**MINUTES OF NG-CDFC MEETING HELD AT THE NG-CDF OFFICES IN MUSESE ON MONDAY 15/11/2018 AT 10:00 AM**

**MEMBERS PRESENT**

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|  | MR.CHARLIES SIRENGO | CHAIRMAN |
|  | MRS. JUDITH MURUMBA | SECRETARY |
|  | MRS.VALENTINE MUTAKI | MEMBER |
|  | MRS.JOYCE WANJALA |  FAM |
|  | MR.FELIX MAKASI | MEMBER |
|  | MR. WILFRED KISUYA | MEMBER |
|  | MR.DOUGLAS MUNYASIA | MEMBER |
|  | MR.FREDRICK MUTIEME | MEMBER |
|  | MRS.MAXIMILLA WANYONYI | MEMBER |
|  | R.RAMKAT | DEPUTY COUNTY COMMISSIONER  |

**AGENDA**

1. PRAYER
2. READING AND CONFIRMATION OF PREVIOUS MINUTES
3. CHAIRMAN’S REMARK
4. SUBMISSION OF PROPOSALS FOR FY 2018/2019, KSHS. 109,040,875.52.
5. A.O.B

**MIN1/15/11/2018 PRAYER**

The meeting started at 10.32 am with a word of prayer from Mrs. Valentine Mutaki.

**MIN2/15/11/2018 READING AND CONFIRMATION OF PREVIOUS MINUTES**

The chairman called upon the secretary to ready the previous meeting minutes. They were confirmed by Mr. Fredrick Mutieme and seconded by Wilfred Kisuya as a true copy of the previous deliberations.

**MIN3/15/11/2018 CHAIRMAN’S REMARKS**

The chairman welcomed members to the meeting and thanked them for the good work they had been doing. He informed members about the allocation table that the office had received for the financial year 2018/2019. He thanked members for tirelessly going around the constituency in collections of public opinion on matters concerning the projects to be given priority. He appreciated the effort of members in assisting the office during data collection for preparation of the strategic plan. He then called upon the Fund Account Manager to table the circular with the allocation table and guide the committee on allocation process. The FAM informed members that the constituency had received **Ksh. 109, 040,875.52** (one hundred and nine million, forty thousand, eight hundred and seventy five cents fifty two) only for the current financial year. She further informed members about the statutory deductions and that the allocation of funds had been made as per the public demands and the constituency strategic plan.

**MIN4/15/11/2018 SUBMISSION OF PROPOSALS FOR FY 2018/2019, KSH. 109,040,875.52**

The Secretary Mrs. Murumba took the members through the compiled project proposals as received from the members for confirmation and approval. The proposal was approved as below:-

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| **PROJECT PROPOSAL 2018-2019 FINANCIAL YEAR** |
| **Project Name** | **Project Number** |  **Original Cost**  | **Activity**  |  **Amount**  | **Status** |
| **Administration/ Recurrent AP1** |
| Employees Salaries | 4-039-218-2110000-100-2018/19-001 |  2,810,210.08  | Payment of staff salaries and gratuity |  2,810,210.08  | Ongoing |
| Goods and Services | 4-039-218-2210000-100-2018/19-002 |  2,358,242.45  | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, etc.  |  2,358,242.45  | Ongoing |
| NSSF | 4-039-218-2120101-100-2018/19-003 |  76,000.00  | Payment of NSSF Deductions |  76,000.00  | Ongoing |
| NHIF | 4-039-218-2120201-100-2018/19-004 |  50,000.00  | Payment of NHIF Deductions |  50,000.00  | Ongoing |
| Committee Expenses | 4-039-218-2210802-100-2018/19-005 |  1,248,000.00  | Payment of Committee sitting allowances, transport, conferences |  1,248,000.00  | Ongoing |
| **Monitoring & evaluation AP2** |
| Goods and Services | 4-039-218-2210000-111-2018/19-001 |  604,154.30  | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence,  |  604,154.30  | Ongoing |
| Committee Expenses | 4-039-218-2210802-111-2018/19-002 |  1,030,000.00  | Payment of Committee sitting allowances, transport, conferences |  1,030,000.00  | Ongoing |
| CDFC/PMC Capacity Building | 4-039-218-2210700-111-2018/19-003 |  1,637,071.97  | Undertake Training of the PMCs/CDFCs/Staff on CDF Related issues |  1,637,071.97  | Ongoing |
| **Emergency** |
| Emergency | 4-039-218-2640200-101-2018/19-001 |  5,738,993.45  | To cater for any unforeseen occurrences in the constituency during the financial year |  5,738,993.45  | Ongoing |
| **Environmental** |
| Kabuchai constituency Environment | 4-039-218-2640509-110-2018/19-001 |  1,680,817.51  | Landscaping of one and half acre land ksh 100,000,planting of 200 ceremonial trees @1,500 each, and installation of 10 waste tanks @ksh 10,000 each around the Kabuchai community library and Planting of 450 ceremonial trees @ ksh1500 each around the NGCDF 4 acres compound, and Celebrate world environmental day @ ksh 505,817.51 |  1,680,817.51  | Ongoing |
| **Sports**   |
| Kabuchai constituency sports | 4-039-218-2640509-112-2018/19-001 |  1,680,817.51  | Organizing constituency sports tournament where sports kits will be awarded to winning teams. |  1,680,817.51  | Ongoing |
| **Bursary** |
| Bursary Secondary Schools | 4-039-218-2640101-103-2018/19-001 |  12,514,306.43  | Payment of bursary to needy student |  12,514,306.43  | Ongoing |
| Bursary Tertiary Schools | 4-039-218-2640101-103-2018/19-002 |  14,762,261.82  | Payment of bursary to needy student |  14,762,261.82  | Ongoing |
| **SECONDARY SCHOOLS** |
| Luuya Gilrs Secondary school | 4-039-218-2630205-104-2018/19-001 |   | Completion of twin lab; window panes, painting, and electrification |  900,000.00  | Ongoing |
| Nasaka secondary school | 4-039-218-2630205-104-2018/19-002 |  6,000,000.00  | Completion of three classrooms; flooring, shutters, plastering painting |  2,000,000.00  | Ongoing |
| Cardinal Otunga Secondary school-Sichei  | 4-039-218-2630205-104-2018/19-003 |  2,000,000.00  | Completion of two classrooms & a provision for a departmental office; shutters, plastering and painting |  500,000.00  | Ongoing |
| Chekulo Baptist Secondary school | 4-039-218-2630205-104-2018/19-004 |  2,850,000.00  |  Completion of two classrooms; shutters, plastering and painting.khs.300, 000.00 and 700,000.00 for new classroom. |  1,000,000.00  | Ongoing |
| Musokho secondary school | 4-039-218-2630205-104-2018/19-005 |  14,500,000.00  | Completion of multipurpose hall; Plastering and shutters |  1,500,000.00  | Ongoing |
| St. Charles Lwanga Secondary School –Bwake | 4-039-218-2630205-104-2018/19-006 |  2,500,000.00  | payment for a 52 sitter school bus loan |  800,000.00  | Ongoing |
| St. Kizito girls secondary school | 4-039-218-2630205-104-2018/19-007 |  20,000,000.00  | Purchase of one acre land |  700,000.00  | New |
| Nangwe secondary school | 4-039-218-2630205-104-2018/19-008 |  16,820,000.00  | Purchase of 3/4 acre land  |  800,000.00  | New |
| Pongola secondary school | 4-039-218-2630205-104-2018/19-009 |  20,000,000.00  | Purchase of 3/4 acre land  |  700,000.00  | New |
| Marobo boys secondary school | 4-039-218-2630205-104-2018/19-010 |  6,000,000.00  | payment for 52 sitter school bus, final payment |  3,500,000.00  | Ongoing |
| Kibichori secondary school | 4-039-218-2630205-104-2018/19-011 |  700,000.00  | Construction of one classroom to completion |  700,000.00  | New |
| Kabuchai S.A Girls Secondary school | 4-039-218-2630205-104-2018/19-012 |  12,000,000.00  | Completion of library roofing, plastering, shutters and painting. |  500,000.00  | Ongoing |
| Baraki secondary school | 4-039-218-2630205-104-2018/19-013 |  1,400,000.00  | construction of two classrooms ksh 1,400,000 to completion |  1,400,000.00  | new |
| Milembe secondary school | 4-039-218-2630205-104-2018/19-014 |   | Completion of two classrooms; plastering, shutters and painting |  500,000.00  | Ongoing |
| Sikulu Secondary school | 4-039-218-2630205-104-2018/19-015 |  700,000.00  | Construction of one classroom to completion |  700,000.00  | new |
| Sichei secondary school | 4-039-218-2630205-104-2018/19-016 |  700,000.00  | Completion of multipurpose hall; Flooring, painting, and window panes. |  600,000.00  | new |
| Sanandiki girls secondary school | 4-039-218-2630205-104-2018/19-017 |  700,000.00  | Purchase of 3 acres land and processing of title deed |  700,000.00  | Ongoing |
| Namilama secondary school | 4-039-218-2630205-104-2018/19-018 |  3,000,000.00  | Payment for the 52 sitter school Bus Bank loan balance |  1,300,000.00  | Ongoing |
| Sikusi Secondary school | 4-039-218-2630205-104-2018/19-019 |  700,000.00  | Completion of the storey dormitory; Plastering and painting |  700,000.00  | Ongoing |
| Chemwa secondary school | 4-039-218-2630205-104-2018/19-020 |  700,000.00  | Purchase of 3/4 acre land  |  700,000.00  | New |
| Kasosi secondary school | 4-039-218-2630205-104-2018/19-021 |  600,000.00  | Purchase of 3/4 acre land  |  600,000.00  | New |
| Sirare secondary school | 4-039-218-2630205-104-2018/19-022 |  600,000.00  | Purchase of 3/4 acre land  |  600,000.00  | New |
| St. Josephs Nalondo Girls secondary school | 4-039-218-2630205-104-2018/19-023 |  800,000.00  | Purchase of 3/4 acre land  |  800,000.00  | New |
| Lurende secondary school | 4-039-218-2630205-104-2018/19-024 |  700,000.00  | Construction of one classroom to completion |  700,000.00  | New |
| Khatiri secondary school | 4-039-218-2630205-104-2018/19-025 |  700,000.00  | Construction of one classroom to completion |  700,000.00  | New |
| Hon. Wetangula Mikayu | 4-039-218-2630205-104-2018/19-026 |  700,000.00  | Completion of twin lab; plastering, shutters, and flooring |  700,000.00  | Ongoing |
| Khachonge Girls sec school | 4-039-218-2630205-104-2018/19-027 |  1,000,000.00  | Construction of a library to lintel level |  1,000,000.00  | New |
| Kimalewa secondary school | 4-039-218-2630205-104-2018/19-028 |  7,500,000.00  | Purchase of a 52 sitter school bus |  7,500,000.00  | New |
| **PRIMARY SCHOOLS** |
| Sango primary school | 4-039-218-2630204-104-2018/19-001 |  1,200,000.00  | Completion of one classroom from roofing, plastering, shutters and painting ksh 300,000 and Construction of one classroom to lintel level |  600,000.00  | Ongoing |
| Chekulo FYM Primary school | 4-039-218-2630204-104-2018/19-002 |  2,200,000.00  | Construction of 16 door modern pit latrines to completion |  1,000,000.00  | Ongoing |
| Lwanda PEFA primary | 4-039-218-2630204-104-2018/19-003 |  1,400,000.00  | Construction of two classrooms to shutters |  1,000,000.00  | New |
| Namikelo Primary school | 4-039-218-2630204-104-2018/19-004 |  900,000.00  | Construction of two classroom to roofing level |  900,000.00  | New |
| Nangubo primary school | 4-039-218-2630204-104-2018/19-005 |  900,000.00  | Construction of two classroom to roofing level |  900,000.00  |   |
| Samita primary school  | 4-039-218-2630204-104-2018/19-006 |  2,000,000.00  | Completion of five classrooms, activities; shutters, plastering, flooring, painting |  500,000.00  | Ongoing |
| Makhonge S.A primary school  | 4-039-218-2630204-104-2018/19-007 |  15,000,000.00  | Construction of one classroom to completion. |  700,000.00  | New |
| Chekwanda primary school  | 4-039-218-2630204-104-2018/19-008 |  1,700,000.00  | Construction of two classroom to completion  |  1,700,000.00  | new |
| Chebukaka boys primary  | 4-039-218-2630204-104-2018/19-009 |  700,000.00  |  Construction of one classrooms from slab to completion |  700,000.00  | Ongoing |
| Lukhuna primary school  | 4-039-218-2630204-104-2018/19-010 |  700,000.00  | Construction of one classroom to roofing and shutters |  500,000.00  | New |
| Kuywa special school | 4-039-218-2630204-104-2018/19-011 |  1,500,000.00  | Completion of two classrooms; plastering, shutters and painting |  400,000.00  | Ongoing |
| Kabuchai special primary school | 4-039-218-2630204-104-2018/19-012 |  10,000,000.00  | Purchase of 1/2 an acre of land  |  400,000.00  | New |
| Lubembe primary school | 4-039-218-2630204-104-2018/19-013 |  15,000,000.00  | Completion of two classrooms; plastering, shutters and painting ksh 400,000 and construction of one classroom to completion ksh 600,000 |  1,000,000.00  | Ongoing |
| Sirwa primary school | 4-039-218-2630204-104-2018/19-014 |  15,000,000.00  | Completion of two classrooms; plastering, shutters and painting ksh 400,000 and construction of one classroom to completion ksh 600,001 |  1,000,000.00  | Ongoing |
| Lufutu primary school | 4-039-218-2630204-104-2018/19-015 |  15,000,000.00  | construction of one classroom to completion |  600,000.00  | Ongoing |
| Sawali primary school | 4-039-218-2630204-104-2018/19-016 |  6,000,000.00  | Completion of one classroom; Painting and flooring ksh 200,000 and construction of one classroom ksh. 700000 |  900,000.00  | Ongoing |
| Matibo primary school | 4-039-218-2630204-104-2018/19-017 |  17,000,000.00  | Construction of one classroom to completion |  700,000.00  | New |
| Namakhele primary school | 4-039-218-2630204-104-2018/19-018 |  1,360,000.00  | Completion of administration block; Painting, curtain rails, scatting |  300,000.00  | Ongoing |
| Madisi primary school | 4-039-218-2630204-104-2018/19-019 |  800,000.00  | Completion of one classroom; plastering, painting, and flooring |  300,000.00  | Ongoing |
| Kimalewa primary school | 4-039-218-2630204-104-2018/19-020 |  1,600,000.00  | Completion of two classrooms; plastering, shutters and painting |  400,000.00  | Ongoing |
| Chebukaka Girls primary | 4-039-218-2630204-104-2018/19-021 |  2,200,000.00  | Completion of administration block; Plastering, flooring, painting. |  700,000.00  | Ongoing |
| Teremi Primary school | 4-039-218-2630204-104-2018/19-022 |  300,000.00  | Construction of 6 door pit latrines to completion |  300,000.00  | New |
| Chepsitati primary school | 4-039-218-2630204-104-2018/19-023 |  800,000.00  | Construction of one classroom to completion |  800,000.00  | New |
| Sanandiki SA primary school | 4-039-218-2630204-104-2018/19-024 |  850,000.00  | Construction of two door pit toilets ksh. 150,000 and one classroom ksh 700,000 to completion |  850,000.00  | New |
| Chebunyinyi primary school | 4-039-218-2630204-104-2018/19-025 |  600,000.00  | Renovation of 4 classrooms to completion; re flooring, re plastering and re painting |  600,000.00  | New |
| Nairumbi primary school | 4-039-218-2630204-104-2018/19-026 |  700,000.00  | Construction of one classroom to completion |  700,000.00  | New |
| Nalondo B primary school | 4-039-218-2630204-104-2018/19-027 |  700,000.00  | Construction of one classroom to completion |  700,000.00  | New |
| Namilama primary school | 4-039-218-2630204-104-2018/19-028 |  700,000.00  | Renovation of 5 classrooms; plastering, painting, re flooring. |  700,000.00  | New |
| Luucho Primary school | 4-039-218-2630204-104-2018/19-029 |  600,000.00  | Purchase of 3/4 acre land  |  600,000.00  | New |
| Khalaba primary school | 4-039-218-2630204-104-2018/19-030 |  300,000.00  | Completion of two classrooms; plastering, shutters and painting |  300,000.00  | Ongoing |
| Chemwa primary school | 4-039-218-2630204-104-2018/19-031 |  600,000.00  | Renovation of 3 classrooms; plastering, painting and flooring |  600,000.00  | New |
| Sikata primary school | 4-039-218-2630204-104-2018/19-032 |  400,000.00  | Renovation of two classrooms; plastering, painting, and flooring |  400,000.00  | New |
| Nalondo R.C primary school | 4-039-218-2630204-104-2018/19-033 |  500,000.00  | Renovation of two classrooms; plastering, painting, and flooring |  500,000.00  | New |
| Kuywa primary school | 4-039-218-2630204-104-2018/19-034 |  600,000.00  | Renovation of 7 classrooms; re-roofing. |  600,000.00  | New |
| Sirare primary school | 4-039-218-2630204-104-2018/19-035 |  300,000.00  | Renovation of one classroom; plastering, painting, and flooring |  300,000.00  | New |
| **SECURITY** |  |  |  |  |  |
| Bungoma Central subcounty | 4-039-218-2640507-113-2018/19-001 |  700,000.00  | Completion of an incinerator; 2mm floor screeding, installation of chimney, and painting |  250,000.00  | Ongoing |
| Bungoma Central subcounty | 4-039-218-2640507-113-2018/19-002 |  1,200,000.00  | Completion of two door pit toilets and urinal ksh 200,000 and renovation of DCCs office ksh 650,000 |  850,000.00  | Ongoing |
| Assistant county commissioner office mukuyuni | 4-039-218-2640507-113-2018/19-003 |  4,000,000.00  | Completion of office; Shutters and plastering, and flooring |  1,000,000.00  | Ongoing |
| Assistant county commissioner nalondo | 4-039-218-2640507-113-2018/19-004 |  2,500,000.00  | Completion of house; Roofing, plastering, shutters, electricity & Painting |  700,000.00  | Ongoing |
| Chwele police  | 4-039-218-2640507-113-2018/19-005 |  4,000,000.00  | Construction of office to completion |  1,700,000.00  | New |
| Assistant chief office sikusi | 4-039-218-2640507-113-2018/19-006 |  400,000.00  | Construction of office to shutters and plastering |  400,000.00  | New |
| Assistant Chief office Kabuchai | 4-039-218-2640507-113-2018/19-007 |  400,000.00  | Construction of office to shutters and plastering |  400,000.00  | New |
| Assistant Chief office North Bukusu | 4-039-218-2640507-113-2018/19-008 |  500,000.00  | Completion of office; Shutters and plastering and painting |  100,000.00  | Ongoing |
| ACC office Kabuchai | 4-039-218-2640507-113-2018/19-009 |  2,500,000.00  | Construction of ACC Kabuchai office to roofing level |  700,000.00  |  New |
| Luucho AP Camp | 4-039-218-2640507-113-2018/19-010 |  500,000.00  | Construction of two door AP house to completion |  500,000.00  | New |
| Kasosi Assistant chief office  | 4-039-218-2640507-113-2018/19-011 |  500,000.00  | Construction of office to roofing and shutters |  300,000.00  | New |
| **TOTAL** |  |  |  |  **109,040,875.52**  |  |

The chair person then tasked the FAM to fast track the process of submission to the board for approval.

**MIN4/15/11/2018 AOB**

There being no other Business the meeting was adjourned with a word of prayer from Mrs. Maximilla Wanyonyi.

**Minutes Confirmed by:**

  

Chairman – Charles Sirengo Secretary – Judith Murumba