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| NG-CDF Board Central Portal |
| **KABUCHAI**  **IEBC NUMBER - 218** |
| **NATIONAL GOVERNMENT**  **CONSTITUENCY DEVELOPMENT FUND** |
| **PROJECT REALLOCATION** |
| **2019/2020 FINANCIAL YEAR** |
| **SUBMITTED**  **APRIL, 2020** |

**MINUTES OF KABUCHAI NGCDFC MEETING HELD ON 3RD APRIL, 2020 AT KABUCHAI NG CDF BOARDROOM**

**Members Present**

**Name Designation**

1. Charles Sirengo Chairman
2. Judith Murumba Secretary
3. Valentine Mutaki Member
4. Felix Makasi Member
5. Wilfred Kisuya Member
6. Douglas Munyasia Member
7. Fredrick Mutieme Member
8. Maximilla Wanyonyi Member
9. Dorcus Rono DCC
10. Winston Lihanda FAM

**Agenda**

1. Preliminaries
2. Reading & Confirmation of Previous Minutes
3. Matters Arising
4. Reallocation of Projects
5. Reports
6. A.O.B

**MIN 1 KAB NG CDFC/3/4/2020: PRELIMINARIES.**

The chairman called the meeting to order at 0900 hrs with a word of prayer from Valentine Mutaki. The Chairperson welcomed members present, thanking each one of them for taking time to attend the meeting.

**MIN 2 KAB NG CDFC/3/4/2020: CONFIRMATION OF PREVIOUS MINUTES.**

The Secretary took the committee through the minutes of previous meeting which were proposed by Fredrick Mutieme seconded by Valentine Mutaki as the true record of the previous proceedings.

**MIN 3 KAB NG CDFC/3/4/2020: MATTERS ARISING.**

There were no matters arising.

**MIN 4 KAB NG CDFC/3/4/2020: REALLOCATION OF PROJECTS**

The chairman tabled the project implementation status report and after discussions it was unanimously agreed upon that the approval for reallocation of the following project be sought from the NG CDF Board.

| **Name of the initial approved project (where funds are reallocated from).** | **Financial Year** | **Reason for reallocation** | **Unspent amount to be reallocated (Kes)** | **Name of new proposed reallocation project, amount allocated and activity.** |
| --- | --- | --- | --- | --- |
| Kabuchai Constituency Environment | 2019 - 2020 | Risk of duplication of projects as the County Government of Bungoma has earmarked the (12) listed schools to benefit from distribution of water tanks project | 2,747,354.48 | Kabuchai Constituency Environment - **Kes.** **2,747,354.48 -** Purchase and planting of tree seedlings in Wabukhonyi Primary, Makhonge S.A Primary, Sanandiki S.A Primary, Lukhuna Primary, Luvembe Primary, Sirwa Primary  Chebunyinyi Secondary, Sirare Secondary, Chebuka Primary, Namosi Primary, Musokho Primary, Sikata Primary, Kasosi Primary, Kabuchai Special Primary, Nangili R.C Primary, Khatiri Primary, Sango Primary, Chekulo Baptist Primary, Misiri Primary, Nangubo Primary, Luuya Primary, Sichei FYM Primary, Namaondo Primary, Chenjeni Secondary, Madisi Secondary, Baraki Secondary  Kuywa Special Primary  Chekwanda Primary Schools  **@ Kes. 98,119.80**. |

**MIN 5 KAB NG CDFC/3/4/2020: REPORTS**

The FAM tabled the Project Implementation Status, Financial, Monitoring & Evaluation reports and after discussions they were later adopted by the committee.

**MIN 6 KAB NG CDFC/3/4/2020: A.O.B**

There being no other business the meeting was adjourned at 1200hrs with a word of closing prayer from Fredrick Mutieme.

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**Minutes confirmed by:**

**Chairman:** Charles Sirengo **Date:** ………………… **Sign:** ………………….…

**Secretary:** Judith Murumba **Date:** ………………… **Sign:** …………………….

**CONSTITUENCY PROJECTS RE-ALLOCATION FORM**

**CONSTITUENCY NO: 218 CONSTITUENCY NAME: KABUCHAI FINANCIAL YEAR: 2019-2020**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Project No.** | **Project Title** | **Amount Allocated (Kes)** | **Amount disbursed (Kes)** | **Balance (Kes)** | **Unspent to be reallocated (Kes)** |
| 4-039-218-2640510-110-2019-2020-1 | Kabuchai Constituency Environment | 2,747,354.48 | - | 2,747,354.48 | 2,747,354.48 |

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name:** Winston Lihanda **Position:** Fund Account Manager

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND**

**THIRD SCHEDULE**

**CONSTITUENCY PROJECTS SUBMISSION FORM**

**CONSTITUENCY NO: 218 CONSTITUENCY NAME: KABUCHAI FINANCIAL YEAR: 2019-2020**

|  |  |  |
| --- | --- | --- |
| **SERIAL No.** | **NAME OF PROJECT** | **AMOUNT ALLOCATED** |
| 218/2640510 | Kabuchai Constituency Environment Project | 2,747,354.48 |
| **Total for the Financial Year** | | **2,747,354.48** |

**CHAIRMAN NG CDFC: CHARLES SIRENGO SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: 3RD APRIL, 2020**

**FUND ACCOUNT MANAGER: WINSTON LIHANDA SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_Date: 3RD APRIL, 2020**

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND**

**FOURTH SCHEDULE**

**PROJECT DESCRIPTION FORM**

**CONSTITUENCY NO.: 218 CONSTITUENCY NAME: KABUCHAI** **COUNTY: BUNGOMA**

Project Number: **218/2640510**

Project Title: **Kabuchai Constituency Environment Project**

Sector: **Environment**

Status of projects: **New√**  Extension On-going Rehabilitation

Brief statement on project status at time of submission: **The allocation is to cater for**

**environmental activities in public institutions within the constituency.**

Financial Year: **2019/20 1st July, 2019 to 30th June, 2020**

Original Cost estimates: **Kes. 2,747,354.48** dated **1st July, 2019**

Amount allocated last Financial Year: **Kes. 2,180,817**

| **Project Name** | **Project Number** | **Activity** | **Amount (Kes)** | **Status** |
| --- | --- | --- | --- | --- |
| Kabuchai Constituency Environment Project | 4-039-218-2640510-110-2019/20-1 | Purchase and planting of tree seedlings in Wabukhonyi Primary, Makhonge S.A Primary, Sanandiki S.A Primary, Lukhuna Primary, Luvembe Primary, Sirwa Primary  Chebunyinyi Secondary, Sirare Secondary, Chebuka Primary, Namosi Primary, Musokho Primary, Sikata Primary, Kasosi Primary, Kabuchai Special Primary, Nangili R.C Primary, Khatiri Primary, Sango Primary, Chekulo Baptist Primary, Misiri Primary, Nangubo Primary, Luuya Primary, Sichei FYM Primary, Namaondo Primary, Chenjeni Secondary, Madisi Secondary, Baraki Secondary  Kuywa Special Primary  Chekwanda Primary Schools  **@ Kes. 98,119.80** | 2,747,354.48 | New |
| **TOTAL** |  |  | **2,747,354.48** |  |

Person completing form:

Name: **Winston Lihanda** Position: **Fund Account Manager**

Signature: \_\_\_\_\_\_\_\_\_\_\_\_ Date: **3rd April, 2020.**

**KABUCHAI NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND**

**PROJECT PROPOSALS 2019/20 FINANCIAL YEAR**

**CODELIST**

**FINANCIAL YEAR 1ST July, 2019 TO 30TH JUNE, 2020**

| **S/NO** | **SECTOR** | **AMOUNT** |  | **PROJECT NAME** | **PROJECT NUMBER** | **ORIGINAL COST** | **CUMULATIVE ALLOCATION** | **PROJECT ACTIVITY** | **AMOUNT ALLOCATED** | **CURRENT STATUS** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. 4 | ENVIRONMENT | 2,747,354.48 | 1 | Kabuchai Constituency Environment Project | 4-039-218-2640510-110-2019/20-1 | 2,747,354.48 | **-** | Purchase and planting of tree seedlings in Wabukhonyi Primary, Makhonge S.A Primary, Sanandiki S.A Primary, Lukhuna Primary, Luvembe Primary, Sirwa Primary  Chebunyinyi Secondary, Sirare Secondary, Chebuka Primary, Namosi Primary, Musokho Primary, Sikata Primary, Kasosi Primary, Kabuchai Special Primary, Nangili R.C Primary, Khatiri Primary, Sango Primary, Chekulo Baptist Primary, Misiri Primary, Nangubo Primary, Luuya Primary, Sichei FYM Primary, Namaondo Primary, Chenjeni Secondary, Madisi Secondary, Baraki Secondary  Kuywa Special Primary  Chekwanda Primary Schools  **@ Kes. 98,119.80** | 2,747,354.48 | New |