



National Government Constituency Development Fund  
Vihiga Constituency  
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MINUTES OF THE VIHIGA NG-CDF COMMITTEE MEETING HELD ON 14<sup>TH</sup> AUGUST, 2020 AT THE VIHIGA NG-CDF BOARDROOM STARTING 1330 HOURS

MEMBERS PRESENT

- |                      |   |                      |
|----------------------|---|----------------------|
| 1. Peris Vihenda     | - | Member               |
| 2. Claris Anaye      | - | Member               |
| 3. Emma Ambasa Jumba | - | Secretary            |
| 4. James Mundia      | - | Chairman             |
| 5. Joe Godwin Oduor  | - | Fund Account Manager |
| 6. Boline Lugalia    | - | Member               |
| 7. Kennedy Kisivuli  | - | Member               |
| 8. Burton Musumba    | - | Member               |
| 9. Violet Libese     | - | Member               |
| 10. Florence Sitawa  | - | DCC                  |

AGENDA

- Preliminary*
- Reading and confirmation of the previous minutes*
- The proposed budget*
- A.O.B*



MIN NG-CDF/VIH/01/14/08/2020 - PRELIMINARY:

The Chairman called the meeting to order at 1330Hrs and asked Madam Claris to lead in opening prayers which she successfully did. Without any further ado he declared the meeting open for deliberations.

MIN NG-CDF/VIH/02/14/08/2020 - READING AND CONFIRMATION OF PREVIOUS MINUTES:

The Secretary took members through minutes of the previous meeting which were confirmed by Kennedy Kisvuli and seconded by Burton Musumba as the true records of the deliberations.

MIN NG-CDF/VIH/03/14/08/2020 - BUDGET PROPOSALS FOR THE FY 2020-2021:

The Chairman invited the Fund Account Manager to take the committee through the various budget proposals slated for the entire financial year. The Fund Manager informed committee members of the change in the budgetary allocation necessitated by the review of Budget ceilings for all the Constituencies by the Board. He informed members that Kshs. 137,088,879.31 was the total equal allocation for all Constituencies nationwide. Any additional funds as was as a result of A.I.A declared by the Constituency from the previous financial year.

The Kshs. 137,088,879.31 was to be divided per sector as below;

S/NO	SECTOR	CEILING	AMOUNT
1	Administration and Recurrent	6% of the total allocation	8,225,332.75
2	Monitoring and Evaluation	5% of the total allocation	4,014,031.72
3	Emergency	5% of Board's allocation	7,192,206.90
4	Bursary	35% of the total allocation	32,809,495.88
5	Environment	2% of the total allocation	2,000,000.00
6	Sports	2% of the total allocation	2,741,777.58

After all statutory taken care of, Kshs. 80,106,034.48 were left for proposed budget. Members reviewed the views the committee had received from members of the public during various open public forums within the wards and resolved to fund projects in the Financial Year 2020/2021 as follows;



Vihiga National Government Constituency Development Fund

Projects Proposal 2020/2021 Financial Year

S/N	PROJECT NAME	PROJECT NUMBER	ORIGINAL AMOUNT	CUMMULATIVE ALLOCATION	ACTIVITY	AMOUNT ALLOCATED	STATUS
<b>ADMINISTRATION</b>							
1	Employees' salaries and Gratuity	4-038-211-210000-100-2020/2021/001	3,500,000.00	-	Payment of staff salaries @Kshs. 2,361,600 and gratuity @ Kshs. 1,138,400	3,500,000.00	New
2	Goods and Services	4-038-211-2210000-100-2020/2021/002	3,000,000.00	-	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, internet, office tea.	3,000,000.00	New
3	National Social Security Fund	4-038-211-2120101-100-2020/2021/003	142,063.45	-	Payment of NSSF Deductions.	142,063.45	New
4	National Hospital Insurance Fund	4-038-211-212020-100-2020/2021/004	100,000.00	-	Payment of NHIF Deductions.	100,000.00	New
5	Committee Expenses	4-038-211-2210802-100-2020/2021/005	1,500,000.00	-	Payment of NG-CDFC sitting allowances, transport, conferences	1,483,269.30	New
<b>SUB-TOTAL</b>						<b>8,225,332.75</b>	
<b>MONITORING AND EVALUATION</b>							
1	Goods and Services	4-038-211-2210000-111-2020/2021-001	1,521,031.72	-	Purchase of fuel, printing and stationary, water, airtime, travel and subsistence	1,514,031.72	New

<b>2</b>	Committee Expenses	4-038-211-2210802-111-2020/2021-002	900,000.00	-	Payment of Committee allowances, transport, conferences	900,000.00	New
<b>3</b>	NG-CDFC / PMC Capacity Building	4-038-211-2210700-111-2020/2021-003	1,700,000.00	-	Undertake training of PMC's / NG-CDFCs on NG-CDF related issues	1,600,000.00	New
<b>SUB-TOTAL</b>						<b>4,014,031.72</b>	
<b>SPORTS</b>							
<b>1</b>	Constituency Sports Tournament	4-038-211-2640509-112-2020/2021-001	2,747,354.48		Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits.	2,741,777.58	New
<b>SUB-TOTAL</b>						<b>2,741,777.58</b>	
<b>ENVIRONMENT</b>							
<b>1</b>	Got Kabindi Primary School	4-038-211-2640510-110-2020/2021-001	200,000.00	-	Purchase and transportation of 10,000 litres plastic water tank@Kshs:90,000,00,purchase and installation of gutters,construction of tank base,purchase and installation of inlet pipe,site clearing, piping purchasing and installation of tap and plumbing works@Kshs:110,000.00	200,000.00	New

2	Hamasana Primary School	4-038-211-2640510-110-2020/2021-002	200,000.00	-	Purchase and transportation of 10,000 litres plastic water tank@Kshs:90,000,00,purchase and installation of gutters,construction of tank base,purchase and installation of inlet pipe,site clearing, piping purchasing and installation of tap and plumbing works@Kshs:110,000.00	200,000.00	New
3	Ingidi Primary School	4-038-211-2640510-110-2020/2021-003	200,000.00	-	Purchase and transportation of 10,000 litres plastic water tank@Kshs:90,000,00,purchase and installation of gutters,construction of tank base,purchase and installation of inlet pipe,site clearing, piping purchasing and installation of tap and plumbing works@Kshs:110,000.00	200,000.00	New
4	Kenya Medical Training College - Vihiga	4-038-211-2640510-110-2020/2021-004	200,000.00	-	Purchase and transportation of 10,000 litres plastic water tank@Kshs:90,000,00,purchase and installation of gutters,construction of tank base,purchase and installation of inlet pipe,site clearing, piping purchasing and installation of tap and plumbing works@Kshs:110,000.00	200,000.00	New

5	Lyamagale Primary School	4-038-211-2640510-110-2020/2021-005	200,000.00	-	Purchase and transportation of 10,000 litres plastic water tank@Kshs:90,000,00,purchase and installation of gutters,construction of tank base,purchase and installation of inlet pipe,site clearing,pping purchasing and installation of tap and plumbing works@Kshs:110,000.00	200,000.00	New
6	Lyavora Administration Police Camp	4-038-211-2640510-110-2020/2021-006	200,000.00	-	Purchase and transportation of 10,000 litres plastic water tank@Kshs:90,000,00,purchase and installation of gutters,construction of tank base,purchase and installation of inlet pipe,site clearing,pping purchasing and installation of tap and plumbing works@Kshs:110,000.00	200,000.00	New
7	Busamu Admonistration Police Camp	4-038-211-2640510-110-2020/2021-007	200,000.00	-	Purchase and transportation of 10,000 litres plastic water tank@Kshs:90,000,00,purchase and installation of gutters,construction of tank base,purchase and installation of inlet pipe,site clearing,pping purchasing and installation of tap and plumbing works@Kshs:110,000.00	200,000.00	New

8	Ikumba Primary School	4-038-211-2640510-110-2020/2021-008	200,000.00	-	Purchase and transportation of 10,000 litres plastic water tank@Kshs:90,000,00,purchase and installation of gutters,construction of tank base,purchase and installation of inlet pipe,site clearing,pping purchasing and installation of tap and plumbing works@Kshs:110,000.00	200,000.00	New
9	Idavaga Muslim Primary School	4-038-211-2640510-110-2020/2021-009	200,000.00	-	Purchase and transportation of 10,000 litres plastic water tank@Kshs:90,000,00,purchase and installation of gutters, construction of tank base,purchase and installation of inlet pipe,site clearing,pping purchasing and installation of tap and plumbing works@Kshs:110,000.00	200,000.00	New
10	Ihyagalo Primary School	4-038-211-2640510-110-2020/2021-010	200,000.00	-	Purchase and transportation of 10,000 litres plastic water tank@Kshs:90,000,00,purchase and installation of gutters,construction of tank base,purchase and installation of inlet pipe,site clearing,pping purchasing and installation of tap and plumbing works@Kshs:110,000.00	200,000.00	New



3	Ihiagalo Primary School	4-038-211-2630204-104-2020/2021-003	1,200,000.00	-	Renovation of Administration block; contains 5 units: (re-roofing, plastering, painting, fixing doors and windors and electrical works)	1,200,000.00	New
4	Lyamagale Primary School	4-038-211-2630204-104-2020/2021-004	1,200,000.00	-	Renovation of 2 No. classrooms to completion (re-roofing, plastering, painting, fixing doors and windors and electrical works)	1,200,000.00	New
5	Kidinye Primary School	4-038-211-2630204-104-2020/2021-005	1,800,000.00	-	Renovation of 2 No. classrooms to completion (re-roofing, plastering, painting, fixing doors and windors and electrical works)	1,200,000.00	New
6	Chango Primary School	4-038-211-2630204-104-2020/2021-006	1,200,000.00	-	Renovation of 2 No. classrooms to completion (re-roofing, plastering, painting, fixing doors and windors and electrical works)	1,200,000.00	New
7	Navuhi Primary School	4-038-211-2630204-104-2020/2021-007	1,200,000.00	-	Renovation of 2 No. classrooms to completion (re-roofing, plastering, painting, fixing doors and windors and electrical works)	1,200,000.00	New
8	Lyamidi Primary School	4-038-211-2630204-104-2020/2021-008	1,200,000.00	-	Renovation of 2 No. classrooms to completion (re-roofing, plastering, painting, fixing doors and windors and electrical works)	1,200,000.00	New

9	Gavalagi Primary School	4-038-211-2630204-104-2020/2021-009	1,200,000.00	-	Renovation of 2 No. classrooms to completion (re-roofing, plastering, painting, fixing doors and windors and electrical works)	1,200,000.00	New
10	Idelerri Primary School	4-038-211-2630204-104-2020/2021-010	1,200,000.00	-	Renovation of 2 No. classrooms to completion (re-roofing, plastering, painting, fixing doors and windors and electrical works)	1,200,000.00	New
11	Got Kabindi Primary School	4-038-211-2630204-104-2020/2021-011	1,000,000.00	-	Construction of 1 No. classroom to completion	1,000,000.00	New
12	Chandolo Primary School	4-038-211-2630204-104-2020/2021-012	1,200,000.00	-	Renovation of 2 No. classrooms to completion (re-roofing, plastering, painting, fixing doors and windors and electrical works)	1,200,000.00	New
13	Hamasana Primary School	4-038-211-2630204-104-2020/2021-013	1,200,000.00	-	Renovation of 2 No. classrooms to completion (re-roofing, plastering, painting, fixing doors and windors and electrical works)	1,200,000.00	New
14	Chandugunyi Primary School	4-038-211-2630204-104-2020/2021-014	1,200,000.00	-	Renovation of 2 No. classrooms to completion (re-roofing, plastering, painting, fixing doors and windors and electrical works)	1,200,000.00	New
15	Matagaro Primary School	4-038-211-2630204-104-2020/2021-015	2,000,000.00	-	Renovation of 4 No. classrooms to completion (re-roofing, plastering, painting, fixing doors and windors and electrical works)	2,000,000.00	New

16	Vihiga Educational Center	4-038-211-2630204-104-2020/2021-016	1,500,000.00		Renovation of 3 No. classrooms to completion (re-roofing, plastering, painting, fixing doors and windors and electrical works)	1,500,000.00	New	
17	Chambiti Primary School	4-038-211-2630204-104-2020/2021-017	1,200,000.00		Renovation of 2 No. classrooms to completion (re-roofing, plastering, painting, fixing doors and windors and electrical works)	1,200,000.00	New	
18	Mbini Primary School	4-038-211-2630204-104-2020/2021-018	1,200,000.00		Renovation of 2 No. classrooms to completion (re-roofing, plastering, painting, fixing doors and windors and electrical works)	1,200,000.00	New	
<b>SUB-TOTAL</b>							<b>22,500,000.00</b>	
<b>SECONDARY SCHOOLS (2630205)</b>								
1	Chango Secondary School	4-038-211-2630205-104-2020/2021-001	13,518,070.80	3,000,000.00	Ongoing Construction of 150 student capacity dormitory with a storey foundation; construction of staircases and suspension of 1st floor slab	3,000,000.00	On - going	
2	Chavavo Secondary School	4-038-211-2630205-104-2020/2021-002	11,000,000.00	3,660,000.00	Additional funds for ongoing construction of 6 classrooms on the ground floor and first floor of a two storey building (walling of 3 classrooms on first floor and completion of 3 classrooms on the ground floor-flooring, plastering and fixing of doors and windws)	2,000,000.00	On - going	

3	Ikumba Secondary School	4-038-211-2630205-104-2020/2021-003	7,300,000.00	2,800,000.00	Additional funds for ongoing construction of 3 classrooms and 5 door toilet on the ground floor of a proposed two storey building (walling and suspension of 1st floor slab)	2,500,000.00	On - going
4	Kidinye Secondary School	4-038-211-2630205-104-2020/2021-004	9,000,000.00	4,700,000.00	Completion of 4 classrooms and 2 offices on the ground floor and first floor of a proposed two storey building; suspension of 2nd floor slab, flooring and painting of ground floor and flooring, plastering, fixing of doors and windows and painting of 1st floor	4,300,000.00	On - going
5	Madira Girls Secondary School	4-038-211-2630205-104-2020/2021-005	5,000,000.00	3,000,000.00	Completion of a 150 student capacity dormitory: casting of ring beam, roofing, finishes to completion	2,000,000.00	On - going
6	Masana Secondary School	4-038-211-2630205-104-2020/2021-006	14,000,000.00	5,300,000.00	Additional funds for ongoing construction of 4 classrooms on the ground floor (flooring and staircase finishes) and completion of 3 classrooms and 3 offices on the 1st floor of a proposed two storey building (walling, plating, flooring, fixing doors and windows and painting)	5,000,000.00	On - going

7	Madzuu Secondary School	4-038-211-2630205-104-2020/2021-007	8,000,000.00	4,000,000.00	Additional funds for ongoing construction of a 3 storey building comprising of 16 classrooms in co-funding with the MoE; <b>3rd floor:</b> casting of ring ring beam, plastering and roofing (NG-CDFC was to provide a total of Kshs:8,000,000.00.as per the MOU with the school,total cost of the project is 19.2million).	4,000,000.00	On - going
8	Vigina Secondary School	4-038-211-2630205-104-2020/2021-008	4,000,000.00	2,000,000.00	Completion of two classrooms with a storey foundation; suspension of 1st floor slab, plastering, flooring, fixing of doors and windows and painting	2,000,000.00	on-going
9	Kitumba Secondary School	4-038-211-2630205-104-2020/2021-009	12,000,000.00	0	Construction of a 2 storey tuition block comprising of 12 classrooms with each floor containing 4 no.classrooms: Phase 1- ground floor foundation, erection of columns	3,000,000.00	New
<b>SUB-TOTAL</b>						<b>27,800,000.00</b>	
<b>TERTIARY INSTITUTIONS (2630206)</b>							

1	Kenya Medical Training College - Vihiga	4-038-211-2630206-104-2020/2021-001	2,000,000.00	-	Renovation of administration block comprising of 6 offices: staffroom, principals office, Deputy principals office, head of departments office, guidance and counselling office, mini library (re-flooring, fixing of doors and windows, re-roofing, external and internal finishes).	2,000,000.00	New
2	Kenya Medical Training College - Vihiga	4-038-211-2630206-104-2020/2021-002	19,527,228.00		Construction of administration block (comprising of reception, offices- principal, deputy principal, secretary, accountant, 2 HODs, staffroom, and registry) and Tuition block (comprising of 4 classrooms, one skills lab, Library//ICT lab, ablution) with a storey foundation: Foundation slab, super structure walling and columns upto 1st floor suspended slab, the first floor suspended beams and slab, fixing of doors and windows on the ground floor, floor finishes and ceiling, Electrical and mechanical works on the ground floor upto the suspended first floor slab and minor landscaping.	15,000,000.00	New
<b>SUB-TOTAL</b>						<b>17,000,000.00</b>	

SECURITY							
1	Angoya Administration Police Camp	4-038-211-2640507-113-2020/2021-001	1,200,000.00	-	Renovation of 5 single rooms residential house to completion:re-roofing, plastering, re-painting and re-flooring	1,200,000.00	New
2	Lyavora Administration Police Camp	4-038-211-2640507-113-2020/2021-002	2,000,000.00	-	Construction of 3 single roomed house to completion	2,000,000.00	New
3	Vihiga Criminal Investigation Department Offices	4-038-211-2640507-113-2020/2021-003	1,000,000.00	-	Renovation of 8 roomed CID office; re-roofing, plastering, painting and flooring	1,006,034.48	New
4	Lugaga Chief's Office	4-038-211-2640507-113-2020/2021-004	600,000.00	-	Construction of 6 door pit latrine to completion	600,000.00	New
5	Vunandi Assistant Chief's Office	4-038-211-2640507-113-2020/2021-005	2,000,000.00	-	Purchase of 0.6 acres of land @ Kshs. 600,000 and construction of 4 roomed Assistant Chief's office to completion @ Kshs.1,200,000.	2,000,000.00	New
<b>SUB-TOTAL</b>						<b>6,806,034.48</b>	
<b>OTHERS</b>							
1	Vihiga NG-CDF Motor vehicle	4-038-211-3110701-108-2020/2021.001	6,000,000.00	-	Purchase of a Toyota Land Cruiser 79 Tour Wagon 9 seater.	6,000,000.00	New
<b>SUB-TOTAL</b>						<b>6,000,000.00</b>	
<b>GRAND TOTAL</b>						<b>137,088,879.31</b>	

After a lengthy deliberation the proposed budget was adopted as the Viniha NG-CDF Proposal for the Financial Year 2020/2021. The FAM was urged to fast-track its presentation to the Board.

MIN NG-CDF/VIH/045/14/10/2020 - AOB:

There being no other business, the meeting came to a close with a word of prayer from Violet Libese, and thereafter, adjourned until a later date.

Signed;

Name: JAMES MURDIA Sign:  Date: 14/10/2020

(Chairman)

Name: Emm Sc Sign: James Date: 14/10/2020  
(Secretary)

