



## NG-CDF BOARD

National Government Constituencies Development Fund Board

Sigowet/Soin Constituency

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### MINUTES OF SIGOWET/SOIN NG-CDFC MEETING HELD ON MONDAY, NOVEMBER 15<sup>TH</sup>, 2021 AT NG-CDF BOARD ROOM, SIGOWET FROM 10:00 AM.

#### MEMBERS PRESENT.

1) Mr. Joseph M. Chege	Deputy County Commissioner
2) Mr. Francis Lemuna	Fund Account Manager
3) Mrs. Mary Yebei	NG-CDFC Chairperson
4) Mr. Owen Kimutai	NG-CDFC Secretary
5) Mr. Jonathan Bett	Member
6) Mr. Stanley Cheruiyot	Member
7) Mrs. Stella Chepkemai	Member
8) Mrs. Joyline Chepkorir	Member
9) Mrs. Joseph Langat	Member
10) Mr. Lawrence Bii	Member

#### AGENDA.

1. Reading and Confirmation of Previous Meeting Minutes
2. On-going Projects/ Declined Project Proposal.
3. NG-CDF Projects Proposals for FY 2021/2022
4. A.O.B

#### PREAMBLE.

The Chairman called the meeting to order after an opening prayer from Mrs. Joyline Chepkorir at 10:00 Am. The Chairman thanked the members for their participation during all activities which shows the constituency implementing all the projects approved in the financial year 2020/21. The chair further urges the members to maintain the same spirit in the year 2021/22 and even go further in sacrificing their time and energy in serving the constituents.

All members were appreciative for the work done in the constituency and by large appreciates the staff, they expressed a lot of confidence in managing and implementation of NG-CDF projects from the lessons learnt in the past year and promise to bring a lot of changes going forward.

The Chairman welcomed all members and thanked them for being punctual. He urged members to contribute to the meeting agenda. The secretary read through the minutes of the previous meeting. The minutes were confirmed to be the true copy of the deliberations held as proposed by Mr. Lawrence Bii and seconded by Mrs. Stella Chepkemai.

Vision: Equitable social-economic development countrywide



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**MIN.02.NG-CDFC/15/11/2021 – ON-GOING PROJECTS/ DECLINED PROJECTS.**

The FAM through the Chairman tabled a list of incomplete projects within the constituency as submitted earlier to NG-CDF Board for the committee discussion and inclusion to the project proposal. The members deliberated on the projects' list and found that most of the projects listed have already been funded in the previous financial years and are now completed and in use. The few which were noted to require further funding included in the project proposal.

The chair emphasized that members to give fine details of the incomplete projects within their wards to ensure that they are all included. The committee later resolved that the few incomplete projects should take precedence in this financial year's project proposal.

On Sigowet Social Hall, the members wish to clarify that the project will host the offices of ACC Sigowet Division and the Chief with a hall that will assist the Administration in holding public meetings and other activities.

The committee were made to understand that the earlier submitted Project Proposal for 2021/2022 FY was declined by the NG-CDF Board because the NG-CDFC failed to include all the ongoing projects in the submitted project Proposal and in particular Iraa Girls High School, the completion of the Dormitory. Other reason cited by the NG-CDF Board was inclusion of Sigowet Social Hall, which the Board failed to approve, because it falls under devolved functions/ units.

The members deliberated in lengthy and later resolved to allocate the whole amount of Kshs. 2,700,000.00 to Iraa Girls High School towards its completion, which were earlier allocated to Sigowet Social Hall

**MIN.03.NG-CDFC/15/11/2021 –NG-CDF PROJECTS PROPOSALS FOR FY 2021/2022.**

The Chairman briefed members that the committee is required to submit projects' proposals for the financial year 2021/2022 in time for approval and subsequent release of funds. The Fund Account Manager informed members that the constituency had been allocated a total of **137,088,879.00.**

The Fund Account Manager briefed members on the guidelines for project proposal preparation and submission, he also informed members on the eligible projects to be funded under the NG-CDF Act 2015 as amended in 2016 as he read out the circular from the NG-Board on preparation and submission of project proposal for 2021/2022 FY.

The Fund Account Manager further informed the members all the on-going projects should be prioritized in project proposal preparation to ensure their timely completion so that they benefit the intended parties.

The committee discussed the projects' proposal requests, the project status report and the NG-CDF Board circular on preparation and submission of project proposals for FY 2021/2022.

The committee on deliberation resolved to allocate funds at the locational level to ensure that there is even distribution of projects across the constituency.





The committee felt that focusing on the location as the unit for allocation of funds will ensure fairness and address unique challenges experienced by various locations.

On consideration of regional balancing, statutory provision, ongoing projects requirements and the proposal requests from the wider constituents, the Committee resolved to allocate the Financial Year 2021/2022 funds (Kshs. 137,088,879.00 as follows:

PROJECT NAME	ORIGINAL COST	CUMULATIVE ALLOCATION	PROJECT ACTIVITY	AMOUNT ALLOCATED	CURRENT STATUS
<b>ADMINISTRATION AND RECURRENT COSTS</b>					
Employees' Salaries	2,700,000.00		Payment of staff salaries.	2,280,000.00	New
Employee Gratuity	420,000.00		Payment of service gratuity	420,000.00	New
NSSF	65,000.00		Payment of NSSF Deductions.	65,000.00	New
NHIF	65,000.00		Payment of NHIF Deductions.	65,000.00	New
Goods and Services	2,642,063.74		Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea	2,642,063.74	New
Committee Expenses	2,253,269.00		Payment of Committee sitting allowances, transport, conferences	2,453,269.00	New
Purchase of NG-CDFC Office Furniture and equipment	300,000.00		Purchase of Office Furniture; one Kyocera taskalfa Photocopier to completion.	300,000.00	
<b>MONITORING, EVALUATION AND CAPACITY BUILDING</b>					
Goods and Services	627,629.26		Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	627,629.26	New
Committee Expenses	2,081,410.00		Payment of Committee sitting allowances, transport, conferences	2,081,410.00	New
NG-CDFC/PMC Capacity Building	1,400,000.00		Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues	1,400,000.00	New

PROJECT NAME	ORIGINAL COST	CUMULATIVE ALLOCATION	PROJECT ACTIVITY	AMOUNT ALLOCATED	CURRENT STATUS
<b>EMERGENCY</b>					
Emergency Reserve	7,192,207.00		To cater for any unforeseen occurrences in the constituency during the financial year	7,192,207.00	New
<b>SPORTS</b>					
Sports	1,000,000.00		Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits.	1,000,000.00	New
<b>ENVIRONENT</b>					
Kapsewa Primary School	2,500,000.00	1,500,000.00	Additional funds forequipping of a Borehole; purchase and installation of water pump and pipe layingto completion.	1,000,000.00	On-going
<b>BURSARY</b>					
Bursary Secondary Schools	15,000,000.00		Payment of bursary to needy students in secondary schools	17,300,000.00	New
Bursary Tertiary Institutions.	12,00,000.00		Payment of bursary to needy students in tertiary institutions.	14,000,000.00	New
<b>PRIMARY SCHOOLS PROJECTS</b>					
Chebaran Primary School	400,000.00		Purchase of (1) one Acre Land to completion.	400,000.00	New
Ainamoi Primary School	1,000,000.00		Construction of one classroom to completion.	1,000,000.00	New
Kipsamoi Primary School	1,000,000.00		Construction of one classroom to completion.	1,000,000.00	New

PROJECT NAME	ORIGINAL COST	CUMULATIVE ALLOCATION	PROJECT ACTIVITY	AMOUNT ALLOCATED	CURRENT STATUS
<b>SECONDARY SCHOOLS PROJECTS</b>					
Cheptuiyet Day Secondary School	21,000,000.00	18,000,000.00	Completion of 1 storey Administration Block of 9 offices; electrical wiring and painting @ Kshs. 1,500,000 and completion of 8 No Standard classrooms; glazing, electrical wiring and painting @ Kshs. 1,500,000 to completion.	2,800,000.00	On-going
Iraa Girls High School	6,800,000.00	4,100,000.00	Completion of 100 capacity dormitory; roofing, plastering internal walls, ceiling boards, external finishes and painting.	2,700,000.00	On-going
Itibet Day Secondary School	4,800,000.00		Construction of Science Laboratory (single) of 40 sitting capacity; foundation, slab, walling, roofing, plastering, installation of worktops	3,000,000.00	New
Kabokyek Day Secondary School	8,800,000	6,000,000.00	Completion of a Multipurpose Hall; installation of doors & windows, internal plastering, painting, glazing and external finishes.	2,800,000.00	On-going



PROJECT NAME	ORIGINAL COST	CUMULATIVE ALLOCATION	PROJECT ACTIVITY	AMOUNT ALLOCATED	CURRENT STATUS
Kakibei Boys Secondary school	2,000,000.00		Renovation of 8 classrooms to completion; flooring, plastering, roof replacement and painting.	2,000,000.00	New
Kapchebwai Secondary School	4,900,000.00		Construction of Administration Block of 5 offices to completion.	3,900,000.00	New
Kapkormom Day Secondary School	2,000,000.00		Construction of 2 classrooms to completion.	2,000,000.00	New
Kapsorok Day Secondary school	5,000,000.00		Construction of 5 classrooms to completion.	5,000,000.00	New
Kebeneti Day Secondary School	2,000,000.00		Purchase one Acre Land to completion.	2,000,000.00	New
Keleges Day Secondary School	4,800,000.00		Construction of Science Laboratory (single) of 40 sitting capacity;slab, walling, roofing, plastering and installation of worktops	3,000,000.00	New
Kipsitet Day Secondary School	3,000,000.00		Construction of 2 classrooms to completion.	2,000,000.00	New
Kiptere Secondary School	8,000,000.00	3,500,000.00	Completion of 300 capacity Dormitory; walling, roofing, installing of doors & windows, painting, glazing and external	4,500,000.00	On-going

PROJECT NAME	ORIGINAL COST	CUMULATIVE ALLOCATION	PROJECT ACTIVITY	AMOUNT ALLOCATED	CURRENT STATUS
			finishes.		
Koilsir Day Secondary School	8,000,000.00		Construction of Administration block of five offices @ Kshs. <b>7,000,000.00</b> and construction of one classroom to completion @ Kshs. <b>1,000,000.00</b> .	8,000,000.00	New
Kongereng Day Secondary School.	1,600,000.00		Construction of one classroom to completion @ Kshs. <b>1,000,000.00</b> and Construction of six door toilet with one door to cater for PWDs needs to completion @ Kshs. <b>600,000.00</b> .	1,600,000.00	New
MaembaKipkok Day Secondary School	3,800,000.00		Construction 3 classrooms to completion @ Kshs. <b>3,000,000.00</b> and Construction of 2- four door toilets with one door each to cater for PWDs needs to completion @ Kshs. <b>800,000.00</b> .	3,800,000.00	New
MaembaKipkok Day Secondary School.	1,800,000.00		Purchase of 1 Acre land to completion.	1,800,000.00	New
Motero Day Secondary School	1,500,000.00		Purchase of 1.5 Acre of land to completion.	1,500,000.00	New

PROJECT NAME	ORIGINAL COST	CUMULATIVE ALLOCATION	PROJECT ACTIVITY	AMOUNT ALLOCATED	CURRENT STATUS
Mwebe Day Secondary School.	1,000,000.00		Construction of 1 Classroom to completion.	1,000,000.00	New
Ngeny Koiborot Secondary School	2,000,000.00		Renovation of 8 classrooms to completion; flooring, plastering, window panes replacement and panting.	2,000,000.00	New
Nyaberi Day Secondary School.	4,800,000.00		Construction of Science Laboratory (single) of 40 sitting capacity; foundation, slab, walling, roofing, plastering and installation of worktops	3,000,000.00	New
Sigowet Day Secondary School	1,400,000.00		Construction one classroom to completion @ Kshs. <b>1,000,000.00</b> and Construction of four door toilets with one door each for PWDs to completion @ Kshs. <b>400,000.00</b> .	1,400,000.00	New
Singoronik Secondary School	9,762,300.00		Purchase of 52 Seater Semi-Luxury School Bus to completion.	9,762,300.00	New
Soliat Girls Secondary School	2,000,000.00		Purchase of land 1 acre to completion.	2,000,000.00	New
Sondu Secondary School	8,700,000.00	6,500,000.00	Completion of a 300 capacity Multipurpose hall;	2,200,000.00	On-going







PROJECT NAME	ORIGINAL COST	CUMULATIVE ALLOCATION	PROJECT ACTIVITY	AMOUNT ALLOCATED	CURRENT STATUS
			installation of doors & windows, internal plastering, painting, glazing and external finishes.		
Kejiriet Secondary School	1,000,000.00		Construction of one classroom to completion.	1,000,000.00	New
<b>SECURITY PROJECTS</b>					
Deputy County Commissioner's Office- Chepkemel	1,200,000.00		Renovation of Office; partitioning into 3 rooms; plastering, painting and glazing to completion.	1,200,000.00	New
Kamaget Assistant Chief's Office	1,500,000.00		Construction of office of 3 offices; Foundation, slab, walling, roofing and plastering	800,000.00	New
Kapkeburu Assistant Chief's Office	1,500,000.00		Construction of office of 3 offices; Foundation, slab, walling, roofing and plastering	800,000.00	New
Kipsitet Chief's Office	500,000.00		Purchase of office furniture for 7 No offices; 7 executive boardroom tables	500,000.00	New
Mindililiwet Assistant Chief's office.	1,500,000.00		Construction of office of 3 offices; Foundation, slab, walling, roofing and plastering	800,000.00	New
Assistant Chief's office - Motero.	700,000.00		Purchase of a 0.5Acre land @Kshs. 500,000, and fencing with	700,000.00	New

PROJECT NAME	ORIGINAL COST	CUMULATIVE ALLOCATION	PROJECT ACTIVITY	AMOUNT ALLOCATED	CURRENT STATUS
			treated poles and barbed wire @ 100,000 and title deed processing @Kshs.100,000		
Assistant County Commissioner's Office- Sigowet	2,000,000.00		Construction of 5 staff houses (1 room each) to completion @ Kshs. 400,000 each.	2,000,000.00	New
Simbamoo Assistant Chief's office	1,200,000.00	900,000.00	Completion of chief's office of 3 offices; internal plaster, floor slab, ceiling, glazing, painting and external finishes.	300,000.00	On-going
<b>GRAND TOTAL</b>				<b>137,088,879.00</b>	

The committee members requested the Fund Account Manager to expeditiously prepare all necessary documents and reports for submission of the proposals to the NG-CDF Board Secretariat for approval and subsequent disbursement of funds to the Constituency.

**MIN.04.NG-CDFC/15/11/2021- A.O.B.**

There being no other business the meeting was adjourned at 5:30p.m. With a word of prayer from Mr. Lawrence Bii

Minutes Confirmed by Mrs. Mary Yebei.

Chairman Sign.....  Date..... 17-11-2021

Minutes Confirmed by Francis Lemuna

FAM Sign.....  Date..... 17/11/2021

Minutes prepared and signed by Mr. Owen Kimutai

Secretary 