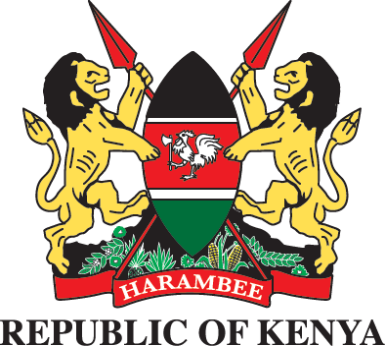
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**NGCDF MEETING HELD ON 22/10/2019 AT KONOIN NG-CDF OFFICE BOARDROOM AS FROM 9 A.M.**

**MEMBERS PRESENT**

1. Erick Kirui Chairman
2. Philiph Koibasut Secretary
3. Jude Wasonga Deputy County Commissioner
4. Catherine Langat Member
5. Caroline Chebet Member
6. Anneth Chepkorir Member
7. Beatrice Tonui Member
8. Gilbert Rono Member
9. David Maritim Member
10. Elvirah Kebaya Fund Account Manager

**IN ATTENDANCE**

1. Brighton Yegon Area Member of Parliament (Chair-Oversight Committee)

**ABSENT WITH APOLOGY**

None

**AGENDA**

1. Opening Prayers and remarks;
2. Confirmation of previous minutes and discuss matters arising;
3. Report on ongoing projects;
4. Project proposal F/Y 2019/2020;
5. AOB;
6. Closing remarks and adjournment.

**MIN 01/22/10/19: OPENING PRAYERS AND REMARKS**

The meeting was opened with a word of prayer from Gilbert Rono and the Chair welcomed all the Members present after singing the national anthem.

**MIN 02/22/10/19: CONFIRMATION OF PREVIOUS MINUTES AND DISCUSS MATTERS ARISING**

The Chair invited the secretary to read through minutes for the previous meeting which was proposed by David Maritim and seconded by Cathrine Langat as a true record of what was discussed.

**Matters arising**

**Board Circular on Project Proposals**

The Members went through and recapped on the Board circular on preparation and online submission of constituency project proposals for F/Y 2019/20 dated 24th September 2019 of Ref. NG-CDFB/CEO/Board Circulars Vol.II(014) as was done in the previous meeting just to remind each other of the directives.

**MIN 03/22/10/2019: REPORT ON ONGOING PROJECTS**

The Members were reminded that from the NG-CDF act and the Board directives which had been discussed, the ongoing projects take precedence. The report on ongoing projects that had been submitted to the Board the previous year was tabled and deliberated where the Members agreed as per the remarks indicated per project:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Financial Year** | **Project name** | **Approved Activities** | **Pending Activities** | **Balance to complete (Kshs.)** | **Imple. Status/Level** | **Remarks** |
| 2015/2016 | Chebangang Day Sec School | Construction of a lab | Completion of 2nd wing | 1,900,000 | One wing complete | Allocated Kshs. 300,000 under FY 2017/18, Kshs. 800,000 in FY 19/20 for completion of one wing as per works office BoQs, completion of the one wing will be sufficient for the student population. |
| 2014/2015 | Sotit Girls Sec School | Construction of a twin lab | Completion of 2nd wing | 1,248,050 | One wing complete | Allocated Kshs. 400,000 for lab in FY 2017/18, Kshs. 1,000,000 in FY 2018/19 & Kshs. 500,000 in FY 2019/20 for Dorm. Completed one wing of lab using Ministry infrastructure funds. The one wing lab is sufficient for the school population. Priority is Dormitory project ongoing and allocation made for completion of the dorm under FY 19/20. *Letter of change of priority attached* |
| 2014/2015 | Sinendoik Sec School | Construction of a twin lab | Completion of 2nd wing | 1,500,000 | One wing complete | To be funded under FY 2020/21, the completed one wing is sufficient for the school population for now |
| 2015/2016 | Mogonjet Secondary School | Construction of dining hall | Roofing , platering , fixing of doors &windows, floor and others finishings | 2,275,400 | Roofed | Allocated Kshs. 400,000 in FY 2017/18, Kshs. 1,000,000 in FY 19/20 for completion as per works office BoQs |
| 2015/2016 | Chebangang Chiefs Office | Construction of chiefs office | Plastering, dooors &windows , floor and other finishing | 500,000 | Upto roofing | Allocated Kshs. 500,000 in FY 2017/18, Kshs. 350,000 in FY 2019/20 for completion of office and purchase of seats and cabinets |
| 2014/2015 | Kiptenden Secondary School - | Construction of a multi purpose Hall | Roofing , platering , fixing of doors &windows, floor and others finishings | 2,300,000 | On going at the lintel level | Allocated Kshs. 1,250,000 in FY 19/20 for completion as per works office BoQs |
| 2013/2014 | Kaptien Sec School - | Construction of a tution block storey | Walling,Roofing , platering , fixing of doors &windows, floor and others finishings | 3,600,000 | Walling level | Allocated Kshs. 700,000 under FY 19/20 |
| 2013/2014 | Kapsebetet Primary School | Construction of a tuition block | Roofing , platering , fixing of doors &windows, floor and others finishings | 5,000,000 | Upto roofing level | To be funded under FY 2020/21 to completion |
| 2014/2015 | St. Monica Secondary School | Construction of of storey building | Doors & Windows, Floor Finish ,Plastering, painting and other finishes | 900,000 | Upto roofing level | Project is complete and in use. *Completion certificate from works office attached* |
| 2015/2016 | Tuiyobei Sec School | Construction of a twin lab | One wing constructed require more funds for finishes | 2800000 allocateed only 500,000 | One wing constructed require more funds for finishes | Allocated Kshs. 500,000 in FY 2017/18, Kshs. 500,000 in FY 18/19 and one wing complete and sufficient for the school population |
| 2015/2016 | Siomo Sec School | Construction of a twin laboratory | Finishes, fittings, bending, hall finishes | 3,033,335 | Upto roofing level | Allocated Kshs. 400,000 under FY 19/20 for completion of one wing sufficient for school population |
| **TOTAL** | | |  | **22,256,785** |  |  |

*The full report is attached*

The Members also agreed that the remaining ongoing projects will be funded in F/Y 2021/22 as per the estimates that the Works office will provide. The twin labs (second wing) will be funded as and when the need arises per project. As for now, it was agreed that the one wing that is completed was sufficient and serving the school population adequately.

**MIN 03/22/10/2019: PROJECT PROPOSAL F/Y 2019/2020**

The Members went through the ongoing projects report, ward reports and the implementation matrix on the strategic plan, they agreed that even though the strategic plan had not been launched, it was at an advanced stage and most of the priorities had been captured and could be used for the project identification alongside the ward reports. The ward report and summary are as per the attached documents. After lengthy deliberations, the Members agreed as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Name** | **Project Activity** | **Amount Approved** | **Current Status** |
| Employees’ Salaries | Payment of staff salaries, gratuity | 2,096,840.00 | New |
| Employees NSSF | Payment of Employees NSSF | 283,680.00 | New |
| Employee NHIF | Payment of Employee NHIF | 100,000.00 | New |
| Goods and Services | Purchase of fuel, GK vehicle/ motorcycle repair and maintenance, printing, stationery, telephone, travel and subsistence, office tea, purchase of photocopier, shredder, cabinet, Bursary Courier services, Camera etc | 1,633,141.76 | New |
| Committee Expenses | Payment of Committee sitting allowances, transport, conferences | 1,500,000.00 | New |
| **Monitoring & Evaluation** |  |  |  |
| Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence. Public participation through vetting of bursary forms | 1,100,000.00 | New |
| Committee Allowances | Payment of Committee allowances during M&E activities | 500,000.00 | New |
| NG-CDFC/PMC training, capacity building | Payment for costs towards NG-CDFC/PMC training | 400,000.00 | New |
| **Bursary** |  |  |  |
| Bursary Secondary Schools | Payment of bursary to needy students in secondary schools | 19,000,000.00 | New |
| Bursary -Tertiary Schools | Payment of bursary to needy students in colleges and universities, training of driving courses and acquiring driving licences for trainees | 18,300,000.00 | New |
| **Environment** |  |  |  |
| Busoreto Primary School | Purchase of one 10,000 litres water tank - Kshs. 90,000. construct and Installation of base and gutters Ksh 60,000 | 150,000.00 | New |
| Cheloino Primary School | Purchase of one 10,000 litres water tank - Kshs. 90,000. construct and Installation of base and gutters Ksh 60, 000 | 150,000.00 | New |
| Chenachoo Primary School | Purchase of one 10,000 litres water tank - Kshs. 90,000. construct and Installation of base and gutters Ksh 60,000 | 150,000.00 | New |
| Chepkochun Secondary School | Purchase of one 10,000 litres water tank - Kshs. 90,000. construct and Installation of base and gutters Ksh 60,000 | 150,000.00 | New |
| Chepwongo Primary School | Purchase of one 10,000 litres water tank - Kshs. 90,000. construct and Installation of base and gutters Ksh 60,000 | 150,000.00 | New |
| Kaboisyo Primary School | Purchase of one 10,000 litres water tank - Kshs. 90,000. construct and Installation of base and gutters Ksh 60, 000 | 150,000.00 | New |
| Kapcheptuenik Primary School | Purchase of one 10,000 litres water tank - Kshs. 90,000. construct and Installation of base and gutters Ksh 60,000 | 150,000.00 | New |
| Kapkilaibei Primary School | Purchase of one 10,000 litres water tank - Kshs. 90,000. construct and Installation of base and gutters Ksh 60,000 | 150,000.00 | New |
| Kipketii Primary School | Purchase of one 10,000 litres water tank - Kshs. 90,000. construct and Installation of base and gutters Ksh 60,000 | 150,000.00 | New |
| Konoitab Nego Primary School | Purchase of one 10,000 litres water tank - Kshs. 90,000. construct and Installation of base and gutters Ksh 60,000 | 150,000.00 | New |
| Lobokwo Primary School | Purchase of one 10,000 litres water tank - Kshs. 90,000. construct and Installation of base and gutters Ksh 60,000 | 150,000.00 | New |
| Michira Day Secondary School | Purchase of one 10,000 litres water tank - Kshs. 90,000. construct and Installation of base and gutters Ksh. 60,000 | 150,000.00 | New |
| Tembwet Primary School | Purchase of one 10,000 litres water tank - Kshs. 90,000. construct and Installation of base and gutters Ksh 60,000 | 150,000.00 | New |
| Kaptebengwet Market Spring | Construction of springs in water catchment areas - create water barrier across the river, cement floor of the reservior, construct concrete paths to water points - Kshs. 140,000 planting trees to protect springs and environment Kshs. 10,000 | 150,000.00 | New |
| Kitala Spring | Construction of springs in water catchment areas - create water barrier across the river, cement floor of the reservoir, construct concrete paths to water points - Kshs. 280,000 planting trees to protect springs and environment Kshs. 20,000 | 300,000.00 | New |
| **Sports** |  |  |  |
| Sports | Carry out constituency sports tournament and the winning teams/schools to be awarded with trophies, balls and game kits | 2,502,000.00 | New |
| **Emergency reserve** |  |  |  |
| Emergency reserve | To cater for any unforeseen occurrences in the constituency during the financial year | 7,198,241.38 | Ongoing |
| **Primary Schools** |  |  |  |
| AIC Emmanuel primary school | Completion of one classroom -Fixing of windows,window panes,verandah and general painting | 100,000.00 | Ongoing |
| Beek Ab Arwet primary scool | Renovation of seven classrooms - repair of doors, window panes, floor and general painting | 700,000.00 | New |
| Chebangang Primary | Renovation of eight classrooms - repair of doors, window panes, floor and general painting | 800,000.00 | New |
| Chebugen Primary | Construction of a permanent gate & 100m length fencing of the school compound. | 200,000.00 | New |
| Cheibei Primary school | Completion of four classrooms storeyed building -Wall plastering,window panes,verandah and general painting | 200,000.00 | Ongoing |
| Chenacho primary school | Completion of four clarrooms storeyed building -Floor, plastering, windows, doors, verander grills fixing and painting | 1,200,000.00 | Ongoing |
| Chenacho primary school Road | Purchase of 0.25 acres of land to road leading to Chanacho primary, sitonik primary school and Simoti Secondary for better access | 500,000.00 | New |
| Chepnyoibek primary school | Construction of storeyed building ground floor 2 classrooms -Floor, wall plastering, shatters, doors,windows,ceiling, verandah and general painting | 2,000,000.00 | New |
| Chepwongo primary school | Completion of four classrooms storeyed building -Floor, plastering, windows, doors, verander grills fixing and general painting | 1,200,000.00 | Ongoing |
| Embomos primary school | Completion of administration block -Wall plastering,window panes,verandah and general painting | 600,000.00 | Ongoing |
| Kababai primary school | Construction of one classroom to completion | 750,000.00 | New |
| Kaboisio primary school | Completion of four classrooms storeyed building -Floor, windows, doors, plastering and general painting | 800,000.00 | Ongoing |
| Kamagomon Primary School | Renovation of eight classrooms- repair of doors, window panes, floor and general painting | 1,000,000.00 | New |
| Kapcheprotwa primary school | Construction of two classrooms to completion | 1,400,000.00 | New |
| Kapcheptuienik primary school | Purchase of 0.4 acres of land for school land expansion | 900,000.00 | New |
| Kapchetinet primary school | Renovation of two classrooms - repair of doors, window panes, floor and general painting | 300,000.00 | New |
| Kapchetinet primary school | Completion of two classrooms -Wall plastering,window panes, verandah and general painting | 300,000.00 | Ongoing |
| Kapchetinet primary school | Purchase of 0.3 acres of land for school expansion | 800,000.00 | New |
| Kapkemo - Terek road leading to school | Purchase of 0.3 acres of land for road leading to Kiptenden primary, Kimuta primary and Terek primary and secondary schools for easy access | 1,000,000.00 | New |
| Kapkilaibei Primary | Completion of four classrooms -floor, plastering , windows, doors, verander , general painting | 950,000.00 | Ongoing |
| Kapkinara primary school | Purchase of 0.1 acres of land for school land expansion | 250,000.00 | New |
| Kapleleito primary school | Construction of one classroom to completion | 750,000.00 | New |
| Kapset primary school | Completion of one classroom -Wall plastering,window panes,verandah and general painting | 200,000.00 | Ongoing |
| Kaptebengwo Primary | Renovation of 4 classrooms - repair of doors, window panes, floor and general painting . | 500,000.00 | New |
| Kibitgoi primary school | Completion of one classroom -Wall plastering,window panes, verandah and general painting | 200,000.00 | Ongoing |
| Kibomut primary school | Purchase of 0.5 acres of land for school land expansion. | 1,000,000.00 | New |
| Kimori Primary | Renovation of three classrooms - repair of doors, window panes, floor and general painting | 300,000.00 | New |
| Kimugul primary school | Purchase of 0.25 acres of land for school land expansion | 500,000.00 | New |
| Kimulot primary school | Renovation of seven classrooms - repair of doors, window panes, floor and general painting | 700,000.00 | New |
| Kipkelok Primary School | Renovation of four classrooms storeyed building -Floor, plastering, windows, doors, verander grills fixing and general painting | 1,200,000.00 | New |
| Kipketii primary school | Completion of four classrooms storeyed building -Floor works, plastering, windows, doors, verander grills fixing and general painting | 1,200,000.00 | Ongoing |
| Kipsigirio primary school | Construction of one classroom to completion | 750,000.00 | New |
| Kiptemenio primary school | Purchase of 0.3 acres of land for school land expansion | 700,000.00 | New |
| Kitaima Primary | Completion of one classroom -Wall plastering,window panes, verandah and general painting. | 200,000.00 | Ongoing |
| Kobel primary school | Completion of one classroom -Wall plastering,window panes, verandah and general painting. | 100,000.00 | Ongoing |
| Kobor Primary School | Completion of six door boys' toilets -Wall plastering and general painting | 60,000.00 | Ongoing |
| Komirmir Primary School | Construction of administration block -Wall plastering,window panes,verandah works | 500,000.00 | Ongoing |
| Konoito primary school | Completion of 4 classrooms storeyed building -Wall plastering,doors,window panes,ceiling, verandah and general painting | 594,506.00 | Ongoing |
| Lobokwo primary school | Completion of 4 classrooms storeyed building -Wall plastering,window panes,verandah and general painting | 755,315.00 | Ongoing |
| Morombo primary school | Construction of one classroom to completion | 750,000.00 | New |
| Mosoriot Primary | Completion of two classrooms in the storey building -Floor, plastering, windows, doors, verander grills fixing and general painting. | 1,000,000.00 | Ongoing |
| Muramet primary school | Purchase of 0.1 acres of land for school land expansion | 100,000.00 | New |
| Mutereriet primary school | Completion of four classrooms storeyed building -Foundation, floor, plastering, windows, and roofing | 4,000,000.00 | Ongoing |
| NK chebelyon primary school | Completion of three classrooms -Wall plastering, window panes, verandah and general painting. | 750,000.00 | Ongoing |
| Nyagesu Primary | Completion of one classroom -Wall plastering, window panes, verandah and general painting | 100,000.00 | Ongoing |
| Nyamarenda primary school | Completion of two classrooms -Wall plastering, window panes, verandahand general painting. | 700,000.00 | Ongoing |
| Nyamarenda primary school Road | Purchase 0f 0.7 acres of land for road leading to Nyamarenda primary and kirimose secondary school for easy access to schools | 1,200,000.00 | New |
| Nyoigeno Primary School | Completion of 8 door girls' toilet -floor, roofing, window panes, doors, plastering and general painting | 100,000.00 | Ongoing |
| Rerendet primary school | Completion of one classroom -Wall plastering, window panes, verandah and general painting. | 100,000.00 | Ongoing |
| Satiet primary school | Completion of one classroom -Wall plastering, window panes, verandah and general painting | 200,000.00 | Ongoing |
| Seanin primary school | Completion of two classroom -Wall plastering, window panes, verandah and general painting | 500,000.00 | Ongoing |
| Sotit Primary school | Construction of administartion block -Foundation, floor, plastering, windows, window panes and fixing of doors | 1,000,000.00 | New |
| Sugutek B primary school | Construction of one classroom to completion | 750,000.00 | New |
| Taarut Primary School | Completion of one classrooms -Verandah and general painting | 50,000.00 | Ongoing |
| Taboino primary school | Completion of administration block -Wall plastering, doors, window panes, ceiling, verandah and general painting | 700,000.00 | Ongoing |
| Tembwet primary school | Completion of four classrooms storeyed building -Floor, plastering, windows, doors, verander grills fixing and general painting | 1,200,000.00 | Ongoing |
| Cheptalal Zone DEOs office | Purchase of photocopying machine to print exams for the entire schools for Cheptalal zone | 100,000.00 | New |
| Embomos Zone DEOs office | Purchase of photocopying machine to print exams for the entire schools for Embomos zone | 100,000.00 | New |
| Sub-county Director of Education Office | Purchase of an eight seater boardroom seat, one table and one cabinet | 200,000.00 | New |
| **Secondary Schools** |  |  |  |
| Boito day secondary school | Construction of Laboratory -Foundation, floor, plastering, windows,window panes and fixing of doors | 1,500,000.00 | New |
| Chebangang day secondary school | Construction of Laboratory -Plastering, concrete tables, gas and water piping, floor, ceiling and general painting | 800,000.00 | New |
| Chebangang day secondary school | Completion of one classroom funded by County Government - Kshs. 700,000 -Wall plastering, window panes, verandah and general painting. | 100,000.00 | Ongoing |
| Chepkochun secondary school | Completion of Laboratory -Plastering, concrete tables, gas and water piping, floor, ceiling and general painting | 500,000.00 | Ongoing |
| Chongenwo day secondary school | Purchase of 0.5 acres of land for school land expansion | 1,000,000.00 | New |
| Embomos secondary school | Construction of a dining hall -Foundation, floor, wall plastering,windows, window panes, doors, plastering, roofing | 2,000,000.00 | New |
| Kapchepkole secondary school | Purchase of 0.2 acres of land for school land expansion | 500,000.00 | New |
| Kapkilaibei secondary school | Completion of Laboratory -Plastering, concrete tables, gas and water piping, floor, ceiling and general painting.Its a co-funding project | 1,000,000.00 | Ongoing |
| Kapset day secondary | Completion of two classrooms -Wall plastering, window panes, verandah and general painting. | 600,000.00 | Ongoing |
| Kaptebengwet Lapaa Taa girls school | Construction of two classrooms storeyed building -Foundation, floor works, plastering, windows, window panes for 1st floor shatter. | 3,000,000.00 | New |
| Kaptebengwet secondary school | Construction of storeyed dormitory -Foundation, floor, shatter | 1,000,000.00 | New |
| Kaptembwo Secondary school | Construction of Laboratory -Foundation, floor, plastering, windows, window panes and fixing of doors | 1,500,000.00 | New |
| Kaptien secondary school | Completion of 4 classroom storey building -Plastering, windows, 1st floor verander grill, doors, ceiling and painting | 700,000.00 | Ongoing |
| Kipkorir Salat Boys High School | Construction of 3 storey Tution and administration block -Floor, walling, Roofing,walling | 4,000,000.00 | Ongoing |
| Kipraisi day secondary | Construction of Laboratory -Foundation, floor works, plastering works, windows,window panes | 1,500,000.00 | New |
| Kiptenden Secondary school | Completion of dining hall - Plastering, windows, window panes and general painting | 1,250,000.00 | Ongoing |
| Kitala secondary School | Construction of Laboratory -foundation, floor, walling, roofing, windows, doors, | 1,000,000.00 | New |
| Meswondo Secondary | Construction of Dining hall -Foundation, floor, walling, Window panes, doors, plastering, roofing | 1,000,000.00 | New |
| Michira day secondary school | Completion of 4 classroom storey building -Roofing, plastering, doors, windows, painting of two upper floor classrooms | 594,000.00 | Ongoing |
| Mogogosiek Township secondary school | Completion of 4 classroom storey building -Floor, plastering, windows, doors, verander grills fixing and general painting | 1,200,000.00 | Ongoing |
| Mogonjet secondary school | Construction of Dining hall -Wall plastering,windows,window panes and verandah | 1,000,000.00 | New |
| Mugenyi secondary school | Construction of Laboratory -Foundation, floor, plastering, windows,window panes and fixing of doors. | 1,000,000.00 | New |
| Ngererit Secondary School | Construction of Laboratory -Foundation, floor, wall plastering, windows, doors and roofing | 1,500,000.00 | New |
| Ruseya girls secondary school | Construction of Dormitory - foundation, floor, walling, roofing, windows, doors, ceiling | 1,000,000.00 | New |
| Saseta Day Secondary | Construction of one classroom to completion | 750,000.00 | New |
| Simoti Secondary School | Completion of tuition block - Co- funded project with County Government, Floor, plastering , windows, window panes and fixing of doors on the first floor building | 1,000,000.00 | New |
| Siomo Secondary School | Completion of Laboratory -Plastering, concrete tables, gas and water piping, floor, ceiling, painting | 400,000.00 | Ongoing |
| Sotit Girls Secondary | Completion of Dormitory -Floor, plastering, painting | 500,000.00 | New |
| St Brigid Chemelet secondary school | Purchase of a 51 seater isuzu school bus | 7,300,000.00 | New |
| **Security** |  |  |  |
| Chebangang Chiefs Office | Completion of chief's office -Tiling, window panes and general painting | 200,000.00 | Ongoing |
| Chebangang Chiefs Office | Purchase of five seats,one table and one Cabinets. | 150,000.00 | New |
| Cheptabach Chiefs Office | Purchase of 0.2 acres of land | 500,000.00 | New |
| Mosonik chief's office | Completion of chief's office Floor, wall plastering, windows, window panes doors, and general painting | 400,000.00 | Ongoing |
| Satiet Chief Office | Purchase of 0.1 acres of land | 150,000.00 | New |
|  |  | **137,367,724.14** |  |

**MIN 04/22/10/2019: AOB**

**Financial Report**

The Members deliberated on the financial report presented by the FAM, the balances as per the various votes were presented.

**MIN 05/22/10/2019: CLOSING REMARKS AND ADJOURNMENT**

There being no other business, the meeting ended at 4:30 p.m. and it was closed with a word of prayer by Jude Wasonga. The next meeting was to be communicated.

**MINUTES TAKEN BY:**

Philip Koibasut Secretary Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CONFIRMED BY:**

Eric Kirui Chairman Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_