

**MINUTES OF KANDUYI CDF COMMITTEE MEETING HELD
ON 19th November, 2018 AT THE CDF OFFICE.**

MEMBERS PRESENT.

- | | |
|------------------------|-----------|
| 1) Scolastica Satia | - Member |
| 2) Jayne Were | - Member |
| 3) Benedict Kitonini | - Member |
| 4) Peter S. Mukhebi | - Member |
| 5) Haron Okumu | -member |
| 6) Paul K. Byegon | -FAM |
| 7) Linet Mulumia | -Member |
| 8) Christopher Kalabai | -Chairman |

AGENDA

1. Preliminaries
2. Reading and confirmation of previous minutes
3. Matters arising
4. Approval of 2018-2019 budget proposal
5. AOB

MIN.01/KCDFC 19/11/2018: PRELIMINARIES

The meeting started at 10.30 AM with a word of prayer by Scolastica Satia.

MIN.02/KCDFC 19/11/2018: READING AND CONFIRMATION OF PREVIOUS MINUTES:

The secretary read through the minutes of previous meeting and were confirmed by Treasurer and seconded by Vice Chairperson.

MIN.03/KCDFC 19/11/2018: MATTERS ARISING

There were no matters arising from the previous meeting.

Special projects and promises made during visits by the patron will also be considered.

MIN.04/KCDFC 19/11/2018: APPROVAL OF 2018/19 BUDGET PROPOSAL

The secretary CDFC tabled all the ward proposals for thorough deliberation by the committee.

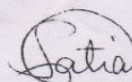
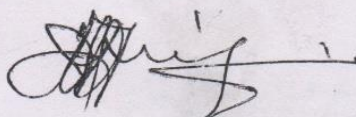
Before deliberating, the Fund Account Manager gave the committee guidance on how those proposals should appear in terms of sectors as they are from the National Government Constituency development Fund Board.

The fund account manager also informed members that the 2018/19 FY proposal circular was very clear on On going projects. He asked members to prioritise on going projects as the circular required. The forwarded list of on going projects was tabled. All projects captured were prioritized. Only one project, Ekitale dispensary Kshs. 800,000 was not considered as this is a devolved project. Members felt that the project had already been forwarded to the board under incomplete devolved projects.

He also presented percentages that should guide each budget especially for statutory allocations like administration, monitoring and evaluation, sports, environmental activities, emergency and bursary.

He informed members that the following were the statutory deductions.

- | | |
|-------------------|---------------------|
| 1. Bursary | Kshs. 29,026,568.25 |
| 2. Administration | Kshs. 6,542,452.53 |

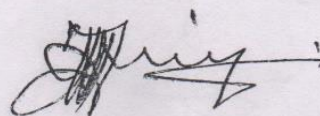
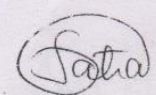


3. Monitoring and Evaluation/Capacity Building
4. Sports
5. Environment
6. Emergency

Kshs. 3,271,226.27
 Kshs. 2,180,817.51
 Kshs. 2,180,817.51
 Kshs. 5,738,993.45

The committee deliberated at length and approved the budget as it is provided below:

Project Name	Project Number	Project activity	Amount	Current Status
Bukusu Primary School	4-039-220-2630204-104-2018/19-001	Plastering, flooring, fitting of windows and doors and facial board of administration block.	700,000.00	On-going
Bulondo Primary School	4-039-220-2630204-104-2018/19-002	Plastering, flooring, fitting of windows and doors of administration block.	700,000.00	On-going
Buumba Primary School	4-039-220-2630204-104-2018/19-003	Plastering, flooring, fitting of windows and doors and fascia board of 2 classrooms.	700,000.00	On-going
Chemululuch primary school	4-039-220-2630204-104-2018/19-004	Construction of 2 Classrooms to completion	1,400,000.00	New
Khaweli Primary School	4-039-220-2630204-104-2018/19-005	Construction of 1 Classroom to completion	700,000.00	New
Kikwechi primary school	4-039-220-2630204-104-2018/19-006	Plastering walls, flooring, painting, fascia board and branding of 2 classrooms	700,000.00	On-going
Kimugui primary school	4-039-220-2630204-104-2018/19-007	Re-roofing and flooring of 3 Classrooms	500,000.00	On-going
Maliki primary school	4-039-220-2630204-104-2018/19-008	Payment of balance of purchase of 1 acre land	1,000,000.00	On going
Mukholi Primary School	4-039-220-2630204-104-2018/19-009	Plastering, flooring, painting of 6 classrooms	1000,000.00	On-going
Mwibale Primary School	4-039-220-2630204-104-2018/19-010	Plastering of walls, flooring, painting, fitting of windows and doors of 1 classroom	500,000.00	On-going
Mwikhupo primary school	4-039-220-2630204-104-2018/19-011	Plastering of walls, flooring, painting, fitting of windows and doors of 4 classrooms	700,000.00	On-going
Nabutola primary school	4-039-220-2630204-104-2018/19-012	Plastering of walls, flooring, painting, fitting of windows and doors of administration block	700,000.00	On-going
Nakayonjo Primary School	4-039-220-2630204-104-2018/19-013	Plastering of walls, flooring, painting, fitting of windows and doors of 2 classrooms	700,000.00	On-going
Namasanda Primary School	4-039-220-2630204-104-2018/19-014	Plastering of walls, flooring, and painting, fitting of windows and doors and painting of 2No. Classrooms	500,000.00	On-going
Ndakaru Primary School	4-039-220-2630204-104-2018/19-015	Plastering, painting, flooring of 4 classrooms	800,000.00	On-going

Nzoia Industrial primary school	4-039-220-2630204-104-2018/19-016	Construction of 3 classrooms to completion	2,100,000.00	New
Nzoia industrial primary school	4-039-220-2630204-104-2018/19-017	Plastering of walls, flooring, painting, fitting of windows and doors of 2 Classrooms	700,000.00	On-going
Okanya primary school	4-039-220-2630204-104-2018/19-018	Plastering of walls, flooring, painting, fitting of windows and doors of 2 classrooms	700,000.00	On-going
Ranje Primary school	4-039-220-2630204-104-2018/19-019	Construction of a Boys dormitory to completion	4,000,000.00	On going
Sio Primary School	4-039-220-2630204-104-2018/19-020	Plastering of walls, flooring, painting, fitting of windows and doors of 2 classrooms	400,000.00	On-going
Tulienge primary school	4-039-220-2630204-104-2018/19-021	Plastering of walls, flooring, painting, fitting of windows and doors of 4 classrooms	1,000,000.00	On-going
Walala Primary School	4-039-220-2630204-104-2018/19-022	Purchase of 1 acre of land	1,000,000.00	New
Bulondo secondary school	4-039-220-2630205-104-2018/19-001	Plastering of walls, painting, fascia boards and branding of a dormitory.	800,000.00	On-going
Bungoma High School	4-039-220-2630205-104-2018/19-002	Plastering of walls, flooring, painting, fitting of windows and doors of administration block.	1,000,000.00	On-going
Bungoma Muslim Secondary School	4-039-220-2630205-104-2018/19-003	Plastering, flooring, fitting of windows and doors of tuition block	700,000.00	On-going
Chengwali Secondary School	4-039-220-2630205-104-2018/19-004	Construction of 1 Classroom to completion	700,000.00	On-going
Fuchani Secondary School	4-039-220-2630205-104-2018/19-005	Additional funds for Completion of purchase of 2 acres land	700,000.00	New
Kamba secondary school	4-039-220-2630205-104-2018/19-006	Plastering, painting, flooring, fitting of shutters, doors, fascia board of 2 classrooms	500,000.00	On-going
Khaoya secondary school	4-039-220-2630205-104-2018/19-007	Plastering, painting, fascia board of 1 classroom	300,000.00	On-going
Kimkungi girls secondary school	4-039-220-2630205-104-2018/19-009	Piping, construction of gas chamber of twin science laboratory	1,000,000.00	New
Kisuluni secondary school	4-039-220-2630205-104-2018/19-011	Plastering, fittings and finishes of 6 classrooms @ Kshs.1Million and Construction of 3 classrooms@ 1.8Million	2,800,000.00	On going/Nw
Kongoli secondary school	4-039-220-2630205-104-2018/19-012	Plastering of walls, roofing, painting, flooring and fascia board of a kitchen	700,000.00	On-going
Lutungu secondary school	4-039-220-2630205-104-2018/19-013	Plastering of walls, flooring, painting, fitting of windows and doors, fascia board of administration block	800,000.00	On-going

Marakaru secondary School	4-039-220-2630205-104-2018/19-014	Plastering of walls, flooring, painting, branding of 2 classrooms	700,000.00	On-going
Matumbufu secondary school	4-039-220-2630205-104-2018/19-015	Plastering, flooring, painting, fascia board of staff house	700,000.00	On-going
Mechimeru secondary school	4-039-220-2630205-104-2018/19-016	Plastering of walls, flooring, painting, fitting of windows and doors of 2 classrooms	400,000.00	On-going
Misanga Secondary School	4-039-220-2630205-104-2018/19-017	Walling, plastering, painting, flooring of administration block	3,000,000.00	On-going
Mwikhupo secondary school	4-039-220-2630205-104-2018/19-018	Construction of 2 Classrooms to completion	1,400,000.00	New
Nalutiri Secondary School	4-039-220-2630205-104-2018/19-019	Additional funds for Completion of purchase of 1 acre land	1,400,000.00	On-going
Nalutiri Secondary School	4-039-220-2630205-104-2018/19-020	Plastering of walls and floors fitting doors and windows, painting of 3 classrooms	1,000,000.00	On-going
Namaanga Secondary School	4-039-220-2630205-104-2018/19-021	Plastering of walls, flooring, painting, fitting of windows and doors of 3 classrooms	700,000.00	On-going
Namasanda secondary school	4-039-220-2630205-104-2018/19-022	Plastering of walls, flooring, painting, fitting of windows and doors of for laboratory	1,000,000.00	On-going
Namwacha secondary school	4-039-220-2630205-104-2018/19-023	Flooring, painting, Fittings of doors and windows, CDF-PTA Co-funding of a library	700,000.00	On-going
Ndengelwa secondary school	4-039-220-2630205-104-2018/19-024	Walling, roofing, plastering, flooring, painting, fitting of windows and doors of administration block	1,000,000.00	On-going
Samoya secondary school	4-039-220-2630205-104-2018/19-025	Plastering of walls, flooring, painting, fitting of windows and doors of a tuition block	1,000,000.00	On-going
Sikalame secondary school	4-039-220-2630205-104-2018/19-026	Plastering of walls, flooring, painting, fitting of windows and doors of 2 classrooms	600,000.00	On-going
Sikalame secondary school	4-039-220-2630205-104-2018/19-027	Plastering of walls, flooring, painting, fitting of windows and doors of a dormitory	1,000,000.00	On-going
Siloba Secondary school	4-039-220-2630205-104-2018/19-028	Construction of a twin laboratory to completion	3,000,000.00	New
Sio secondary school	4-039-220-2630205-104-2018/19-029	Additional funds for Completion of 2 acres land	1,000,000.00	On-going
Siritanyi secondary School	4-039-220-2630205-104-2018/19-030	Additional funds for Completion of purchase of 2 acres land	1,000,000.00	On-going
St Martins mwibale secondary school	4-039-220-2630205-104-2018/19-031	Final payment for purchase of school bus co-funded with PTA	1,000,000.00	On-going
St Peters Sang'alo secondary	4-039-220-2630205-104-2018/19-032	Final payment for purchase of school bus co-funded with PTA	1,000,000.00	On-going

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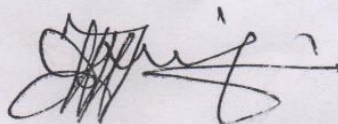
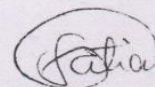
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St. Martin's Kitinda Secondary School	4-039-220-2630205-104-2018/19-033	Walling, roofing, plastering, flooring, painting, fitting of windows and doors of administration block	2,000,000.00	On-going
Namachanja High School	4-039-220-2630205-104-2018/19-034	Plastering of walls, flooring, painting, fitting of windows and doors of tuition block	1,000,000	On goin;
Namamuka secondary school	4-039-220-2630205-104-2018/19-035	Additional funds for Completion of 1 acre land	300,000	On goin;
Mechimeru Chiefs Office	4-039-220-2640507-108-2018/19-001	Roofing and plastering, flooring, painting, fascia boards, branding of a chiefs office	500,000.00	On-going
Mwibale chiefs office	4-039-220-2640507-108-2018/19-002	Walling, plastering, painting, flooring of a chiefs office	700,000.00	On-going
sango police post	4-039-220-2640507-108-2018/19-003	Plastering of walls, flooring, painting, fitting of windows and doors of 4 Houses of police quarters	500,000.00	On-going
Siritanyi Chiefs Office	4-039-220-2640507-108-2018/19-004	Plastering of walls, flooring, painting of chiefs office	300,000.00	On-going
Employees Salary	4-039-220-2110000-100-2018/19-001	Payment of staff salaries and gratuity	2,700,000.00	Statutory
Goods & Services	4-039-220-2210000-100-2018/19-002	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, office equipment and furniture	1,348,797.26	Statutory
NSSF	4-039-220-2120101-100-2018/19-003	Payment of NSSF Deductions	120,000.00	Statutory
NHIF	4-039-220-2120201-100-2018/19-004	Payment of NHIF Deductions	150,000.00	Statutory
Committee Expenses	4-039-220-2210802-100-2018/19-005	Payment of Committee sitting allowances, transport, conferences	2,223,655.27	Statutory
Goods & Services	4-039-220-2210000-111-2018/19-001	Purchase of fuel, repairs and maintenance, printing, stationery, airtime, travel and subsistence, etc	509,398.64	Statutory
Committee Expenses	4-039-220-2210802-111-2018/19-002	Payment of Committee sitting allowances, transport, conferences	1,400,000.00	Statutory
CDFC Capacity Building	4-039-220-2210700-111-2018/19-003	Undertake Training of the PMCs/CDFCs on CDF Related issues	1,361,827.63	Statutory
Emergency (5 % of the Fund)	4-039-220-2640200-101-2018/19-001	Unallocated amount meant for emergency that may occur within the Constituency	5,738,993.45	Statutory
Sports	4-039-220-2640509-112-2018/19-001	Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits in all the eight wards, i.e	2,180,817.51	Statutory

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		Township, Khalaba, Bukembe west, Bukembe east, Sangalo west, Sangalo east, Musikoma, Tuuti / marakaru and	
Environmental Projects	4-039-220-2640510-110-2018/19-001	Purchase and planting of tree seedlings in the following projects: Bukusu Primary School, Bulondo Primary School, Buumba Primary School Chemululuch primary school, Khaweli Primary School, Kikwechi primary school, Kimugui primary school, Maliki primary school, Mukholi Primary School, Mwibale Primary School, Mwikhupo primary school, Nabutola primary school, Nakayonjo primary school, Namasanda Primary School, Ndakaru Primary School, Nzoia industrial primary school, Okanya primary school, Ranje Primary school, Sio Primary School, Tulienge primary school, Walala Primary School, Bulondo secondary school, Bungoma High School, Bungoma Muslim Secondary School, Chengwali Secondary School, Fuchani Secondary School, Khaoya secondary school, Kamba secondary school, Kimkungi girls secondary school, Kisuluni secondary school, Kongoli secondary school, Lutungu secondary school, Marakaru secondary School, Matumbufu secondary school, Mechimeru secondary school, Misanga Secondary School, Mwikhupo secondary school, Nalutiri Secondary School, Namaanga Secondary School, Namasanda secondary school, Namwacha secondary school, Ndengelwa secondary school, Samoya secondary school, Sikalame secondary school, Siloba Secondary school, Sio secondary school, Siritanyi secondary School, St Martins mwibale secondary school, St Peters Sang'alo secondary. St	Statute 2.180.817 51

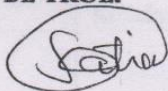
		Martin's Kitinda Secondary School, Namachanja High School, Namamuka secondary school at Kshs. 41,147.50 each		
Bursary Secondary School	4-039-220-2640101-103-2018/19-001	Payment of bursary to needy students	9,026,568.25	Statute
Bursary Tertiary School	4-039-220-2640102-103-2018/19-002	Payment of bursary to needy students	20,000,000.00	Statute
Buumba Weheka bridge	4-039-220-2640508-107-2018/19-001	Construction of a permanent bridge	2,000,000.00	On goi
		TOTAL	109,040,875.52	

MIN.05/KCDFC 19/11/2018: AOB

There being no other business, the meeting ended at 12.56 pm with a closing prayer from Peter Mukhebi

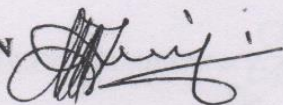
CONFIRMED TO BE TRUE:

SECRETARY



DATE.....19/NOV, 2018

CHAIRMAN



DATE.....19th NOV, 2018