**MEETING NO.3**

**MINUTES OF EMUHAYA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND COMMITTEEMEETING HELD ON 23RD,JANUARY 2023 AT THE NG-CDFC OFFICE’S BOARDROOM.**

**MEMBERS PRESENT.**

1. MAKANGA ENOS MARINDI - CHAIRMAN NGCDFC
2. MR. SAMSON MALIKA - SECRETARY NGCDFC
3. MR. WELLINGTON EKHUYAINGATI - MEMBER
4. MR. KEVIN ONGAYA ETALIA - MEMBER
5. MRS. EMILY EKHAOYA TUTI - MEMBER
6. MRS. AHONO JOSEPHINE OMUKHANGO - MEMBER
7. MRS.MIRIAM NYARATSO EKAMBI - MEMBER
8. MRS. SOPHIA MICAL ANALO -MEMBER
9. MR. PAUL C. MOGENDI - FAM (EX-OFFICIO)

**APOLOGY**

**1.** MR. CHUCK MASUA - DCC EMUHAYA

**IN-ATTENDANCE**

1. MR.AYUB EBOLE - C.O.W
2. MR. ALRED MBATI - A/ASSISTANT
3. MR.NELSON MANDELA - GIS ASSISTANT
4. **PREAMBLE**

The meeting was called to order by, Mr. Enos Makanga committee’s chairperson at 2.00 pm. He welcomed them all into the meeting. He requested Mrs. Miriam Ekambi to bless the meeting with a an opening payer.

1. **CONFIRMATION OF THE QUORUM**

Members noted that the meeting was quorate to transact the business of the committee.

1. **ADOPTION OF THE AGENDA.**

The agenda for the meeting was adopted as follows.

1. Opening prayer
2. Attendance
3. Adoption of agenda
4. Matters arising from previous meetings.
5. Approval of Public Participation report
6. Flagship projects
7. Ongoing project; Emuhaya magistrate court
8. Constituency environment Conservation Plan
9. Approval of budget proposal for 2022/2023 financial year
10. Training/ capacity building of NG-CDFC & Staff.
11. Closing prayer
12. **MIN. 1: EMU/NG-CDFC/MIN.03/01-MATTERS ARISING FROM PREVIOUS MEETINGS.**

The fund manager sought approval of pending bills more allowances for the previous NG-CDF member after successfully concluding the hand over. After deliberations from members, they unanimously approved for their payment.

1. **MIN. 2. : EMU/NG-CDFC/MIN.03/02-APPROVAL OF THE PUBLIC PARTICIPATION REPORT**

The Fund manager presented the report from the recently concluded public participation report that were held on 5th January, 2023.The members deliberated on the report and unanimously agreed to adopt and used it the allocation of the project funds to the FY 2022/2023 Budget proposal.

The projects were identified across the constituency from the three wards namely; West Bunyore ward, Central Bunyore ward and North East Bunyore ward as listed below.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Project Category** | **West Bunyore Ward** | **Central Bunyore ward** | **North East Bunyore ward** |
| 1 | Primary school projects | 4 | 5 | 1 |
| 2 | Secondary school | 6 | 1 | 2 |
| 3 | Security Projects | 1 | 4 | 2 |
| 4 | Emuhaya NG-CDF office | 1 |  |  |
|  | **TOTAL-FUNDS (KSHS)** | **17,600,000.00** | **19,500,000.00** | **23,100,000.00** |

1. **MIN. 3. : EMU/NG-CDFC/MIN.03/03-FLAGSHIP PROJECTS**

 The meeting recommended following projects to be established across the constituency as part of flagship projects;

* **ESSUNZA PRIMARY SCHOOL**

The institution hails from Central Bunyore ward and the committee recommended establishment of one storey block which consist of 7 No. classrooms and administration office i.e. Ground floor will accommodate 3 No. classrooms and administration office while 1st floor will accommodate 4 classrooms. The meeting resolved to fund the project in three consecutive financial years as a result of the total amount of the project. This implies that project will be executed in phases. Allocation approved for the **FY 2022/23** (1st phase) was **Kshs. 5,000,000.00**.

The following activities will constitute the 1st phase, that’s substructure works which will includes; excavation of the foundation trench, casting of the footing, construction of the foundation wall, hand packing of hard core, blinding and casting of the floor slab, Superstructure works; erection of columns.

The 2nd& 3rd phase of this project will attract a total balance of kshs.16; 707,870.00this amount will be spread in the next consecutive financial years consecutively.

* **EBUYALU SECONDARY SCHOOL**

The meeting deliberated on the above institution and its needs. It’s from west Bunyore ward. Going through the Public Participation Report considering the limited space available for infrastructural expansion. The committee recommended establishment of one storey building consisting of 4 No. classrooms at 1st floor, 1 No. dining hall(capacity of 160 persons) and a waiting area, two offices and staffroom. The committee resolved to allocate Kshs.5, 000,000.00 during the1st phase, in2022/23 F/Y. The following activities will be covered in phase 1; casting of the footing, construction of foundation wall, hand packing of hard core, blinding, and casting of the floor slab and erection of columns.

The amount balances (kshs.17, 510,770.00) as per B/Q will be budgeted in the next two consecutive financial years.

* **BUNYORE BOYS SECONDARY SCHOOL**

In North East Bunyore ward, the meeting recommended construction of one floor storey building to contain classrooms, laboratory and administration office. The total estimate (as per the B/Q) of this project is kshs.23, 750,405.00 Ground floor will consist of 4 No. classrooms, 2nd floor will contain 2 No. laboratories (with a capacity of 45 students each) and 1 No. administration office. The committee on its deliberation approved the project to done in three phases. The 1st phase has been allocated Kshs.5, 000,000.00. It will contain the following activities; excavation of foundation trench, casting of the footing, construction of foundation wall, hand packing of hard core, blinding, and casting of floor slab & erection of columns.

Further the committee members have committed to budget for the remaining funds (**Kshs.18, 750,405.00**) in the next two consecutive financial years.

1. **MIN. 4. : EMU/NG-CDFC/MIN.03/04-ONGOING PROJECT; EMUHAYA MAGISTRATE COURT**

The committee noted the following while budgeting for Emuhaya Magistrate court;

* Planning for this project started on 2019/2020 F/Yas per budgets proposals. However, the project physical implementation started on 11th July, 2022. The delay was occasioned as a result of change of design from judiciary and late approval of the project by the NGCDFB. The NGCDFB recommended various changes to the documentation of the project.
* In view of the above, it’s of concern to the NGCDFC of Emuhaya that if the project is funded fully in this financial year as recommended, then other projects equally of priority will lag behind.
* Therefore, in the NGCDFC’s deliberations, it is making a request in kind for consideration on this matter to be allowed by the NGCDFB to allocate Kshs. 9,000,000.00 in 2022/2023 F/Y and the balance of Kshs.12, 377,476.33 to be fully allocated in 2023/24 F/Y for completion of the project.
1. **MIN. 5. : EMU/NG-CDFC/MIN.03/05-EMUHAYA CONSTITUENCY ENVIRONMENTAL CONSERVATION PLAN**

The committee resolved to be enjoined with government of Kenya in providing a National Environmental frame work to finance climate adaptation and mitigation measure.

In view of above, the committee willform a Constituency Environmental Conservation PMC. The Sub-County Environmental Officer will be an ex-official member of the PMC and will be the technical of this project.

The major mandate of PMC shall be establishing of nursery seedlings and lay out plan for redistribution for planting to government institutions, water conservation zone like hills and riparian land. The other mandate shall be to clear unwanted trees near water catchment zone. The PMC shall guarantee safety and sustainability of seedlings and trees planted with the guidance of Sub County environmental Officer.

The NGCDFB listed and approved the following seedlings among others to be developed for planting; Fruits trees (Avocados, mangos, passion),gravellearobusta, pine, cedar, elgon tick, macadamia lutea, bamboo and podocarpusfalcatus.

On other hand, the meeting listed and approved the following area for consideration that will benefit from seedlings as regards to planting the trees;Alupeku Hills, Riparian land along Mungecha to Emmabwi, Esibila Boys secondary school, Bamboo trees along Mulwang’ombe,wacholo, Ebbusamba, musella and Mwilulu village, Emuhaya sub-county police headquarter offices’compound and Ematsuli Assist chief office compound

1. **MIN. 6: EMU/NG-CDFC/MIN.03/06-APPROVAL OF BUDGET PROPOSAL FOR 2022/2023 FINANCIAL YEAR**

The Fund Account Manager tabled to the meeting the list of projects that have been prioritized for consideration in this year’s budget proposal (FY 2022/2023).

In view of the above, the meeting approved the budget proposal andrequested the Fund Manager to immediately submit to the NG-CDFB for consideration, approval and funding.

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| **EMUHAYA CONSITUENCY BUDGET PROPOSAL FOR 2022/2023 FINANCIAL YEAR** |
| **CODE LIST** |
| **FINANCIAL YEAR 1ST JULY, 2022 TO 30TH JUNE, 2023** |
|   |   |   |   |   |   |  |
|  |   |   |   |   |   |   |   |
|  **NO.**  |  **PROJECT NAME**  |  **PROJECT NUMBER**  |  **ORIGINAL COST**  |  **CUMMULATIVE ALLOCATION**  |  **PROJECT ACTIVITY**  |  **AMOUNT ALLOCATED**  |  **CURRENT STATUS**  |
|  **ADMINISTRATION/RECURRENT EXPENDITURES** |  |  |  |  |  |
|  **ADMINISTRATION**  |
| **1** | Contractual employees |  4-038-215-2110201-2022/2023-001  | 2,339,040.00 |   | Payment of staff salaries 10 staffs |  2,339,040.00  |  New  |
| **2** |  NSSF  |  4-038-215-2120101-2022/2023-002  | 115,908.00 |  \_  |  Payment of NSSF Deductions.  |  115,908.00  |  New  |
| **3** |  Gratuity -Contractual Employees  |  4-038-215-2710102-2022/2023-003  | 725,102.40 |  \_  |  Payment of gratuity to 10 NGCDFC staff  |  725,102.40  |  New  |
| **4** | Casual labour and internship  |  4-038-215-2110202-2022/2023-004  | 204,000.00 |  \_  |  Payment of 2 staff wages labour ( 1casual and 1 intern |  204,000.00  |  New  |
| **5** |  Committee Expenses  |  4-038-215-2210802-2022/2023-005  | 186,000.00 |  \_  | Payment of NG-CDFC sitting allowances, transport, conferences |  186,000.00  |  New  |
| **6** |  Courier and postal services  |  4-038-215-2110203-2022/2023-006  | 80,000.00 |  \_  |  Payment of courier and postal services  |  80,000.00  |  New  |
| **7** |  Electricity  |  4-038-215-2110101-2022/2023-007  | 100,000.00 |  \_  |  Payment of Electricity charges  |  100,000.00  |  New  |
| **8** |  General Office Supply and Stationery  |  4-038-215-2211101-2022/2023-008  | 635,000.00 |  \_  |  Purchase of General Office Supplies(papers, pencils, forms, small office equipments |  635,000.00  |  New  |
| **9** |  Maintenance Expenses for Motor Vehicle  |  4-038-215-2220101-2022/2023-009 | 180,000.00 |  \_  |  Payment of Maintenance expenses - NGCDF motor vehicle GKB466F & GKB 307 G -motorbike |  180,000.00  |  New  |
| **10** |  Maintenance of Office Furniture and Equipment  |  4-038-215-2220202-2022/2023-010 | 121,818.34 |  \_  |  Payment of Maintenance Expenses of Office Furniture and Equipments |  121,818.34  |  New  |
| **11** | Motor vehicle insurance | 4-038-215-2210904-2022/2023-11 | 200,000.00 |   | Payment of motor vehicle insurance for GKB 466F |  200,000.00  | New |
| **12** |  NGCDFC allowances  |  4-038-215-2110811-2022/2023-012  | 1,248,000.00 |  \_  |  Payment of NGCDFC sitting allowances 9 members and chairperson |  1,248,000.00  |  New  |
| **13** |  Internet connections  |  4-038-215-2210202-2022/2023-013 | 60,000.00 |  \_  |  Payment towards internet connections  |  60,000.00  |  New  |
| **14** |  Publishing and Printing Services  |  4-038-215-221502-2022/2023-014 | 210,000.00 |  \_  |  Payment of Publishing and Printing Services  |  210,000.00  |  New  |
| **15** |  Refined Fuels and Lubricants  |  4-038-215-2211201-2022/2023-015 | 100,000.00 |  \_  |  Purchase of Refined Fuels and Lubricants for GK B466F nad GKB 307G  |  100,000.00  |  New  |
| **16** |  Sanitary and Cleaning Materials, Supplies and Services  |  4-038-215-2211103-2022/2023-016  | 127,118.60 |  \_  |  Purchase of Sanitary and Cleaning Materials, supplies and Services  |  127,118.60  |  New  |
| **17** |  Subscriptions to Newspapers, Magazines and Periodicals  |  4-038-215-2210503-2022/2023-017 | 34,560.00 |  \_  |  Payment of subscriptions to Newspapers, Magazines and Periodicals  |  34,560.00  |  New  |
| **18** |  Supplies and Accessories for Computer and Printers  |  4-038-215-2211102-2022/2023-018 | 170,000.00 |  \_  |  Purchase of supplies and accessories for computers and printers  |  170,000.00  |  New  |
| **19** |  telephone ,telex, facsimile and mobile phone services  |  4-038-215-2210201-2022/2023-019 | 324,000.00 |  \_  |  Payment of telephone expenses  |  324,000.00  |  New  |
| **20** |  Water and sewerage charges  |  4-038-215-2210102-2022/2023-020 | 70,000.00 |  \_  |  Payment of water and sewerage charges  |  70,000.00  |  New  |
| **21** |  Catering services  |  4-038-215-2210801-2022/2023-021  | 220,000.00 |  \_  |  Payment of catering services (reception) accommodation, gifts, food and drinks and office tea  |  220,000.00  |  New  |
| **22** |  Bank Service Commission and Charges  |  4-038-215-2211301-2022/2023-022 | 55,000.00 |   |  payment of Bank Service commission and Charges  |  55,000.00  |  New  |
| **23** |  Daily subsistence Allowances  |  4-038-215-2210303-2022/2023-023 | 200,000.00 |  \_  |  Payment of Daily Subsistence Allowance  |  200,000.00  |   |
| **24** |  Travelling Allowances on training  |  4-038-215-2210701-2022/2023-024 | 175,000.00 |  \_  |  Payment of transport allowances on training |  175,000.00  |   |
|  |   |   |   |   |   |  **7,880,547.34**  |   |
|  **MONITORING AND EVALUATION**  |   |  |  |  |  |
| **25** |  Telephone ,telex, facsimile and mobile phone services  |  4-038-215-2210201-2022/2023-001  | 100,000.00 |   |  Payment of telephone expenses  |  100,000.00  |   |
| **26** |  publishing and printing services  |  4-038-215-2210502-2022/2023-002  | 100,000.00 |   |  Payment of publishing and printing services  |  100,000.00  |   |
| **27** |  Remuneration of instructors and contract based training services  |  4-038-215-2210702-2022/2023-003  | 100,000.00 |   |  Payment of instructors and contract based training services  |  100,000.00  |   |
| **28** |  Hire of training facilities and equipments |  4-038-215-2210502-2022/2023-004 | 150,000.00 |   |  Hire of training facilities and equipments |  150,000.00  |   |
| **29** |  Catering services  |  4-038-215-2210702-2022/2023-005 | 218,000.00 |   |  Payment of catering services (reception) accommodation, gifts, food and drinks and office tea  |  218,000.00  |   |
| **30** |  NGCDFC allowances  |  4-038-215-2210201-2022/2023-006 | 624,000.00 |   |  Payment of NGCDFC allowances  |  624,000.00  |   |
| **31** |  General office supplies  |  4-038-215-2210502-2022/2023-007 | 500,000.00 |   |  Purchase of general office supplies ( papers, pencils, forms, small office equipment)  |  500,000.00  |   |
| **32** |  Refined fuel and lubricants for transport  |  4-038-215-2210702-2022/2023-008 | 220,000.00 |   |  Purchase of Refined fuel and lubricants for transport of GK vehicle  |  220,000.00  |   |
| **33** |  maintenance expenses -motor vehicle  |  4-038-215-2210201-2022/2023-009 | 160,301.00 |   |  Payment of maintenance expenses -NGCDFC motor vehicle  |  160,301.00  |   |
| **34** |  Capacity Building  |  4-038-215-2210700-2022/2023-010 | 775,972.86 |   |  Payment of allowances on Training  |  775,972.86  |   |
| **35** |  Travelling cost (airline, bus, railway, mileage allowances)  |  4-038-215-2210301-2022/2023-011 | 280,000.00 |   |  Payment of travelling expenses  |  280,000.00  |   |
| **36** |  Accommodation -domestic travel  |  4-038-215-2210301-2022/2023-012 | 300,000.00 |   |  Payment of accommodation on domestic travel  |  300,000.00  |   |
| **37** |  Daily subsistence allowances  |  4-038-215-2210303-2022/2023-013  | 100,000.00 |   |  Payment of daily subsistence allowances  |  100,000.00  |   |
| **38** |  Other committee allowances  |  4-038-215-22210710-2022/2023-014  | 312,000.00 |   |  Payment of other committee expenses  |  312,000.00  |   |
|  |  **SUB-TOTAL**  |   |   |   |   |  **3,940,273.86**  |   |
|  **CONSTITUENCY OVERSIGHT COMMITTEE (COC)**  |   |   |  |  |
| **39** |  Other Constituency Oversight Committee Expenses  |  4-038-215-2210802-2022/2023-001  | 240,000.00 |   |  Payment of Constituency Oversight Committee allowance charges  |  240,000.00  |   |
| **40** | Constituency Oversight Committee Allowance | 4-038-215-2210402-100-2022-2023-002 | 240,000.00 |   | Payment of Constituency Oversight Committee allowance charges |  240,000.00  |   |
| **41** |  Hire of Transport  |  4-038-215-2210604-2022/2023-003  | 96,000.00 |   |  Payment of Transport  |  96,000.00  |   |
| **42** |  General office supplies  |  4-038-215-2211101-2022/2023-004  | 250,000.00 |   |  Purchase of general office supplies ( papers, pencils, forms, small office equipment)  |  250,000.00  |   |
| **43** | Catering Services (receptions), Accommodation, Gifts, Food and Drinks | 4-038-215-2210402-100-2022-2023-005 | 149,425.00 |   | Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks |  149,425.00  |   |
| **44** | Accommodation - Domestic Travel | 4-038-215-2210302-100-2022-2023-006 | 96,000.00 |   |  Payment of accommodation on domestic travel  |  96,000.00  |   |
| **45** | Daily Subsistence Allowance | 4-038-215-22104303-100-2022-2023-007 | 88,000.00 |   |  Payment of daily subsistence allowances  |  88,000.00  |   |
| **46** | Remuneration of Instructors and Contract Based Training Services | 4-038-215-2210402-100-2022-2023-008 | 154,000.00 |   | Payment of Instructors and Contract Based Training Services for Constituency Oversight Committee Capacity Building |  154,000.00  |   |
|  |  **SUB-TOTAL**  |  |   |   |   |  **1,313,425.00**  |   |
|   |   |   |   |   |   |   |   |
|  **BURSARY/SOCIAL SECURITY**  |   |   |   |   |  |   |
| **47** |  Bursary for Secondary Schools  |  4-038-215-2640101-2022/23  | 34,343,010.00 |  -  |  Payment of bursary to needy students in secondary schools  | 34,343,010.00 |  New  |
| **48** |  Bursary for Tertiary Institutions  |  4-038-215-2640102-2022/23  | 10,626,850.00 |  -  |  Payment of bursary to needy students in Tertiary Institutions  | 10,626,850.00 |  New  |
| **49** |  Bursary Special Institutions  |  4-038-215-260105-2022/23  | 1,000,000.00 |   |  Payment of bursary to needy students in special Institutions  | 1,000,000.00 |  New  |
|  |  **SUB-TOTAL**  |   |   |   |   | **45,969,860.00** |   |
|  **PRIMARY SCHOOLS PROJECTS**  |   |   |   |   |   |
|   |   |   |   |  -  |   |   |   |
| **50** | Ikalikha Primary school  |  4-038-215-2630204-2022/23-001  | 1,000,000.00 |   | One off purchase of 0.2 ha of land @Kshs.850,000.00 and Title deed processing fee Kshs.150,000.00 | 1,000,000.00 |  New  |
| **51** | Mukhungu Primary school  |  4-038-215-2630204-2022/23-002 | 900,000.00 |  -  |  Construction to completion of 1 classroom | 900,000.00 |  New  |
| **52** | Esinaka Primary school  |  4-038-215-2630204-2022/23-003 | 900,000.00 |  -  |  Construction to completion of 1 classroom | 900,000.00 |  New  |
| **53** | Essunza Primary school  |  4-038-215-2630204-2022/23-004 | 19,000,000.00 |  -  | Construction of a storey block consisting of 7 classrooms & administration block with 5 offices up to raising of ground floor columns walling: foundation works, substructure works and erection of columns  | 5,000,000.00 |  New  |
|
| **54** | Ebukhaya Primary school  |  4-038-215-2630204-2022/23-005 | 1,000,000.00 |  -  | Construction to completion of Administration block containing 4 No. offices (Staffroom, head teacher's office, senior teacher's office & Deputy head teacher’s office) | 1,000,000.00 |  New  |
| **55** | Ebukobelo Primary school  |  4-038-215-2630204-2022/23-006 | 900,000.00 |  -  | Construction to completion of 1 classroom | 900,000.00 |  New  |
| **56** | Ebumbuya Primary school  |  4-038-215-2630204-2022/23-007 | 900,000.00 |  -  |  Construction to completion of 1 classroom | 900,000.00 |  New  |
| **57** | Emmabwi Primary school  |  4-038-215-2630204-2022/23-008 | 1,400,000.00 |   | Renovation to completion of 4 classrooms; Casting of the ring beam, re-roofing, fitting of steel doors & windows, wall repairs, re-flooring, glazing & re-painting | 1,400,000.00 |  New |
| **58** | Eluyeka Primary school  |  4-038-215-2630204-2022/23-009  | 900,000.00 |   |  Construction to completion of 1 classroom | 900,000.00 |  New  |
| **59** | Mumboko Primary school  |  4-038-215-2630205-2022/23-010 | 900,000.00 |  -  | Construction to completion of 1 classroom  | 900,000.00 |  New  |
|  |  **SUB-TOTAL**  |   |   |   |   | **13,800,000.00** |   |
|  **SECONDARY SCHOOL PROJECTS**  |   |   |   |  |   |
| **60** | Mwituha secondary school  |  4-038-215-2630205-2022/23-001  | 8,768,000.00 |  -  | Co-fund; Purchase of 51 seater bus, NGCDF to pay Kshs 7,500,000 and school BOM to fund Kshs 1,268,000.00  | 7,500,000.00 |  New |
|
| **62** | Bunyore Boys secondary school  |  4-038-215-2630205-2022/23-002  | 20,000,000.00 |  -  | Construction of a storey block consisting of 4 classrooms, an administration block( three offices, waiting bay and staffroom) and a 45 capacity each twin laboratory up to erection of ground floor columns: *Works includes Excavation of foundation trench, casting of the footing, construction of foundation trench, hand packing of hardcore, blinding and casting of the floor slab, erection columns* | 5,000,000.00 |  New  |
| **61** | Esirulo Secondary school  |  4-038-215-2630205-2022/23-003  | 2,700,000.00 |  -  | Construction to completion of 3 classrooms | 2,700,000.00 |  New  |
| **62** | Esikhuyu secondary school  |  4-038-215-2630205-2022/23-004  | 900,000.00 |  -  |  Construction to completion of 1 classroom | 900,000.00 |  New  |
| **63** | Ebuyalu Secondary school  |  4-038-215-2630205-2022/23-005  | 18,500,000.00 |   | Construction of a storey block consisting of 4 classrooms, an administration block( Principal offices, secretary, waiting room, Deputy Principal senior & staffroom), a 160 capacity laboratory and 160 students capacity dining hall up to erection of ground floor columns: *excavation of foundation trench, casting of the footing, construction of foundation wall, hand packing of the hardcore, blinding, casting of the floor slab & erection of columns* | 5,000,000.00 |  New  |
| **64** | Esibila Boys Secondary school  |  4-038-215-2630205-2022/23-006  | 2,500,000.00 |  -  | Construction to completion of a 45 students Capacity Laboratory. ***Note :The site to be built on the project its terrain is hilly and rocky and therefore its costing to be higher in comparison with other institution whose sites are fairly level.*** | 2,500,000.00 |  New  |
| **65** | Esibila Boys Secondary school  |  4-038-215-2630205-2022/23-006  | 900,000.00 |  -  | Construction to completion of 1 classroom. | 900,000.00 |  New  |
| **66** | Ebukoolo Secondary school  |  4-038-215-2630205-2022/23-007  | 1,000,000.00 |  -  | Construction to completion of Administration block containing 4 No. offices (Staffroom, head teacher's office, senior teacher's office & Deputy head teacher’s office) | 1,000,000.00 |  New  |
| **67** | Esibakala secondary school  |  4-038-215-2630205-2022/23-006  | 2,000,000.00 |  -  | Construction to completion of a 45 students Capacity Laboratory. Note: The site to host the project is fairly level. | 2,000,000.00 |  New  |
|  |  **SUB-TOTAL**  |   |   |   |   | **27,500,000.00** |   |
|  |  **SECURITY PROJECTS**  |   |   |   |   |  |   |
| **68** | Emuhaya magistrate court |  4-038-215-2640507-2022/23-001  | 34,350,488.00 | 12,973,011.00 | Construction of Emuhaya Law court, consisting of 14 offices, 2 court chambers, 3 stores, 7 holding cells, a boardrooms & archive: *roofing, fitting of the fascia board, fitting of gutters & downpipes.* | 9,000,000.00 |  Ongoing  |
| **69** | Emuhaya sub-county police service  |  4-038-215-2640507-2022/23-002  | 8,467,300.00 | 8,467,300.00 | Completion of construction of Emuhaya sub-county police headquarters Administration block (Extra works);c*asting of suspended slab to all cells (male, female &junile) and re-carpeting of floor using tiles* | 1,800,000.00 | Ongoing |
| **70** |  Emuhaya Administration centre |  4-038-215-2640507-2022/23-003  | 49,666,629.60 | 49,666,629.60 | Completion of construction of the 3-floor storey sub-county office building (extra works): *completion of paint works at exterior, wiring& completion of plumb works at all the washrooms* | 1,800,000.00 |  Ongoing |
| **72** | Ebusubi Assistant chief's office  |  4-038-215-2640507-2022/23-004  | 700,000.00 |  -  |  One off purchase of 0.2 ha of land @Kshs.550,000.00 and Title deed processing fee Kshs.150,000.00 | 700,000.00 |  New  |
| **73** | Ebuchichibulu chief's office **.** |  4-038-215-2640507-2022/23-005  | 700,000.00 |  -  |  One off purchase of 0.2 ha of land @Kshs.550,000.00 and Title deed processing fee Kshs.150,000.00 | 700,000.00 |  New  |
| **74** | Tongoi chief's office |  4-038-215-2640507-2022/23-006  | 700,000.00 |  -  |  One off purchase of 0.2 ha of land @Kshs.550,000.00 and Title deed processing fee Kshs.150,000.00 | 700,000.00 |  New  |
| **75** | Esibakala assistant chief's office  |  4-038-215-2640507-2022/23-007  | 1,000,000.00 |  -  | Construction to completion of an assistant chief's office consisting of the 2 rooms & a boardroom | 1,000,000.00 |  New  |
|  |  **SUB-TOTAL**  |   |   |   |   | **15,700,000.00** |   |
| **76** | Emuhaya NG-CDFC office  |  4-038-215-3110302-2022/23-001  | 200,000.00 |  -  | Furnishing of the office with standard executive tables (3ft x5ft) 2 @ Kshs.15,000.00, (2ft x 4ft) board room chairs 3 @ Kshs.10,000,JK Banquet chairs 10 @ Kshs.3500, cabinets 1 @ Kshs.30,000.00 & HB Executive 15 @ 5,000.00  | **200,000.00** | New |
|  |  **SPORTS**  |   |   |   |   |  |   |
| **77** |  Constituency Sports Tournament  |  4-038-215-2640509-2022/23-001  | 2,626,849.24 |  -  |  To Carry Out Constituency Sports Tournament Where Winning Teams Will Be Awarded with Balls, uniforms And Trophies, Where Facilitation Of Tournament @ Kshs.1,734,980.00 and Purchase Of Balls, Uniforms, Trophies and Equipment @ Kshs.891,869.24 | 2,626,849.24 |  New  |
|  | **SUB-TOTAL**  |   |   |   |   | **2,626,849.24** |   |
|  **ENVIRONMENTAL PROJECTS**  |   |   |   |  |   |
| **77** | Emuhaya constituency Environmental Conservation Plan  | 4-038-215-2640510-2021/22-001  |   |  -  |  Establishment of trees seedlings Cost of seedbed establishment @Kshs. 200,000.00 & nurseries seedlings@ Kshs.1,575,316.56  | **1,775,316.56** |   |
| **78** | Emuhaya Constituency Strategic Plan  |  4-038-215-2211310-2022/23-001  | 3,000,000.00 |  -  |  To facilitate in preparation, facts collection designing, typesetting and printing of Emuhaya Constituency NG-CDF Strategic plan for the period between 2023-2027  | **3,000,000.00** |  New  |
| **79** |  **EMERGENCY**  |  4-038-215-2640200-2022/23-001  | 7,636,190.00 |  -  |  To cater for any unforeseen occurrences in the Constituency during the financial year  | **7,636,190.00** |  New  |
|  |  |   |   |   |  **TOTALS**  |  **131,342,462.00**  |   |

1. **MIN. 7: EMU/NG-CDFC/MIN.03/07 CO-FUND;PURCHASE OF 51 SEATER SCHOOL BUS AT MWITUHA SECONDARY SCHOOL**

The meeting learnt from the quotation that the cost of acquisition of the 51 seater school bus had gone high up to Kshs.8, 768,000.00 unlike last year when the costs were at Kshs. 7,500,000.00.Therefore the meeting resolved to budget Kshs. 7,500,000.00 towards the same and the school’s Board of Management agreed and committed to fund the balance of Kshs.1, 268,000.00 for fully acquisition of the Bus.

1. **MIN. 8: EMU/NG-CDFC/MIN.03/08 :CO-FUND;ESIBILA BOYS SECONDARY SCHOOL**

The committee having visited the school, when it submitted its proposal for consideration. The members were shown site for laboratory and for classrooms. The committee observed that the terrain to horst laboratory was hilly and rocky while for classrooms looked is fairly level.

Therefore the meeting resolved to allocate Kshs. 2,500,000.00 for construction of a 50 capacity laboratory i.e. Kshs. 500,000.00 extra to allocation as result of the terrain. The allocation of a classrooms remained at Kshs. 900,000.00 since site shown was fairly level for construction to completion.

1. **MIN. 9: EMU/NG-CDFC/MIN.03/09: EMUHAYA SUB-COUNTY POLICE SERVICE.**

The county security team visited for last year around July, for completed Emuhaya Sub-county police head quarter office in preparation for possible hand over. The members of the security team including the County commissioner, County police commandant and the entire sub-county security headed by Deputy county commissioner.

The committee confirmed that the project was complete but recommended the following before taking over;

* Casting of suspended slab at all the cells namely male, female and juvenile.
* Re-carpeting of the floors with tiles

 The committee resolved to allocate Kshs. 1,800,000.00 for execution of the mention activities as advised by an officer from Department of public works, Vihiga County.

1. **MIN. 10: EMU/NG-CDFC/MIN.01/07-TRAINING/ CAPACITY BUILDING OF NG-CDFC & STAFF**

The Fund Manager informed the meeting that the plans for intensive training and capacity building of the NGCDFC and staffs are underway.

He therefore requested the Chairman and the Secretary in consultation with other members to come up with a suitable date for the training.

**ADJOURNMENT**

There being no other business the meeting adjoined at 4:40pm with a word of closing prayer from Mrs. Sophy Analo.

**CONFIRMATION**

**SIGNATURE DATE**

 CHAIRMAN: ……………………………. …………………………

SECRETARY: ……………………………. …………………………