



NG-CDF BELGUT

National Government Constituencies Development Fund
Belgut Constituency
P.O Box 1 - 20205
Sisiot
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MINUTES OF NG-CDFC MEETING OF BELGUT HELD ON 9TH SEPTEMBER 2020 AT BELGUT NG-CDF BOARDROOM

MEMBERS PRESENT

1) Judith Cheruiyot	Deputy County Commissioner
2) Sharon Kapto	Fund Account Manager
3) Henry Kipsang Ngenoh	CDFC Chairman
4) Lilian Chemutai Maritim	CDFC Secretary
5) Tecler Chepkemol	CDFC Member
6) Evans Kurgat	CDFC Member
7) Emily Sawe	CDFC Member
8) Charles Kiprono Kerich	CDFC Member
9) Geoffrey Maiywa	CDFC Member
10) Dennis Bett	CDFC Member

Preliminaries.

The meeting was called to order by the NG-CDFC Chairman at 9.30 am with a word of prayer from Mr. Geoffrey Maiywa. The chairman welcomed all the members present for the meeting asked the TAM to brief them on the following agenda:

AGENDA;

1. Confirmation of previous minutes
2. Matters arising
3. Project Proposal FY 2020/2021
4. Project Funding

MIN1/09/2020 CONFIRMATION OF THE PREVIOUS MINUTES.

The NG-CDFC chairman welcomed the secretary to read through minutes of the previous meeting. The minutes were proposed by Tecler Chepkemol and seconded by Mr. Kurgat Evans and the entire committee confirmed to be true



MIN2/09/2020 MATTERS ARISING

The FAM notified the members that she has submitted all the re allocations approved on the previous meeting have been sent to the board for approval.

She added that the board has disbursed all the funds for approved projects in FY19/20. The only pending funds are those of projects with conditional approval.

The procurement process for the resource Centre has also commenced and soon documentation will be complete and LSO issued to the winning contractor.

MIN8/09/2020 PROJECT PROPOSAL FY 2020/2021

The FAM tabled a circular from the board date 10th August 2020 on preparation and online submission of constituency project proposal for FY 2020/2021. The FAM read through the requirements as stated on the circular and the budget allocation of KSh. 137,188,819.31. She mentioned on key requirements such as adhering to Strategic Plan, adhering to the statutory ceiling, giving priority to on going projects, Covid 19 Response projects and adhering to the ward report. Public participation was carried out in October 2019 and the report was used on the previous financial year and this current financial year. The members deliberated on going projects and public participation report and agreed on the following projects;

	PROJECT NAME	ORIGINAL COST ESTIMATE	CUMULATIVE	PROJECT ACTIVITY	AMOUNT ALLOCATED	CURRENT STATUS
	ADMINISTRATION & RECURRENT					
1.	Employees salaries	3,000,000.00	-	Payment of staff salaries, gratuity, NHIF and NSSF	3,000,000.00	New
2.	Goods and services	3,200,000.00	-	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea	3,200,000.00	New
3.	Committee expenses	2,025,329.16	-	Payment of committee sitting allowances, transport, conferences	2,025,329.16	New
	MONITORING AND EVALUATION					



4.	Committee Expenses	2,100,000.00	-	Payment of Committee sitting allowances, transport, conferences	2,100,000.00	New
5.	Capacity Building	1,600,000.00	-	Undertake training of the pines/cdles on cdf related issues and benchmarking	1,600,000.00	New
6.	Goods and services	369,078.42	-	Purchase of fuel, repairs and maintenance, printing, stationery, airfare, travel and subsistence.	369,078.42	New
EMERGENCY						
7.	Emergency	7,192,206.90	-	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90	New
BURSARY						
8.	Bursary Secondary Schools/Day School	23,000,000.00	-	Payment of bursary to needy student	23,000,000.00	New
9.	Bursary Tertiary Schools	11,272,204.83	-	Payment of bursary to needy students in various colleges and universities	11,272,204.83	New
SPORTS						
10.	Constituency sports tournaments	750,000.00	-	To carry out sports tournament, support constituency clubs and purchase of sports equipment and kits for various clubs	750,000.00	New
ENVIROMENT						
11.	Constituency Dustbins	450,000.00	-	Installation of metallic branded dustbins 33 public primary schools in Kabianga and Seretit/Cheptoroiet wards Ie Barnei Pw, Chebirirbei	450,000.00	New


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				Pny, Chemamul A Pny, Cheptigit Pny, Itondo Pny, Kabianga Pny, Kamaas Pny, Kapchebet Pny, Kapchebet B Pny, Kapcheltuch Pny, Kapkures B Pny, Kapkitony Pny, Kaplutlet Pny, Kapmaso Pny, Kapmaso Millimari Pny, Kapiro Pny, Kapsisiywo, Kibingei Pny, Kiptome Pny, Koiwalelach Pny, Mobego Pny, Nyabangi Pny, Ainapkol Pny, Chimeset Pny, Chepkosilen Pny, Cheptorriet Pny, Kapsuser Pny, Kosagetiet Pny, Kiboet Pny, Kipsolu Pny, Seretut Pny Sch and St. Mark Chepngetany Pny.		
NG CDF OFFICE						
12.	NG CDFC Office	400,000	-	Purchase of Red & Gray carpet for 4 offices at the NGCDFC Office	400,000.00	New
PRIMARY SCHOOLS						
13.	Kapmaso Primary School	700,000	-	Renovation to completion of 6 classrooms i.e roof painting, plastering wall painting, replacement of window panes, refurbishment of floors, fixing broken windows and doors	700,000.00	New



14.	Barmeit Primary School	1,500,000	800,000	Renovations to completion of 5 classrooms i.e. roof painting, wall painting, replacement of window panes, refurbishment of floors, fixing broken windows and doors	600,000.00	On-going
15.	Borborwet Primary School	1,500,000	650,000	Renovations to completion of 6 classrooms i.e. Reroofing, inside wall painting, replacement of window panes, refurbishment of floors, fixing broken windows and doors, refilling floor pot holes	800,000.00	On-going
16.	Chebiriabei Primary School	2,000,000	-	Construction of 3 office and 1 staff room Administration block to roofing level.	800,000.00	New
17.	Chebunguon Primary	700,000	-	Renovation to completion of 6 classrooms i.e. roof painting, plastering wall painting, replacement of window panes, refurbishment of floors, fixing broken windows and doors	700,000.00	New
18.	Chemosen Primary School	800,000	-	Purchase of 0.3 acres of land	800,000.00	New
19.	Chemosen Primary School	950,000	-	Construction to completion one classroom	950,000.00	New


 PROJECT MANAGER
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20.	Chepmimbe Primary School	730,000	-	Reinforcement of two classrooms. i.e. construction supporting columns, putting up slab, fixing windows and doors, plastering and painting	700,000.00	
21.	Chepkutbei Primary School	1,200,000	500,000	Completion of two classrooms to use i.e. putting up slab, fixing windows and doors, plastering and painting	700,000.00	On going
22.	Chepnagai Primary school	950,000	-	Construction to completion of one classroom	950,000.00	New
23.	Cheptenye Primary School	800,000	-	Renovations to completion of 6 i.e. roof painting, wall painting, replacement of window panes, refurbishment of floors, fixing broken windows and doors, refilling floor pot holes	800,000.00	New
24.	Cheptigil Primary	1,000,000	600,000	Renovation to completion of 4 classrooms i.e roof painting, plastering wall painting, replacement of window panes, refurbishment of floors, fixing broken windows and doors	400,000.00	On-going
25.	Cheptoreriet Primary School	2,000,000	1,000,000	Completion of 3 office and 1 staff room Administration block i.e plastering, painting, floor finishes, fixing doors & windows and fascia board	950,000.00	On-going



26.	Cheribo Primary School	2,000,000	900,000	Completion of 3 office and 1 staff room Administration block i.e. plastering, painting, floor finishes, fixing doors & windows and fascia board	1,100,000.00	On-going
27.	Chiyemen Primary School	950,000	-	Construction to completion of one classroom	950,000.00	New
28.	Itembe Primary School	950,000	-	Construction to completion of one classroom	950,000.00	New
29.	Kabianga Primary School	1,000,000	-	Construction of a kitchen	800,000.00	New
30.	Kaborok Primary School	800,000	-	Renovation to completion of 6 classrooms i.e. roof painting, plastering wall painting, replacement of window panes, refurbishment of floors, fixing broken windows and doors	800,000.00	New
31.	Kakipthai Primary School	4,000,000	2,050,000	Completion to use of administration block with 4 offices and 1 staffroom i.e. Plastering, ceiling board, staircase, fascia board and painting.	1,950,000.00	On-going
32.	Kamass Primary School	700,000	-	Renovation to completion of 6 classrooms i.e. roof painting, plastering wall painting, replacement of window panes, refurbishment of floors, fixing broken windows and doors	700,000.00	New



33.	Kapchebet A Primary School	1,300,000	650,000	Renovations to completion of 7 classrooms i.e roof painting, wall painting, replacement of window panes, refurbishment of floors, fixing broken windows and doors, refilling floor pot holes	600,000.00	On-going
34.	Kapchebet B Primary School	650,000	-	Purchase of Land 0.3 acres	650,000.00	New
35.	Kapkures B Primary School	1,100,000	-	Renovation to completion of 9 classrooms i.e roof painting, plastering wall painting, replacement of window panes, refurbishment of floors, fixing broken windows and doors	1,000,000.00	New
36.	Kapleymejwet Primary School	600,000	-	Renovation to completion of 5 classrooms i.e roof painting, plastering wall painting, replacement of window panes, refurbishment of floors, fixing broken windows and doors	600,000.00	New
37.	Kapmaso Milimani Primary School	950,000	-	Construction to completion of one classroom	950,000.00	New
38.	Kapnandet Primary School	950,000	750,000	completion of one classroom i.e keying, skating fixing doors & windows	200,000.00	On-going
39.	Kapriro Primary School	700,000	-	Renovation to completion of 6 classrooms i.e roof painting, plastering wall	700,000.00	New

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				painting, replacement of window panes, refurbishment of floors, fixing broken windows and doors		
40.	Kapsisiwo Primary School	830,000	-	Purchase of 0.4 acres of Land	830,000.00	New
41.	Kapsiyo Primary School	170,000	-	purchase of office furniture for administration block i.e 5 tables, 20 chairs and 1 steel cabinets	150,000.00	New
42.	Kaptobeli Primary School	650,000	-	Fencing of 200 meters fence. I.e. 100 meters of perimeter wall and 100 meters using chain link, barbed wire and treated poles and putting up a school gate.	600,000.00	New
43.	Kebeu Primary School	800,000	-	Renovation to completion of 6 classrooms i.e roof painting, plastering wall painting, replacement of window panes, refurbishment of floors, fixing broken windows and doors	700,000.00	New
44.	Kesageti Primary School	23,400,000	9,000,000	Completion to use of 4 office & a staff room administration tuition story block with 8 classrooms. i.e walling, plastering, ceiling board, fixing doors & windows, painting, plumbing works, putting up a ramp and electricity installation	14,300,000.00	On- going

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45.	Kibingei primary School	1,100,000	500,000	Renovations of 5 classrooms i.e inside wall painting, replacement of window panes, refurbishment of floors, fixing broken windows and doors, refilling floor pot holes on 3 classrooms.	600,000.00	On going
46.	Kiboet Primary School	2,000,000	900,000	Completion of 3 office and 1 staff room Administration block i.e plastering, painting, floor finishes, fixing doors & windows and fascia board	1,100,000.00	On going
47.	Kiboito Primary School	500,000	-	Renovation to completion of 5 classrooms i.e roof painting, plastering wall painting, replacement of window panes, refurbishment of floors, fixing broken windows and doors	500,000.00	New
48.	Kilefen Primary School	1,150,000	-	Purchase of 0.1 acres of land 200,000 Construction to completion of one classroom 950,000	1,150,000.00	New
49.	Kiptenden Primary School	1,050,000	-	Construction of one classroom 950000 and fencing using barbed wire and treated poles 100000	1,050,000.00	New



55.	Nyabangi Primary School	1,400,000	700,000	Renovation to completion of 6 classrooms i.e. i.e. roof painting, wall painting, replacement of window panes, refurbishment of floors, fixing broken windows and doors, refilling floor pot holes	700,000.00	On- going
56.	Samityak Primary School	850,000	-	Renovation to completion of 7 classrooms 700,000 i.e. roof painting, plastering wall painting, replacement of window panes, refurbishment of floors, fixing broken windows and doors & fencing 100,000	800,000.00	New
57.	Sereut Primary School	800,000	-	Renovation to completion of 6 classrooms i.e. roof painting, plastering wall painting, replacement of window panes, refurbishment of floors, fixing broken windows and doors	700,000.00	New
58.	St. Mark Chepngetuny Primary School	1,300,000	600,000	Completion to use of two classrooms 700,000 i.e. putting up slab & columns, plastering, floor finishes, painting and fixing doors & windows and purchase of furniture (1 cabinet 8 office tables and 12 chairs) for administration block 100,000	800,000.00	On- going



59.	Teldel Primary School	700,000	-	Renovation to completion of 5 classrooms i.e. roof painting, plastering wall painting, replacement of window panes, refurbishment of floors, fixing broken windows and doors	700,000.00	New
Secondary Schools						
60.	Cheptoroiet Secondary School	3,500,000	-	Construction of 100 student capacity library to roofing	1,200,000.00	New
61.	Ainapko Secondary School	4,400,000	2,200,000	Completion to use of 50 student capacity science Laboratory 2,100,000 i.e. electrification, putting up of work tops, fume chambers, painting, ceiling board and floor finishes construction of gate 100,000	2,200,000.00	On-going
62.	Belgut Starehe Girls Centre	1,100,000	-	Construction to completion of one classroom	1,100,000.00	New
63.	Belgut Taprugen Starehe boys Centre	3,700,000	2,600,000	Completion to use of 3 classrooms i.e. casting of ground floor slab, walling, roofing, plastering	1,000,000.00	On-going
64.	Chebunguon Secondary School	3,900,000	1,200,000	Completion to use of 50 student capacity science Laboratory i.e. plastering, plumbing, electrification, putting up of work tops, fume chambers, painting,	2,600,000.00	On-going

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				ceiling board and floor finishes		
65.	Chepkotot girls secondary school	5,000,000	1,400,000	Completion to roofing level of 900 students' capacity of Multi purpose hall i.e. roofing, fixing doors and windows, and Electrification.	1,500,000.00	On- going
66.	Cheptenye Boys High School	6,000,000	4,300,000	Completion to use of 200 student dormitory i.e. plumbing works on the ablation block, put up septic tank and stair case	1,200,000.00	On- going
67.	Kabanga Girls Secondary School	4,500,000	2,500,000	Completion of 350 student capacity dormitory i.e. plastering of 1st floor slab	1,800,000.00	On- going
68.	Kaborok Girls secondary School	6,000,000	4,300,000	Completion to use of 160 capacity dormitory i.e. roofing of 2nd floor plastering , painting & floor finishes	1,300,000.00	On- going
69.	Kamass Secondary School	4,400,000	-	Construction of 60 student capacity science laboratory to roofing level Ksh. 1,500,000 and Construction to completion of 6 door pit latrines. Ksh. 500,000	2,000,000.00	New



70.	Kapkiteny Day Secondary School	1,000,000.00	1	Purchase of 0.5 acres of land	1,000,000.00	New
71.	Kaphulet Secondary School	3,800,000	1,200,000	Completion to use of 5 office & 1 staffroom administration block i.e. plastering, ceiling board, fixing doors and windows, painting and floor finishes	2,400,000.00	On-going
72.	Kapmaso Secondary School	6,000,000	1,000,000	Completion of 160 student capacity dormitory i.e. partitions, plastering	1,700,000.00	On-going
73.	Kapsiyo Secondary School	3,900,000	1,000,000	Completion to use of 5 office & 1 staffroom administration block i.e. plastering, ceiling board, fixing doors and windows, painting and floor finishes	2,850,000.00	On-going
74.	Kibingoi Girls Secondary School	6,000,000	1,400,000	Completion of 160 student dormitories partitions, plastering and fixing doors & windows.	1,800,000.00	On-going
75.	Kipsolu Secondary School	700,000		Renovations of 2 classrooms i.e. roof and wall painting, re filling floor potholes, replacing broken window panes and filling.	600,000.00	New
76.	SECURITY Belgait Sub county Police HQ and Station	9,000,000	2,000,000	Completion of 16 office police station/HQ, i.e. roofing, walling, and plastering	3,500,000.00	On-going

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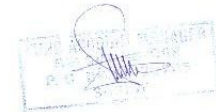
77.	DCC's Residence	150,000	-	Fencing of the compound using barbed wire, offcuts and kea apples and putting up gate.	150,000.00	New
78.	Kabarok Location Chiefs Office	1,500,000	700,000	Completion to use of 3 office Chiefs office i.e. plastering, painting, floor finishes	800,000.00	On-going
79.	Kipkoyan Location Chiefs Office	1,500,000	700,000	Completion to use of 3 office Chiefs office i.e. plastering, painting, floor finishes	800,000.00	On-going

The members noted that some of the above new projects have not been funded to completion this financial year, while Other on going have been funded for the 2nd time and will be completed next financial year as the NGCDF Act allows a project to be funded not more than 3 financial years. It was the member's discretion as to why funding is spread for a number of financial years is because of the cost involved and the number of projects that require urgent attention in the constituency. Members also saw the need to focus on completing on going projects first and for new projects they decided to fund them to a certain level so that they can complete them in the subsequent financial years so long as it doesn't stall or drag for more than 3 financial years. The members discussed and committed themselves that they will fund the new projects (not fully funded) for completion in the next financial year.

MIN4/09/2020 PROJECT FUNDING

The EAM informed the members that the NGCDFC account has been credited with the balance Ksh.19, 000,000 and Ksh. 31,767,724.10 that was still pending at the board except those of 2 projects (Belgul Taptugen Starehe Boys Centre Ksh. 1,500,000 & Kamass Secondary School Ksh. 300,000) which are still pending as they were given conditional approval. The members discussed agreed that this amount should be disbursed to projects that had not received funding as follows:

S/N	PROJECT	AMOUNT
1	Kiiboer Priy School	900,000
2.	Chericho Priy School	900,000
3.	Cheptorriet Priy School	1,000,000
4	Kakipitil Priy	1,100,000
5	Kapititiet Sec School	1,200,000



6	Chepkoton Girls Sec School	1,400,000
7	Seretat Chiefs Office	300,000
8	Kipkoiyan Chiefs Office	700,000
9	Kaborok Chiefs Office	700,000
10	Chaiks Schools Pny (Masobet, Janji, Kiptetan, Kerenga & Tilwel)	Each 100,000
11	Kiplome Secondary School	1,200,000
12	Kipsolu Boys Sec School	700,000
13	Kablanga Girls Sec School	1,500,000
14	Kapmaso Secondary School	1,000,000

The FAM was told to prepare vouchers and cheques for the above projects so that it can be banked before slips are presented to schools.

ADJOURNMENT

There being no other business the meeting came to an end at 17:00hrs by a word of prayer from Md. Sharon Kaplo

Secretary, *[Signature]* Sign *[Signature]* Date *9/19/2020*

Confirmed by;

NG-CDFC Chairman; *Nicholas H. Kipkor* Sign *[Signature]* Date *9/19/2020*

Fund Account Manager; *Sharon Kaplo* Sign *[Signature]* Date *9/19/2020*

