

MINUTES OF MT. ELGON NG-CDFC MEETING HELD 22ND SEPTEMBER 2020 AT NG-CDF OFFICE KAPSOKWONY

MEMBERS PRESENT

1. JULIUS MASARANJA - CHAIRMAN
2. CAROLYNE WANYONYI - FAM
3. NANCY KIMACHAS - SECRETARY
4. BENSON NAIBEI - MEMBER
5. JUSTINE CHEROTICH - MEMBER
6. GEOFFREY KISIERO - MEMBER
7. PHANICE NANJALA - MEMBER
8. EDWARD LAMECK - ACC
9. EMILLY SANGULA -MEMBER
10. ALFRED WANYALIKHA - MEMBER

AGENDA

1. Prayer
- 2 Reading and confirmation of the previous meeting and matters arising
3. Disbursement
4. Project proposal
5. NG-CDFc, staff and PMC training
6. A.O.B

MIN 1/22/9/2020 – PRAYER

The meeting started at 12:00Pm with a word of prayer from Benson sikoria

MIN 2/22/9/2020 READING AND CORNFIRMATION OF THE PREVIOUS MINUTES AND MATTERS ARISING

The previous minutes were read. However there were no matters arising

MIN 3/22/9/2020 DISBURSEMENT.

The chairperson welcomed the fund account manager to brief members on this agenda. The fund account manager informed members that NG-CDF board had credited the account with ksh.36,367 , 724. It was therefore the mandate of the committee to disburse the funds. The committee unanimously agreed that the money be spend on all the remaining projects as follows.

- | | |
|------------------------|----------------|
| 1. NSSF | Ksh.233.280 |
| 2. Gratuity | ksh.606,360 |
| 3. Admin goods | ksh.350,637 |
| 4. M/E goods | Ksh 77,420 |
| 5. Emergency | Ksh. 27 |
| 6. Capacity building | ksh. 1,150,000 |
| 7. Chelebei secondary | ksh. 7,150,000 |
| 8. Kimabole sec | ksh. 1,300,000 |
| 9. Kubura sec | ksh.2,000,000 |
| 10. Nalondo sec | ksh. 2,000,000 |
| 11. St marks kipchiria | ksh.1,000,000 |

12. Terem sec	ksh.1,000,000
13. St.teresa cheptoror sec	ksh. 1,500,000
14. St. jude Kaimugul	ksh. 2,000,000
15. Mt. Elgon TTI	ksh, 5,000,000
16. Burkenwo pr	ksh. 500,000
17. Rama primary	ksh. 500,000
18. Serek primary	ksh. 2,000,000
19. Chesrup primary	ksh. 1,000,000
20. Yembekho primary	ksh. 1,000,000
21. Bursaries	<u>ksh. 6,000,000</u>
	<u>36,367,724</u>

The fund account manager also informed members that the budget of the bus for chelebei sec school has a short fall of ksh. 12,250, as the cost of the bus is ksh. 7,162,250. Members discussed the agenda and resolved that an amount of ksh. 100,000 be paid from administration vote –goods and services to settle the deficit and other costs associated to the bus such as insurance and delivery of the bus from Nairobi to Mt. Elgon

MIN 4/22/9/2020 PROJECT PROPOSAL

The chairman welcomed members to discuss on the project proposals. Members proposed that completion of some projects which were started and not yet complete together with on-going projects be given a priority. The fund manager insisted that all projects must emanate from the strategic plan and ward report. Members discussed at length and resolved that the following projects be implemented

PROJECT NAME	PROJECT NUMBER	ORIGINAL ALLOCATIO N	CUMULA TIVE COST	STATUS	ACTIVITY	AMOUNT
Employees' Salaries	4-039-216-2110000-100-2020/21-001			Statutory	Payment of staff salaries	3,420,000.00
NSSF	4-039-216-2110000-100-2020/21-002			Statutory	Payment of NSSF deductions	233,280.00
Gratuity	4-039-216-2120500-100-2020/21-003			Statutory	Payment of gratuity to staff on expiry of contract	606,360.00
Goods and Services	4-039-216-2210000-100-2020/21-004			Statutory	Purchase of fuel, repairs and maintenance , printing, stationery, telephone, travel and subsistence,	2,139,532.41

					office tea,	
Committee Expenses	4-039-216-2210802-100-2020/21-005			Statutory	Payment of Committee sitting allowances, transport, conferences	1,830,000
Goods and Services	4-039-216-2210000-111-2020/21-001			Statutory	Purchase of fuel, Airtime, travel and subsistence, during field visits	700,000
Committee Expenses	4-039-216-2210802-111-2020/21-002			Statutory	Payment of Committee sitting allowances, transport, conferences	1,681,500
CDFC/PMC Capacity Building	4-039-216-2210700-111-2020/21-003			Statutory	Undertake Training of the PMCs/CDFCs and staff on CDF Related issues, NGCDFC and staff benchmarking	1,650,000
Emergency	4-039-216-2640200-101-2020/21-005			Statutory	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90
Constituency Sports Tournament	4-039-216-2640509-112-2020/21-001			New	Purchase of sports uniforms to the following schools @ ksh. 250,000 each: 1. Cheskaki sec	2,500,000

					<p>2.Chepkurkur sec 3.Nalondo primary 4.Chebombai primary school 5.Chemses primary 6.Chemoge primary 7. Peresten primary 8.Chemeger primary. 9.Chepkui primary 10.Kibuk primary Uniforms to be purchased are as follows:- Soccer: 2 sets @ksh 25,000 Volleyball: 4 set (of 12) @20,000 per set; Hand ball 2 sets @ Kshs 20,000 per set; Netball: 2sets@ Kshs 20,000; and Leg ball 2 sets @ Kshs 20,000</p>	
Environment	4-039-216-2640509-112-2020/21-002			New	<p>Planting of trees in the following schools@ksh .250,000 1. chemeger primary school 2. Chepsoikei secondary.</p>	2,500,000

					<p>3. Toywondet primary 4. chemositet primary 5. cheptakat primary 6. Kamata pr. 7. kiptii pr 8. Mt. Elgon TTI 9. Kamenjo primary 10. serek primary With the following trees for each school Pischovia 150pcs each Ksh.300 Nandi flame 150pcs each Ksh.300 Blue gum 200 each Kshs 50 Whistling pine 200 each Kshs 375 Elgon teak 200 each Kshs 375</p>	
Bursary Secondary Schools	4-039-216-2640101-103-2020/21-001			New	Payment of bursary to needy student in secondary schools	18,000,000
Bursary Tertiary institutions	4-039-216-2640101-103-2020/21-002			New	Payment of bursary to needy student in tertiary institutions	10,400,000
Bursary to	4-039-216-			New	Payment of	1,000,000

special Schools	2640101-103-2020/21-003				bursary to needy Special students	
kamukata Primary School	4-39-216-2630204-104-2020/21-001	2,200,000	1,200,000	On-going	Completion of 3no. classrooms-hardcore, murrum blinding, damp proof membranes, floor slab ,floor finish,, doors, windows, window panes, window cills, plaster, painting, steel columns, fascia boards, permanent vents, paving to completion	1,000,000
kibuk Primary School	4-39-216-2630204-104-2020/21-002	2,200,000	1,200,000	On-going	Completion of 5no. Classrooms plaster, fascia boards, windows and window panes in 1classroom, floor slab and floor finish, painting, permanent vents, paving slabs to completion	1,000,000
kipsikirok Pri School	4-39-216-2630204-	2,000,000	1,500,000	On-going	Completion of	500,000

	104-2020/21-003				1no.Classroom -hardcore, murram blinding, damp proof membranes, floor slab, floor finish, doors, windows, window panes, window cills, plaster, painting, fascia boards, permanent vents, paving slabs	
Milimani Pri School	4-39-216-2630204-104-2020/21-004	3,000,000	2,000,000	On-going	Completion of 5no. Classrooms- plaster, fascia boards, windows , window panes, floor finish, painting, permanent vents, paving slabs to completion	1,000,000
Sirkoi Pri School	4-39-216-2630204-104-2020/21-005	1,500,000	1,000,000	On-going	Completion of 2no. classrooms- fascia boards, painting ,permanent vents, plaster, window cills, paving slabs, window	500,000

					panes to completion	
Chepkat ACK Pri School	4-39-216-2630204-104-2020/21-006	1,600,000	1,000,000	On-going	Completion of 2no. classrooms- plastering, flooring, painting, shutters, fascia board, electricity, paving slabs, floor finishes, window cills to completion	500,000
Namatoatoa Pri School	4-39-216-2630204-104-2020/21-007	1,600,000	1,000,000	On-going	Completion of 3no. classrooms- hardcore filling, murrum blinding, damp proof membranes, floor slab, floor finish, plaster, painting, fascia boards, window cills, permanent vents, paving slabs to completion	600,000
Tulwo Pri School	4-39-216-2630204-104-2020/21-008	1,500,000	1,000,000	On-going	Completion of 3no. classrooms- doors, floor finish, plaster, painting, windows, window panes, window cills, permanent	500,000

					vents, fascia boards, paving slabs to completion	
Chemses Primary School	4-39-216-2630204-104-2020/21-009	2,200,000	1,000,000	On-going	Completion of 50 capacity dormitory - ceiling, doors, windows, window panes, window cills, fascia boards, floor finish, painting, paving slabs, permanent vents to completion	1,200,000
Chepchabai primary school	4-39-216-2630204-104-2020/21-010	1,600,000	1,000,000	On-going	Completion of 2no. classrooms: flooring, plastering, painting, window and panes and doors to completion	500,000
Masaek primary school	4-39-216-2630204-104-2020/21-011	1,000,000	500,000	Ongoing	Completion of dormitory- Electrical installation, fittings, plastering, painting to completion	500,000
Chemositet primary school	4-39-216-2630204-104-2020/21-012	1,600,000	800,000	ongoing	Completion of 2no. classrooms- fascia boards, painting ,permanent vents,	800,000

					plaster, window cills, paving slabs, window panes to completion	
Kiptungurur wo primary school	4-39-216- 2630204- 104- 2020/21-013	1,400,000	500,000	On- going	Completion of 2 classrooms- Completion of 3no. classrooms- hardcore filling, murram blinding, damp proof membranes, floor slab, floor finish, plaster, painting, fascia boards, window cills, permanent vents, paving slabs	1,000,000
Kipyeto primary school	4-39-216- 2630204- 104- 2020/21-014	1,000,000		New	Completion of 2 classrooms previously funded by PTA -fascia boards, painting ,permanent vents, plaster, window cills, paving slabs, window panes TO COMPLETIO N	1,000,000
Chemoremwo primary school	4-39-216- 2630204- 104- 2020/21-015	500,000		New	Purchase of 1 acre land.	500,000
Ndaret	4-39-216-	2,000,000		New		2,000,000

primary school	2630204-104-2020/21-016				Construction of 2 classrooms to completion	
Bukonoi primary school	4-39-216-2630204-104-2020/21-017	19,000,000	8,000,000	On-going	Construction of phase two of 8 classrooms story building – First floor walling, erection of columns, casting the lintel, roofing electrical works, plumping works, plastering and painting to completion	11,000,000
Chemondi primary school	4-39-216-2630204-104-2020/21-018	500,000		New	Purchase of 1 acre of land	500,000
Chesikaki fym primary school	4-39-216-2630204-104-2020/21-019	2,000,000		New	Renovation of 5 classrooms flooring, re-roofing, plastering ,electrification, shutters and painting	2,000,000
Chesikaki fym special school	4-39-216-2630204-104-2020/21-020	2,000,000		New	construction of 2 classrooms to completion	2,000,000
Yembekho primary school	4-39-216-2630204-104-2020/21-021	2,000,000		New	Construction of 2 classroom to completion	2,000,000
chemeger primary	4-39-216-2630204-	1,000,000		New	Construction of 1	1,000,000

school	104-2020/21-022				classroom to completion	
Toroso primary school	4-39-216-2630204-104-2020/21-023	2,000,000		new	Renovation of 5 classrooms - flooring, re-roofing, plastering, electrification, shutters and painting to completion	2,000,000
cherongos primary school	4-39-216-2630204-104-2020/21-024	1,000,000		New	Purchase of 2 acres of land	1,000,000
kiptoitik primary school	4-39-216-2630204-104-2020/21-025	2,000,000		New	Construction of 2 classrooms to completion	2,000,000
Kaboywo primary school	4-39-216-2630204-104-2020/21-026	2,000,000		New	Renovation of 6 classrooms- hardcore, murrum blinding, damp proof membranes, floor slab, floor finish, doors, windows, window panes, window cills, plaster, painting, steel columns, fascia boards, permanent vents, paving to completion	2,000,000
Chepkui primary school	4-39-216-2630204-104-	2000,000		New	Construction of 2 classrooms	2,000,000

	2020/21-027				to completion	
kimorong primary school	4-39-216-2630204-104-2020/21-028	500,000		New	Purchase of 1 acre of land.	500,000
Kewangoi primary school	4-39-216-2630204-104-2020/21-029	1,000,000		New	Construction of 1 classroom to completion	1,000,000
Chesrup primary school	4-39-216-2630204-104-2020/21-030	2,900,000		New	Construction of 2 classrooms to completion	2,900,000
Bandaptai primary school	4-39-216-2630204-104-2020/21-031	1,000,000		New	Completion of 2 classrooms previously funded by PTA - plastering, floor finish, windows, window panes, window cills, doors, fascia boards, permanent vents, paving slabs to completion	1,000,000
Cheptaburbur primary school	4-39-216-2630204-104-2020/21-032	500,000		New	Purchase of 1 acre land	500,000
Koshok primary	4-39-216-2630204-	500,000		New	Purchase of 1 acre land	500,000

school	104- 2020/21-033					
Kipsoen primary school	4-39-216- 2630204- 104- 2020/21-034	2,000,000		New	Construction of 2 classroom to completion	2,000,000
Chepkowo primary school	4-39-216- 2630204- 104- 2020/21-035	2,900,000		New	Construction of 2 classroom to completion	2,900,000
Kamabus primary school	4-39-216- 2630204- 104- 2020/21-036	2,600,000	2,600,000	New	Construction of 2 classroom to completion	2,600,000
Banantega primary school	4-39-216- 2630204- 104- 2020/21-037	1,000,000		New	Renovation of 4 classrooms- flooring, re-roofing, window panes and painting to completion	1,000,000
Kapchebuk primary school	4-39-216- 2630204- 104- 2020/21-038	800,000		New	Renovation of 3 classrooms - flooring, re-roofing, plastering ,electrification, shutters and painting to completion	800,000
Kopsogom primary school	4-39-216- 2630204- 104- 2020/21-039	2,000,000		New	Construction of 2 classrooms to completion	2,000,000
Kapsoromat primary school	4-39-216- 2630204- 104- 2020/21-040	2,000,000		New	Construction of 2 classrooms to completion	2,000,000
Chemoikut primary school	4-39-216- 2630204- 104- 2020/21-041	2,000,000		New	Construction of 2 classrooms to completion	2,000,000
Kapsiika	4-39-216-	2,000,000		New	Construction	2,000,000

primary school	2630204-104-2020/21-042				of 2 classrooms to completion	
Chesito primary school	4-39-216-2630204-104-2020/21-043	1,000,000		New	Completion of 4 classrooms started by PTA. Roofing, shutters, plastering, electrical works and painting to completion	1,000,000
Chemoge primary school	4-39-216-2630204-104-2020/21-044	2,350,000	1,000,000	On-going	Completion of 3 classrooms, classrooms-fascia boards, painting generally, permanent vents, plaster, window cills, paving slabs, window panes	1,000,000
Kaptama boys secondary school	4-39-216-2630205-104-2020/21-001	11,000,000	3,000,000	On-going	Construction a dining hall with a capacity of 200- casting suspended, casting the lintel, roofing electrical works, plumping works, plastering and painting to completion	8,000,000

					Casting the lintel, roofing, electrical works, flooring, ceiling board, plumbing works, and painting	
Sendera sec school	4-39-216-2630205-104-2020/21-002	500,000		New	Purchase of 1 acre land Title deed processing fee	500,000
Assistant Chiefs Office Rwanda	4-39-216-2640507-108-2019/20-001	1,000,000		New	Construction of 3 room chiefs office to completion	1,000,000
Chemoge chiefs office	4-39-216-2640507-108-2019/20-002	1,000,000		New	Construction of 3 room chiefs office to completion	1,000,000
Cheptais police station	4-39-216-2640507-108-2019/20-003	4,000,000	1,300,000	On-going	Completion of modern of police offices comprising of OCS office, OCPD office, secretary, male and female cells, and reporting office: -	2,700,000

					casting the lintel, roofing, plastering, electrical works and painting to completion	
Kipsigon police station	4-39-216-2640507-108-2019/20-004	4,000,000	1,500,000	On-going	Completion of modern of police offices comprising of OCS office, OCPD office, secretary, male and female cells, and reporting office: - casting the lintel, roofing, plastering, electrical works and painting to completion	2,500,000
Mt .Elgon NG-CDF strategic plan	4-39-216-2211310-104-2020/21-001	1300,000		New	Review of the strategic plan	1,300,000
TOTALS						137,152,879.31

MIN 5/22/9/2020 NG-CDFC, STAFF AND PMC TRAINING

The chairperson welcomed the fund account manager to guide the committee on the agenda. The Fund account manager informed members that the team had not been trained because of the COVID 19 pandemic and its associated effects. she urged the committee to plan the way forward. The committee discussed and resolved that the office to make all necessary arrangements so that the NGCDFC, PMCs, and staff to be trained.

MIN 6/22/9/2020 AOB

There being no other business, the meeting ended at 1:30 pm with a word of prayer from Justine cherotich.

Signed..........Date 22-9-2020
SECRETARY

Signed..........Date 22/9/2020
CHAIRMAN