

MINUTES OF BUTERE NG-CDF COMMITTEE HELD ON 9TH SEPTEMBER 2021, IN THE NG-CDF BOARD ROOM AT 8.00 AM.

PRESENT

No	Name	Designation
1	Nelson Alfayo	Fam
2	Francis Angatia	Chairperson
3	Margret Alukhaba	Secretary
4	Cyril Kemboi	DCC
5	Sylvia Nandi	Member
6	Fredrick Ambeyi	Member
7	Reuben Marende	Member
8	Michael Amariat	Member
9	Lilian Akinyi	Member
10	Livingstone Shivona	Member

AGENDA

1. Preliminaries/adoption of Agenda
2. Reading and confirmation of the previous minutes
3. Matters arising from the previous minutes
4. Proposal approval
5. A.O.B

MIN 1/NG-CDF/9/09/21: PRELIMINARIES

The chairperson requested Mr. Shivona to pray and the meeting commenced at 8.00 am. He thanked members for arriving on time and reminded them the vitality of this gathering. The chair then requested the secretary to take members through the agenda. The agendas were adopted without any amendments.

MIN 2/NG-CDF/9/09/21: CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING.

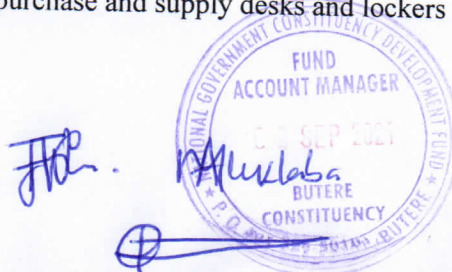
The secretary took members through the previous minutes. The minutes were confirmed by Mr. Amariat and seconded by Marende as the true recording of the last committee meeting.

MIN 3/NG-CDF/9/09/21: MATTERS ARISING FROM THE PREVIOUS MINUTES.

Members having been taken through the previous minutes, the Fund Account Manager informed members that projects are going on well. The Chairman also reminded members of the need to be on the watch.

MIN 4/NG-CDF/9/09/21: PROPOSAL APPROVAL

During the public participation, it was noted that most of the projects fronted across the wards were renovations and therefore the committee decided to prioritize on renovation to ensure impact is felt on the ground. The committee further decided to purchase and supply desks and lockers in some of the institutions across the constituency;



**BUTERE NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND
PROJECT PROPOSAL 2021/2022**

CODELIST



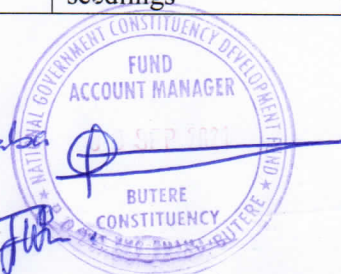
FINANCIAL YEAR 2021 1ST JULY TO 30TH JUNE 2022

Project name	Original Cost Ksh	Cumulative Cost Ksh	Activity	Amount	Current Status
Office Admin & Recurrent Exp 6%					
Employee's Salaries	2,400,000.00	-	Payment of salaries for 14 staffs ksh 2,400,000.00.	2,400,000.00	Ongoing
Service Gratuity	800,000.00	-	Payment of Service annual Gratuity for 14 staffs.	800,000.00	Ongoing
NSSF	150,000.00	-	Payment of NSSF deductions.	150,000.00	Ongoing
NHIF	150,000.00	-	Payment of NHIF deductions.	150,000.00	Ongoing
Goods and Services	3,725,332.76	-	Computer and printer repairs and maintenance, stationery, telephone, travel and subsistence, Purchase of paper punch staplers staple removers and office pins, postage, motor vehicle insurance, publication and public awareness, advertisements, office utility bills.	3,725,332.45	Ongoing
Committee Expenses	1,000,000.00	-	Payment of Committee sitting allowances, transport, conferences	1,000,000.00	Ongoing
Monitoring & Evaluation 3%					
CDFC/PMC Capacity Building	2,112,666.38	-	Undertake Training of the PMCs/CDFCs and staff on CDF Related issues	2,112,666.38	Ongoing

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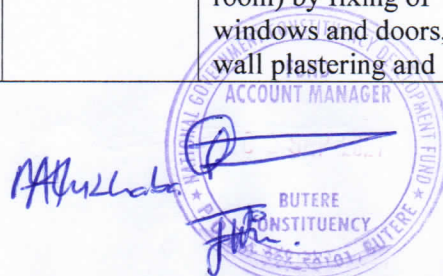
Goods and Services	1,000,000.00	-	Purchase of fuel, printing, stationery, Airtime, field refreshments, travel and subsistence.	1,000,000.00	Ongoing
Committee Expenses	1,000,000.00	-	Payment of Committee field allowances, Benchmarking Tour transport, accommodation, meals and related costs.	1,000,000.00	Ongoing
Bursary 25%					
Bursary Secondary school	10,275,118.09	-	Payment of bursary to needy students in secondary schools.	10,250,518.09	Ongoing
Bursary Tertiary institutions	11,600,000.00	-	Payment of bursary to needy students in colleges, universities and other tertiary institutions.	12,100,000.90	Ongoing
Sports 2%					
Sports Activities	2,741,777.59	-	Organizing Constituency Sports tournament in volley ball, leg ball, football Kshs 2,000,000.00; Winning teams will be awarded full uniforms, balls, medals and trophies ksh 741,777.5	2,741,777.59	Ongoing
Environment 2%					
Mutoma Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Eshianza Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing

Ibokolo Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Shiyiro Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Eshibuche Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Emusunguri Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Shiraha Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Inaya Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Lufumbo primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Eshikomere Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Ebukhokoro Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Manyala Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Mahondo Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Shibembe Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Emauko Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Muyundi Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Ematskha Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Ikokwa Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing




Manyulia Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Buboko Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Shitoyi Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Ituti Primay School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Emarende Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Emukangu Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Imanyika Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Shitsitswi Primary School	100,000.00	-	Supply, delivery and planting of 1,000 tree seedlings	100,000.00	Ongoing
Bulanda Primary School	141,777.59	-	Supply, delivery and planting of 1,400 tree seedlings	141,776.59	Ongoing
Emergency 5%					
Emergency Reserve	7,192,206.90	-	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,207	Ongoing
Primary schools					
Shinyulu Primary School	2,500,000.00	2,000,000.00	Ongoing construction of 7 room administration block (Head Teacher, Dep HT, Snr Teacher, Secretary, store, Staffroom, and exam room) by fixing of windows and doors, wall plastering and	500,000.00	Ongoing




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			painting to completion		
Shianda Primary School	2,500,000.00	2,000,000.00	Ongoing construction of 7 room administration block (Head Teacher, Dep HT, Snr Teacher, Secretary, store, Staffroom, and exam room) by fixing of windows and doors, wall plastering and painting to completion	500,000.00	Ongoing
Ematende primary school	1,000,000.00	700,000.00	Ongoing construction of one classroom by fixing of window panes and painting to completion.	300,000.00	Ongoing
Elukokho Primary School	2,500,000.00	1,000,000.00	Ongoing construction of 7 room administration block (Head Teacher, Dep HT, Snr Teacher, Secretary, store, Staffroom, and exam room) by fixing of windows and doors, wall plastering and painting to completion	1,500,000.00	Ongoing
Imanga Primary School	600,000.00	-	Renovation of 4 number classrooms by veranda extension, fixing of doors and windows and painting to completion.	600,000.00	New
Emakhola Primary School	2,000,000.00	-	Construction of 2 number classrooms to completion	2,000,000.00	New
Ekendero Primary School	500,000.00	-	Fencing of school compound size 100x100 using barbed wire and concrete posts erection of gate to completion.	500,000.00	New
Mahondo Primary School	600,000.00	-	Renovation of 4 number classrooms by veranda extension, fixing of doors and	600,000.00	New




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			windows and painting to completion.		
Emauko Primary School	600,000.00	-	Renovation of 4 number classrooms by veranda extension, fixing of doors and windows and painting to completion.	600,000.00	New
Emukhokoro Primary School	600,000.00	-	Renovation of 4 number classrooms by veranda extension, fixing of doors and windows and painting to completion.	600,000.00	New
Shikanga Primary School	600,000.00	-	Renovation of 4 number classrooms by veranda extension, fixing of doors and windows and painting to completion.	600,000.00	New
Eshisisia Primary School	600,000.00	-	Renovation of 4 number classrooms by veranda extension, fixing of doors and windows and painting to completion.	600,000.00	New
Manyulia Primary School	600,000.00	-	Renovation of 4 number classrooms by veranda extension, fixing of doors and windows and painting to completion.	600,000.00	New
Emunuku Primary School	600,000.00	-	Renovation of 4 number classrooms by veranda extension, fixing of doors and windows and painting to completion.	600,000.00	New
Ebutayi Primary School	600,000.00	-	Renovation of 4 number classrooms by veranda extension, fixing of doors and windows and painting to completion.	600,000.00	New
Shikangu Primary School	600,000.00	-	Renovation of 4 number classrooms by veranda extension, fixing of doors and windows and painting to completion.	600,000.00	New



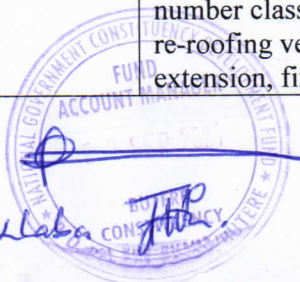
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Eshikholobe Primary School	400,000.00	-	Renovation of 7 room administration block (Head Teacher, Dep HT, Snr Teacher, Secretary, store, Staffroom, and exam room) by plastering, fixing of window panes and painting to completion.	400,000.00	New
Emusunguri Primary School	500,000.00	-	Renovation of 7 rooms administration block (Head Teacher, Dep HT, Snr Teacher, Secretary, store, Staffroom, and exam room) by plastering, fixing of window panes and painting to completion.	500,000.00	New
Eshibimbi Primary School	600,000.00	-	Renovation of 4 number classrooms by veranda extension, fixing of doors and windows and painting to completion.	600,000.00	New
Eshirakalu Primary School	600,000.00	-	Renovation of 4 number classrooms by veranda extension, fixing of doors and windows and painting to completion.	600,000.00	New
Eshibuche Primary School	600,000.00	-	Renovation of 4 number classrooms by veranda extension, fixing of doors and windows and painting to completion.	600,000.00	New
Ematawa Primary School	600,000.00	-	Renovation of 4 number classrooms by veranda extension, fixing of doors and windows and painting to completion.	600,000.00	New
Eshirembe Primary School	600,000.00	-	Renovation of 4 number classrooms by veranda extension, fixing of doors and windows and painting to completion.	600,000.00	New



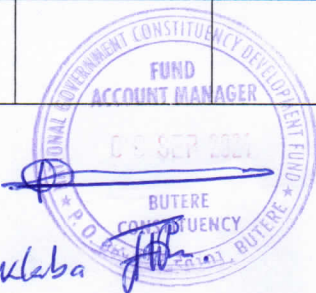
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Iranda Primary School	600,000.00	-	Renovation of 4 number classrooms by veranda extension, fixing of doors and windows and painting to completion.	600,000.00	New
Ebuyoka Primary School	2,000,000.00	-	Construction of 2 number classrooms to completion.	2,000,000.00	New
Eshiyanza Primary School	2,500,000.00	-	Construction of 7 rooms administration block (Head Teacher, Dep HT, Snr Teacher, Secretary, store, Staffroom, and exam room) by Slabbing, column erection and roofing to completion	1,000,000.00	New
Shitsitswi Primary School	1,500,000.00	-	Renovation of 3 number classrooms by re-roofing veranda extension, fixing of doors and windows and painting to completion.	1,500,000.00	New
Shinamwenyuli Primary School	2,000,000.00	-	Renovation of 4 number classrooms by re-roofing veranda extension, fixing of doors and windows and painting to completion.	2,000,000.00	New
Inaya Primary School	2,000,000.00	-	Renovation of 4 number classrooms by re-roofing veranda extension, fixing of doors and windows and painting to completion..	2,000,000.00	New
Shishebu Primary School	1,500,000.00	-	Renovation of 3 number classrooms by re-roofing veranda extension, fixing of doors and windows and painting to completion.	1,500,000.00	New
Eshianini Primary School	2,000,000.00	-	Renovation of 4 number classrooms by re-roofing veranda extension, fixing of	2,000,000.00	New



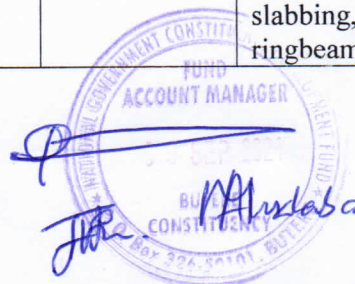
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			doors and windows and painting to completion.		
Eshitari Primary School	2,500,000.00	-	Construction of 7 room administration block (Head Teacher, Dep HT, Snr Teacher, Secretary, store, Staffroom, and exam room) by Slabbing walling and roofing	1,500,000.00	New
Shibembe Primary School	2,000,000.00	-	Renovation of 4 number classrooms by re-roofing veranda extension, fixing of doors and windows and painting to completion.	2,000,000.00	New
Butere Primary School	720,000.00	-	Purchase, branding and delivery of 240 desks @ ksh 3,000.00 for eight classrooms completed in 2020 21 FY	720,000.00	New
Marenyo Primary School	720,000.00	-	Purchase, branding and delivery of 240 desks @ ksh 3,000.00 for eight classrooms completed in 2020 21 FY	720,000.00	New
Bulanda Primary School	720,000.00	-	Purchase, branding and delivery of 240 desks @ ksh 3,000.00 for eight classrooms completed in 2020 21 FY	720,000.00	New
Ematsakha Primary School	720,000.00	-	Purchase, branding and delivery of 240 desks @ ksh 3,000.00 for eight classrooms completed in 2020 21 FY	720,000.00	New
Emukangu Primary School	720,000.00	-	Purchase, branding and delivery of 240 desks @ ksh 3,000.00 for eight classrooms completed in 2020 21 FY	720,000.00	New



 N. Akulaba

Secondary schools					
Lufumbo Girls Secondary School	6,000,000.00	1,300,000.00	Ongoing construction of 100 student dormitory- walling, ring beam and roofing	2,700,000.00	Ongoing
Lunza Girls Secondary School	6,000,000.00	1,500,000.00	Ongoing construction of 200 student dormitory- walling, ring beam , roofing	2,500,000.00	Ongoing
Imanga Secondary School	14,000,000	12,000,000	Completion of storey building to accommodate dining hall (accommodating 300 students) and 8 classrooms each carrying 60 students- plastering, glazing, and painting to completion	2,000,000.00	Ongoing
Shikunga Secondary School	9,762,300.00	-	Purchase of ISUZU 51 seater school bus	9,762,300.00	New
Shitsitswi Secondary School	9,762,300.00	-	Purchase of ISUZU bus 51 seater school bus	9,762,300.00	New
Bukolwe Secondary School	600,000.00	-	Renovation of 4 number classrooms by veranda extension, fixing of doors and windows and painting to completion to completion.	600,000.00	New
Ituti Secondary School	16,400,000.00	-	Construction of storey 8 classroom tuition block. Phase 1- foundation, raising of columns and suspended slab	5,000,000.00	New
Butere Secondary School	6,000,000.00	-	Construction of 100 student's capacity dormitory by slabbing, and walling, ringbeam and roofing	3,000,000.00	New



Mutoma Secondary School	6,000,000.00	-	Construction of 100 student's capacity dormitory by slabbing, and walling, ringbeam and roofing	3,000,000.00	New
Bumamu Secondary School	6,000,000.00	-	Construction of 100 student's capacity dormitory by slabbing, and walling, ringbeam and roofing	3,000,000.00	New
St Marks Bulanda Secondary School	2,000,000.00	-	Renovation of 4 number classrooms by re-roofing veranda extension, fixing of doors and windows and painting to completion.	2,000,000.00	New
Shinamwenyuli Secondary School	2,000,000.00	-	Purchase, branding and delivery of 400 lockers each @ ksh 3,000.00 and 400 chairs each @ 2,000.00 for eight classrooms completed in 2020 21 FY	2,000,000.00	New
Shibembe Secondary School	2,000,000.00	-	Purchase, branding and delivery of 400 lockers each @ ksh 3,000.00 and 400 chairs each @ 2,000.00 for eight classrooms completed in 2020 21 FY	2,000,000.00	New
Ibokolo Secondary School	1,000,000.00	-	Purchase, branding and delivery of 200 lockers each @ ksh 3,000.00 and 400 chairs each @ 2,000.00 for four classrooms completed in 2020 21 FY	1,000,000.00	New
Mukoye Girls Secondary School	1,000,000.00	-	Purchase, branding and delivery of 200 lockers each @ ksh 3,000.00 and 400 chairs each @ 2,000.00 for four classrooms completed in 2020 21 FY	1,000,000.00	New
Eshiyanza Secondary School	1,000,000.00	-	Purchase, branding and delivery of 200 lockers each @ ksh	1,000,000.00	New

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND
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			3,000.00 and 400 chairs each @ 2,000.00 for four classrooms completed in 2020 21 FY		
Security					
Emutoma Chiefs Office	1,500,000.00	-	Construction of 4 roomed chiefs' office (office of chief, secretary, boardroom, ward administrator) with verandah to completion.	1,500,000.00	New
Lunza Assistant Chiefs Office	1,500,000.00	-	Construction of 4 roomed chiefs' office (office of chief, 1,500,000 secretary, boardroom, ward administrator) with verandah to completion.	1,500,000.00	New
Shiraha Police Post	1,500,000.00	-	Construction of 4 roomed chiefs' office (office of chief, secretary, boardroom, ward administrator) with verandah to completion.	1,500,000.00	New
TOTAL				137,088,879.00	

The committee discussed and prioritized the projects as below,

MIN 5/NG-CDF/9/09/21: A.O.B

There being no other business, the meeting adjourned at 10.00 am by a word of prayer from Mr. Shivona.

Minutes compiled by MARGARET ALUKHASS Date 9/9/2021 Sign MAlukhass

CDFC SECRETARY

Minutes Approved by FRANCIS ANGATA Date 9/9/2021 Sign FWA

CDFC CHAIRMAN

