

MINUTES OF THE SIRISIA CONSTITUENCY NG-CDFC MEETING
HELD ON 02ND OCTOMBER AT 11:00 AM AT THE NG-CDFC OFFICE

MEMBERS PRESENT

1. PHILIP S. WANJALA	CHAIRMAN
2. JOYCE N. WANJALA	FAM
3. PETERKEENS NYONGESA	SECRETARY
4. JAPHETH IMAN IMO	MEMBER
5. ALLAN KIBOI	MEMBER
6. NANCY N. MASAKARI	MEMBER
7. LUKHALE ANTONET	MEMBER
8. LINETY GIDOSI	MEMBER
9. PATRICK SIMIYU	MEMBER
10. FRANCIS M. KARURI	ACC1 MEMBER

IN ATTENDANCE

1. CHRISTOHER WAKHISI

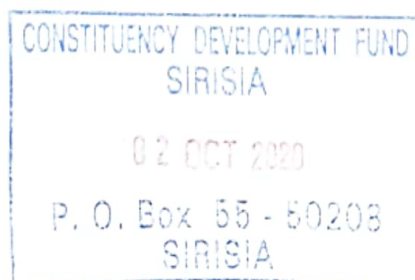
P.A TO AREA MP HON.Rtd. JOHN WALUKE

AGENDA

1. PREAMBLE
2. CONFIRMATION OF THE PREVIOUS MINUTES AND MATTERS ARISING
3. PROJECT PROPOSALS - FY 2020/201
4. DISBURSEMENT OF **KSHS. 67,367,724.10**
5. PROJECT REALLOCATION
6. FINANCING OF THE DCC RESIDENCE
7. REPLACEMENT OF BURSARY STALE CHEQUES

MIN/01/02/10/2020: PREAMBLE

The chairman called the meeting to order at 11:00 am with a prayer from madam Antonet Lukhale. He welcomed all members to the meeting and thanked them for their patience and punctuality. He continued to thank members for praying for the constituency and their Patron. He called the members to practice togetherness and have consultation each other for the benefit of the constituency.



REMARKS FROM THE FAM

The Manager welcomed all the members and informed them about Performance Contract that they attended in Eldoret. She informed the members that the members who attended were Chairman and Sub-County District Accountant that they represented the committee members. She continued to inform members that they should understand how the performance contract is very important to the constituency and also how to work for it.

REMARKS FROM THE P. A TO THE AREA MP HON.Rtd. JOHN WALUKE

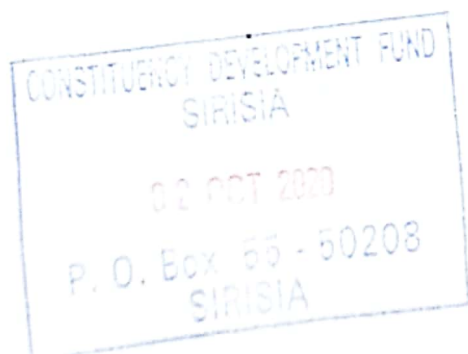
He congratulates the members of the NG-CDFC to work in conjunction with his officer for the prayers for the patron and the whole Constituency.

MIN/02/02/10/2020 CONFIRMATION OF THE PREVIOUS MINUTES AND MATTERS ARISING

The previous minutes were read by the secretary. They were confirmed as a true copy of the previous meeting by Mr. Kiboi Allan and seconded by Madam Nancy Masakari.

MATTERS ARISING

- ✓ Chairman informed the members about the Lwandanyi Secondary School NG-CDFC project that the report was taken to the County Commissioner and they are waiting the feedback.
- ✓ Chairman also informed the member about the issue of record officer (MAKULIA JOSEPH) was solved clearly.
- ✓ The FAM informed the committee the issue of Soita who was the clerk of works that he was given a termination letter hence the NG-CDF office should advertise the vacancy. She continued to inform the members that the vacancy of driver will also be advertised soon.
- ✓ The FAM also informed the committee members that about the confidentiality of the secretary desk, staff members tags and NG-CDFC committee members shirts together with the Workshop (training) are in the process.



MIN/03/02/10/2020: PROJECT PROPOSALS-FY 2020/21-KSHS. 137,088,879

The chairman called upon members to review the project proposals at the constituency. It was observed that the needs of the constituency are much higher than the constituency allocation. Members deliberated at length and resolved that priority should be given to the neediest and ongoing projects. The following projects were considered for approval as per the allocation.

Project Name	Project Number	Original Cost	Activity	Amount	Status
Administration/ Recurrent API					
Employees' Salaries	4-039-217-2110000-100-2020/21-001	2,275,091	Payment of staff salaries and gratuity	2,275,091	Ongoing
Goods and Services	4-039-217-2210000-100-2020/21-002	4,308,241	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, etc.	4,308,241	Ongoing
NSSF	4-039-217-2120101-100-2020/21-003	76,000	Payment of NSSF Deductions	76,000	Ongoing
NHIF	4-039-217-2120201-100-2020/21-004	50,000	Payment of NHIF Deductions	50,000	Ongoing
Committee Expenses	4-039-217-2210802-100-2020/21-005	1,516,000	Payment of Committee sitting allowances, transport, conferences	1,516,000	Ongoing
Monitoring & evaluation AP2					
Goods and Services	4-039-217-2210000-111-2020/21-001	1,045,594	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence,	1,045,594	Ongoing
Committee Expenses	4-039-217-2210802-111-2020/21-002	1,030,000	Payment of Committee sitting allowances, transport, conferences	1,030,000	Ongoing
CDFC/PMC Capacity Building	4-039-217-2210700-111-2020/21-003	2,037,072	Undertake Training of the PMCs/CDFCs/Staff on CDF Related issues	2,037,072	Ongoing
Emergency					
Emergency	4-039-217-2640200-101-2020/21-001	7,192,207	To cater for any unforeseen occurrences	7,192,207	Ongoing

			in the constituency during the financial year		
Environmental					
Sirisia constituency Environment	4-039-217-2640509-110-2020/21-001	1,820,000	Acquisition and installation of 5,000lts tanks ksh 60,000, mounting on concrete base, guttering and piping for rain water harvesting from classrooms ksh 70,000 total ksh 130,000 each in 14 schools; tulienge primary, nasala primary, katomei primary, namundi primary, St. Augustine sitabicha secondary school, muslim primary, bisunu secondary, lukaala primary, muanda primary, kulisiru primary, sibumba secondary, kolan secondary, binyenya primary, kikai girls secondary school.	1,820,000	Ongoing
Sports					
Sirisia constituency sports	4-039-217-2640509-112-2020/21-001	2,741,778	Organizing constituency sports tournament where sports kits will be awarded to winning teams.	2,741,778	Ongoing
Bursary					
Bursary Secondary Schools	4-039-217-2640101-103-2020/21-001	12,693,672.00	Payment of bursary to needy student	12,693,672.00	Ongoing
Bursary Tertiary Schools	4-039-217-2640101-103-2020/21-002	11,424,974.00	Payment of bursary to needy student	11,424,974.00	Ongoing
SECONDARY SCHOOLS					
Bukokholo Girls secondary school	4-039-217-2630205-104-2020/21-001	8,328,250.00	Purchase of a 51 seater bus; kshs 7,162,250 and construction of 1 modern classroom with tiles to	8,328,250.00	New

			completion ksh. 1,166,000		
St.Mary Immaculate Mayekwe Girls sec.	4-039-217- 2630205-104- 2020/21-002	2,000,000.00	Purchase of 2 acres of land @500,000 per acre, and construction of one classroom to completion @ ksh 1,000,000.	2,000,000.00	Ongoing
Kikai boys sec.	4-039-217- 2630205-104- 2020/21-003	5,000,000.00	Completion of Dinning hall with 1000 capacity ; plastering, flooring with terrazo to completion	1,000,000.00	Ongoing
Bishop Wabukala secondary school	4-039-217- 2630205-104- 2020/21-004	21,000,000.00	Completion of a storey building with 8 classrooms and an administration block with 4 offices and staffroom; shutters, plastering, painting and flooring	3,000,000.00	Ongoing
PRIMARY SCHOOLS					
Namwesi primary school	4-039-217- 2630204-104- 2020/21-001	3,000,000.00	Construction of 3 modern classrooms to completion.	3,000,000.00	New
Nabuloli primary school	4-039-217- 2630204-104- 2020/21-002	3,000,000.00	Construction of 3 modern classrooms to completion.	3,000,000.00	New
Namutokholo primary school	4-039-217- 2630204-104- 2020/21-003	2,500,000.00	Renovation of 5 classrooms; reroofing, plastering, painting, flooring and shutters to completion	2,500,000.00	New
Kulisiru primary school	4-039-217- 2630204-104- 2020/21-004	3,000,000.00	Construction of 3 modern classrooms to completion.	3,000,000.00	new
Namubila primary school	4-039-217- 2630204-104- 2020/21-005	3,000,000.00	Construction of 3 modern classrooms to completion.	3,000,000.00	New
Chwele Girls primary school	4-039-217- 2630204-104- 2020/21-006	3,000,000.00	Construction of 3 modern classrooms to completion.	3,000,000.00	New
Menu primary school	4-039-217- 2630204-104- 2020/21-007	2,000,000.00	Construction of 2 classrooms to completion	2,000,000.00	New

Lukaala Primary school	4-039-217-2630204-104-2020/21-008	2,500,000.00	Renovation of 5 classrooms; shutters, plastering, painting, flooring.	2,500,000.00	New
Lulare wetangula primary school	4-039-217-2630204-104-2020/21-009	1,500,000.00	Construction of 2 classrooms to roofing, shutters, plastering.	1,500,000.00	New
Kuafu Primary school	4-039-217-2630204-104-2020/21-010	2,000,000.00	Construction of 2 classrooms to completion.	2,000,000.00	New
Wamono primary school	4-039-217-2630204-104-2020/21-011	2,000,000.00	Renovation of 4 classrooms; shutters, plastering, painting, flooring to completion	2,000,000.00	Ongoing
Maeni primary school	4-039-217-2630204-104-2020/21-012	1,000,000.00	purchase of 2 acres of land @500,000 per acre.	1,000,000.00	New
Malakisi ACK primary school	4-039-217-2630204-104-2020/21-013	2,000,000.00	Renovation of 4 classrooms; shutters, plastering, painting, flooring to completion	2,000,000.00	Ongoing
Sirisia township primary school	4-039-217-2630204-104-2020/21-014	24,000,000.00	Completion of a storey building with 8 classrooms and an administration block 4 offices and staffroom. Plastering and painting.	2,000,000.00	Ongoing
Tulienge primary school	4-039-217-2630204-104-2020/21-015	7,200,000.00	Construction of 6 classrooms to completion ksh 6000000 and 8 door modern pit latrines kshs 1200000.	7,200,000.00	New
Chepkui primary school	4-039-217-2630204-104-2020/21-016	2,000,000.00	Renovation of 4 classrooms; shutters, plastering, painting, flooring to completion	2,000,000.00	New
Korosiandet primary school	4-039-217-2630204-104-2020/21-017	2,500,000.00	Renovation of 4 classrooms; re-roofing, shutters, plastering, painting, flooring to completion	2,500,000.00	New

Nasala SA primary school	4-039-217-2630204-104-2020/21-018	1,500,000.00	Renovation of 3 classrooms; shutters, plastering, painting, flooring to completion	1,500,000.00	New
Lutaso PEFA primary school	4-039-217-2630204-104-2020/21-019	3,000,000.00	Construction of 3 classrooms to completion.	3,000,000.00	New
Tembelela primary school	4-039-217-2630204-104-2020/21-020	1,400,000.00	Construction of 2 classrooms to completion	1,400,000.00	New
Matumbai primary school	4-039-217-2630204-104-2020/21-021	1,400,000.00	Construction of 2 classrooms to completion	1,400,000.00	New
Butunde primary school	4-039-217-2630204-104-2020/21-022	1,050,000.00	Completion of one classrooms; painting, flooring, shutters to completion	350,000.00	Ongoing
Ndakaru primary school	4-039-217-2630204-104-2020/21-023	3,300,000.00	Completion of 3 classrooms; roofing, shutters, plastering, painting and flooring to completion	1,200,000.00	Ongoing
Binyenya primary school	4-039-217-2630204-104-2020/21-024	3,450,000.00	Completion of 3 classrooms; roofing, shutters, plastering, painting and flooring to completion	1,350,000.00	Ongoing
Maeni primary school	4-039-217-2630204-104-2020/21-025	4,250,000.00	Completion of 4 classrooms; roofing, shutters, plastering, painting and flooring to completion	1,450,000.00	Ongoing
Matunda primary school	4-039-217-2630204-104-2020/21-026	900,000.00	Completion of a classroom; plastering, painting, shutters to completion	200,000.00	Ongoing
Lwandanyi primary school	4-039-217-2630204-104-2020/21-027	21,000,000.00	Construction of a story building housing 6 classrooms and an administration block with staffroom, and 4 offices.	15,500,000.00	New
Security					

Deputy county Commissioner Residence.	4-039-217-2640507-104-2020/21-001	4,100,000.00	Completion of DCCs office; plastering, flooring, wiring and painting to completion.	2,000,000.00	Ongoing
Namubila chief's office	4-039-217-2640507-104-2020/21-002	4,000,000.00	Completion of a chief's office; roofing, plastering, shutters; for 4 offices.	1,500,000.00	Ongoing
TOTAL		195,588,879.31		137,088,879.31	

The variance in the ongoing projects was as a result of adjustments made to the Bills of Quantities at the constituency to enhance quality of the projects as advised by the county public works office.

MIN/04/02/10/2020: DISBURSEMENT OF KSHS. 67,367,724.10.

The chairman informed the committee members about the receipt of Kshs. 67, 367,724.10 which was on the NG CDF Account for the constituency activities which had been approved in the FY 2019/2020.

The committee members deliberated at length. It was observed that kshs. 27,773,798.00 was pending for bursaries. Due to the Covid-19 pandemic, most academic institutions had been shut down. It was resolved that funds meant for the bursaries be reallocated to the needy projects within the constituency. It was also observed that the funds meant for the completion of the DCC residence had not been approved by the board yet. Therefore, Ksh. 2,000,000 had not been received. The members then resolved that the remaining activities be allocated funds as approved and project cheques be drawn immediately for onward disbursement to the projects for the better of the constituency.

The following is the allocation table for the disbursement;

SIRISIA CDFC ALLOCATION OF KSHS. 67,376,724.10		
AIE NO	B104505	15,000,000.00
AIE NO	B104675	19,000,000.00
AIE NO	A823723	33,367,724.10
TOTAL		67,367,724.10
EDUCATION FACILITIES- PRIMARY SCH	AMOUNT	
CHONGOYI PRIMARY SCHOOL	160,000.00	
KABURWET PRIMARY SCHOOL		
MUNYANGANYI PRIMARY SCH	1,400,000.00	
NAMUNYU PRIMARY SCHOOL	800,000.00	

NAMUNYU PRIMARY SCHOOL	500,000.00
MALINDA S.A PRIMARY SCHOOL	1,400,000.00
TULYENGE ACK PRIMARY SCHOOL	2,700,000.00
WANJOYA PRIMARY SCHOOL	300,000.00
SIRISIA TOWNSHIP PRIMARY SCHOOL	2,000,000.00
MARAKARU PRIMARY SCHOOL	2,100,000.00
NABULOOI PRIMARY SCHOOL	300,000.00
TEMBELELA PRIMARY SCHOOL	900,000.00
MALAKISI MUSLIM PRIMARY	400,000.00
TAMLEGA PRIMARY SCHOOL	1,400,000.00
KOROSIANDET PRIMARY	200,000.00
MATIBO RC PRIMARY	1,465,031.00
LUKAALA PRIMARY SCHOOL	700,000.00
EDUCATION FACILITIES- SEC SCH	
MUFUNGU SEC SCHOOL	500,000.00
BISHOP WABUKALA SEC SCHOOL	2,000,000.00
KARIBUNI GIRLS SEC SCHOOL	1,009,303.00
BISUNU SEC SCHOOL	553,800.00
SITABICHA SEC SCHOOL	1,000,000.00
MACHAKHA SEC SCHOOL	1,400,000.00
ST.EMMACULATE MAYEKWE GIRLS	
SECURITY PROJECTS	
LWAKHAKHA AP LINE	1,000,000.00
SIRISIA AP LINE	2,000,000.00
DCC BUNGOMA WEST	
ENVIRONMENT	677,342.07
BURSARY	30,469,330.06
ADMINISTRATION AND RECURRENT	
SALARIES	3,302,420.00
CAPACITY BUILDING	1,337,071.97
COMMITTEE EXPENSES	782,000.00
GRAND TOTAL	67,367,724.10

MIN/05/02/10/2020: PROJECT REALLOCATION.

Bursaries for the previous financial year had not been utilized as approved due to the Covid – 19 Pandemic which led to the closure of all academic institutions in the country. A total of kshs. **27,773,798** (twenty-seven million, seven hundred and seventy-three thousand, seven hundred and ninety-eight) for both tertiary and secondary education remained unutilized in the FY 2019/2020. Members deliberated at length and resolved that ksh. **27,662,250** (twenty-seven million, six

hundred and sixty-two thousand, two hundred and fifty) be reallocated to the needy projects within the constituency as follows;

Project Name	Activity	Comment	Amount allocated
AC Butonge secondary school	Ongoing construction of a PTA 3 storey building housing 8 classrooms, 1 library, 12 offices, 8 door flash toilets. Activities; walling of ground floor, slab casting, columns, walling of 1 st floor.	Foundation slab done, columns raised. Remaining works estimated cost ksh. 35 million as per the public works estimates provided in the Bills of Quantities (BoQs).	10,000,000.00
Namwela boys secondary school	Completion of a PTA 3 storey building housing 24 classrooms, 3 offices (staffroom, HOD office, principal and deputy principal office) and 24 door toilets. Activities include; roofing, plastering, shutters, flooring and painting of 1 st and 2 nd floor.	Ground floor complete, 1 st floor and 2 nd floor slab and columns done. Cost estimate to completion is ksh. 10,000,000	10,000,000.00
Machakha secondary school	One off purchase of a 51 sitter school bus	The school has a population of 1,200 students. The bus will be of great efficiency in operation.	7,162,250.00
ACC Lwandanyi office	Purchase of furniture and equipment's for the ACC office.	The ACC office was fully constructed by the NG CDF at a cost of Kshs. 4.5million. Furnishing is essential for its operationalization.	500,000.00
TOTAL			27,662,250.00

MIN/06/02/10/2020: FINANCING OF DCC RESIDENCE

The ACC 1 informed members on the progress of the DCC Residence. He thanked the committee for considering the project to its roofing level. The NG CDF committee had disbursed ksh 2,100,000(two million, one hundred thousand only) for the phase one construction plus ksh. 600,000 (six hundred thousand) for the purchase of land in the FY 2017/2018. The project was initiated by the ministry of interior with a commitment of upto kshs. 1,750,000 (one million, seven hundred and fifty thousand) as per the two AIEs of ksh. 875,000 (Eight hundred and seventy-five thousand) provided. However, only one AIE has been financed by the ministry to date, the amount utilized on the preliminaries, and excavation works. The project cost is ksh. 7,100,000 (seven million, one hundred thousand). The balance to date is kshs **4,125,000** (four million, one hundred

and twenty-five thousand). The ACC 1 requested the committee to consider financing the project to completion. Members deliberated shortly and agreed to support the project accordingly given that they had already supported it initially. They advised the FAM to provide the Board with the required documents to enable the release of the ksh. 2,000,000 (two million) allocated in the FY 2019/2020 meant for the phase 2 of the project; Ring beam, roofing and shutters. Phase 3 which involves finishes; plastering, painting, flooring, ceiling board to be considered in the financial year 2020/2021.

MIN/07/02/10/2020: REPLACEMENT OF BURSARY STALE CHEQUES

There was a concern on the bursary cheques issued to needy students in the beginning of the year. The chairman informed members that most of the cheques had not been presented to the school due to the Covid – 19 Pandemic that led to the closure of the academic institutions. Most of them are either stale or almost stale. The members deliberated on the concern and resolved that all cheques returned by beneficiaries should be received by the assistant accountant and be forwarded to the Sub county treasury for immediate replacement so as not to inconvenience the learners.

MIN/08/02/10/2020: A. O.B

Members requested that the classrooms should be consider as the first priority due to covid - 19

MINUTES PREPARED BY:

SECRETARY Peter Keons Nyongesa SIGN [Signature] DATE 02/10/2020

APPROVED BY:

CHAIRMAN Philip S. Nantala SIGN [Signature] DATE 02/10/2020

