|  |  |
| --- | --- |
| CDF logo 4 MsWord**NG-CDF**  | **National Government Constituencies Development Fund** Luanda **Constituency**P.O Box 536, 50307. LUANDA**Tel:**…………………………… | **Cell**: 0721 925 048.**Email**: cdfluanda@ngcdf.go.ke | **Websitehttp://www.ngcdf.go.ke** |

**MINUTES FOR LUANDA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND COMMITTEE MEETING HELD ON 6th NOVEMBER 2018 AT 11:05 AM IN THE NGCDF BOARD ROOM.**

**MEMBERS PRESENT DESIGNATION**

**1. MR. SAMUEL O. MBATI CHAIRMAN**

**2. MR. GREGORY K. OTAALO FUND ACCOUNT MANAGER**

**3** **MRS.CAROLINE J. ONCHOKA DEPUTY COUNTY COMMISSIONER**

**4. MR. WILFRED OSIOLO MEMEBER**

**5. MRS. JESCA O. KHELWA SECRETARY**

**6. MR.ARTHUR OMBIMA MEMBER**

**7. MR.MESHACK OTIENO MEMBER**

**8. MR.JULIUS OKOBA MEMBER**

**9. MRS.SOPHIE OMOLE MEMBER**

**ABSENT WITH APOLOGY**

**1. REV. RUTH M. OWUOR MEMBER**

**IN ATTENDANCE**

MRS. CAROLYNE ETOLE OFFICE SECRETARY

 **Agenda**

The agenda of the meeting was adopted as follows after it was proposed by Mr. Julius Okoba seconded by Mr. Arthur Ombima.

**AGENDA**

 `1.Opening Prayer

2. Reading and Confirmation of Previous Meeting Minutes

3. Budget Proposal 2018/19 FY

4. Reallocation of Funds & Change of Activity

5. Visit to Hobunaka Primary & Mulwanda Primary School

 6. A.O.B

7. Adjournment

**MIN1/06/11/2018 OPENING PRAYER**

The chairman called the meeting to order at 11:05 am with an opening prayer from Mrs. Sophie Omole thereafter welcomed all members present.

**MIN 2/6/11/2018 READING AND CONFIRMATION OF PREVIOUS MINUTES**

Minutes of the previous meeting held on 25th October 2018 were read by the secretary and confirmed to be true record of deliberation to members present as proposed by Mr. Wilfred Osiolo and seconded by Mr. Meshack Otieno.

**MIN3/06/11/2018 BUDGET 2018/2019 FY**

The Fund Account Manager brought to the attention of Committee members the 2018/19FY allocation of **Kshs. 109,040,875.52** He emphasized to members that in reference to CDF Act enactment, projects for consideration for funding must be of public interest.

After a brief deliberation, members adopted allocation of the proposed Luanda NG-CDF F/Y 2018-2019 as follows with regard to the requirements on statutory vote ceiling;

|  |  |  |
| --- | --- | --- |
| **VOTE** | **NOT EXCEED** | **PROPOSED ALLOCATION** |
| Administration/Recurrent | 6% | 6,542,452.00 |
| Monitoring and Evaluation/Capacity Building | 3% | 3,271,226.00 |
| Bursary | 25% | 27,260,218.13 |
| Environment Projects | 2% | 700,000.00 |
| Sports | 2% | 2,180,817.45 |
| Emergency Fund | 5% | 5,738,993.45 |
| **TOTAL** |  | **45,693,707.03** |

**BUDGET ALLOCATION FOR ONGOING & NEWPROJECTS**

| **Project Name** | **Project activity** | **Amount Allocated** | **Current Status** |
| --- | --- | --- | --- |
| Esibeye Primary School | Additional funds for Construction of 10 classrooms and an Administration Block up to 1st floor slab | 7,000,000.00 | **Ongoing** |
| Khwiliba Primary School | Additional funds for Construction of one storey building comprising of 8 classrooms up to 1st floor slab | 6,500,000.00 | **Ongoing** |
| Esiandumba Primary School | Additional funds for Construction of 3 classrooms  | 2,100,000.00 | **New** |
| Wandeche Special School | Additional Funds for Completion of renovation of School Dormitory and Ablution block (Roofing, Plastering, Flooring fixing of doors, window panes and painting) | 700,000.00 | **Ongoing** |
| Mulwanda Primary School | Additional funds for purchase of 0.7 acre of land | 450,000.00 | **Ongoing** |
| Musinaka Primary School  | Construction of 3 classrooms to completion | 2,100,000.00 | **New** |
| Ebulonga Primary School  | Construction of 2 Classrooms to completion. | 1,400,000.00 | **New** |
| Ebusiratsi Primary School  | Construction of 2 classrooms to completion. | 1,400,000.00 | **New** |
| Ekwanda Primary School | Completion of three classrooms initiated under the Economic Stimulus Plan (fixing of doors, windows, flooring, plastering and installation of electricity) | 1,500,000.00 | **New**  |
| Ebuhando Primary School | Construction of 2 Classrooms to completion | 1,400,000.00 | **New**  |
| Asiongo Primary School | Construction of 2 Classrooms- Additional funds (variation) for flooring, plastering and painting of 2 classrooms | 500,000.00 | **Ongoing** |
| Emmunwa Primary School | Renovation of 5 classrooms(Plastering, Flooring fixing of window panes and painting) | 1,115,000.46 | **New**  |
| Ebumbayi Primary School | Construction of 3 Classrooms to completion | 2,100,000.00 | **New**  |
| Emuhaya Primary School | Construction of 3 classrooms to completion | 1,600,000.00 | **New**  |
| Khumuseno Primary School | Construction of 2 classrooms to completion. | 1,400,000.00 | **New**  |
| Mulwanda Primary School | Construction of 2 classrooms to completion | 1,400,000.00 | **New** |
| Emukhuya Primary School | Additional Funds (variation) for completion of 3 classrooms (plastering and painting) | 315,000.00 | **Ongoing** |
| Ebusakami Girls Secondary School | Additional Funds for construction of three storey dormitory (walling, casting of 3nd floor slab).  | 3,500,000.00 | **Ongoing** |
| Esiandumba Secondary School | Additional funds for construction of three-story science lab (excavation, foundation walling and ground floor slab and walling to the ring beam) | 4,000,000.00 | **Ongoing** |
| Ibubi Secondary School | Additional funds for Completion of two storey building comprising of 12 classrooms (plastering, flooring, fixing of doors, windows and painting). | 2,500,000.00 | **Ongoing** |
| Ekwanda Secondary School | Additional funds for construction of two-storey dormitory (walling, casting of 2nd floor slab). | 3,000,000.00 | **Ongoing** |
| Mumboha Secondary school | Additional funds for construction of two storey building comprising of 16 Classrooms, Four laboratories and Administration Block  | 10,000,000.00 | **Ongoing** |
| Kayila Secondary School | Construction of a science laboratory up to lintel level | 1,500,000.00 |  **New** |
| Essong’olo Secondary school | Additional funds for Completion of School Dining Hall (fixing of ceiling board, painting and installation of electricity) | 600,000.00 | **Ongoing** |
| Esibeye Secondary School | Purchase of 1 acre of land for expansion. | 1,000,000.00 | **New** |
| Ebusakami Chief’s Camp | Additional funds for purchase of 0.02 ha of land for construction of chiefs camp | 950,000.00 | **New** |
| Mukhalakhala Chief’s Camp | Additional Funds for Completion of Chief’s Camp (fixing of windows, doors, Plastering, painting and installation of power) | 670,000.00 | **Ongoing** |
| Ebulako Chiefs Camp | Construction of chief’s Camp (foundation and slabbing) | 400,000.00 | **New** |
| NG-CDF Office Solar Power | Installation of Solar Power at the NG-CDF Office | 1,500,000.00 | **New** |
| NG-CDF Office Landscaping | Additional funds for Laying of Cabros, Slope Protection, Paving and Drainage at the NG-CDF Office | 747,168.03 | **New** |
| **TOTAL** |  | **63,347,168.49** |  |

The adoption of the budget proposal for F/Y 2018-2019 was proposed by Mr.Arthur Ombima and seconded by Mrs. Jesca Ongachi (Secretary).

Members further noted as follows;

* That construction cost per classroom had risen from Ksh. 600,000.00 to Ksh. 700,000.00 due to increased prices of construction materials.
* Tenders for the construction of 16 classrooms, 4 laboratories and administration block at Mumboha secondary school, construction of 10 classrooms and administration block at Esibeye primary school &, construction of 8 classrooms at khwiliba primary school had been advertised in Daily Nation and standard newspapers.
* Asiongo primary school had additional funds of kshs.500, 000 for the completion of three classrooms since the transportation of construction materials was difficult.

**MIN 4/06/11/2018: FUND REALLOCATION & CHANGE OF ACTIVITY**

It was further resolved that funds allocated for the following projects be reallocated to Ebusakami chief’s camp.

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Name** | **Project Number** | **Activity** | **Amount** |
| Ebbussamba Chiefs Camp | 4-038-214-2640507-108-2015/16-003 | Construction of chiefs camp  | 600,000.00 |
| Ebbussamba Chiefs Camp | 4-038-214-2640507-108-2015/16-003 | Purchase of land for construction of chiefs Camp | 400,000.00 |
| Epang’a Chiefs camp | 4-038-214-2640507-108-2015/16-005 | Purchase of land for Construction of Chiefs Camp | 800,000.00 |
| **Total** | **1,800,000.00** |

**PROJECT CHANGE OF ACTIVITY**

Members requested for approval on project Change of activity as indicated below:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Project Name**  | **Project Number** | **F/Y** | **Previous Project Activity** | **Amount Allocated**  | **Current Project Activity**  | **Amount Allocated**  | **Reason For Change Of Activity** |
| Mulwakhi Sec School | 4-038-214-2630205-104-2015/16-013 | 2015/2016 | Purchase of 1 acre of land for expansion | 500,000 | Construction of administration block | 500,000 | Community not willing to offer land for procurement.  |
| Emuhaya Primary School | 4-038-214-2630204-104-2017/18-003 | 2017/ 2018 | Procurement of land for expansion of the Primary School (0.5 ha) | 500,000 | Construction of 3 classrooms | 500,000 | Community not willing to offer land for procurement.  |
| **TOTAL** |  |  |  |  |  | **1,000,000** |  |

**MIN5/06/11/2018 VISIT TO HOBUNAKA PRIMARY & MULWANDA PRIMARY**

Members resolved to pay visit and acquaint themselves with Luanda NG-CDF funded projects to view their status i.e. Hobunaka Primary school where there was construction of eight classrooms & Mulwanda Primary school where there was purchase of land for the expansion of the school.

**MIN. 6/06/11/2018: A.O.B**

Sports subcommittee members were requested to present their report on the ongoing NGCDF sport tournament in the next meeting.

Fund account manager thanked committee members for approving 2018/2019 FY budget and promised to prepare it and sent it to the NGCDF Board to be among the first constituency to present the budget.

**MIN 7/06/11/2018: ADJOURNMENT**

The meeting was adjourned at 1.30 pm with a word of prayer from Mrs. Sophie Omole.

PREPARED BY: ……………………………… DATE……………………………

SECRETARY

APPROVED BY:……………………………… DATE ………………………….-

CHAIRMAN