

**THE MINUTES OF WEBUYE EAST NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND COMMITTEE MEETING HELD ON 22/09/2020 AT WEBUYE EAST CDF OFFICE (BOARD ROOM).**

**PRESENT**

1. Mr. Isaac Namusasi Mung'anyi – Chairperson
2. Mrs. Roselyne Namwatikho Wanyonyi - Member
3. Mr. Chaka Nyamawi– Member
4. Mr. Fred Samukoya Wanyama – Secretary
5. Mr. Allan Rotich - FAM
6. Mrs. Nancy Muronji Wanyonyi- Member
7. Mr. Esau Wanjala Wamalwa- Member
8. Mrs. Maureen Sitawa Mafunga – Member
9. Mr. Timothy Mulongo Wetiba– Member

**IN ATTENDANCE**

1. Mr. Lincoln Barasa – Constituency Office Manager
2. Martin Namawanga – Deputy Constituency Office Manager

**AGENDA**

1. Reading and Confirmation of previous minutes
2. Matters arising
3. Project Proposals 2020/2021

**PRELIMINARIES**

**Prayer**

The Chairman called the meeting to order at 10:32 am with a word of prayer from Lincoln Barasa.

**Apologies**

No apologies recorded.

**Adoption of agenda**

The Agenda for the meeting was adopted after being proposed by Esau Wanjala and seconded by Nancy Muronji.

**Communication from the Chair**

The Chairman welcomed members to the meeting and ushered them to contribute openly to the agenda before them.

**NG-CDFC/WEBY.E/MIN-01/22/09/2020- READING AND CONFIRMATION OF PREVIOUS MINUTES.**

The minutes of the previous meeting were read and confirmed as a true record of the deliberations after being proposed by Nancy Muronji and seconded by Timothy Mulongo.



## NG-CDFC/WEBY.E/MIN-02/22/09/2020- MATTERS ARISING

### 1. Bursary

Mrs. Nancy Muronji sought to know when vetting for secondary schools' bursary applicants will be done. In response the FAM reported that once clear communication has been made on when schools will be opened by ministry of Education the subcommittee will kick off the exercise immediately.

## NG-CDFC/WEBY.E/MIN-03/22/09/2020-PROJECT PROPOSALS

The Chairman briefed members that the committee is required to submit project proposals for the financial year 2020/2021. As per the circular received from the board, the Fund Account Manager told members that the constituency had been allocated a total of **Kshs. 137,088,879.31**.

After a brief overview of guidelines and eligibility of projects by the Fund Account Manager, the committee deliberated on project proposals from every ward, agreed and approved the following projects to be funded in the Financial Year 2020/2021.

### Projects phase funding

Since the constituency has a tradition of building the three (3) number classrooms as a block, the committee resolved to fund the initiated projects in two phases; 2020/21 financial allocated Kshs. 2,500,000.00 and the balance of Kshs. 1,500,000.00 in 2021/2022 financial. As informed by the Board's visit to the constituency, the committee has resolved to adopt use of terrazzo in the construction of classrooms.

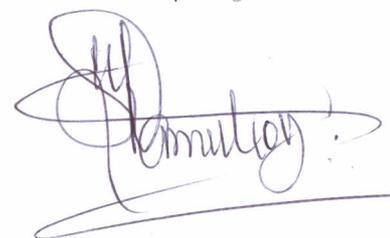
The committee further committed to fund the two dormitories (Sipala Secondary school and Ndivisi Boys Secondary School) in two phases; 2020/2021 Kshs. 3,500,000.00 and Kshs. 5,750,000.00 and the balance of Kshs. 5,000,000.00 and Kshs. 7,000,000.00 in 2021/2022 financial year respectively.

No	Project Name	Project Activity	Estimated Cost	Cumulative Allocation	Allocated Amount	Status
<b>Administration and Recurrent Expenditure</b>						
1.	Employee salaries office admin	Payment of NG-CDF staff salaries <b>Kshs. 3,165,884.00</b> and gratuity <b>Kshs. 440,568.00</b>	3,606,452.00	-	3,606,452.00	New
2.	Goods and services office admin	NG Advertisements, publications, and public awareness, office utility bills, stationery and motor vehicle operating costs	2,432,011.41	-	2,432,011.41	New
3.	NSSF office admin	Payment of NSSF deductions	189,600.00	-	189,600.00	New
4.	NHIF office admin	Payment of NHIF deductions	104,000.00	-	104,000.00	New



No	Project Name	Project Activity	Estimated Cost	Cumulative Allocation	Allocated Amount	Status
5.	Committee expenses office admin	Payment of sitting allowances, transport and conferences	1,890,000.00	-	1,800,000.00	New
<b>Monitoring, Evaluation and Capacity Building</b>						
6.	NG-CDFC/PMC capacity building	Undertake Training of the PMCs/NG-CDFCs and Staff, relevant Government Agencies and development partners on NG-CDF related issues	2,196,725.00	-	2,121,379.00	New
7.	Committee expenses	Payment committee sitting allowances, transport and conferences	1,008,618.00	-	1,008,618.00	New
8.	Goods and services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence	904,656.00	-	904,656.00	New
<b>Emergency</b>						
9.	Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90	-	7,192,206.90	New
<b>Bursary</b>						
10.	Secondary Bursaries	To cater for education bursary for needy and deserving secondary school students in the constituency	17,500,000.00	-	17,500,000.00	New
11.	Tertiary Bursaries	To cater for education bursary for needy and deserving tertiary school students in the constituency	13,500,000.00	-	13,500,000.00	New
<b>Sports</b>						
12.	Sports Activities	Organizing and running of football tournaments in Ndivisi Ward, Mihuu Ward, and Maraka ward.	500,000.00	-	500,000.00	New
<b>Environment</b>						

No	Project Name	Project Activity	Estimated Cost	Cumulative Allocation	Allocated Amount	Status
13.	Environment Activities	Planting of trees 500 tree seedlings each at Muji Primary School, Nabuyole Secondary School, Masindu Primary School, Mabele Baptist Primary School, Bakisa Girls secondary School, Lwile Primary School, Froi Sambu PAG Primary School, Murumba RC Primary School, Nabuyole FYM Primary School, Mahanga PEFA Primary School @ KSHS 50,000 per school	500,000.00	-	500,000.00	New
<b>EDUCATION PROJECTS</b>						
14.	Webuye PAG Primary School	Construction of three (3) Classrooms block to roofing level	4,000,000.00	-	2,500,000.00	New
15.	Nzoia RC Primary School	Construction of three (3) Classrooms block to roofing level	4,000,000.00	-	2,500,000.00	New
16.	Khamoto Secondary School	Purchase of three (3) acres of land	1,800,000.00	-	1,800,000.00	New
17.	Sipala Secondary School	Construction of 100 capacity dormitory to lintel level	8,500,000.00	-	3,500,000.00	New
18.	Mahanga PEFA Primary School	Construction of three (3) Classrooms block to roofing level	4,000,000.00	-	2,500,000.00	New
19.	Murumba RC Primary School	Construction of three (3) Classrooms block to roofing level	4,000,000.00	-	2,500,000.00	New
20.	Nabuyole FYM Primary School	Construction of three (3) Classrooms block to roofing level	4,000,000.00	-	2,500,000.00	New
21.	Froi Sambu SA Primary School	Construction of three (3) Classrooms block to roofing level	4,000,000.00	-	2,500,000.00	New
22.	Lwile Primary School	Construction of three (3) Classrooms block to roofing level	4,000,000.00	-	2,500,000.00	New

No	Project Name	Project Activity	Estimated Cost	Cumulative Allocation	Allocated Amount	Status
23.	Bakisa Girls Secondary School	Construction of three (3) Classrooms block to roofing level	4,000,000.00	-	2,500,000.00	New
24.	Silungai Secondary School	Purchase of one (1) acre of land	1,000,000.00	-	1,000,000.00	New
25.	Ndivisi Boys Secondary School	Construction of 150 capacity dormitory to lintel level	12,750,000.00	-	5,750,000.00	New
26.	Manafwa Primary School	Construction of three (3) Classrooms block to roofing level	4,000,000.00	-	2,500,000.00	New
27.	St. Pauls Kibisu Primary School	Purchase of 4 acres of land	7,300,000.00	-	7,300,000.00	New
28.	Sinoko PCU Primary School	Construction of three (3) Classrooms block to roofing level	4,000,000.00	-	2,500,000.00	New
29.	Wabukhonyi PCU Primary School	Construction of three (3) Classrooms block to roofing level	4,000,000.00	-	2,500,000.00	New
30.	Lutacho Primary School	<p>Completion of 80 Capacity Dormitory- glazing, fabrication ,painting ,electrical installation and finishes</p> <p>The project was allocated Kshs.1,700,000 in 2019/20 for completion of the project however Kshs.1,360,000 was approved less Kshs.340,000 The members agreed to appeal the decision since the project had additional works amounting to Kshs.1,007,890. The ramp and there was a re-measurement in the length of the project.</p>	9,367,890.00	8,360,000.00	666,390.00	Ongoing
31.	Sambu PAG Primary School	Completion of 6 classrooms storey Block- painting, fabrication, glazing and electrical works to completion	20,326,152.00	16,000,000.00	4,326,152.00	Ongoing



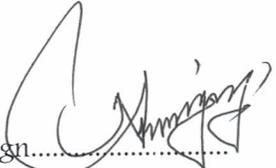

No	Project Name	Project Activity	Estimated Cost	Cumulative Allocation	Allocated Amount	Status
32.	Lutacho Secondary School	Completion of a 600 capacity Multipurpose Dining Hall; -painting, fabrication, glazing and electrical works to completion	33,480,000.00	27,500,000.00	5,980,000.00	Ongoing
33.	Webuye ACK Primary School	Completion of 6 no. storey classrooms block; upper slab casting, walling, roofing, shutters, windows & panes, flooring, plastering, ceiling and painting to completion	16,434,000.00	6,000,000.00	10,434,000.00	Ongoing
34.	Malomonye Primary School	Completion of three (3) classrooms block; flooring, Shutters, windows & panes, plastering and painting to completion	4,000,000.00	2,500,000.00	1,500,000.00	Ongoing
35.	Misemwa Secondary School	Construction of an Ablution (flush toilets) block consisting of 12 door and a septic tank to completion	3,500,000.00	1,500,000.00	2,000,000.00	Ongoing
36.	Mabele Baptist Primary School	Completion of three (3) classrooms block; flooring, Shutters, windows & panes, plastering and painting to completion	4,000,000.00	2,500,000.00	1,500,000.00	Ongoing
37.	Masindu Secondary School	Completion of three (3) classrooms block; flooring, Shutters, windows & panes, plastering and painting to completion	4,000,000.00	2,500,000.00	1,500,000.00	Ongoing
38.	Nabuyole Friends Secondary School	Completion of three (3) classrooms block; flooring, Shutters, windows & panes, plastering and painting to completion	4,000,000.00	2,500,000.00	1,500,000.00	Ongoing
39.	Muji Primary	Completion of three (3) classrooms block;	4,000,000.00	2,000,000.00	2,000,000.00	Ongoing




No	Project Name	Project Activity	Estimated Cost	Cumulative Allocation	Allocated Amount	Status
	School	flooring, Shutters, windows & panes, plastering and painting to completion				
40.	Namarambi Secondary School	Completion of a 120 capacity Twin Laboratory; roofing, plastering, shutters, windows & panes, painting and equipping (Piping and gas cylinders) to completion	10,473,414.00	3,000,000.00	7,473,414.00	Ongoing
<b>TOTAL</b>					<b>137,088,879.31</b>	

There being no other business, the meeting adjourned at 1:48pm with a word of prayer from Mrs. Roselyne Wanyonyi.

**Minutes confirmed by:**

Chairperson- Isaac Namusasi Munganyi Date 24/09/2020 Sign 

Secretary - Fred Samukoya Wanyama Date 24/09/2020 Sign 