



National Government Constituencies Development Fund Board  
Navakholo Constituency  
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MINUTES OF THE NAVAKHOLO NGCDFC HELD ON 26<sup>TH</sup> FEBRUARY, 2020 IN THE  
NGCDF OFFICE

MEMBERS PRESENT

- |                                 |                      |
|---------------------------------|----------------------|
| 1. Mr. Kennedy Barasa Ngao      | Chairman             |
| 2. Mrs. Mary Imbwaka Macheso    | Secretary            |
| 3. Mr. Chrispino Ndombi Makokha | Member               |
| 4. Mrs. Margaret Andati         | Member               |
| 5. Mr. Yuvus Akhonya Salim      | Member               |
| 6. Mr. Barthez Wechuli          | Member               |
| 7. Ms. Susy Lichuma Andayi      | Member               |
| 8. Mr. Gaxton B. Makheti        | Member               |
| 9. Mr Geoffrey K. Tanui         | DCC                  |
| 10. Mr. Thomas Ontweka          | Fund Account Manager |

AGENDA

1. Preliminaries
2. Reading and confirmation of the previous minutes
3. Reallocation of funds
4. Conditionally approved Budget proposal for 2019/2020 F/Y
5. Deferred Budget proposal for 2019/2020 F/Y
6. Any Other Business

NGCDFC /MIN. 001/02/2020: PRELIMINARIES

The meeting commenced at 10.30 a.m. with a word of prayer from Mrs. Margaret Andati. The chairman welcomed members to the meeting.

NGCDFC /MIN. 002/02/2020: READING AND CONFIRMATION OF THE PREVIOUS MINUTES

The minutes of the previous meeting were read by the secretary which were confirmed by Mr. Chrispino Ndombi Makokha and seconded by Mr. Barthez Wechuli as a true record of the previous meeting.

NGCDFC /MIN. 003/02/2020: REALLOCATION OF FUNDS

The chairman informed the members that Ingotse Girls Secondary School had identified to purchase one acre of land. However, the owner of the land has now changed his mind to sell the land. The members discussed and agreed that Kshs. 1,000,000.00 be reallocated from purchase of land to completion of 4 no. classrooms.

NGCDFC /MIN. 004/02/2020: CONDITIONALLY APPROVED BUDGET PROPOSAL FOR 2019/2020 F/Y

The Fund Account Manager tabled a list of proposed projects for 2019/2020 conditionally approved by the NGCDF Board. Due to rising need of learning facilities in secondary schools the committee discussed and agreed to partially allocate funds to the following schools and further resolved to allocate funds for completion in the financial year 2020/2021 without fail. The projects are as stated below;

Project Name	Activity	Project Number	Original Cost	Cumulative allocation	Amount allocated	Status
Nambacha Secondary School	Construction of storey building of 8 no. classrooms – Laying of 1 <sup>st</sup> floor slab and walling. Each classroom will have a capacity of 45 students (It was erroneous indicated as new)	4-037-203-2630205-104-2019/2020-002	14,500,000.00	4,500,000.00	4,000,000.00	Ongoing
Ebumamu Secondary School	Construction of storey building of 8 no. classrooms – Casting of 1 <sup>st</sup> floor slab and walling Each classroom will have a capacity of 45 students	4-037-203-2630205-104-2019/2020-003	14,500,000.00	4,893,335.85	6,000,000.00	Ongoing
Musaga Secondary School	Construction of one storey tuition block - Laying of 1 <sup>st</sup> floor slab, walling, roofing, fixing of doors and windows Kshs. 2,000,000 will be allocated in 2020/2021 for completion Each classroom will have a capacity of 45 students	4-037-203-2630205-104-2019/2020-004	14,500,000.00	6,500,000.00	6,000,000.00	Ongoing

St. Paul's Emulakha Secondary School	Completion of computer laboratory - plastering, windows and doors and painting. Capacity of 40 students	4-037-203-2630205-104-2019/2020-006	3,650,000.00	3,000,000.00	650,000.00	Ongoing
St. Paul's Emulakha Secondary School	Construction of 8 storey building of no. classrooms - Laying of foundation and walling of the ground floor Each classroom will have a capacity of 45 students The balance of Kshs. 8,500,000 will be allocated in 2020/2021 FY	4-037-203-2630205-104-2019/2020-007	14,500,000.00	-	6,000,000.00	New
Ingotse Girls Secondary	Construction of four classrooms - Laying of foundation, walling and roofing	4-037-203-2630205-104-2019/2020-009	3,400,000.00	1,000,000.00	2,400,000.00	New
Weremba Muslim Secondary school	Construction of two classrooms to completion	4-037-203-2630205-104-2019/2020-011	1,500,000.00	-	1,500,000.00	New
Sirigoi Secondary School	Construction of Dining Hall - fixing of doors and windows and plastering Kshs. 700,000 will be allocated in	4-037-203-2630205-104-2019/2020-013	5,700,000.00	2,500,000.00	2,500,000.00	Ongoing

	2020/2021 FY for wiring and painting Capacity of 300 students						
Buhayi Muslim Secondary School	Construction of 8 storey building of 8 no. classrooms - Laying of foundation and walling. Each classroom will have a capacity of 45 students	4-037-203-2630205-104-2019/2020-014	14,500,000.00	-	6,000,000.00	New	
Buchangu Secondary School	Construction of Twin science laboratory - Laying of foundation, walling and roofing. Kshs. 2,700,000 will be allocated in 2020/2021 FY and will be for electrical wiring, plumbing, plastering fixing of worktops and painting. Capacity of 80 students	4-037-203-2630205-104-2019/2020-017	5,700,000.00	-	3,000,000.00	New	
Sidikho Secondary School	Construction of 4 no. storey classrooms - walling of 1st floor Kshs. 5,500,000 will be allocated in	4-037-203-2630205-104-2019/2020-018	7,000,000.00	-	1,500,000.00	New	

	2020/2021 FY for completion Each classroom will have a capacity of 45 students Ground floor was done to completion through CSR by NGCDFB @ Kshs. 7,900,000		49,500,000.00	20,227,984.32	20,000,000.00	Ongoing
Kenya Medical Training College - Navakholo	Construction of lecture halls - walling, casting of 1st floor slab, roofing, fixing of doors and windows and plastering (12 lecture halls of 60 students each)	4-037-203-2630206-104-2019/2020-001				
Kenya Medical Training College - Navakholo	Construction of a storey building administration block - Excavation and laying of foundation (30 offices)	4-037-203-2630206-104-2019/2020-002	45,600,000.00	-	2,000,000.00	New
					61,550,000.00	

The Fund Account Manager informed members that the project that was submitted to the NGCDF Board had a clerical error on the activity of St. Paul's Emulakha Secondary School. He further informed the members that the activity was indicated as a library instead of computer laboratory. The members discussed and agreed that the project activity be corrected from library to computer laboratory.

NGCDFC /MIN. 005/02/2020: DEFERRED BUDGET PROPOSAL FOR 2019/2020 F/Y

The chairman informed the members that the Ministry of Agriculture, Livestock, Fisheries and Irrigation had allocated Navakholo Dairy farmers cooperative society a milk cooling plant with the following condition;

1. That the cooperative society must own land. In this case the Ministry of cooperatives has donated a one-acre piece of land to the society
2. That the cooperative society builds a house for the cooling plant. However, the community is not able to raise Kshs. 5,000,000.00 needed for the construction of the house and therefore the society being a local driven society requested for funds from the NGCDF for the construction of the house.
3. That the overall administration and management of the cooling plant shall be done by the cooperative society. The society will be charged with responsibility of collecting and marketing of the milk. The proceeds from the sales shall be used in the maintenance of the cooling plant as well as entire maintenance of the cooperative society. This project is very important to the community of Navakholo and as a result they have requested that the board approves the project in order to support the local people to improve their standard of living.

Project Name	Activity	Project Number	Original Cost	Cumulative allocation	Amount allocated	Status
Navakholo Dairy Cooperative	Construction of milk cooler house to completion.	4-037-203-2640505-102-2019/2020-001	5,500,000.00	-	5,000,000.00	New
					5,000,000.00	

NGCDFC /MIN. 006/10/2019: ANY OTHER BUSINESS

There being no any other business the meeting adjourned at 2.30 p.m. with a word of prayer from Mrs. Mary Macheso.

Confirmed by;



Mr. Kennedy Barasa Ngao  
Chairman



Mary Imbwaka Macheso  
Secretary