



**National Government Constituencies Development Fund
Sabatia Constituency**

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**MINUTES OF NG-CDF SABATIA N- CDFC MEETING HELD ON 23rd NOVEMBER
2018 AT THE NG- CDFC BOARDROOM STARTING 9.00AM.**

MEMBERS PRESENT

NAME	DESIGNATION
1. Mr.Tonui Isaiah	DCC Sabatia
2. Mr. Tom M. Gimonge	FAM Sabatia
3. Mr.Paul Gimode	NGCDFC Chairman
4. Mrs.Margret Masaya	NGCDFC Member
5. Mr. Ephraim Galo	NGCDFC Member
6. Ms Mary Goretti Mmoji	NGCDFC Member
7. Mr.Humpreys Museywa	NGCDFC Member
8. M/s Nancy Kanguha	NGCDFC Member
9. Mr.Oliver Mudora	NGCDFC Member
10. Mrs. Nancy Injairu Kisala	NGCDFC Member

INATTENDANCE

- 1) Hon. Alfred Agoi MP Sabatia Constituency

AGENDA

1. Opening Prayer and preliminaries
2. Brief from the Member Of Parliament
3. Brief from the fund account manager
4. Proposal for the financial year 2018/2019
5. A.O.B





MIN. 1/NOV/2018 - OPENING PRAYER AND PRELIMINARIES.

The meeting started at 9.00.am with a word of prayer from Mrs. Margaret Masaya. The chairman welcomed all the members present and thanked the area Member of Parliament for his attendance.

MIN. 2/NOV/2018 - BRIEF FROM THE MEMBER OF PARLIAMENT

The area Member of Parliament thanked the fund manager and his committee members for organizing ward forums on gathering of opinions on project identification.

He emphasized members to prioritize the completion of the ongoing projects.

He also enlightened on the need of improving security in the constituency by installation of high mast security lights, construction and rehabilitation of AP lines and Assistant Chiefs Offices.

MIN. 3/NOV/2018 – BRIEF FROM THE FUND ACCOUNT MANAGER

The fund account manager reminded members on the CDF Act on identification of projects. He notified them that the Board had issued a circular for proposals for the financial year 2018/2019 which was totaling to Kshs. 109,040,875.52. He read to them the projects that are eligible and not eligible to be proposed for funding.

The fund manager told members that it was difficult to monitor the NGCDF funded projects He further told them that the spirit of the NGCDF board was to complete the ongoing projects. He welcomed members for an open discussion and come up with the priority projects for the financial year 2018/2019.

MIN. 4/NOV/2018 – PROJECT PROPOSAL 2018/2019 FINANCIAL YEAR

The ongoing projects from the previous financial years were thirteen. The committee approved the funding of ten ongoing projects for this financial year. On the remaining two tabulated below, committee committed itself to undertake and complete the projects in the financial year 2019/2020.

Financial Year	Project name	Approved Activities	Pending Activities	Estimated Cost (Kshs)	Allocation/ Approved Amount (Ksh)	Amount Disbursed (Kshs)	Balance to complete (Kshs)
2014/2015	Munoywa Secondary School	Storey building host	Walling, laying slab,	15,000,000	2,000,000	2,000,000	13,000,000

		administration offices and 5No. classrooms	roofing, plastering, flooring and painting				
2015/2016	Bugina Secondary School	Construction of Dining hall	Roofing, plastering, fitting doors and windows, ceiling, and painting	12,500,000	4,500,000	4,500,000	8,000,000

Members were informed that Kigama Secondary had raised Ksh. 3.8 million towards the purchase of 52-seater school bus and had requested the office to top the difference of Ksh. 2.5 million towards the same. The committee approved the amount to be included in this financial year's budget.

Members went through the ward reports and the Project Implementation Status, and came with the following as the Proposal for the financial year 2018/2019.

Name of Project	Activity	Amount (Ksh)	Status
ADMINISTRATION/ RECURRENT			
Employees' Salaries	Payment of staff salaries and gratuity	2,352,895.59	Ongoing
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea	1,331,401.85	Ongoing
NSSF	Payment of NSSF Deductions	219,103.09	Ongoing
NHIF	Payment of NHIF Deductions	263,600.00	Ongoing
Committee Expenses	Payment of committee sitting allowances, transport, conferences	2,263,655.27	Ongoing
		6,430,655.80	
MONITORING & EVALUATION/ CAPACITY BUILDING			
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	542,821.99	Ongoing
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,100,000.00	Ongoing



CDFC/PMC Capacity Building	Undertake Training of the PMCs/ NGCDFCs on NG CDF Related issues	1,028,404.28	Ongoing
		2,671,226.27	
EMERGENCY			
EMERGENCY	To cater for any unforeseen occurrences in the constituency during the financial year	5,738,993.45	Ongoing
		5,738,993.45	
SPORTS & CULTURE			
Sports and Cultural activities	Carry out constituency sports tournaments and cultural activities	1,200,000.00	Ongoing
		1,200,000.00	
MOTOR VEHICLE			
MOTOR VEHICLE	Final payment for the purchase of office use motor vehicle	7,000,000.00	Ongoing
		7,000,000.00	
STRATEGIC PLAN			
STRATEGIC PLAN	Printing and launching of strategic plan for the constituency	800,000.00	Ongoing
		800,000.00	
CDF OFFICE			
Sabatia CDF Office	Construction of 4-door Modern latrine by laying foundation, walling, roofing, plastering, plumbing, tiling and painting to completion	1,000,000.00	New
Sabatia CDF Office	Purchase of 6 conference tables @ Ksh. 15,000, 40 conference chairs @ Ksh. 2,000, 15-executive office chairs @ Ksh. 7,950, 45 Visitors chairs 3500 and 4 steel filing cabinet @ Ksh. 12,450	500,000.00	Ongoing
		1,500,000.00	
BURSARY			
Bursary Secondary Schools	Cater for bursary for needy and bright students in secondary schools	9,000,000.00	Ongoing
Bursary Tertiary Schools	Cater for bursary for needy and bright students in tertiary schools	10,000,000.00	Ongoing
Bursary Special Schools	Cater for bursary for needy and bright students in tertiary schools	1,000,000.00	Ongoing

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		20,000,000.00	
TRANSFERS TO PRIMARY SCHOOLS			
Evojo Primary School	Reroof, plaster, floor and paint 3No. Classrooms	600,000.00	Ongoing
Halombove Primary School	Reroof, plaster, floor and paint 3No. Classrooms	600,000.00	Ongoing
Wanondi Primary School	Reroof, plaster, floor and paint 2No. Classrooms	500,000.00	Ongoing
Wagevi Primary School	Reroof, plaster, floor and paint 3No. Classrooms	600,000.00	Ongoing
Mambai Primary School	Reroof, plaster, floor and paint 3No. Classrooms	600,000.00	Ongoing
Lososi Primary School	Reroof, plaster, floor and paint 2No. Classrooms	500,000.00	Ongoing
Gahumbwa Primary School	Reroof, plaster, floor and paint 3No. Classrooms	600,000.00	Ongoing
Nabwani Primary School	Reroof, plaster, floor and paint 3No. Classrooms	600,000.00	Ongoing
Davanga Primary School	Reroof, plaster, floor and paint 3No. Classrooms	600,000.00	Ongoing
Isitsi Primary School	Reroof, plaster, floor and paint 3No. Classrooms	600,000.00	Ongoing
Lyaduywa Primary School	Reroof, plaster, floor and paint 2No. Classrooms	500,000.00	Ongoing
Ondeyo Primary School	Reroof, plaster, floor and paint 3No. Classrooms	600,000.00	Ongoing
Endeli Primary School	Reroof, plaster, floor and paint 3No. Classrooms	500,000.00	Ongoing
Chamasilili Primary School	Reroof, plaster, floor and paint 3No. Classrooms	600,000.00	Ongoing
Kibaala Primary School	Reroof, plaster, floor and paint 3No. Classrooms	600,000.00	Ongoing
BO Yusuf Primary School	Reroof, plaster, floor and paint 3No. Classrooms	600,000.00	Ongoing
Homunoywa Primary School	Reroof, plaster, floor and paint 3No. Classrooms	600,000.00	Ongoing
Budaywa Primary School	Reroof, plaster, floor and paint 3No. Classrooms	600,000.00	Ongoing
Kilagiru Primary School	Reroof, plaster, floor and paint 2No. Classrooms	500,000.00	Ongoing
Wandega Primary School	Reroof, plaster, floor and paint 3No. Classrooms	600,000.00	Ongoing
Kivuye Primary School	Reroof, plaster, floor and paint 3No. Classrooms	600,000.00	Ongoing
Hakerongo Primary School	Reroof, plaster, floor and paint 3No. Classrooms	600,000.00	Ongoing
Selelwa Primary School	Reroof, plaster, floor and paint 3No. Classrooms	600,000.00	Ongoing

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Chandumba Secondary School	Final installment for the purchase of school bus	600,000.00	Ongoing
Digula Secondary School	Completion of 1No. Classrooms by roofing, plastering, fitting steel doors and windows, flooring and painting	600,000.00	Ongoing
Kigama Secondary School	Installment for purchase for 52 seater school bus	2,500,000.00	Ongoing
Kisangula Secondary School	Ongoing construction of library by walling, roofing, plastering, painting and, fitting doors and windows	1,500,000.00	Ongoing
Kivagala Secondary School	Renovation of Administration block by reroofing, plastering, flooring and painting	1,000,000.00	Ongoing
Kegondi Secondary School	Laying of foundation, walling and roofing of a science laboratory	1,000,000.00	Ongoing
		40,100,000.00	Ongoing
ENVIRONMENT			
Mudete Primary School	Planting of 5,000 indigenous trees @Ksh. 10 at the school compound	50,000.00	Ongoing
Kivagala Primary School	Planting of 5,000 indigenous trees @Ksh. 10 at the school compound	50,000.00	Ongoing
Sabatia Primary School	Planting of 5,000 indigenous trees @Ksh. 10 at the school compound	50,000.00	Ongoing
Kilagiru Primary School	Planting of 5,000 indigenous trees @Ksh. 10 at the school compound	50,000.00	Ongoing
		200,000.00	
SECURITY			
Maganyi AP Line	Start construction of an Administration Police line by laying of foundation and walling	800,000.00	New
Bugina AP Line	Ongoing construction of an Administration Police line by painting and fitting of steel doors	500,000.00	Ongoing
Kichutu AP Line	Start construction of an Administration Police line by laying of foundation and walling	800,000.00	New
Nadanya AP Line	Start construction of an Administration Police line by laying of foundation and walling	800,000.00	New
Chavakali Market High mast security lights	Installation of High mast security lights at Chavakali Market	1,500,000.00	New
Kivagala Ass. Chief's office	Start construction of Assistant - chief office by laying foundation and walling at Kivagala Sub-Location	500,000.00	New
Evojo Ass. Chief's office	Start construction of Assistant - chief office by laying foundation and walling at Evojo Sub-Location	500,000.00	New
Lusengeli Ass. Chief's office	Start construction of Assistant - chief office by laying foundation and walling at Lusengeli Sub-Location	500,000.00	New



Solongo Ass. Chief's office	Start construction of Assistant - chief office by laying foundation and walling at Solongo Sub-Location	500,000.00	New
		6,400,000.00	

MIN. 5/NOV/2018 – A.O.B

- Members requested the Fund Manager to organize a trip or a seminar for them before their term expires.

There being no any other business the meeting ended at 4.50pm with a word of prayer from Mrs. Margret Masaya.

Full Names of NG-CDFC Chairman..... PAUL Gimode

Signature..... *[Handwritten Signature]*

Date..... 22-11-18

Full Names of NG-CDFC Secretary..... EPHRAIM GALLO

Signature..... *[Handwritten Signature]*

Date..... 22/11/18

