



National Government Constituencies Development Fund  
Belgut Constituency  
P.O Box 1 - 20205  
Sosiot

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MINUTES OF NG-CDFC MEETING OF BELGUT HELD ON 22<sup>ND</sup> JANUARY 2024 AT BELGUT NG-CDF BOARDROOM SOSIOT

MEMBERS PRESENT

1) Michael Ololunaa	Deputy County Commissioner
2) Sharon Kapto	Fund Account Manager
3) Henry Kipsang Ngenoh	CDFC Chairman
4) Lillian Chemutai Maritim	CDFC Secretary
5) Teeler Chepkemol	CDFC Member
6) Evans Kurgat	CDFC Member
7) Emily Sawe	CDFC Member
8) Kenneth Bii	CDFC Member
9) Marylyne Chepngeno	CDFC Member
10) Dennis Bett	CDFC Member
11) Charles Anyika	Sub county Director of Education

Preliminaries.

The meeting was called to order by the NG-CDFC Chairman at 9:50 am with a word of prayer from Sharon Kapto. The chairman welcomed all the members present for the meeting asked the FAM to brief them on the following agenda:

AGENDA;

1. Confirmation of previous minutes
2. Matters arising
3. On-going projects and new projects
4. JSS Funded Under Ng-Cdf Project And MOE
5. Project Proposal FY 2023/2024

MINI/22/1/2024 CONFIRMATION OF THE PREVIOUS MINUTES.

The NG-CDFC chairman welcomed the secretary to read through minutes of the previous meeting. The minutes were proposed by Teeler Chepkemol and seconded by Mr. Kurgat Evans and the entire committee confirmed to be true.



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**MIN2/22/1/2024 MATTERS ARISING**

The members noted the projects from FY 22/23 that has not been approved to date. The projects are; Kabianga Girls Secondary School of Ksh. 2,000,000, Chepkutbei Primary School of Ksh. 1,150,000 and Proposed Chemamant Girls Secondary School of Ksh. 3,000,000. These projects were given conditional approval but the NGCDFCs have resubmitted as follows;

- Chepkutbei Primary School project to Keben Primary School to carry out renovations and is yet to be approved.
- Kabianga Girls Secondary School project awaiting approval after the board visited and a report on the same was issued including the fourth schedule
- Proposed Chemamant Girls Secondary School project also is awaiting approval since the land documents and the letter from the CPE was issued to the board for review and approval.

**MIN3/22/1/2024 ONGOING PROJECTS AND NEW PROJECTS**

From the total allocation of Ksh. 175,361,810 the NGCDFC approved statutory allocation of Ksh. 75,585,810.00. The balance will be shared among new projects and ongoing projects. The FAM tabled a report that was sent to the board on ongoing projects totaling to Ksh. 35,900,000. These project should be considered for funding first before all the others are allocated funds for value of money to be felt. The FAM also told members to consider funding these projects adequately to completion since they have now stalled for sometime. The ongoing projects including the pending activities and amount required for completion are as follows;

FY when the project was started	Project Name	Entire scope of project	Initial Approved activities	Pending Activities Requiring funding	Contract Sum/ Estimated cost (Kshs.) of the entire project	Cumulative allocation to the project (Kshs)		Balance to complete (Kshs.) Contract sum – cumulative allocation	Level of completion	Remarks
						Financial year	Amount allocated			

2022/ 2023	Mobogo primary school	Constructi on to completion of 4 office administra tion block and 6 classroom block	Construction to walling of 4 office administrati on block and 6 classroom block	1 <sup>st</sup> floor slab et 4 office administrati on block and 6 classroom walling and roofing complete	25,000,000	2022/2023	3,000,000	22,000,000	Ongoing Substruc ture works slab and walling	Needs more funds
2022/ 2023	Itanda primary school	Constructi on to completion of 3 office administra tion block	Construction to roofing of 3 office administratio n block	Plaster to walls, tiling floors, ceiling and openings	2,500,000	2022/2023	1,000,000	1,500,000	Ongoing slab, walling and roofing complete	Needs more funds
2022/ 2023	Itondo primary school	Constructi on to completion of 3 office administra tion block	Construction to roofing of 3 office administratio n block	Plaster to walls, tiling floors, ceiling and openings	2,500,000	2022/2023	1,000,000	1,500,000	Ongoing slab, walling and roofing complete	Needs more funds
2022/ 2023	Kabu igung we primary school	Constructi on to completion of 3 office administra tion block	Construction to roofing of 3 office administratio n block	Plaster to walls, tiling floors, ceiling and openings	2,500,000	2022/2023	1,000,000	1,500,000	Ongoing slab, walling and roofing complete	Needs more funds
2021/ 2022	Chepching Secor dary School	Completi on of a tuition block with 6 number classrooms i.e.	Completion of a tuition block with 6 number classrooms i.e. walling of 1st floor	Finishes plastering, fixing openings, ceiling and tiling	8,000,000	2021/2022	5,800,000	2,200,000	Ongoing 2 <sup>nd</sup> floor slab of 4no classrooms, walling and roofing complete	Needs more funds

UNION MEMBER  
REGISTRATION  
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Nairobi

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		walling of 1st floor								
2019/2020	Kabianga girls high school	Completion of 360 students capacity dormitory	Completion of 360 students capacity dormitory	walling and roofing of 2 <sup>nd</sup> floor	18,000,000	2022/2023	10,800,000	7,200,000	Ongoing Ground and 1 <sup>st</sup> floor complete	Needs more funds

**MIN4/22/1/2024 JSS FUNDED UNDER NG-CDF PROJECT AND MOE**

From the circular issued on 16<sup>th</sup> Oct 2023 on *infrastructure development for junior secondary Schools*, the FAM advised the NGCDFCs that they are required to fund projects under JSS and also an additional budget from MOE of Ksh. 1,287,483 where the SCDE in discussion with the members will submit a list of schools to be funded with the amount. After several deliberations the NGCDFCs agreed to fund the following schools under JSS;

Simotwo Primary School	1,350,000.00		construction to completion of 1 classroom	1,350,000.00	New
Kabianga Primary School	1,350,000.00		construction to completion of 1 classroom	1,350,000.00	New
Mobego Primary School	25,000,000.00	3,000,000.00	Completion to roofing of 1st floor 4 office Administration & 6 classroom block	10,000,000.00	Ongoing
Turkuito Primary School	2,700,000.00		Construction to completion of 2 classrooms	2,700,000.00	New
Chemason Primary School	1,500,000.00		construction to completion of 1 classroom Ksh. 1,350,000 and purchase of 0.05 acres of land Ksh. 150,000	1,500,000.00	New
<b>Total</b>				<b>16,900,000</b>	

JSS FUNDED PROJECTS UNDER MOE

The SCDE on the other hand in discussion with members agreed to fund the below schools under JSS with the MOE grant;

Chyemen Primary School	1,350,000.00		construction to completion of one classroom	1,350,000.00	New
Kaptoboli Primary School	1,637,483.00		Renovation to completion of 4 classrooms i.e. roof painting, tiling, external finishes, plastering, fixing doors and window panes, ceiling board and painting	1,637,483.00	New
Kaborok Primary School	350,000.00		Purchase of 100 desks	350,000.00	New
Koiwalelach Primary School	1,000,000.00		Renovation to completion of 3 classrooms i.e. roof painting, tiling, external finishes, plastering, fixing doors and window panes, ceiling board and painting	1,000,000.00	New
Kapchebet B Primary School	1,500,000.00		Renovation to completion of 3 classrooms i.e. reroofing, construction of lintel, tiling, external finishes, plastering, fixing doors and windows, electrification, ceiling board and painting	1,500,000.00	New
Kipsolu Primary School	2,300,000.00		Renovation to completion of 6 classrooms i.e. reroofing, construction of lintel, tiling, external finishes, plastering, fixing doors and windows, electrification, ceiling board and painting	2,300,000.00	New
Chepkosien Primary school	1,800,000.00		Renovation to completion of 4 classrooms i.e. reroofing, construction of lintel,	1,800,000.00	New



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			tiling, external finishes , plastering, fixing doors and windows, electrification, ceiling board and painting construction to completion of one classroom		
Kapnandet Primary School	1,350,000.00			1,350,000.00	New
<b>Total</b>				<b>11,287,483</b>	

The FAM tabled ward report that was presented during public participation for the 5 wards that the constituency has. The members discussed wards proposals that were held in wards taking into account the size of wards & population and approved the new projects amounting to Ksh 92,976,000.00 that were identified during public participation exercise as indicated below;

WARD	PROJECT NAME	ACTIVITY	AMOUNT	WARD TOTAL
	<b>PRIMARY SCHOOLS</b>			
<b>KABIANGA</b>	Kapriro Primary School	Reroofing of 7 classrooms to completion	1,000,000.00	
	Kapmaso Milimani primary School	Construction to completion of 1 classroom	1,300,000.00	
	Kapsisiwo Primary School	construction to roofing of 3 office Administration Block	1,000,000.00	
	Itondo Primary School	completion to use to roofing of 3 office Administration Block i.e. plastering, ceiling, painting and tiling	1,500,000.00	
				<b>4,800,000</b>
<b>WALDAI</b>	Cheronget Primary School	Renovation to completion of 5 classrooms i.e. tiling, painting, , glazing, roughcast, fixing windows & doors and electrification	1,000,000.00	



	Kiptenden Primary School	construction to completion of 1 classroom	1,300,000.00	
	Koitalel Primary School	Renovation of 7 classroom i.e. reroofing to completion of 7 no classrooms, glazing, Painting, tiling and ceiling board, fixing windows & doors and rough cast	2,000,000.00	
	Chepkoin Primary School	Renovation to completion of 5 classrooms i.e. tiling, painting, glazing, roughcast, fixing windows & doors and electrification	1,000,000.00	
	Itanda Primary School	completion to use to roofing of 3 office Administration block i.e. plastering, ceiling, painting and tiling	1,500,000.00	
	Keben Primary School	Renovation of 7 classroom i.e. tiling, external rough cast, painting of 7 classrooms and reroofing of 3 classrooms	700,000.00	
				7,500,000.00
SERETUT /CHEPTORORIET	Chepkutbei Primary School	construction to completion of 1 classroom	1,350,000.00	
	Kesagetiel Primary School	Construction to completion of 8 door pit latrine one being PWD	950,000.00	
	Chebungungen Primary School	Renovation of 7 classroom i.e. reroofing to completion of 7 no classrooms, glazing, Painting, tiling, fixing doors and windows and ceiling board	2,000,000.00	
	Kiboei Primary School	Renovation to completion of 5 classrooms i.e. tiling, painting, ,	1,000,000.00	



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		glazing, roughcast and electrification		
	St. Mark Chepn'getuny Primary School	Renovation to completion of 4 classrooms i.e. reroofing, fixing windows & doors, plastering, painting, tiling, rough cast and electrification	1,000,000.00	
	Cheptororiet Primary School	Renovation of 7 classroom i.e. reroofing to completion of 7 no classrooms, glazing, Painting, filling and ceiling board, fixing windows & doors and rough cast	2,000,000.00	
	Seretut Primary School	Tiling of 5 no. classrooms	500,000.00	
				8,800,000
KAPSUSER	Kabungungwo Primary School	completion to use to roofing of 3 office Administration block i.e. plastering, ceiling, painting and tiling	1,500,000.00	
	Susumwet Primary school	Renovation of 6 classrooms. i.e. tiling, painting and glazing, electrification, and construction of retaining wall	1,200,000.00	
	Mereonik Primary School	construction of administration block to roofing of 3 office	1,000,000.00	
	Kakiptui Primary School	Purchase of furniture for Administration block. i.e. 1 executive chair @Ksh 23,000, 1 executive office table @ Ksh30,000, 2 modern tables with lockable drawers @ Ksh 30,000, 24 cushion chairs with steel frames @ 240,000, 15 office tables with drawers @ Ksh	500,000.00	



			150,000 and 1 office cabinet @ Ksh 27,000		
			Renovation to completion of 8 classrooms i.e. roof painting, tiling, painting, ceiling board, glazing, roughcast on the back walls only, ceiling board, fixing doors and windows and electrification	1,500,000.00	5,700,000
			Kapsoiyo Primary School		
WARD	JUNIOR SECONDARY SCHOOLS				
KABIANGA			construction to completion of 1 classroom	1,350,000.00	
			Completion to roofing of 1st floor 4 office Administration & 6 classroom block	10,000,000.00	
			Mobego Primary School		
WALDAI			Construction to completion of 2 classrooms	2,700,000.00	
			Turkuito Primary School		
SERETUT/CHEPTORORIET			construction to completion of 1 classroom Ksh. 1,350,000 and purchase of 0.05 acres of land Ksh. 150,000	1,500,000.00	
			Chemason Primary School		15,550,000.00
	SECONDARY SCHOOLS PROJECTS				
KABIANGA	Proposed	Cheptembe	Day	final payment of 1.3 acre of land Ksh. 3,100,000 purchase of 70 lockers & chairs Ksh. 550,000 and construction to completion of one classroom 1,400,000	5,150,000.00
	Proposed	Chemamul	Girls	Construction to completion of one classroom	5,000,000.00

	Kabianga Girls Secondary School	Roofing and construction of pillars of the 2nd and final floor of student 700 capacity dormitory	7,200,000.00	
	Chemamul Mixed Day Secondary	Construction of 5 office administration block	1,700,000.00	
	Kiptome Secondary School	Construction of 5 office administration block	1,700,000.00	
				2,075,000
<b>KAPSUSER</b>	Chepkutung Secondary School	Completion to use of a tuition block with 4 number classrooms and 4 offices i.e. painting works, ceiling board, glazing, tiling of floors and putting up rails	2,200,000.00	
	Chepkutung Secondary School	Purchase of 46 seater Isuzu bus	11,400,000.00	
	Kapteshwet Girls Secondary School	Construction of 400 student capacity hall to be attached to the existing kitchen to roofing	3,000,000.00	
				16,600,000.00
<b>SERETUT/ CHEPTORORIET</b>	Seretut Secondary School	Construction of 2 classrooms to completion on top of a slab constructed by MOE and staircase	2,200,000.00	
				2,200,000.00
<b>WALDAI</b>	Teldet Secondary School	Construction to completion of 1 classroom	1,350,000.00	
	Cheronget Secondary School	Construction to roof science laboratory	1,700,000.00	



				3,050,000
	<b>SECURITY</b>			
<b>WALDAI</b>	Belgut Sub county Police HQ and Station	Purchase of furniture for police station i.e. 3 executive tables of 1.4m, 2 3seater link chairs, 22 banquet chairs, 16 executive chairs with head rest, 4 drawer cabinets, 6 L shaped office tables and curtains Ksh. 1,700,000 . Supply of booster pump, 3000 liter tank and installation of reporting grill Ksh. 346,000	2,046,000.00	2,046,000.00
<b>WALDAI</b>	Kaptoboiti Chief's Office	Construction to completion of 2 office	1,600,000.00	1,600,000
<b>KABIANGA</b>	Kabianga Divisional Head Quarters & police station	Construction of 6 office and 3 cells quarters	2,300,000.00	2,300,000
				<b>6,946,000.00</b>

The above new projects features only 4 wards i.e Kabianga, Kapsuser, Seretui/Cheptoreriet and Waldai. One ward that is missing is Chaik, which has 11 primary schools only. The schools in this ward are taken care off development wise by two multinational (James Finlay and Ekaterra Tea Company) through their CSR. During public participation the residents of this ward proposed bursaries only as their project. The NGCDFC used to buy revision books for these schools in the past but it wasn't during the just concluded public participation. The NGCDFCs resolved to increase bursary allocation for this ward since they have no project.

**MIN5/22/1/2024 PROJECT PROPOSAL FY 2023/2024**

The FAM tabled a circular from the board date 8<sup>th</sup> Jan 2024 on realignment of constituencies' project proposal for FY 2023/2024 FY with NGCDF (amendment) Act 2023. The FAM read through the requirements as stated on the circular noting the areas that were amended i.e COC allowances, removal of sports kitty, introduction of climate change and ICT hubs among others. This will ensure the government agenda is delivered accordingly. The budget remains the same i.e. Ksh. 175,361,810 but there is an additional Ksh. 11,287,483 grant from the MOEST for Junior Secondary to be disbursed through NGCDF. The FAM also told the members to make



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amendments as per the new Act despite the early submission of the proposal which will be superseded by the current one because of the amendments. The members deliberated on going projects, public participation report and the new guidelines and agreed on the following projects;

ALLOCATION = 175,361,810						
	Original Cost	Cumulative Disbursement	Activity	Amount	Status	
<b>Administration</b>						
4-0035-192-2110000-1 00-2023-2024-1	Contractual Employees	2,656,008.00		Payment of staff Basic Salaries for 8 staff	2,656,008.00	New
4-0035-192-2110301-1 00-2023-2024-2	Housing Levy	40,464.00		Employer Contribution to Housing Levy	40,464.00	
4-0035-192-2110202-1 00-2023-2024-3	Casual Labor and internship	91,840.00		Payment of Basic Wages to 1 staff	91,840.00	New
4-0035-192-2120101-1 00-2023-2024-4	NSSF	34,560.00		Employer Contribution to N.S.S.F	34,560.00	New
4-0035-192-2710102-1 00-2023-2024-5	Gratuity-Contractual Employees	657,348.00		Payment of Gratuity to 8 NGCDFC Staff	657,348.00	New
4-0035-192-2210101-1 00-2023-2024-6	Electricity	72,000.00		Payment of Electricity Charges	72,000.00	New
4-0035-192-2210102-1 00-2023-2024-7	Water & Sewerage Charges	20,000.00		Payment of Water & Sewerage charges	20,000.00	New
4-0035-192-2210201-1 00-2023-2024-8	Telephone, Telex, facsimile and Mobile Phone service	180,000.00		Payment of Telephone Expenses	180,000.00	New
4-0035-192-2210202-1 00-2023-2024-9	Internet Connections	130,000.00		Payment of Internet Connections	130,000.00	New
4-0035-192-2210203-1 00-2023-2024-10	Courier and Postal Services	150,031.00		Payment of Courier and postal Services	150,031.00	New
4-0035-192-2210303-1 00-2023-2024-11	Daily Subsistence Allowance	700,000.00		Payment of Daily Subsistence Allowance	700,000.00	New

4-0035-192-2210504-1 00-2023-2024-12	Advertising, Awareness and Publicity Campaigns	50,000.00		Payment of Advertising, Awareness and Publicity Campaigns	50,000.00	New
4-0035-192-2210801-1 00-2023-2024-13	Catering services (receptions), Accommodation, Gifts, Food and Drinks	290,062.00		Payment of Catering Services (receptions), Accommodation, Gifts, Food and Drinks	290,062.00	New
4-0035-192-2210802-1 00-2023-2024-14	Other Committee expenses	1,743,395.00		Payment of any other committee expenses, processing of bursaries	1,743,395.00	New
4-0035-192-2210811-1 00-2023-2024-15	NGCDFC allowance	1,248,000.00		Payment of NGCDFC allowances charges	1,248,000.00	New
4-0035-192-2211101-1 00-2023-2024-16	General Office Supplies (papers, pencils, forms, small office equipment etc.)	400,000.00		Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	400,000.00	New
4-0035-192-2211201-1 00-2023-2024-17	Refined Fuels and Lubricants for Transport	1,000,000.00		Purchase of Refined Fuels and Lubricants for Transport of G5 vehicles	1,000,000.00	New
4-0035-192-2211204-1 00-2023-2024-18	Other Fuels (wood, charcoal, cooking gas etc...)	18,000.00		Payment of other fuels (wood, charcoal, cooking gas expenses)	18,000.00	New
4-0035-192-2211301-1 00-2023-2024-19	Bank service commission and charges	60,000.00		Payment of Bank service commission and charges	60,000.00	New
4-0035-192-2220101-1 00-2023-2024-20	Maintenance Expenses- Motor Vehicles	600,000.00		Payment of Maintenance Expenses- NGCDFC Motor Vehicles	600,000.00	New
4-0035-192-2220101-1 00-2023-2024-21	NG-CDFC uniform and clothing	380,000.00		Purchase of uniform and clothing.	380,000.00	
		10,521,708.00			10,521,708.00	
	MONITORING AND EVALUATION					

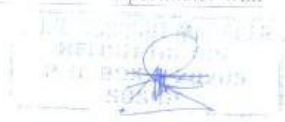
  
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2210303	Daily Subsistence Allowance	230,000.00		Payment of Daily Subsistence Allowance to fund account manager, NG-CDFC staff and other National Government officers	230,000.00	New
2210701	Travel Cost	350,000.00		Payment of Travel cost of NGCDFC, National Government officers and PMC (PMC, NG-CDFC Staff & NC-DFC Trainings)	350,000.00	New
2210702	Remuneration of Instructors and Contract Based Training Services	100,000.00		Payment of Instructors and Contract Based Training Services (PMC, NGCDFC Staff & NCDFC Trainings)	100,000.00	New
2210704	Hire of Training facilities and Equipment	220,000.00		Hire of Training facilities and equipment (PMC, NGCDFC Staff & NCDFC Trainings)	220,000.00	New
2210710	Accommodation Allowance	750,000.00		Payment of Accommodation Allowance of NGCDFC, National Government officers	750,000.00	New
2210801	Catering services (receptions), Accommodation, Food and Drinks	194,533.00		Payment of Catering Services (receptions), Accommodation, Food and Drinks	194,533.00	New
2210802	Other Committee expenses	500,000.00		Payment of other committee expenses	500,000.00	New
2210811	NGCDFC Allowance	2,640,000.00		Payment of NGCDFC allowances	2,640,000.00	New
2211201	Maintenance Expenses- Motor Vehicles	200,000.00		Payment of Maintenance Expenses-	200,000.00	New





  
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			NGCDFC Motor Vehicles GKB 191E		
	5,184,533.00			5,184,533.00	
<b>CLIMATE CHANGE AND MITIGATION</b>					
Kaborok Primary School	50,000.00		planting of 400 trees	50,000.00	New
Kabianga Primary School	200,000.00		purchase of one 250 liters energy saving jiko	200,000.00	New
	250,000.00			250,000.00	
<b>EMERGENCY</b>					
Emergency	9,229,569.00		To cater for any unforeseen occurrences in the constituency during the financial year	9,229,569.00	New
	9,229,569.00			9,229,569.00	
<b>BURSARY</b>					
Bursary Secondary Schools/Day School	32,000,000.00		Payment of bursary to needy student	32,000,000.00	New
Bursary Tertiary Schools	17,000,000.00		Payment of bursary to needy students in various colleges and universities	17,000,000.00	New
	49,000,000.00			49,000,000.00	
<b>NGCDFC OFFICE</b>					
FELGAT NG-CDF OFFICE Fencing of the compound	1,500,000.00		Construction to completion of 120m perimeter wall	1,500,000.00	New



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	Belgut NG-CDF OFFICE	1,700,000.00	Reroofing to completion of 12 room NGCDF Office, putting up ceiling board and painting	1,700,000.00	
2220202	Purchase of Office Furniture and Equipment	1,150,000.00	Purchase of Office Furniture and Equipment i.e. 10 banquet chairs @ Ksh. 50,000, HP printer Ksh.150,000 1 number HP pavilion X360 14 Ksh. 300,000 and Kyocera copier printer Ksh.650,000	1,150,000.00	New
	FELGUT NG - CDF Strategic Plan	3,500,000.00	Preparation of Belgut NGCDF 5 year Strategic plan	3,500,000.00	New
		7,850,000.00		7,850,000.00	
<b>PRIMARY SCHOOLS</b>					
	Kapriro Primary School	1,000,000.00	Reroofing of 7 classrooms to completion	1,000,000.00	New
	Kapmaso Milimani Primary School	1,300,000.00	Renovation to completion of 4 classrooms : roof elevation, tiling, additional windows, external finishes and painting	1,300,000.00	New
	Kapsisiwo Primary School	2,500,000.00	construction re-roofing of 3 office Administration block	1,000,000.00	New



  
 SUBMITTED BY: \_\_\_\_\_  
 DATE: \_\_\_\_\_  
 SUPERVISOR: \_\_\_\_\_



				Construction to completion of 8 door pit latrine with one chamber catering for Persons With Disabilities	950,000.00	New		
				Completion to roofing of 1st floor 4 office Administration & 6 classroom block	25,000,000.00	3,000,000.00	10,000,000.00	Ongoing
				Renovation to completion of 5 classrooms i.e. tiling, painting, ceiling board, glazing, roughcast and electrification	1,000,000.00		1,000,000.00	New
				Construction to completion of 1 classroom	1,350,000.00		1,350,000.00	
				Renovation to completion of 4 classrooms i.e. reroofing, fixing windows & doors, plastering, painting, tiling, rough cast and electrification	1,000,000.00		1,000,000.00	New
				Tiling to completion of 5 no. classrooms	500,000.00		500,000.00	New
				Renovation to completion of 5 classrooms i.e. tiling, painting, glazing, roughcast, fixing windows & doors and electrification	1,000,000.00		1,000,000.00	New

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 SOCIETY



Kiptenden Primary School	1,350,000.00		construction to completion of 1 classroom	1,350,000.00	New
Ilanda Primary School	2,500,000.00	1,000,000.00	completion to use of 3 office Administration block i.e. plastering, ceiling, painting and tiling	1,500,000.00	Ongoing
Keben Primary School	700,000.00		Renovation to completion of 8 classroom i.e. external rough cast, painting, fixing doors and glazing of window	700,000.00	New
Kibosen Primary School	2,100,000.00		Construction to completion of 1 classroom at Kshs. 1,350,000 and construction of 6 door pit latrine with one chamber catering for Persons With Disabilities at Kshs. 750,000	2,100,000.00	New
Iondo Primary School	2,500,000.00	1,000,000.00	completion to use to roofing of 3 office Administration block i.e. plastering, ceiling, painting and tiling	1,500,000.00	Ongoing
Kabungungwo Primary School	2,500,000.00	1,000,000.00	completion to use of 3 office Administration block i.e. plastering, ceiling, painting and tiling	1,500,000.00	Ongoing


  
 A handwritten signature in blue ink is written over a circular stamp. The stamp contains the text 'KIPKIRI' and '2017'. There are also some illegible handwritten notes and another signature to the right.

Kakiptui Primary School	500,000.00	Purchase of furniture for Administration block, i.e. 1 executive chair @ Ksh 18,000, 1 executive office table @ Ksh 25,000, 2 modern tables with lockable drawers @ Ksh 30,000, 24 cushion chairs with steel frames @ 240,000, 15 office tables with drawers @ Ksh 150,000 and 1 office cabinet @ Ksh 27,000	500,000.00	New
Kapsoyo Primary School	1,400,000.00	Renovation to completion of 8 classrooms i.e. roof painting, tiling, painting, ceiling board, glazing, roughcast on the back walls only, ceiling board, fixing doors and windows and electrification	1,400,000.00	New
Susimwet Primary school	1,200,000.00	Renovation to completion of 4 classrooms, i.e. tiling, painting and glazing, electrification, and construction of retaining wall	1,200,000.00	New
Simotwo Primary School	300,000.00	curbing of storm water drainage and paving works i.e. trench excavation, concrete works including reinforcement of sides,	300,000.00	New



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			half round channels and supply of paving blocks to cover		
	Mereonik Primary School	2,500,000.00	construction of 3 office administration block to roofing	1,000,000.00	New
		37,850,000.00	6,000,000.00	32,150,000.00	
	<b>JUNIOUR SECONDARY SCHOOLS</b>				
	Simotwa Primary School (Iss NG-CDF)	1,350,000.00	construction to completion of 1 classroom	1,350,000.00	New
	Kabianga Primary School (Iss NG-CDF)	1,350,000.00	construction to completion of 1 classroom	1,350,000.00	New
	Turkuito Primary School (Iss NG-CDF)	2,700,000.00	Construction to completion of 2 classrooms	2,700,000.00	New
	Chebung'ingon Primary School	2,000,000.00	Renovation to completion of 7 classrooms : Rc-roofing, glazing, painting, tilling, fixing doors and windows and ceiling board	2,000,000.00	New
	Cheptoroiyet Primary School	2,000,000.00	Renovation to completion of 7 classroom i.e. reroofing glazing, painting, tilling and ceiling board.	2,000,000.00	New





				fixing windows & doors and rough cast		
	Koitalel Primary School	2,000,000.00		Renovation to completion of 7 classroom i.e. reroofing, glazing, painting, tiling and ceiling board, fixing windows & doors and rough cast	2,000,000.00	New
	Chemomon Primary School (Jss NG-CDF)	1,500,000.00		Construction to completion of 1 classroom Ksh. 1,350,000 and purchase of 0.05 acres of land Ksh. 150,000	1,500,000.00	New
		31,900,001.00	3,000,000.00		16,900,000.00	
	<b>SENIOR SECONDARY SCHOOLS</b>					
	Proposed Chemamil Girls Secondary School	16,000,000.00	3,000,000.00	Completion to suspended slab of 1st floor of 4 classrooms and 5 office Administration block: pillars and beams of ground floor and 1st floor and superstructure works	5,000,000.00	Ongoing
	Proposed Kapchelaich Day Secondary School	1,850,000.00		Purchase of 0.7 acres of land	1,850,000.00	New



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Cheptembe Day Secondary School	5,250,000.00		Purchase of 1 acre of land @ Ksh. 3,250,000 purchase of 70 lockers & chairs @ Ksh. 550,000 and construction to completion of one classroom 1,450,000	5,250,000.00	New
Chepkoton Girls Secondary School	1,080,000.00		purchase of 40 tables @ Ksh 520,000 and 80 benches at Kshs. 560,000	1,080,000.00	New
Seretut Secondary School	2,200,000.00		Construction to completion of 2 classrooms on top of 1 <sup>st</sup> floor slab constructed by MOE and staircase	2,200,000.00	New
Teldet Secondary School	1,350,000.00		Construction to completion of 1 classroom	1,350,000.00	New
Cherongot Secondary	4,500,000.00		Construction to roofing 60 student capacity science laboratory	1,700,000.00	New
Kabianga Girls Secondary School	18,000,000.00	10,800,000.00	Roofing and construction of pillars of the 2nd and final floor of student 900 capacity dormitory	7,200,000.00	Ongoing
Chemantl Mixed Day Secondary	4,300,000.00		Construction to roof of 5 office administration block	1,600,000.00	New

Kiptome Secondary School	4,300,000.00		Construction to roofing level of 5 office administration block	1,600,000.00	New
Chepkutung Secondary School	8,000,000.00	5,800,000.00	Completion to use of a tuition block with 4 number classrooms and 4 offices i.e. painting works, ceiling board, glazing, tiling of floors and putting up rails	2,200,000.00	Ongoing
Chepkutung Secondary School	11,300,000.00		Purchase of 46 seater Isuzu bus	11,300,000.00	New
	78,030,000.00	19,600,000.00		42,330,000.00	
<b>SECURITY</b>					
Felgut Sub county Police HQ and Station (existing)	2,046,000.00		Purchase of furniture for police station i.e. 3 executive tables of 1.4m @ Ksh.390,000 2 3seater link chairs @ Ksh. 100,000, 22 banquet chairs @ Ksh. 165,000, 16 executive chairs with head rest Ksh. 400,000 4 drawer cabinets @ Ksh. 180,000, 6 L shaped executive office tables @ Ksh.465,000. Supply of one booster pump, 3000 litre tank and installation of reporting grill Ksh. 346,000	2,046,000.00	New
Kaptooth Chief's Office	1,600,000.00		Construction to completion of 2 office block	1,600,000.00	New



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	Kabanga Divisional Head Quarters & police station	7,500,000.00	Construction of 6 office and 3 cells quarters to walling	2,300,000.00	New
		12,146,000.00		5,946,000.00	
			<b>TOTAL ALLOCATION</b>	<b>175,361,810.0</b>	
	<b>ADDITIONAL GRANT FROM MOE</b>				
	Chyemen Primary School (ISS MOE)	1,350,000.00	construction to completion of one classroom	1,350,000.00	New
	Kapotebiti Primary School (ISS MOE)	1,637,483.00	Renovation to completion of 4 classrooms i.e roof painting, tiling, external finishes, plastering, fixing doors and window panes, ceiling board and painting	1,637,483.00	New
	Kaborok Primary School (ISS MOE)	350,000.00	Purchase of 100 desks	350,000.00	New
	Koiwalelachi Primary School (ISS MOE)	1,000,000.00	Renovation to completion of 3 classrooms i.e roof painting, tiling, external finishes, plastering, fixing doors and window panes, ceiling board and painting	1,000,000.00	New







Kapehebet B Primary School (ISS MOE)	1,500,000.00	Renovation to completion of 3 classrooms i.e reroofing, construction of lintel, tiling, external finishes, plastering, fixing doors and windows, electrification, ceiling board and painting	1,500,000.00	New
Kipsolu Primary School (ISS MOE)	2,300,000.00	Renovation to completion of 6 classrooms i.e, reroofing, construction of lintel, tiling, external finishes, plastering, fixing doors and windows, electrification, ceiling board and painting	2,300,000.00	New
Chepkosilen Primary school (ISS MOE)	1,800,000.00	Renovation to completion of 4 classrooms i.e. reroofing, construction of lintel, tiling, external finishes, plastering, fixing doors and windows, electrification, ceiling board and painting	1,800,000.00	New
Kapnandet Primary School (ISS MOE)	1,350,000.00	construction to completion of one classroom	1,350,000.00	New
TOTAL ALLOCATION			11,287,483.00 Grand Total	



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						186,649,293	
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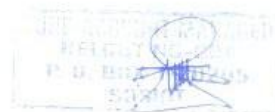
The members noted that some of the above new projects have not been funded to completion this financial year, while Other on going have been funded for the 2<sup>nd</sup> time and will be completed next financial year as the NGCDF Act allows a project to be funded not more than 3 financial years. It was the member's discretion as to why funding is spread for a number of financial years is because of the cost involved and the number of projects that require urgent attention in the constituency. Members also saw the need to focus on completing on going projects first and for new projects they decided to fund them to a certain level if they can't complete so that they can complete them in the subsequent financial years so long as it doesn't stall or drag for more than 3 financial years. The members discussed and committed themselves that they will fund the new projects (not fully funded) for completion in the next financial year. The buses allocation too is justified through the quotations attached.

#### Annexes to the Proposal

Salaries						
Item	Description	Scale	Number	Rate	Total Amount (pm)	Total Amount (Pa)
Payment of Salaries	Clerk of Works	CSG11	1	40,700.00	40,700.00	495,840.00
	Accounts Assistant	CSG11	1	37,710.00	38,284.00	459,408.00
	Clerical Officer	CSG12	1	30,923.00	30,923.00	376,728.00
	Records Management Assistant	CSG12	1	30,923.00	30,923.00	376,728.00

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	Driver	CSG13	1	30,923.00	30,923.00	376,728.00
	Support Staff	CSG14	1	18,675.50	18,675.50	227,520.00
	Support Staff	CSG14	1	18,675.50	18,675.50	227,520.00
	Support Staff	CSG14	1	12,805.00	12,805.00	156,000.00
	<b>Subtotals</b>					<b>2,656,008.00</b>
Payment of housing Levy	Item	Description	Number	Rate	Total Amount (pm)	Total Amount (pa)
		Employer Contribution to Housing Levy	12	3,372	3,372	40,464
	Item	Description	Number	Rate	Total Amount (pm)	Total Amount (Pa)
Payment of Gratuity						
	Clerk of Works	CSG11	1.00	10,949.00	10,949.00	131,390.00
	Accounts Assistant	CSG11	1.00	10,008.00	10,008.00	120,097.00
	Clerical Officer	CSG12	1.00	7,872.00	7,872.00	94,466.00
	Records Management Assistant	CSG12	1.00	7,872.00	7,872.00	94,466.00
	Driver	CSG13	1.00	7,872.00	7,872.00	94,466.00



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Support Staff	CSG14	1.00	4,018.00	4,018.00	48,211.00
Support Staff	CSG14	1.00	4,018.00	4,018.00	48,211.00
Support Staff	CSG14	1.00	2,170.00	2,170.00	26,040.00
<b>Subtotals</b>					<b>657,347.00</b>
Item	Description	Number	Rate	Total Amount (pm)	Total Amount (pa)
NSSF	Employer Contribution to NSSF	8.00	360	2,880.00	34,560.00
<b>Subtotals</b>					<b>34,560.00</b>
Item	Description	Number	Rate	Total Amount (pm)	Total Amount (pa)
Casual Labor and internship	Payment	1			91,840.00

<b>ADMINISTRATION</b>					
<b>Goods and Services</b>					
Item	Description	Number	Rate	Total Amount (pm)	Total Amount (pa)
Electricity	Payment of Electricity Charges	12		6,000.00	72,000.00
Water & Sewerage Charges	Payment of Water & Sewerage charges				20,000.00

  
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Telephone, Telex, Facsimile and Mobile Phone service	Payment of Telephone Expenses				180,000.00
Internet Connections	Payment of Internet Connections	10,000		13	130,000.00
Courier and Postal Services	Payment of Courier and postal Services				150,031.00
Advertising, Awareness and Publicity Campaigns	Payment of Advertising, Awareness and Publicity Campaigns				50,000.00
Catering services (receptions), Accommodation, Gifts, Food and Drinks	Payment of Catering Services(receptions), Accommodation, Gifts, Food and Drinks				290,062.00
General Office Supplies (papers, pencils, forms, small office equipment etc.)	Purchase of General Office Supplies(papers, pencils, forms, small office equipment)				400,000.00
<b>Subtotal</b>					<b>1,185,655.06</b>
<b>Travelling and Accommodation Expenses</b>					
Daily Subsistence Allowance	Payment of Daily Subsistence Allowance				700,000.00
<b>Subtotal</b>					<b>700,000.00</b>
<b>Committee Expenses</b>					
Other Committee expenses	Payment of other committee expenses				1,743,395.00
NGCDFC allowance	Members	9.00	10,000.00	90,000.00	1,080,000.00
	Chair	1.00	14,000.00	14,000.00	168,000.00




<b>Subtotal</b>						2,991,395.00
<b>Other Expenses</b>						
Other Fuels (wood, charcoal, cooking gas etc)	Payment of other fuels (wood, charcoal, cooking gas expenses)					18,000.00
Bank service commission and charges	Payment of Bank service commission and charges					60,000.00
Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles					1,000,000.00
Maintenance Expenses- Motor Vehicles	Payment of Maintenance Expenses- NGCDFC Motor Vehicles					500,000.00
NG-CDFC uniform and clothing	Purchase of uniform and clothing					380,000.00
<b>Subtotal</b>						1,958,000.00
<b>TOTALS</b>						10,521,708.00

MONITORING AND EVALUATION						
Item	Description	Number	Rate	Total Amount (pm)	Total Amount (pa)	




<b>Travel and accommodation</b>					
Daily Subsistence Allowance	Payment of Daily Subsistence Allowance	2.00	11,200	22,400	224,000
	Payment of Daily Subsistence Allowance	1.00	6,000	6,000	6,000
Travel Allowance on training	Payment of Travel of NGCDFC, National Government officers and PMC (PMC, NGCDFC Staff & NCDFC Trainings)	175	2000		350,000.00
Accommodation Allowance	Payment of Accommodation Allowance of NGCDFC & Staff, National Government officers	25.00	10,000	250,000.00	750,000.00
<b>Subtotal</b>					<b>1,330,000.00</b>
<b>Goods and Services</b>					
Remuneration of Instructors and Contract Based Training Services	Payment of Instructors and Contract Based Training Services (PMC, NGCDFC Staff & NCDFC Trainings)				100,000.00
Hire of Training Facilities and Equipment	Hire of Training Facilities and equipment (PMC, NGCDFC Staff & NCDFC Trainings)				220,000.00
Catering services (receptions), Accommodation, Gifts, Food and Drinks	Payment of Catering Services(receptions), Accommodation, Gifts, Food and Drinks				194,533.00
<b>Subtotal</b>					<b>514,533.00</b>
<b>Committee Expenses</b>					
Other Committee expenses	Payment of other committee expenses				500,000.00
NGCDFC Allowance	Payment of NGCDFC allowances	14.00	10,000	140,000.00	2,640,000.00



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Subtotal					3,140,000.00
Other Expenses					
Maintenance Expenses- Motor Vehicles	Payment of Maintenance Expenses- NGCDFC Motor Vehicles				200,000.00
Subtotals					200,000.00
				5,184,533.00	

ADJOURNMENT

There being no other business the meeting came to an end at 1700hrs by a word of prayer from Tecler Tonui

Prepared by;

Secretary; Lilian Chemutai Masui Sign: [Signature] Date: 22/01/2024

Confirmed by;

NG-CDFC Chairman; Ngwen H Kipsang Sign: [Signature] Date: 22/01/2024

Fund Account Manager; Sharon Kapti Sign: [Signature] Date: 22/01/2024

FUND ACCOUNT MANAGER  
 NGCDFC  
 P. O. BOX 12345  
 NAIROBI  
[Signature]