



NG-CDF

**National Government Constituencies Development Fund
Hamisi Constituency**

P.O. Box 262-50309 Kaimosi

Off Kapsabet – Eldoret Road

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**MINUTES OF HAMISI NG-CDF BURSARY SUB-COMMITTEE MEETING HELD ON 23RD
SEPTEMBER, 2020 AT HAMISI YOUTH OFFICE HALL**

MEMBERS PRESENT

1. Mr. Silverius Wakoli	FAM Hamisi
2. Ms. Jemaiyo Mary	NG-CDF Secretary
3. Mr. Richard Karani	DCC Hamisi
4. Mr. Nickson M. Engoke	NG- CDF Member Hamisi
5. Mrs. Mukabwa Agripina	NG- CDF Member Hamisi
6. Mrs. Beverlyne Undisa	NG- CDF Member Hamisi
7. Mrs. Ruth M. Iravonga	NG- CDF Member Hamisi
8. Mr. Serete Robert	NG- CDF Chairman
9. Mr. Wycliffe Chabaya	NG- CDF Member Hamisi
10. Mr. Billy G. Momba	NG- CDF Member Hamisi

INATTENDANCE

1. Hon. Dr. Charles Gumini Gimose - Area M.P

AGENDA

1. Final Disbursement 2019-2020 financial year
2. Project proposal 2020-2021 financial year
3. NG-CDF Committee Induction and Monitoring and Evaluation
4. Purchase of Hamisi NGCDF vehicle
5. A.O.B

HAMISI CONSTITUENCY
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MIN.01/23/06/2020: PRELIMINARIES

The meeting was called to order at 11:15a.m. with a word of prayer from Mr. Nickson Engoke.

MIN. 02/23/06/2020: READING AND CONFIRMATION OF THE PREVIOUS MEETING MINUTES

The previous minutes were read by the secretary. They were proposed by Mr. Momba Ibrahim and seconded by Mrs. Ruth Iravonga.

MIN. 03/23/06/2020: MATTERS ARISING FROM THE PREVIOUS MINUTES

A member wanted to know whether the adhoc committee for the renewal of NGCDF staff contracts met. It was reported that the FAM and the Chairperson had gone for management training. It was agreed that all members will partake the renewal of contracts.

MIN. 04/23/06/2020: FINAL DISBURSEMENT 2019-2020 FINANCIAL YEAR

The fund manager notified members that the Constituency had received its final disbursement of Kshs. 35,367,724.10

No	Project Name	Activity	Amount
A) PRIMARY SCHOOL PROJECTS			
1.	Boyani Primary School	Complete renovation of 3No. Classrooms by flooring, fitting doors and windows, wiring, painting and labelling to completion	800,000
2.	Gidagadi Primary School	Ongoing construction of 2No. Classrooms by laying foundation, walling, plastering, fit doors and windows, and roofing	1,000,000
3.	Gidimo Primary School	Ongoing construction of 4No. Classrooms by plastering , fitting doors and windows, flooring and painting	1,200,000
4.	Gimomoi Primary School	Ongoing completion of 1No. Classroom by roofing, plastering and painting	700,000
5.	Givole Primary School	Construction of 10No-door pit latrine by laying foundation, slabbing, walling, roofing and fitting doors to completion	700,000
6.	Jeptorol Primary School	Construction of 10-door exhaustible pit	250,000
7.	Kapchorwa Primary School	Ongoing construction of 3No. Classroom to by roofing, flooring, fitting doors and windows , plastering and wiring	850,000
8.	Kapsoi Primary School	Construction of 10-door exhaustible pit latrine to completion	800,000
9.	Kapsotik Primary School	Ongoing construction of 2No. classrooms	700,000
10.	Musawa Primary School	Part payment for construction of pit latrine	300,000
11.	Museywa Primary School	Ongoing renovation of 5No. Classrooms by reroofing, flooring, plastering and painting	1,200,000
12.	Simbi Primary School	Complete renovation of 10No. Classrooms by reroofing, flooring and plastering	500,000
13.	Ikonza Primary School	Complete construction of 6-door exhaustible pit latrine by roofing, plastering, flooring, painting and labelling to completion	500,000
			9,500,000

HAMISI CONSTITUENCY
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P.O. BOX 262
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B) SECONDARY SCHOOL PROJECTS			
14.	Bumuyange Secondary School	Complete construction of 4No. Classrooms by plastering, flooring, fitting doors and windows	1,100,000
15.	St. John's Cheptech Secondary School	Ongoing construction of 2No. Classrooms by roofing, plastering, flooring, wiring, painting	700,000
16.	Kapsotik Secondary School	Construction of dining hall housing 300 students by laying foundation, walling to lintel level	2,000,000
17.	Kaptik Secondary School	Construction of twin science laboratory housing 120 students by laying foundation, walling to lintel level	900,000
18.	Muhaya Secondary School	Start construction of 3No. classrooms by laying foundation and walling	1,500,000
19.	Muhudu Secondary School	Ongoing completion of 2No. Classrooms by roofing, plastering, flooring and painting to completion	300,000
			6,500,000
C) SECURITY PROJECTS			
20.	Shaviringa Assistant County Commissioners Office	Renovation of 3-roomed Assistant County Commissioner's office by plastering, flooring and painting to completion	400,000
21.	Gambogi Police Station	Start construction of police station housing Officer Commanding Station, Deputy Officer Commanding Station, Sub-county Criminal Investigation Officer, armoury, reception, 2No. Cells by laying foundation and walling to lintel level	1,500,000
22.	Muhudu Chiefs Office	Construction of 3roomed chiefs office by laying foundation, walling	600,000
			2,500,000
D) ENVIRONMENT			
23.	Givole Secondary School	Construction of 10-door exhaustible pit latrine	600,000
24.	Jinjini Primary School	Purchase a 5000litre water tank and fit on a concrete water base for water harvesting	100,000
			700,000

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P.O. BOX 262
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E) BURSARY				
25.	Bursary institutions	Tertiary	Cater for bursary for needy and bright students in tertiary institutions	7,000,000
26.	Bursary School	Special	Cater for bursary for needy and bright students in Special schools, and institutions	480,000
27.	Social Security		Cater for remittance of NHIF to the 120 elderly people within the Constituency @ Ksh. 6,000 per year	720,000
				9,200,000
F) NGCDF OFFICE				
28.	NG-CDF office		Start renovation of NGCDF office housing Fund Manager's office, Chairman's office, Boardroom, clerk of works office, accounts office, Secretary's office, Store, IT office and a reception constructed in 2008 by painting, tiling, fitting of doors and windows to completion	800,000
G) ADMINISTRATION				
29.	NHIF		Payment of NG_CDF Staff NHIF	211,600
H) MONITORING AND EVALUATION				
30.	Goods and Services		Printing, stationery, airtime, travel and subsistence	400,000
31.	NGCDFC/ PMC Capacity Building		Undertake training of the PMCs/ NGCDFCs on NGCDF Related issues	1,521,031.72
				1,921,031.72

Members agreed the followings borrowings for 2018-2019 financial year be refunded:-

Kaptis AP Line - Kshs. 400,000

Gambogi Police Station – Kshs. 2,000,000

Jepses AP Line – Kshs. 1,000,000

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DEVELOPMENT FUND
P.O. BOX 262
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MIN. 05/23/06/2020: PROJECT PROPOSAL 2020-2021

Members approved the following projects as the proposal for the financial year 2020-2021

Name of Project	Activity	Amount (Ksh)
ADMINISTRATION / RECURRENT		
Employees' Salaries	Payment of staff salaries and gratuity	2,100,000.00
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, tea	1,636,443.97
NSSF	Payment of NG_CDF Staff NSSF	200,000.00
NHIF	Payment of Hamisi NG_CDF Staff health cover	550,000.00
Committee Expenses	Payment of committee sitting allowances, transport, conferences	2,368,000.00
		6,854,443.97
MONITORING & EVALUATION / CAPACITY BUILDING		
Goods and Services	Printing, stationery, airtime, travel and subsistence	1,412,666.38
Committee Expenses	Payment of committee sitting allowances, transport, conferences	1,300,000.00
NGCDFC/PMC Capacity Building	Undertake training of the PMCs/ NGCDFCs on NGCDF Related issues	1,400,000.00
		4,112,666.38
EMERGENCY		
Emergency	To cater for unforeseen emergency occurrences in the constituency during the financial year	7,192,206.90
		7,192,206.90
SPORTS		
Sports	Carry out constituency sports tournament where the winning teams will be awarded with balls, boots, uniforms and trophies where facilitation of the tournament @ Ksh. 800,000 and and Purchase of balls, uniforms, trophies and equipments @ Ksh. 1,861,777.59 for youth and women	2,661,777.59
		2,661,777.59
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NG-CDF OFFICE			
	Hamisi NG-CDF office	Renovation of NG-CDF office by reroofing painting, tiling, fitting of doors and windows to completion. The office was built in the year 2007	3,000,000.00
			3,000,000.00
MOTOR VEHICLE			
	Motorcycle	Purchase of Yamaha motorbike 125CC to ensure motorbike is registered as GK	400,000.00
	NG-CDF MOTOR VEHICLE Toyota Hilux Double cab	Purchase of New Toyota Hilux Double Cab (4WD) Diesel 2393CC	860,000.00
			1,260,000.00
BURSARY			
	Bursary Secondary Schools	Cater for bursary for needy and bright students in secondary schools	10,000,000.00
	Bursary Tertiary Schools	Cater for bursary for needy and bright students in tertiary institutions	7,000,000.00
	Bursary Special Schools	Cater for bursary for needy and bright students in Special schools, and institutions	800,000.00
	Social Security	Cater for remittance of NHIF to the 90 elderly people within the Constituency @ Ksh. 6,000 per year	540,000.00
			18,340,000.00
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EDUCATION			
Transfers to Primary Schools			
1	Bahati Primary School	Final payment for construction of 10-door pit latrine to completion. The Kshs. 500,000 was funded in the financial year 2019-2020 from emergency kitty	300,000.00
2	Boyani Primary School	Renovation of 2No. Classrooms by re-roofing, plastering, flooring and painting to completion	800,000.00
3	Bumbo Primary School	Final payment for construction of 10-door pit latrine to completion. The Kshs. 600,000 was funded in the financial year 2018-2019	300,000.00
4	Bumbo Primary School	Renovation of 1No. Classrooms by flooring, plastering and painting to completion	400,000.00
5	Buyangu Primary School	Renovation of 4No. Classrooms by re-roofing, plastering, flooring and painting to completion	1,600,000.00

21	Jinjini Primary School	Construction of 10-door exhaustible pit latrine and urinal to completion	800,000.00
22	Jivuye Primary	Renovation of 4No. Classrooms by re-roofing, plastering, flooring and painting to completion	1,300,000.00
23	Kabinjari primary	Renovation of 4No. Classrooms by re-roofing, reinforcing lintel, plastering, flooring and painting to completion	1,600,000.00
24	Kaimosi Demo Primary School	Renovation of 3No. Classrooms by reroofing, flooring, plastering and painting to completion	1,200,000.00
25	Kamuluguywa Primary School	Renovation of 2No. Classrooms by reroofing, flooring, plastering and painting to completion	800,000.00
26	Kapchemgung Primary School	Renovation of 2No. Classrooms by re-roofing, flooring and painting to completion	700,000.00
27	Kapsegeli Primary School	Construction of 1No. Classroom to completion	1,000,000.00
28	Kapsogoro Primary School	Complete construction of administration block housing headteacher's office, Deputy headteacher's office, Director of Studies office and staffroom by flooring and painting to completion. The project was initiated in the financial year 2013-2014	500,000.00
29	Kapstok Primary School	Construction of 2No. Classrooms by plastering, flooring and painting to completion	400,000.00
30	Kaptik Primary School	Construction of 6-door modern exhaustible pit latrine to completion	500,000.00
31	Kaptis Primary School	Renovation of 3No. Classrooms by re-roofing, plastering, flooring and painting to completion	1,200,000.00
32	Kipsigor Primary School	Renovation of 4No. Classrooms by re-roofing, plastering, flooring and painting to completion	1,600,000.00
33	Kitagwa Primary School	Renovation of 2No. Classrooms by re-roofing, plastering, flooring and painting to completion	700,000.00
34	Kitambazi Primary School	Renovation of 2No. Classrooms by flooring, plastering and painting to completion	500,000.00
35	Luther Primary School	Start construction of 1No. Classroom by laying foundation, walling and roofing	800,000.00
36	Lwombei Primary School	Renovation of 3No. Classrooms by re-roofing, plastering, flooring and painting to completion	1,000,000.00
37	Mahanga Primary School	Renovation of 2No. Classrooms by plastering, flooring and painting to completion	500,000.00
38	Makuchi Primary School	Rehabilitation of 6No. Classrooms by reroofing, plastering, flooring and painting to completion	2,500,000.00
39	Malinda Primary School	Renovation of 1No. Classrooms by re-roofing, flooring, plastering and painting to completion	400,000.00

HAMISI CONSTITUENT
DEVELOPMENT FUND
P.O. BOX 262

40	Mudindi Primary School	Construction of 2No. Classrooms to completion	1,800,000.00
41	Muhudu Primary School	Construction of 10-door exhaustible pit latrine by roofing, plastering, flooring, painting and labelling to completion	700,000.00
42	Mukisangula Primary School	Construction of 1No. Classroom to completion	1,000,000.00
43	Museywa Primary School	Construction of 10-door exhaustible pit latrine by laying foundation, walling, roofing, flooring, fitting doors and windows	800,000.00
44	Musiri Primary School	Construction of 10-door exhaustible pit latrine to completion	800,000.00
45	Musudzu Primary School	Renovation of 1No. Classrooms by re-roofing, plastering, flooring and painting to completion	400,000.00
46	Mutave Primary School	Construction of exhaustible 10-door pit latrine to completion	800,000.00
47	Mutiva Primary School	Renovation of 2No. Classrooms by re-roofing, plastering, flooring and painting to completion	600,000.00
48	Mwanzo ADC Primary School	Construction of 6-door pit latrine to completion	600,000.00
49	Mwembe Primary School	Renovation of 4No. Classrooms by re-roofing, plastering, flooring and painting to completion	1,700,000.00
50	Saosi Primary School	Renovation of 4No. Classrooms by re-roofing, plastering, flooring and painting to completion	1,700,000.00
51	Shipala Primary School	Renovation of 2No. Classrooms by plastering, flooring and painting to completion	600,000.00
52	Siekuti Primary School	Renovation of 1No. Classrooms by re-roofing, plastering, flooring, and painting to completion	400,000.00
54	Zululu Primary School	Construction of 10-door exhaustible pit latrine to completion	800,000.00
			56,350,000.00
Transfers to Secondary Schools			
55	Bishop Sulumeti Sec	Construction of 4No. Classrooms and an Administration block by laying foundation, walling and roofing The administration block houses the Principal's office, Deputy Principal's office, accounts office, staffroom and secretary's office	4,800,000.00
56	Bumuyange Secondary School	Construction of 4No. Classrooms by flooring and painting to completion	400,000.00

HAMISI CONSTITUENT
DEVELOPMENT FUND
P.O. BOX 262
KAIMOSI

57	Dr. Gimose Secondary School Jeviriri	Ongoing construction of 2No. Classrooms: plaster, fittings of doors and windows and painting to completion	800,000.00
58	Dr. Maurice Dangana Sec. School	Ongoing construction of 2 storey building housing 4No. Classrooms and 4roomed administration block: completion of ground floor and 1st floor ground floor- fittings and fixtures and painting to completion . The project started in the financial year 2018-2019 as a 2 storey but NGCDFC has scaled down the scope to first floor due to budget constraints The project has so far been funded as follows: - FY 2018-2019 : Kshs. 2,000,000 FY 2019-2020 : Kshs. 4,000,000	2,700,000.00
	Gamalenga Secondary School	Construction of 10-door exhaustible pit latrine to completion	800,000.00
59	Gamoi Secondary	Ongoing construction of a science laboratory accomodating 70 students by roofing, fitting doors and windows	2,000,000.00
60	George Khaniri Secondary Jepkoyai	Construction of a storey building housing 4No. Classrooms by laying foundation, walling, casting of suspended slab and walling of first floor	3,000,000.00
61	Gidagadi Secondary School	Construction of 1No. Classroom to completion	1,000,000.00
62	Kapchemgung Secondary School	Construction of a sinlge laboratory housing 40 students by walling to lintel level	700,000.00
63	Kapsotik Secondary School	Ongoing construction of multi-purpose hall housing 600 students by roofing when was it started? The 2million was allocated in the financial year 2019-2020. A balance of Kshs. 3,200,000 wil be allocated in the financial year 2020-2021	1,800,000.00
64	Kitagwa Secondary School	Ongoing construction of 1 storey building housing 2No. Classrooms and an administration office to completion. The administration block houses the Principal's office, Accounts Office and Secretary's office. The Project was initiated in the FY 2018-2019. History of the funding is as follows: FY2018-2019: Ksh. 1,000,000 FY2019-2020: Kshs. 1,600,000	2,800,000.00
65	Makuchi Secondary School	Renovation of a multi-purpose hall housing 700 students by flooring, fitting windows panes and glasses to completion	500,000.00

HAMISI CONSTITUENT
DEVELOPMENT FUND
P.O. BOX 262
KAIMOCHI

66	Malinda Secondary School	Complete construction of 2No. Classrooms by plastering, flooring, fittings doors, windows and painting to completion The project has so far been funded as follows: FY 2015-2016 : Ksh. 800,000 (Normal Funding) FY2016-2017 : Kshs. 300,000 (Emergency kitty)	900,000.00
67	Muhaya Secondary school	Construction of 2No. Classrooms to completion	2,000,000.00
68	Munzatsi Secondary School	Complete construction of boys dormitory housing 100 students by flooring and painting to completion	400,000.00
69	Musiri Secondary School	Construction of an Administration block housing Principal's office, Deputy Principal's office, Accounts Office, Store, Boardroom, Staffroom and secretary's office by laying foundation, walling and roofing.	3,000,000.00
70	Simbi Secondary School	Complete construction of an ongoing Administration block housing the Staffroom, Principal's office, Secretary's office, Deputy Principal's office, Accounts office, boardroom, Director of Studies room and exam room by plastering, fitting doors, windows and painting to completion	500,000.00
71	St. veronicah Kimaran Girls	Construction of an Administration block housing Principal's office, Deputy Principal's office, Accounts Office, exam room, Staffroom and secretary's office by laying foundation, walling to lintel level The balance of Kshs. 2,900,000 will be allocated in the financial year 2021-2022	1,800,000.00
			29,900,000.00
	Transfer to Security Projects		
72	Gambogi Police Station	Ongoing construction of Gambogi police station housing Officer Commanding Station, Deputy Officer Commanding Station, Sub-county Criminal Investigation Officer, armoury, reception, 2No. Cells to completion	2,500,000.00
73	Kipchekwen Ass. Chiefs office	Construction of Assistant Chiefs office housing Assistant chief and the secretary by laying foundation, walling and roofing	700,000.00
74	Muhudu Chiefs Office	Ongoing construction of chief's office housing chief, Assistant chief, secretary, 2 Police offices, and a boardroom by walling to lintel level	800,000.00

HAMISI CONSTITUENT
DEVELOPMENT FUND
P.O. BOX 266
KAIMOSI

75	Serem Police Station	Complete construction of Serem Police station housing the DCIO and OCPD by tiling, ceiling, plumbing and electrical works to completion	1,300,000.00
76	Tambua DOs Office	Construction of 5 door pit latrine for the public to completion	500,000.00
			5,800,000.00
Environment			
77	Kinu Primary School	Construction of 2-door teachers pit latrine to completion	300,000.00
78	Malinda Secondary School	Construction of 10-door modern exhaustible pit latrine to completion	800,000.00
79	Hamisi NGCDF Office	Purchase a 10,000litre water tank, installation of gutters and fit on a concrete base for water harvesting	317,784.47
80	Kimaran Primary School	Ongoing construction of 10-door pit latrine by plastering, painting and labelling	200,000.00
			1,617,784.47
GRAND TOTAL			<u>137,088,879.31</u>

MIN. 06/23/06/2020: NG-CDF COMMITTEE INDUCTION AND M&E

The FAM reported that we need to organize for the induction so as the team can be taught matters on M&E

The date reported by the FAM was to take place in the 1st week of October

The induction was to take place in Eldoret

MIN. 07/23/06/2020: PURCHASE OF OFFICE VEHICLE

The NGCDFC proposed to purchase Toyota Hilux double cabin manual 4X4

Toyota Kenya has a contract with the Government of Kenya of which prices are controlled.

MIN. 08/23/06/2020: A.O.B

There being no any other business, the meeting ended at 12:10p.m with a word of prayer from Wycliffe Chabaya.

Minutes Compiled by;

Miss Mary Jemaiyo

(The Secretary)

Signature.....*Jemaiyo*.....

Date.....*23-06-2020*.....

HAMISI CONSTITUENT
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P.O. BOX 282
KAIMOSI

Minutes Confirmed by;

Mr. Robert Serete

(Chairperson)

Signature.....*R Serete*.....

Date.....*23/06/2020*.....