-2024-15 | NGCDFC allowance | 1,248,000.00 | | Payment of NGCDFC allowances charges | 1,248,000.00 | New |
| 4-0035-192-2211101-1 100-2023-2024-16 | General Office Supplies (papers, pencils, forms, small office equipment etc.) | 400,000.00 | | Purchase of General Office Supplies(papers, pencils, forms, small office equipment) | 400,000.00 | New |
| 4-0035-192-2211201-1 00-2023-2024-17 | Refined Fuels and Lubricants for Transport | 1,000,000.00 | | Purchase of Refined Fuels and Lubricants for Transport of GK vehicles | 1,000,000.00 | New |
| 4-0035-192-2211204-1 00-2023-2024-18 | Other Fuels (wood, charcoal, cooking gas etc....) | 18,000.00 | | Payment of other fuels (wood, charcoal, cooking gas expenses) | 18,000.00 | New |
| 4-0035-192-2211301-1 00-2023-2024-19 | Bank service commission and charges | 60,000.00 | | Payment of Bank service commission and charges | 60,000.00 | New |
| 4-0035-192-2220101-1 00-2023-2024-20 | Maintenance Expenses-Motor Vehicles | 600,000.00 | | Payment of Maintenance Expenses-NGCDFC Motor Vehicles | 600,000.00 | New |
| 4-0035-192-2220101-1 00-2023-2024-21 | NG-CDFC uniform and clothing | 380,000.00 | | Purchase of uniform and clothing. | 380,000.00 | |
| | | 10,521,708.00 | | | 10,521,708.00 | |
| | MONITORING AND EVALUATION | | | | | |

FUND ACCOUNT MANAGER
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| 2210303 | Daily Subsistence Allowance | 230,000.00 | | Payment of Daily Subsistence Allowance to fund account manager,NG-CDFC staff and other National Government officers | 230,000.00 | New |
| 2210701 | Travel Cost | 350,000.00 | | Payment of Travel cost of NGCDFC, National Government officers and PMC (PMC, NG-CDFC Staff & NC-DFC Trainings) | 350,000.00 | New |
| 2210702 | Remuneration of Instructors and Contract Based Training Services | 100,000.00 | | Payment of Instructors and Contract Based Training Services (PMC, NGCDFC Staff & NCDFC Trainings) | 100,000.00 | New |
| 2210704 | Hire of Training Facilities and Equipment | 220,000.00 | | Hire of Training Facilities and equipment (PMC, NGCDFC Staff & NCDFC Trainings) | 220,000.00 | New |
| 2210710 | Accommodation Allowance | 750,000.00 | | Payment of Accommodation Allowance of NGCDF, National Government officers | 750,000.00 | New |
| 2210801 | Catering services (receptions).Accommodation, Food and Drinks | 194,533.00 | | Payment of Catering Services(receptions),Accommodation,Food and Drinks | 194,533.00 | New |
| 2210802 | Other Committee expenses | 500,000.00 | | Payment of other committee expenses | 500,000.00 | New |
| 2210811 | NGCDFC Allowance | 2,640,000.00 | | Payment of NGCDFC allowances | 2,640,000.00 | New |
| 2211201 | Maintenance Expenses-Motor Vehicles | 200,000.00 | | Payment of Maintenance Expenses- | 200,000.00 | New |




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|--|---|----------------------|--|---|--|----------------------|-----|
| | | | | NGCDPC Motor Vehicles GKB 991F. | | | |
| | | 5,184,533.00 | | | | 5,184,533.00 | |
| | CLIMATE CHANGE AND MITIGATION | | | | | | |
| | Kaborok Primary School | 50,000.00 | | planting of 400 trees | | 50,000.00 | New |
| | Kabianga Primary School | 200,000.00 | | purchase of one 250 liters energy saving jiko | | 200,000.00 | New |
| | EMERGENCY | 250,000.00 | | | | 250,000.00 | |
| | | | | To cater for any unforeseen occurrences in the constituency during the financial year | | 9,229,569.00 | New |
| | Emergency | 9,229,569.00 | | | | 9,229,569.00 | |
| | BURSARY | 9,229,569.00 | | | | 9,229,569.00 | |
| | Bursary Secondary Schools/Day School | 32,000,000.00 | | Payment of bursary to needy student | | 32,000,000.00 | New |
| | Bursary Tertiary Schools | 17,000,000.00 | | Payment of bursary to needy students in various colleges and universities | | 17,000,000.00 | New |
| | NGCDPC OFFICE | 49,000,000.00 | | | | 49,000,000.00 | |
| | BELGUT NG-CDF OFFICE Fencing of the compound | 1,500,000.00 | | Construction to completion of 120m perimeter wall | | 1,500,000.00 | New |

FUND ACCOUNT MANAGER
BELGUT NG-CDF
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| 2220202 | Belgut NG-CDF OFFICE Purchase of Office Furniture and Equipment | 1,700,000.00 | | Reroofing to completion of 12 room NGCDF Office, putting up ceiling board and painting | 1,700,000.00 | New |
| | | | | Purchase of Office Furniture and Equipment i.e. 10 banquet chairs @ Ksh. 50,000, HP printer Ksh.150,000 1 number HP pavilion X360 14 Ksh. 300,000 and Kyocera copier printer Ksh.650,000 | | |
| | BELGUT NG-CDF Strategic Plan | 3,500,000.00 | | Preparation of Belgut NGCDF 5 year Strategic plan | 3,500,000.00 | New |
| | PRIMARY SCHOOLS | 7,850,000.00 | | | 7,850,000.00 | |
| | | | | Reroofing of 7 classrooms to completion | | |
| | Kapriro Primary School | 1,000,000.00 | | Renovation to completion of 4 classrooms : roof elevation, tiling, additional windows, external finishes and painting | 1,000,000.00 | New |
| | Kapmaso Milimani primary School | 1,300,000.00 | | construction to roofing of 3 office Administration block | 1,300,000.00 | New |
| | Kapsisiwo Primary School | 2,500,000.00 | | | 1,000,000.00 | New |



FUND ACCOUNT MAN
BELGUT NGCDF
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SOSIOT

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|---------------------------------------|---------------|--------------|---|---------------|---------|
| Kesagethet Primary School | 950,000.00 | | Construction to completion of 8 door pit latrine with one chamber catering for Persons With Disabilities | 950,000.00 | New |
| Mobego Primary School (Iss NG-CDF) | 25,000,000.00 | 3,000,000.00 | Completion to roofing of 1st floor 4 office Administration & 6 classroom block | 10,000,000.00 | Ongoing |
| Kiboet Primary School | 1,000,000.00 | | Renovation to completion of 5 classrooms i.e. tiling, painting, ceiling board, glazing, roughcast and electrification | 1,000,000.00 | New |
| Chepkutbei Primary School | 1,350,000.00 | | Construction to completion of 1 classroom | 1,350,000.00 | |
| St. Mark Chepnig'etuny Primary School | 1,000,000.00 | | Renovation to completion of 4 classrooms i.e. reroofing, fixing windows & doors, plastering, painting, tiling, rough cast and electrification | 1,000,000.00 | New |
| Seretut Primary School | 500,000.00 | | Tiling to completion of 5 no. classrooms | 500,000.00 | New |
| Cheronget Primary School | 1,000,000.00 | | Renovation to completion of 5 classrooms i.e. tiling, painting, glazing, roughcast, fixing windows & doors and electrification | 1,000,000.00 | New |

FUND ACCOUNT MANAGER
 BELGUT NG-CDF
 P. O. BOX 2705
 SOKOI



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| Kiptenden Primary School | 1,350,000.00 | | construction to completion of 1 classroom | 1,350,000.00 | New |
| Ilanda Primary School | 2,500,000.00 | 1,000,000.00 | Renovation to completion of 8 classroom i.e. external rough cast, painting, fixing doors and glazing of window | 1,500,000.00 | Ongoing |
| Keben Primary School | 700,000.00 | | Construction to completion of 1 classroom at Kshs. 1,350,000 and construction of 6 door pit latrine with one chamber catering for Persons With Disabilities at Kshs. 750,000 | 700,000.00 | New |
| Kaboson Primary School | 2,100,000.00 | | completion to use to roofing of 3 office Administration block i.e. plastering, ceiling, painting and tiling | 2,100,000.00 | New |
| Iiondo Primary School | 2,500,000.00 | 1,000,000.00 | completion to use of 3 office Administration block i.e. plastering, ceiling, painting and tiling | 1,500,000.00 | Ongoing |
| Kabungungwo Primary School | 2,500,000.00 | 1,000,000.00 | completion to use of 3 office Administration block i.e. plastering, ceiling, painting and tiling | 1,500,000.00 | Ongoing |


 FUND ACCOUNT MAINTENANCE
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| | Kakiptui Primary School | 500,000.00 | | Purchase of furniture for Administration block. i.e. 1 executive chair @Ksh 23,000,-, 1 executive office table @ Ksh30,000, 2 modern tables with lockable drawers @ Ksh 30,000, 24 cushion chairs with steel frames @ 240,000, 15 office tables with drawers @ Ksh 150,000 and 1 office cabinet @ Ksh 27,000 | 500,000.00 | New |
| | Kapsoyo Primary School | 1,400,000.00 | | Renovation to completion of 8 classrooms i.e. roof painting, filling, painting, ceiling board, glazing, roughcast on the back walls only, ceiling board, fixing doors and windows and electrification | 1,400,000.00 | New |
| | Susunwet Primary school | 1,200,000.00 | | Renovation to completion of 4 classrooms. i.e. tiling, painting and glazing, electrification, and construction of retaining wall | 1,200,000.00 | New |
| | Simotwo Primary School | 300,000.00 | | curbing of Storm water drainage and paving works i.e trench excavation, concrete works including reinforcement of sides, | 300,000.00 | New |

FUND ACCOUNTING MANAGER
 RECEIVED
 P. O. BOX 120205
 NAIROBI
 2020

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| | | | | half round channels and supply of paving blocks to cover | | |
| | Mereonik Primary School | 2,500,000.00 | | construction of 3 office administration block to roofing | 1,000,000.00 | New |
| | | 37,850,000.00 | 6,000,000.00 | | 32,150,000.00 | |
| | JUNIOR SECONDARY SCHOOLS | | | | | |
| | Simotwo Primary School (Jss NG-CDF) | 1,350,000.00 | | construction to completion of 1 classroom | 1,350,000.00 | New |
| | Kabianga Primary School (Jss NG-CDF) | 1,350,001.00 | | construction to completion of 1 classroom | 1,350,000.00 | New |
| | Turkuito Primary School (Jss NG-CDF) | 2,700,000.00 | | Construction to completion of 2 classrooms | 2,700,000.00 | New |
| | Chebungungon Primary School | 2,000,000.00 | | Renovation to completion of 7 classrooms : Re-roofing, glazing, painting, tilling, fixing doors and windows and ceiling board | 2,000,000.00 | New |
| | Cheptororiet Primary School | 2,000,000.00 | | Renovation to completion of 7 classroom i.e. re-roofing glazing, Painting, tilling and ceiling board, | 2,000,000.00 | New |

FUND ACCOUNT MANAGER
 REGIONAL OFFICE
 P. O. BOX 20205
 NAIROBI



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| | | | | fixing windows & doors and rough cast | | | | |
| | | | | Renovation to completion of 7 classroom i.e. re-roofing, glazing, Painting, tiling and ceiling board, fixing windows & doors and rough cast | 2,000,000.00 | | | New |
| | | | | Construction to completion of 1 classroom Ksh. 1,350,000 and purchase of 0.05 acres Of land Ksh. 150,000 | 1,500,000.00 | | | New |
| | | | | | 31,900,001.00 | 3,000,000.00 | 16,900,000.00 | |
| | | | | SENIOR SECONDARY SCHOOLS | | | | |
| | | | | Completion to suspended slab of 1st floor of 4 classrooms and 5 office Administration block: pillars and beams of ground floor and 1st floor and superstructure works | | | | |
| | | | | Purchase of 0.4 acres of land | 16,000,000.00 | 3,000,000.00 | 5,000,000.00 | Ongoing |
| | | | | Proposed Chemamul Girls Secondary School | 1,850,000.00 | | 1,850,000.00 | New |
| | | | | Proposed Kapchelu Day Secondary School | | | | |

FUND ACCOUNT MANAGER
 BELGUNA NG-CDF
 P. O. BOX 190205
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| | | | | Purchase of 1. acre of land @ Ksh. 3,250,000 purchase of 70 lockers & chairs@ Ksh. 550,000 and construction to completion of one classroom 1,450,000 | 5,250,000.00 | New |
| | Cheptembe Day Secondary School | 5,250,000.00 | | | | |
| | | | | purchase of 40 tables @ Ksh 520,000 and 80 benches at Kshs. 560,000 | 1,080,000.00 | New |
| | Chepkoton Girls Secondary School | 1,080,000.00 | | | | |
| | | | | Construction to completion of 2 classrooms on top of 1 st floor slab constructed by MOE and staircase | 2,200,000.00 | New |
| | Seretut Secondary School | 2,200,000.00 | | | | New |
| | | | | Construction to completion of 1 classroom | 1,350,000.00 | |
| | Teldet Secondary School | 1,350,000.00 | | | | |
| | | | | Construction to roofing 60 student capacity science laboratory | 1,700,000.00 | New |
| | Cheronget Secondary | 4,500,000.00 | | | | |
| | | | | Roofing and construction of pillars of the 2nd and final floor of student 900 capacity dormitory | 7,200,000.00 | Ongoing |
| | Kabianga Girls Secondary School | 18,000,000.00 | 10,800,000.00 | | | |
| | | | | Construction to roof of 5 office administration block | 1,600,000.00 | New |
| | Chemamul Mixed Day Secondary | 4,300,000.00 | | | | |

AND ACCOUNT MANAGER
 DELGUT NG-CDF
 P.O. BOX 1-20205
 SOSIOT

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|--|--|---------------|---------------|--|---------------|---------|
| | Kiptome Secondary School | 4,300,000.00 | | Construction to roofing level of 5 office administration block | 1,600,000.00 | New |
| | Chepkung Secondary School | 8,000,000.00 | 5,800,000.00 | Completion to use of a tuition block with 4 number classrooms and 4 offices i.e. painting works, ceiling board, glazing, tiling of floors and putting up rails | 2,200,000.00 | Ongoing |
| | Chepkung Secondary School | 11,300,000.00 | | Purchase of 46 seater Isuzu bus | 11,300,000.00 | New |
| | | 78,030,000.00 | 19,600,000.00 | | 42,330,000.00 | |
| | SECURITY | | | | | |
| | Belgut Sub county Police HQ and Station (existing) | 2,046,000.00 | | Purchase of furniture for police station i.e. 3 executive tables of 1.4m @ Ksh390,000 2 3seater link chairs @ Ksh. 100,000, 22 banquet chairs @ Ksh 165,000, 16 executive chairs with head rest Ksh 400,000 4 drawer cabinets @Ksh. 180,000, 6 L shaped executive office tables @ Ksh.465,000 . Supply of one booster pump, 3000 litre tank and installation of reporting grill Ksh. 346,000 | 2,046,000.00 | New |
| | Kaptoboiti Chiefs Office | 1,600,000.00 | | Construction to completion of 2 office block | 1,600,000.00 | New |

FUND ACCOUNTS MANAGER
 BELGUT M.G.-CDF
 P. O. BOX 1-20205
 SUBURB



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|--|--|---------------|--|--|---------------|-----|
| | | | | Construction of 6 office and 3 cells quarters to walling | 2,300,000.00 | New |
| | Kabanga Divisional Head Quarters & police station | 7,500,000.00 | | | 5,946,000.00 | |
| | | 12,146,000.00 | | | 175,361,810.0 | |
| | ADDITIONAL GRANT FROM MOE | | | TOTAL ALLOCATION | | |
| | Chyemen Primary School (ISS MOE) | 1,350,000.00 | | construction to completion of one classroom | 1,350,000.00 | New |
| | Kapitboiti Primary School (ISS MOE) | 1,637,483.00 | | Renovation to completion of 4 classrooms i.e roof painting, tiling, external finishes, plastering, fixing doors and window panes, ceiling board and painting | 1,637,483.00 | New |
| | Kaborok Primary School (ISS MOE) | 350,000.00 | | Purchase of 100 desks | 350,000.00 | New |
| | Koiwalelach Primary School (ISS MOE) | 1,000,000.00 | | Renovation to completion of 3 classrooms i.e roof painting, tiling, external finishes, plastering, fixing doors and window panes, ceiling board and painting | 1,000,000.00 | New |

JND ACCOUNT MANAGER
BELGUT NG-GDF
P. O. BOX 1-20205
SOSIOT

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|--------------------------------------|--------------|--|--|-----|
| Kapchebet B Primary School (JSS MOE) | 1,500,000.00 | Renovation to completion of 3 classrooms i.e reroofing, construction of lintel, tiling, external finishes , plastering, fixing doors and windows, electrification, ceiling board and painting | 1,500,000.00 | New |
| Kipsolu Primary School (JSS MOE) | 2,300,000.00 | Renovation to completion of 6 classrooms i.e. reroofing, construction of lintel, tiling, external finishes , plastering, fixing doors and windows, electrification, ceiling board and painting | 2,300,000.00 | New |
| Chepkosilen Primary school (JSS MOE) | 1,800,000.00 | Renovation to completion of 4 classrooms i.e. reroofing, construction of lintel, tiling, external finishes , plastering, fixing doors and windows, electrification, ceiling board and painting | 1,800,000.00 | New |
| Kapnandet Primary School (JSS MOE) | 1,350,000.00 | construction to completion of one classroom | 1,350,000.00 | New |
| TOTAL ALLOCATION | | | 11,287,483.00 Grand Total | |

FUND ACCOUNT MANAGER
 ACCOUNT NG-CDF
 P. O. BOX 1-20205
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186,649,293

The members noted that some of the above new projects have not been funded to completion this financial year, while Other on going have been funded for the 2nd time and will be completed next financial year as the NGCDF Act allows a project to be funded not more than 3 financial years. It was the member's discretion as to why funding is spread for a number of financial years is because of the cost involved and the number of projects that require urgent attention in the constituency. Members also saw the need to focus on completing on going projects first and for new projects they decided to fund them to a certain level if they can't complete so that they can complete them in the subsequent financial years so long as it doesn't stall or drag for more than 3 financial years. The members discussed and committed themselves that they will fund the new projects (not fully funded) for completion in the next financial year. The buses allocation too is justified through the quotations attached.

Annexes to the Proposal

| Item | Salaries | Description | Scale | Number | Rate | Total Amount (pm) | Total Amount (Pa) |
|---------------------|----------|------------------------------|-------|--------|-----------|-------------------|-------------------|
| Payment of Salaries | | Clerk of Works | CSG11 | 1 | 40,700.00 | 40,700.00 | 495,840.00 |
| | | Accounts Assistant | CSG11 | 1 | 37,710.00 | 38,284.00 | 459,408.00 |
| | | Clerical Officer | CSG12 | 1 | 30,923.00 | 30,923.00 | 376,728.00 |
| | | Records Management Assistant | CSG12 | 1 | 30,923.00 | 30,923.00 | 376,728.00 |



FUND ACCOUNT MANAGER
 BELGUT NG-CDF
 P. O. BOX 1-20205
 S05107

| Item | Description | Description | Number | Rate | Total Amount (pm) | Total Amount (pa) |
|-------------------------|------------------------------|---------------------------------------|--------|-----------|-------------------|---------------------|
| Driver | | CSG13 | 1 | 30,923.00 | 30,923.00 | 376,728.00 |
| | Support Staff | CSG14 | 1 | 18,675.50 | 18,675.50 | 227,520.00 |
| | Support Staff | CSG14 | 1 | 18,675.50 | 18,675.50 | 227,520.00 |
| | Support Staff | CSG14 | 1 | 12,805.00 | 12,805.00 | 156,000.00 |
| | Subtotals | | | | | 2,656,008.00 |
| Payment of housing Levy | | Employer Contribution to Housing Levy | 12 | 3,372 | 3,372 | 40,464 |
| Item | Description | Scale | Number | Rate | Total Amount (pm) | Total Amount (Pa) |
| Payment of Gratuity | Clerk of Works | CSG11 | 1.00 | 10,949.00 | 10,949.00 | 131,390.00 |
| | Accounts Assistant | CSG11 | 1.00 | 10,008.00 | 10,008.00 | 120,097.00 |
| | Clerical Officer | CSG12 | 1.00 | 7,872.00 | 7,872.00 | 94,466.00 |
| | Records Management Assistant | CSG12 | 1.00 | 7,872.00 | 7,872.00 | 94,466.00 |
| | Driver | CSG13 | 1.00 | 7,872.00 | 7,872.00 | 94,466.00 |

FUND ACCOUNTS MANAGER
 BELGIUM - P.D. BOELEN
 503101

| | | | | | |
|-----------------------------|-------------------------------|---------------|-------------|--------------------------|--------------------------|
| Support Staff | CSG14 | 1.00 | 4,018.00 | 4,018.00 | 48,211.00 |
| Support Staff | CSG14 | 1.00 | 4,018.00 | 4,018.00 | 48,211.00 |
| Support Staff | CSG14 | 1.00 | 2,170.00 | 2,170.00 | 26,040.00 |
| Subtotals | | | | | 657,347.00 |
| Item | Description | Number | Rate | Total Amount (pm) | Total Amount (pa) |
| NSSF | Employer Contribution to NSSF | 8.00 | 360 | 2,880.00 | 34,560.00 |
| Subtotals | | | | | 34,560.00 |
| Item | Description | Number | Rate | Total Amount (pm) | Total Amount (pa) |
| Casual Labor and internship | Payment | 1 | | | 91,840.00 |

| | | | | | |
|---------------------------|-------------------------------------|---------------|-------------|--------------------------|--------------------------|
| ADMINISTRATION | | | | | |
| Goods and Services | | | | | |
| Item | Description | Number | Rate | Total Amount (pm) | Total Amount (pa) |
| Electricity | Payment of Electricity Charges | 12 | | 6,000.00 | 72,000.00 |
| Water & Sewerage Charges | Payment of Water & Sewerage charges | | | | 20,000.00 |


 FUND ACCOUNT MAINT
 BELGINT NO. 1-1000
 P. 50X 1-1000
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|---|---|------|-----------|-----------|----|--|---------------------|
| Telephone, Telex, Facsimile and Mobile Phone service | Payment of Telephone Expenses | | | | | | 180,000.00 |
| Internet Connections | Payment of Internet Connections | | | | 13 | | 130,000.00 |
| Courier and Postal Services | Payment of Courier and postal Services | | | | | | 150,031.00 |
| Advertising, Awareness and Publicity Campaigns | Payment of Advertising, Awareness and Publicity Campaigns | | | | | | 50,000.00 |
| Catering services (receptions), Accommodation, Gifts, Food and Drinks | Payment of Catering Services(receptions), Accommodation, Gifts, Food and Drinks | | | | | | 290,062.00 |
| General Office Supplies (papers, pencils, forms, small office equipment etc.) | Purchase of General Office Supplies(papers, pencils, forms, small office equipment) | | | | | | 400,000.00 |
| Subtotal | | | | | | | 1,185,655.06 |
| Travelling and Accommodation Expenses | | | | | | | |
| Daily Subsistence Allowance | Payment of Daily Subsistence Allowance | | | | | | 700,000.00 |
| Subtotal | | | | | | | 700,000.00 |
| Committee Expenses | | | | | | | |
| Other Committee expenses | Payment of other committee expenses | | | | | | 1,743,395.00 |
| NGCDFC allowance | | | | | | | |
| | Members | 9.00 | 10,000.00 | 90,000.00 | | | 1,080,000.00 |
| | Chair | 1.00 | 14,000.00 | 14,000.00 | | | 168,000.00 |

FUND ACCOUNT MANAGER
 BELGIAN NG-CDFC
 P. O. BOX 20205
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| Subtotal | | | | | | | 2,991,395.00 |
| Other Expenses | | | | | | | |
| Other Fuels (wood, charcoal, cooking gas etc) | | Payment of other fuels (wood, charcoal, cooking gas expenses) | | | | | 18,000.00 |
| Bank service commission and charges | | Payment of Bank service commission and charges | | | | | 60,000.00 |
| Refined Fuels and Lubricants for Transport | | Purchase of Refined Fuels and Lubricants for Transport of GK vehicles | | | | | 1,000,000.00 |
| Maintenance Expenses- Motor Vehicles | | Payment of Maintenance Expenses- NGCDFC Motor Vehicles | | | | | 500,000.00 |
| NG-CDFC uniform and clothing | | Purchase of uniform and clothing. | | | | | 380,000.00 |
| Subtotal | | | | | | | 1,958,000.00 |
| TOTALS | | | | | | | 10,521,708.00 |

| MONITORING AND EVALUATION | | | | | | | |
|---------------------------|-------------|--------|------|-------------------|-------------------|--|--|
| Item | Description | Number | Rate | Total Amount (pm) | Total Amount (pa) | | |


 ACCOUNT MANAGER
 NGCDFC
 P. O. BOX 1-2027
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|---|---|-------|--------|------------|---------------------|
| Travel and accommodation | | | | | |
| Daily Subsistence Allowance | Payment of Daily Subsistence Allowance | 2.00 | 11,200 | 22,400 | 224,000 |
| | Payment of Daily Subsistence Allowance | 1.00 | 6,000 | 6,000 | 6000 |
| Travel Allowance on training | Payment of Travel of NGCDFC, National Government officers and PMC (PMC, NGCDFC Staff & NCDFC Trainings) | 175 | 2000 | | 350,000.00 |
| Accommodation Allowance | Payment of Accommodation Allowance of NGCDFC & Staff, National Government officers | 25.00 | 10,000 | 250,000.00 | 750,000.00 |
| Subtotal | | | | | 1,330,000.00 |
| Goods and Services | | | | | |
| Remuneration of Instructors and Contract Based Training Services | Payment of Instructors and Contract Based Training Services (PMC, NGCDFC Staff & NCDFC Trainings) | | | | 100,000.00 |
| Hire of Training Facilities and Equipment | Hire of Training Facilities and equipment (PMC, NGCDFC Staff & NCDFC Trainings) | | | | 220,000.00 |
| Catering services (receptions). Accommodation, Gifts, Food and Drinks | Payment of Catering Services(receptions), Accommodation, Gifts, Food and Drinks | | | | 194,533.00 |
| Subtotal | | | | | 514,533.00 |
| Committee Expenses | | | | | |
| Other Committee expenses | Payment of other committee expenses | | | | 500,000.00 |
| NGCDFC Allowance | Payment of NGCDFC allowances | 14.00 | 10,000 | 140,000.00 | 2,640,000.00 |

FUND ACCOUNT MANAGER
 BELGOUT NGCDFC
 P. O. BOX 12205
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H. J. J.

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|--------------------------------------|--|--|--|--|--|--|--|--|--|--------------|
| Subtotal | | | | | | | | | | 3,140,000.00 |
| Other Expenses | | | | | | | | | | |
| Maintenance Expenses- Motor Vehicles | | | | | | | | | Payment of Maintenance Expenses- NGCDFC Motor Vehicles | 200,000.00 |
| Subtotals | | | | | | | | | | 200,000.00 |
| | | | | | | | | | | 5,184,533.00 |

ADJOURNMENT

There being no other business the meeting came to an end at 1700hrs by a word of prayer from Tecler Tonui

Prepared by;

Secretary; Wilson Chemutai Masitini Sign [Signature] Date 22/01/2024

Confirmed by;

NG-CDFC Chairman; Nganoh H Kipsag Sign [Signature] Date 22/01/2024

Fund Account Manager; Sharon Karoti Sign [Signature] Date 22/01/2024

FUND ACCOUNT MANAGER
 BEHAT NG-CDF
 P. O. BOX 1-20205
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