

MINUTES OF THE MUMIAS EAST CDFC MEETING HELD ON 8TH OCTOBER 2019 AT THE CDF BOARDROOM

MEMBERS PRESENT

1. TABITHA WASHIKA	CHAIRPERSON
2. VIVIAN NAMAYI	SECRETARY
3. CATHREEN SHIUNDU	MEMBER
4. CHARLES ORATA	MEMBER
5. GABRIEL MALALA	MEMBER
6. BEATRICE MAKACHIA	MEMBER
7. WASHINGTON WASHIKA	MEMBER
8. JOHN FEDHA	DCC
9. JUVENALIS ORAO	MEMBER
10. MALAKI MAGERO	FAM

IN ATTENDANCE

1. GEORGE MUHANDIA	CLERK OF WORKS
2. KENNEDY CHITECHI	ACCOUNTS ASSISTANT

AGENDA

1. Preliminaries
2. Reading and confirmation of previous minutes
3. Matters arising
4. Approval of FY 2019/2020 budget
5. A.O.B

MMSE/MIN 1/08/10/2019 PRELIMINARIES

The meeting commenced after prayers were said by Washington Washika at 9.14am. Chairperson thanked members for keeping time, she briefed members that main agenda of the meeting was to go through the budget and approve for it to be submitted to the board.

MMSE/MIN 2/08/10/2019 READING AND CONFIRMATION OF PREVIOUS MINUTES

The minutes of the previous meeting were not available. They would be read and confirmed in the following meeting.

MMSE/MIN 3/08/10/2019 MATTERS ARISING

There were no matters arising

MMSE/MIN 4/08/10/2019 APPROVAL OF FINANCIAL YEAR 2019/2020 BUDGET

The unanimously approved the financial year budget of 2019/2020 of Kshs. 137,367,724.00

Washington Washika

John Fedha

NO	PROJECT NAME	PROJECT ACTIVITY	PROJECT COST	COMMUTATIVE COST	AMOUNT ALLOCATED	STATUS
A	Administration & Recurrent Expenditure					
	Employees' Salaries	Payment of staff salaries and gratuity	3,106,000.00	-	3,106,000.00	Ongoing
	Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea.	1,484,168.97	-	1,484,168.97	Ongoing
	N.S.S.F	Payment of N.S.S.F Deductions	160,000.00	-	160,000.00	Ongoing
	N.H.I.F	Payment of N.H.I.F Deductions	60,000.00	-	60,000.00	Ongoing
	Committee Expenses	Payment of Committee sitting allowances, transport, conferences	3,000,000.00	-	3,000,000.00	Ongoing
B	Monitoring, Evaluation & Capacity Building					
	Goods and Services	Purchase of fuel, printing, stationery, Airtime, travel and subsistence.	1,205,084.48	-	1,205,084.48	Ongoing
	Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,500,000.00	-	1,500,000.00	Ongoing
	CDFC / PMC Capacity Building	Undertake Training of the PMCs / CDFCs on CDF Related issues	1,200,000.00	-	1,200,000.00	Ongoing
C	Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,198,241.28	-	7,198,241.28	Ongoing
D	Bursary & Social Programmes					
	Bursary Secondary Schools	Payment of bursary to needy students in Secondary Schools.	14,000,000.00	-	14,000,000.00	Ongoing
	Bursary Tertiary Schools	Payment of bursary to needy students in Tertiary Institutions.	12,542,450.01	-	12,542,450.01	Ongoing
	Social Programmes	Payment of NHIF contributions for vulnerable and deserving families to National Social & Health Insurance Scheme for 1000 people.	6,000,000.00	-	6,000,000.00	Ongoing
E	Sports Activities					

Washuka

Nmijo

	Constituency Sports Tournament	Carry out Constituency Sports tournament and purchase of sports equipment and kits to various teams viz: netball, football, volleyball and rugby	2,603,389.70	-	2,603,389.70	Ongoing
F	Environmental Projects					
1	Khaunga Secondary Schol	Repair of shallow well and Installation of Hand pump	130,000.00	-	130,000.00	New
2	Eshimuli Primary School	Acquisition and Installation of a 5,000 Litres tank, gutters and piping for rain water harvesting from Classrooms.	130,000.00	-	130,000.00	New
3	Eluche Secondary School	Acquisition and Installation of a 5,000 Litres tank, gutters and piping for rain water harvesting from Classrooms.	130,000.00	-	130,000.00	New
4	Mukambi Primary School	Acquisition and Installation of a 5,000 Litres tank, gutters and piping for rain water harvesting from Classrooms.	130,000.00	-	130,000.00	New
5	St. Paul's Lubinu Girls Sec. School	Acquisition and Installation of a 5,000 Litres tank, gutters and piping for rain water harvesting from Classrooms.	130,000.00	-	130,000.00	New
6	Shitoto Girl's Sec. School	Acquisition and Installation of a 5,000 Litres tank, gutters and piping for rain water harvesting from Classrooms.	130,000.00	-	130,000.00	New
7	Shitoto Primary School	Acquisition and Installation of a 5,000 Litres tank, gutters and piping for rain water harvesting from Classrooms.	130,000.00	-	130,000.00	New
8	Mungabira Primary School	Acquisition and Installation of a 5,000 Litres tank, gutters and piping for rain water harvesting from Classrooms.	130,000.00	-	130,000.00	New
9	Shanderema Primary School	Deepening of bore hole and installation of water pump	130,000.00	-	130,000.00	New

Wabwira

Munyiri

10	Lusheya ACC's Office	Acquisition and Installation of a 5,000 Litres tank, gutters and piping for rain water harvesting costing not realistic	133,389.70	-	133,389.70	New
11	Emachina Primary School	Acquisition and Installation of a 5,000 Litres tank, gutters and piping for rain water harvesting from Classrooms.	130,000.00	-	130,000.00	New
12	East Wanga ACC's Office	Acquisition and Installation of a 5,000 Litres tank, gutters and piping for rain water harvesting from classrooms	130,000.00	-	130,000.00	New
13	Emusoma Primary School	Acquisition and Installation of a 5,000 Litres tank, gutters and piping for rain water harvesting from Classrooms.	130,000.00	-	130,000.00	New
14	Eshiakhulo Primary School	Acquisition and Installation of a 5,000 Litres tank, gutters and piping for rain water harvesting from Classrooms.	130,000.00	-	130,000.00	New
15	Nyaporo ACC's Office	Acquisition and Installation of a 5,000 Litres tank, gutters and piping for rain water harvesting from classrooms	130,000.00	-	130,000.00	New
16	Mabanga Primary School	Acquisition and Installation of a 5,000 Litres tank, gutters and piping for rain water harvesting from Classrooms. costing not realistic	130,000.00	-	130,000.00	New
17	Petros Primary School	Acquisition and Installation of a 5,000 Litres tank, gutters and piping for rain water harvesting from Classrooms. costing not realistic	130,000.00	-	130,000.00	New
18	Malaha Primary School	Acquisition and Installation of a 5,000 Litres tank, gutters and piping for rain water harvesting from Classrooms.	130,000.00	-	130,000.00	New
19	Emutetero Primary School	Deepening of bore hole and installation of water pump	130,000.00	-	130,000.00	New

Wambwa

Njiru

20	Makunga Primary School	Acquisition and Installation of a 5,000 Litres tank, gutters and piping for rain water harvesting from Classrooms.	130,000.00	-	130,000.00	New
G	Education Facilities Primary School					
1	Emusoma Primary School	Completion of Admin Block housing 5No.units/rooms (Fitting of window panes, Paint Works, Fascia Board)	920,000.00	750,000.00	170,000.00	Ongoing
2	Mukambi primary School	Construction of administration(staff room ,headteachers offices and stores, tuition Storey block to house 24 Classrooms (substructure works, superstructure walling and columns - Ground floor works)		-	7,000,000.00	New
3	Shibinga 'W' Primary School	Completion of renovation of 4 Classrooms (Wall / Floor Repairs, new roof, Fitting and finishes)		600,000.00	900,000.00	Ongoing
4	Mutono primary School	Completion of 1 No. Classroom (Fitting of window panes, Paint Works, Fascia Board)	850,000.00	750,000.00	100,000.00	Ongoing
5	Eshimuli Primary School	Construction of 1No Classroom (substructure works, Superstructure walling, reinforced concrete frame, roofing, fitting and finishes)		-	750,000.00	New
6	Khaimba Primary School	Renovation of 4 Classrooms (Wall / Floor Repairs, new roof, Fitting and finishes)		-	1,200,000.00	New
7	Maraba Primary School	Renovation of 3 Classrooms (Wall / Floor Repairs, new roof, Fitting and finishes)		-	900,000.00	New
8	Mabanga Primary School	Renovation of 2 Classrooms (Wall / Floor Repairs, new roof, Fitting and finishes)		-	500,000.00	New
9	Lubinu Primary School	Renovation of 5 Classrooms (Wall / Floor Repairs, new roof, Fitting and finishes)		-	1,500,000.00	New
10	Shanderema Primary School	Construction of 2No Classrooms (substructure works, superstructure walling, reinforced concrete		-	1,500,000.00	New

Twabuka

Njigi

		frame, roofing, fitting and finishes)				
11	Shitoto Primary School	Construction of Kitchen Kshs. 500,000.00 (substructure works, superstructure walling, reinforced concrete frame, roofing, fitting and finishes) and provision of 2 energy saving boilers Kshs. 500,000.00)		-	1,000,000.00	New
12	Emachina Primary School	Renovation of 5 Classrooms (Wall / Floor Repairs, new roof, Fittings and finishes)		-	1,500,000.00	New
13	Khwhondwe Primary School	Construction of 1No Classrooms (substructure works, superstructure walling, reinforced concrete frame, roofing, fitting and finishes)	750,000.00		750,000.00	New
14	Emutetemo Primary School	Completion of renovation of 2No classrooms (fixing of veranda, fittings and finishes)	400,000.00	300,000.00	100,000.00	Ongoing
H	Education Facilities Secondary School					
1	Lubinu Boys Secondary School	Completion of Computer lab. With a capacity of 60 students (Electrical works and paint work)	2,500,000.00	1,500,000	500,000.00	Ongoing
2	Emakhwale Secondary School	Completion of Admin Block housing 8 units (Electrical works, fittings and finishes)	3,000,000.00	1,860,000.00	550,000.00	Ongoing
3	St. Martha's Mwitoti Sec. School	Construction of Dining hall with a capacity of 400 students (2nd phase- Ground floor works - columns and walling)	18,000,000.00	1,500,000.00	2,000,000.00	Ongoing
4	Mahola Secondary School	Completion of Twin Lab with a capacity of 150 students Kshs. 3,000,000 (Roofing, fitting steel Windows & Doors, finishes and paint works, plumbing works)	4,000,000.00	1,500,000.00	3,000,000.00	Ongoing
5	Eshiakhulo Secondary School	Completion of Twin Lab with a capacity of 150 students Kshs. 3,000,000 (roofing, fitting steel Windows & Doors, finishes and paint works, plumbing works) and	8,500,000.00	1,500,000.00	7,500,000.00	Ongoing

Jwaruka

Maji

		Acquisition of four acres Land Kshs. 4,500,000.00				
6	Shanderema ACK Mixed Sec School	Completion of Twin Lab with a capacity of 150 students. (Roofing, fitting steel Windows & Doors, finishes and paint works, plumbing works)	4,000,000.00	1,500,000.00	3,000,000.00	Ongoing
7	St. Stephens Maraba Sec. School	Completion of Dining Hall with a capacity of 250 students (Terrazzo, painting, pelmet boxes, plaster plaience walling, paving slab, cooking island, cupboard, sink and connection of water)	8,000,000.00	5,240,344.83	2,000,000.00	Ongoing
8	Shitoto Girls Sec. School	Completion of lab. With a capacity of 150 students Kshs. 900,000 (plumbing works, fitting and finishes) and Acquisition of one and half acres Land Kshs. 1,500,000	5,000,000.00	-	2,400,000.00	Ongoing
9	St. Paul's Ebusia Sec. School	Acquisition of two acres of land Kshs. 1,500,000 and Renovation of 5 No. classroom Kshs. 2,000,000 (Wall / Floor Repairs, new roof, Fittings and finishes)	3,500,000.00	-	3,500,000.00	New
10	St. Anne's Indangalasia Sec. School	Construction to completion of Administration Block housing 8 units (Substructure works, walling, reinforced concrete frame, roofing, fittings and finishes)	3,000,000.00	-	2,000,000.00	New
11	St. Paul's Lubinu Girls Sec. School	completion of administration block housing 8 units (Fixing of tiles and finishes)	3,000,000.00	1,800,000.00-	350,000.00	Ongoing
12	St. John's Khaimba Secondary School	Completion of renovation works of 6 classes (electrical works reinforcement gables and paint works)	3,000,000.00	2,000,000.00	300,000.00	Ongoing
13	St. Gabriel Isongo Secondary School	Completion of Admin Block housing 12 units (Electrical works, fittings and paint work)	3,500,000.00	3,200,000.00	200,000.00	Ongoing
I	Tertiary Institution Projects					

Wacuma

Nmaji

1	KMTC Shianda	Landscaping (survey works, machine works-grading & intensive leveling, retaining wall ksh. 1,000,000.00, Drainage works, stone pitching, water channels and construction of bio-digester 2,000,000.00, Fencing with angle line and chain link of the 10.5-acre piece of land-Kshs. 4,100,000.00, construction Ablution block male& female ksh 1,000,000.00 Purchase of furniture: 100 lecture chairs, 30 lecturers desks,10 office cabinets and curtains and sheers for Admin block. Ksh. 2,000,000.00. Purchase of kitchen accessories ie: energy saving boilers and improving the kitchen facilities worktops and ventilations 1,000,000.00. additional fund for 2No.dormitories and 9No classes: tile works and ceiling, glazing and elevations ksh. 6,385,00,000.00 purchase of Ambulance Kshs. 4,500,000.00	100,000,000.00	52,500,000.00	21,985,000.00	New/ongoing
3	Sub County Education office Shianda	Completion of Sub County Education office to house 13 units Kshs 2,300,000.00 (Retaining wall and storm water control, Electrical works, plumbing works, fittings and finishes) and construction of 3 door pit latrine Kshs. 200,000.00	5,500,000.00	3,000,000.00	2,500,000.00	Ongoing
J	Security Units Projects					
1	Shianda AP Police Office	Completion of the office housing 8 units (Electrical works, sock pit & plumbing works , water close, fittings, ceiling and finishes and paint work)	3,500,000.00	1,500,000.00	1,200,000.00	Ongoing

Wasuka

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2	Mutono Police Post	Construction of 2No service rooms Kshs. 600,000, Fencing of one-acre land with angle line and chain link Kshs. 300,000, construction of 3 door pit latrine Kshs. 200,000 and Completion of outstanding works at the police office(Overhead Slab, sink, 1No flash door, reinforced overhead beam) Kshs.300,000.00	5,000,000.00	4,373,000.00	1,400,000.00	New
3	Khaunga Police Post	Construction of 2No service rooms Kshs. 600,000, Fencing of one acre land with angle line and chain link Kshs Kshs. 300,000, rain water harvesting (Acquisition and Installation of a 10,000 Litres tank, gutters and piping for rain water harvested Kshs . 200,000.00, construction of 3 door pit latrine Kshs. 200,000 and electricity dropping Kshs 50,000	5,000,000.00	4,373,000.00	1,350,000.00	New
4	Mumias East DCC office	Completion of DCCs office housing 10 units (tiling works, ceiling Board, fittings and finishes) Kshs. 1,000,000, and Furniture 300,000 (purchase of 1no office executive chair, 16 no board room chairs, 2no visitors chairs and 1no conference table)	5,500,000.00	4,000,000.00	1,300,000.00	Ongoing
5	Mumias East Subcounty Compound	Landscaping (intensive ground leveling and grading. Ksh. 800,000.00 and Fencing (angle line and chain link) of 3 acres ksh. 1,200,000.00	3,000,000.00	-	2,000,000.00	New
6	Shianda Police Divisional Headquarters	Construction of a storey police divisional headquarters to house 26 units- Grounds floor (substructure works and columns)	15,000,000.00	3,000,000.00	3,000,000.00	Ongoing
7	Nyaporo ACC's Office	Fencing (angle line and chain link) of 1 acre	4,000,000.00	3,500,000.00	300,000.00	New

Wamua

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8	Lusheya ACC's Office	Fencing (angle line and chain link) of 1 acre and gate	4,000,000.00	3,200,000.00	500,000.00	New
	TOTAL				137,367724.14	

These was approved by the members by a proposal from Charles Opembe and seconded by Gabriel Malala and adopted.

MMSE/MIN 5/08/10/2019 ADJOURNMENT

The meeting ended at 12pm with a word of prayer from Washington Washika.

CHAIRPERSON

NAME: Tabitha Washika

SIGN: Washika

DATE: 10-10-2019

SECRETARY

NAME: Vivian Namayi

SIGN: Namayi

DATE: 10-10-2019