

WEBUYE WEST NG-CDFC MEETING HELD ON 30TH JULY 2019 AT THE CDF

BOARDROOM AT 9:00 AM.

NG-CDFC MEETING 3

PRELIMINARIES

1. Prayer
2. Introduction
3. Apologies
3. Adoption of Agenda
4. Chairman's remarks

AGENDA

1. Reading and confirmation of previous minutes.
2. Matters arising.
3. Public participation report
4. Quarter 1 report
 - i) Complain reports
 - ii) M&E report
 - iii) PIS report
 - iv) HIV report
 - v) Risk Management report
5. Asset status report
6. 2019/2020 project proposals
7. Staff matters
8. Payments
9. Reallocation
10. Adjournment

MEMBERS PRESENT

- | | |
|-----------------------|-----------|
| 1. PETER AMUTALLAH | CHAIRMAN |
| 2. ESTHER SIMIYU | MEMBER |
| 3. GEORGE SHIBANDA | FAM |
| 4. BENEAH NGOYA | SECRETARY |
| 5. KIZITO KISIANG'ANI | MEMBER |
| 6. DORCAS N. MUNYOLE | MEMBER |
| 7. MARY BUTASI | MEMBER |
| 8. LOTIATIA KIPKECH | DCC |

IN ATTENDANCE

- | | |
|------------------|-----------------------|
| 1. ANDREW NGEYWA | COM |
| 2. PETER SIFUNA | SUB COUNTY ACCOUNTANT |

ABSENT WITH APOLOGY

- | | |
|----------------------|--------|
| 1. EMMANUEL WANYONYI | MEMBER |
|----------------------|--------|

[Signature]
Chairman 31/07/19

[Signature]
31/07/19 Sec

NG-CDFC WBY.W/MIN-01/15/10/19 PRELIMINARIES

The meeting was called to order by the chairman at 11:00am, and a word of prayer was said by Mary Butasi

NG-CDFC WBY.W/MIN-02/15/10/19 READING AND CONFIRMATION OF PREVIOUS MINUTES

The minutes of the previous meeting were read by the secretary and were proposed by Kizito Kisiang'ani who was seconded by Esther Simiyu as the true record of the deliberations.

NG-CDFC WBY.W/MIN-03/15/10/19 MATTERS ARISING

The bursary sub-com was asked to sit immediately and ask for all uncollected cheques and reallocate them.

The emergency fund for 18/19 was Kshs.5, 798,994 as confirmed by the manager. Kshs.5, 500,000 was allocated waiting for approval from the national board. Kshs.298, 994 had been used to do unihuts for the OCPD.

NG-CDFC WBY.W/MIN-04/15/10/19 PUBLIC PARTICIPATION REPORT

SITIKHO WARD

Milo, Mang'ana and Khalumuli projects were majorly on education and a few on security. There was also an issue of youth empowerment where they felt that CDF had not factored for them. On this, a way was to be found on how to empower youths by tendering and sports.

In Sitikho sublocation, Mwembula primary had almost all the classrooms condemned thus need support. Bituyu primary was as well under mud classrooms.

MATULO WARD

A Matulo girl looked critical since the students were sleeping in classrooms. The bursary committee was asked to be keen on documents. There was also an issue on representation of Kituni sublocation.

MISIKHU WARD

The major issue was Sirende ACK secondary whose girl's dormitory had been condemned by the inspection team. Mungakha primary representative decried the shortage of fund in the school.

The principals appreciated how bursary for this year was distributed.

BOKOLI WARD

Milani primary was the issue with the highest number of challenges ranging from classrooms to toilets, so was St. Annes Maloho.

NG-CDFC WBY.W/MIN-05/15/10/19 QUARTER 1 REPORTS

(a). Complain Reports

Handwritten notes:
3/10/19
Chairman
Sec

There were complaints from;

- i. Fellow contractor limited.-Delay of variation at Makhonge primary. The variation team was asked to look at it from 15th of October 2019.
- ii. Pambazuka construction limited.-Delayed payment over Ngwelo secondary project. To pays only upper advice of projects manager.
- iii. George Makokha-Uncleared bursary cheque. The client mutilated the cheque by mistake.
- iv. Ayub Barasa Karani-Brought a verbal complain about missing bursary award and he was advised to reapply.

(b).M&E report

The M&E report was read by the secretary;

- a) Chebosi girls-Committee to disburse remaining funds to avoid delay.
- b) SA Chebosi boy's septic tank-There was a variation that needs to be discussed.
- c) Bokoli chief's office-NGCDF to disburse the remaining balance to pay the contractor.
- d) Sambu PEFA primary-Needs additional 100,000 to complete the remaining works.
- e) Bokoli boys' high school-School to wait for the reallocation letter to do a classroom.
- f) Matisi NGCDF office-NGCDF to follow up with telcom to supply laptops.
- g) St.Anthony school for the deaf-Has a variation that needs to be documented and discussed by NGCDF for approval.
- h) Township chief's office-NGCDF neds to release funds for a septic tank.
- i) Misikhu friends' boys' high school-Was a variation that needs to be documented and discussed by NGCDF.
- j) Sirisia BOK-To check progress of land title deed processing.
- k) Brenda girls' sec school-The school to wait for a reallocation letter to do a classroom.
- l) Manani sec-Contractor on site, job going on well.
- m) Ngwelo sec school-NGCDF commits to disburse the remaining funds to complete works for 18/19.
- n) Sitikho sec school-There was a variation that needs to be documented and discussed by NGCDF.
- o) Kuywa sec.-School to wait for a reallocation letter to do aclassroom.

In addition, the manager tabled a list of schools which had had bank balances since 14/15 FY. - The money amounted to Kshs. 2, 471,585.

It was agreed that the PMCs be called and asked to close the A/Cs using the little amounts remaining to take care of their need at individual levels but strictly on initial projects that the money was meant for.

For A/Cs that are below Kshs.1000 we write to them to close them.

(c).HIV Report

We are yet to do HIV training as per the goals of NGCDF Board.

(d). Risk Management report

The variation committee was turned into a risk management committee.

Mutalala's chairman
21/07/19
[Signature]
[Signature] 21/07/19 Sec

(e). Assets status report

The assets as at close to last year valued at Kshs.32, 512,086. They are:

- Land (office land)
- Buildings-valued at Kshs. 24,474,723 office & toilets
- Vehicle –Valued at Kshs. 4,616,600
- Office equip –Valued at Kshs. 10,003,621
- Computers
- ICT equipment

NG-CDFC WBY.W/MIN-06/15/10/19 2019/2020 PROJECT PROPOSALS

As per the circular number NG-CDFB/CEO/BOARD.CIRCULAR VOL.11 (014), the budget is Kshs.137, 367, 724. So as a committee we are required to identify projects through ward meetings. In addition, we are supposed to complete ongoing projects and have a strategic plan. We must also do a budget for staff and have an office.

Members felt money be found to do 3 classrooms at Bituyu primary school and it was agreed that it be prioritized in the next financial year ie. FY20/21.

The committee approved projects worth Ksh 137,367,724 for the financial year 19/20. The fund account manager was then tasked to submit the completed schedules as per the NGCDF act together with minutes from ward s Bokoli, Misikhu, Matulo and Sitikho together with the strategic plan.

The complete list of discussed and prioritized projects for submission to the board is as below

WEBUYE WEST NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND PROJECT PROPOSALS 2019/20						
NO	Project Name	Original Cost	Cumulative allocation	Project activity	Balance to complete	Current Status
		BOKOLI				
1	Mahanga Pry School	18,014,547.00	6,500,000.00	Completion of 1 storey block of 6 classrooms Walling, Roofing, fittings and plasterworks	9,000,000.00	Ongoing
2	Maloho Pry School	4,916,000.00	2,500,000.00	Completion of 3 Classrooms-plasterworks, glazing Painting and finishes.	2,416,000.00	Ongoing

M. Matulo 31/07/19 *Chairman*
[Signature] 31/07/19 *Sec*

3	Chebini pry school	800,000.00	-	Purchase of one acre of land	800,000.00	New
4	St Marys Bokoli secondary school	4,600,000.00	1,500,000.00	Completion of 3 Classrooms- plasterworks, glazing Painting and finishes.	3,100,000.00	Ongoing
5	Chebosi Girls sec School	1,000,000.00	-	Furnishing of dormitory 320 beds metallic	1,000,000.00	Ongoing
6	Chebosi Girls sec School	2,000,000.00	-	Construction of septic tank 400 people capacity	2,000,000.00	Ongoing
7	Bokoli chiefs office	5,500,000.00	4,600,000.00	Completion of chiefs office roofing plastering, Floor screed	900,000.00	Ongoing
8	Miendo chiefs office	5,000,000.00	-	Construction of chiefs office upto walling level	1,500,000.00	New
		MATULO				
9	Matulo RC Primary	4,642,180.00	2,500,000.00	Completion of 3 Classrooms- plasterworks, glazing Painting and finishes.	2,142,180.00	Ongoing
10	St Anthony school for the deaf	6,267,642.00	5,700,000.00	Completion of administration block painting, firefighting equipments and finishes	567,642.00	Ongoing
11	Webuye DEB sec school	1,400,000.00	1,200,000.00	Completion of one classroom painting and finishes	200,000.00	Ongoing
12	Matulo Girls sec School	43,000,000.00	-	Construction of 320 capacity dorm substructure	9,000,000.00	new

Matulo
charma

R. - 2/7/19 sec

			MISIKHU			
13	Manani pry sch	18,509,166.00	9,000,000.00	Completion of 1 storey block of 6 classrooms Roofing, plasterworks and glazing	6,000,000.00	Ongoing
14	Chengoli Pry School	18,000,000.00	2,500,000.00	Completion of 1 storey block of 6 classrooms walling and Roofing,	6,500,000.00	Ongoing
15	Misikhu Friends pry school	2,400,000.00	1,300,000.00	Completion of 2 Classrooms- plasterworks, and Painting	361,172.01	Ongoing
16	Makhonge Primary school	4,643,654.00	4,000,000.00	Completion of 3 classrooms painting and finishes	643,654.00	Ongoing
17	Bunjosi Pry School	4,600,005.00	2,500,000.00	Completion of 3 Classrooms- plasterworks, glazing Painting and finishes.	2,100,005.00	Ongoing
18	Sirende ACK Secondary school	10,812,885.00	-	Construction of 80 capacity dorm Substructure and walling	4,350,000.00	New
19	Lugulu Friends secoondary school	18,000,000.00	2,500,000.00	Completion of 1 storey block of 6 classrooms walling and Roofing, .	9,000,000.00	Ongoing
		SITIKHO				
20	Ngachi Pry School	4,833,804.00	2,500,000.00	Completion of 3 Classrooms- plasterworks, glazing Painting and finishes.	2,333,804.00	Ongoing
21	Ngachi Pry School	350,000.00	-	Purchase of half an acre of land	350,000.00	New

Amulata
Chairman
31/07/19 *sec*

39	Environment	200,000.00	-	Installation of 10,000lts tank on a well done concrete base, fixing of gutters 180LM at Yalusi primary school	200,000.00	New
40	Environment	200,000.00	-	Installation of 10,000lts tank on a well done concrete base, fixing of gutters 180LM at Sawa PCU pry school	200,000.00	New
41	Sports	2,000,000.00	1,500,000.00	Purchase of Equipments for winning teams in rugby tournaments Misikhu ward Team, Bokoli ward Team, Sitikho ward Team and Matulo ward Team	500,000.00	New
TOTAL					137,367,724.14	

NG-CDFC WBY.W/MIN-06/15/10/19 2019/2020 STAFF MATTERS

The committee unanimously agreed to pay the employees their entire gratuity as shown in the table. Kshs.1, 491,640.

S/N	NAME	GRATUITY	PAYE	NET
1	SAUL WEFWFWA	278,504	66,880	211,624
2	PETER WEKESA BARASA	311,116	78,214	232,902
3	PHILIS NAMASWA	243,908	51,895	192,013
4	PAMELA SITUMA	243,908	40,365	203,543
5	CATHERINE WAMOTO	243,908	53,161	190,747
6	GEORGE BARASA	149,110	20,252	128,858
7	PAMELA SIFUMA	178,600	24,862	153,738
8	ANTONY MUHINDI	176,941	28,726	148,215
		1,825,995	364,355	1,491,640

Going forward, the gratuity for George Barasa, Stephen Omulemule and John Barasa be charged at 10% of their salary.

NG-CDFC WBY.W/MIN-07/30/07/19 PAYMENT

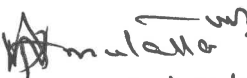
The committee approved the following payments;

1. Gratuity -Kshs. 1,491,640

M. Matulo Chairman
31/07/19


[Signature] Sec
31/7/19


2. Webmar – Kshs. 100,000-Payment for fuel
3. Muafrika printers – kshs 20,000-Printing of bursary forms.
4. Sports – kshs 500,000-Purchase of sports equipments to the teams.
5. Kenyatta university –ksh 9,000
6. Mahanga pri ksh 1,500,000-Construction of 6 no classrooms.
7. Beneah Ngoya ksh 15,000-Allowance for tender award meeting.
8. Ezekiel mugita ksh 33,600-Per diem
9. George shibanda ksh 33,600 Per diem
10. Maseno University ksh 15,000
11. Mmust ksh 15,000
12. Mmust ksh 35,000
13. St Mary's mumias ksh 10,000
14. Peter Barasa ksh 20,000
15. CDF Office ksh 700,000-Completion of CDF Ablution block and installation of water tanks
16. NGCDF Allowance ksh 64,000
17. Peter Sifuna ksh 8,000
18. Peter Barasa ksh 23,000-To facilitate KRA auditing exercise
19. ICPAK Ksh 15,200
20. ICPAK Ksh 25,000
21. Peter Amutalla ksh 3,000-For monitoring and evaluation
22. Seal honey ksh 32,599-Purchase of office toner.
23. Mmust ksh 20,000
24. George Shibanda ksh 20,000-Cash for office use
25. Sigalagala National Polytechnic ksh 10,000
26. East Africa School of Aviation ksh 5,000
27. Macron fire equipment LTD. Kshs. 25,752-For refilling of fire units
28. Central farmers Kshs. 41,861-For maintenance of GK 503G vehicle
29. Central farmers Kshs. 41,106-For maintenance of GK 503G vehicle
30. George Shibanda Kshs. 2,501-Photocopying of strategic plan booklet
31. Abraham Injendi Kshs. 25,000-For office use
32. Webmar – Kshs. 30,000-Payment for fuel
33. Ezakiel Mugita Kshs.43,000-To facilitate project PMC training
34. George Shibanda Kshs.17,150-Office use
35. George Shibanda Kshs.27,000-Monitoring and evaluation at Chebosi girls secondary school
36. Peter Sifuna Kshs.25,000-Per diem
37. George Shibanda Kshs.25,000-Per diem
38. Peter Amutallah Kshs.35,000-Per diem
39. Inyanji Mmasava Kshs.20,000-Inspection and assesment of Sitikho secondary school.
40. Pamellah Situma Kshs.28,500-For office use
41. Postal corporation Kshs.16,000-Postal charges
42. Beneah Ngoya Kshs. 24,500-Tender evaluation award
43. Catherine Wamoto Kshs.5,000-Monitoring and evaluation allowance
44. George Shibanda Kshs.50,000-For office use
45. Peter Sifuna Kshs.15,000-Cash for office use
46. George Shibanda Kshs.15000-Cash for office use




 Peter Amutalla

 31/07/19.


 31/7/19





- 47. George Shibanda Kshs.60,000-Cash for office use
- 48. George Shibanda Kshs.5,000-Cash for office use
- 49. George Shibanda Kshs.5,500-Cash for office use
- 50. Peter Sifuna Kshs.10,000-Cash for office use
- 51. George Shibanda Kshs.11,000-Cash for office use
- 52. George Shibanda Kshs.26,200-Per diem
- 53. George Shibanda Kshs.5,000-Cash for office use
- 54. George Shibanda Kshs.40,000-Cash for office use
- 55. Peter Amutallah Kshs.20,000-M&E Committee allowance

Payments of emergency 2018/19 allocation upon approval by CDF board

- 1. Bokoli RC primary- 500,000
- 2. St. Marys Bokoli sec- 1,500,000
- 3. Lugulu day sec- 2,500,000
- 4. CDF office- 700,000
- 5. Bunang'eni primary- 200,000
- 6. Sambu PEFA primary- 100,000

Bank balance at end of sep- 26,447,130.

NG-CDF WBY.W/MIN-09/30/19 REALLOCATION

The committee resolved to reallocate the following project;

Reallocated from	Reallocated to	Amount	Reason
Cheng'oli primary school.	Cheng'oli primary school.	2,500,000	Shortage of land.
Construction of three classrooms.	Construction of a storey building of 6 classrooms.		

NG-CDFC WBY.W/MIN-08/30/07/19 ADJOURNMENT

There being no other business, the meeting was closed with a prayer from Dorcus N. Munyole

MINUTES SIGNED FOR CIRCULATION

NG-CDFC CHAIRMAN *[Signature]* DATE... 31/07/2019

NG- CDFC SECRETARY *[Signature]* DATE... 31/07/19

[Signature] Amutallah Chairman *[Signature]*
 31/07/19
[Signature] 31/07/19 Sec



WEBUYE WEST
IEBC NUMBER 222

CONSTITUENCY DEVELOPMENT FUND

WARD MINUTES

2019/2020 FINANCIAL YEAR

SUBMITTED

NOVEMBER 2019

WEBUYE WEST NATIONAL CONSTITUENCY DEVELOPMENT FUND WARD
MINUTES

3.0 Ward meetings

3.1 Bokoli Ward

3.1.01 When and where was the meeting conducted (Annex Notice of the meeting)

The meeting was held on 3rd October 2019 at Miendo friends' church at 9am

3.1.02 Who were present

- Community members
- Deputy county commissioner
- Provincial administrators
- NG-CDFC members
- FAM

3.1.03 Who graced the occasion

- The DCC Mr Lotatia Kipkech

3.1.04 Comments by DC/Chief/Assistance/NGCDF chairman/MCA (whoever is present)

The chief welcomed members and told them to air views freely the DCC asked members to cooperate with the office and bring development. Hon. Jack Kawa who gave his remarks and he told the residents that it is their duty to propose what they need.

The NGCDFC chairman thanked the members for coming in large numbers he told the residents that NG-CDF is a devolved fund that is part of the tax payer's money and told them the need or community participation in the process. He challenged them to be responsible of the projects they will propose in matters of fund management and quality of work since the projects are owned by the community and told them to propose the projects according to priority. The NGCDF chairman read out a list of ongoing projects in the ward and members agreed that the ongoing projects MUST be given priority before starting the new projects

3.1.05 Comments by FAM on the nature of projects in respect to NG-CDF Act

The FAM explained the need for public participation as it's evident in the NG-CDF act that projects MUST be generated from the community.


3.1.06 Comments by FAM/Chairman on bursary and environment

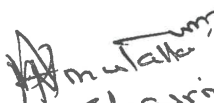
FAM and chairman talked about bursary and explained the process of application and told community members that the demand for bursary was very high and that's why some applicants miss out.

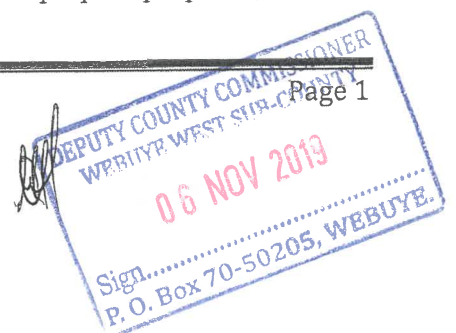
3.1.07 Projects priorities identified in the Ward (Annex 1)

3.1.08 Challenges

Challenges were identified as lack of capacity to prepare proposal, lack of passable roads and health facilities.


\$ 11.19


Chairman 4/11/19



3.1.09 Way-forward

The way forward was that all the project priorities identified to bring proposals for the committee to meet and prioritize as per the act.

3.2 Misikhu Ward

3.2.01 When and where was the meeting conducted (Annex Notice of the meeting)

Meeting held on 3rd October 2019 at Misikhu B PEFA church at 2pm

3.2.02 Who were present

- Community members
- Deputy county commissioner
- Provincial administrators
- NG-CDFC members
- FAM

3.2.03 Who graced the occasion

The DCC Mr. Lotatia Kipkech

3.2.04 Comments by DC/Chief/Assistance/NGCDF chairman

The chief welcomed members and told them to air views freely the DCC asked members to cooperate with the office and bring development. Hon. Mileah Masungu who gave his remarks and he told the residents that it is their duty to propose what they need. The NGCDFC chairman thanked the members for coming in large numbers he told the residents that NG-CDF is a devolved fund that is part of the tax payer's money and told them the need or community participation in the process. He challenged them to be responsible of the projects they will propose in matters of fund management and quality of work since the projects are owned by the community and told them to propose the projects according to priority. The NGCDF chairman read out a list of ongoing projects in the ward and members agreed that the ongoing projects MUST be given priority before starting the new projects

3.2.05 Comments by FAM on the nature of projects in respect to NG-CDF Act

The FAM explained the need for public participation as it's evident in the NG-CDF act that projects MUST be generated from the community.

3.2.06 Comments by FAM/Chairman on bursary and environment

FAM and chairman talked about bursary and explained the process of application and told community members that the demand for bursary was very high and that's why some applicants miss out.

3.2.07 Projects priorities identified in the Ward(attached Annex 2)

3.2.08 Challenges

Challenges were identified as lack of capacity to prepare proposal, lack of passable roads and health facilities.

3.2.09 Way-forward

The way forward was that all the project priorities identified to bring proposals for the committee to meet and prioritize as per the act.

3.3 Matulo Ward

[Handwritten signature]
4.11.19

Matulle
Chairman
4/11/19

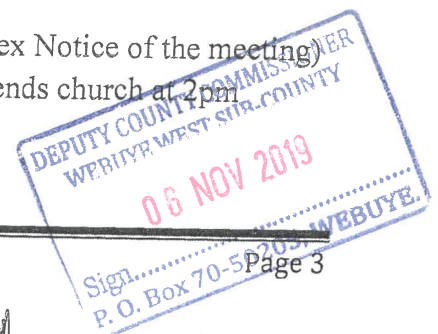
[Handwritten signature]

DEPUTY COUNTY COMMISSIONER
WEBUYE WEST SUB-COUNTY
06 NOV 2019
P. O. Box 70-50205, WEBUYE

- 3.3.01 When and where was the meeting conducted (Annex Notice of the meeting)
Meeting held on 4th October 2019 at Wenyila PEFA church at 9am
- 3.3.02 Who were present
- Community members
 - Deputy county commissioner
 - Provincial administrators
 - NG-CDFC members
 - FAM
- 3.3.03 Who graced the occasion
The DCC Mr. Kipkech Lotatia
- 3.3.04 Comments by DC/Chief/Assistance/NGCDF chairman
The chief welcomed members and told them to air views freely the DCC asked members to cooperate with the office and bring development. Hon. Paul Wamalwa who gave his remarks and he told the residents that it is their duty to propose what they need. The NGCDF chairman Hon Dan Wanyama thanked the members for coming in large numbers he told the residents that NG-CDF is a devolved fund that is part of the tax payer's money and told them the need or community participation in the process. He challenged them to be responsible of the projects they will propose in matters of fund management and quality of work since the projects are owned by the community and told them to propose the projects according to priority. The NGCDF chairman read out a list of ongoing projects in the ward and members agreed that the ongoing projects MUST be given priority before starting the new projects
- 3.3.05 Comments by FAM on the nature of projects in respect to NG-CDF Act
The FAM explained the need for public participation as it's evident in the NG-CDF act that projects MUST be generated from the community
- 3.3.06 Comments by FAM/Chairman on bursary and environment
FAM and chairman talked about bursary and explained the process of application and told community members that the demand for bursary was very high and that's why some applicants miss out
- 3.3.07 Projects priorities identified in the Ward (Annex 3)
- 3.3.08 Challenges
Challenges were identified as lack of capacity to prepare proposal, lack of passable roads and health facilities
- Way-forward
The way forward was that all the project priorities identified to bring proposals for the committee to meet and prioritize as per the act

3.4 Sitikho Ward

- 3.4.01 When and where was the meeting conducted (Annex Notice of the meeting)
Meeting held on 4th October 2019 at Kuywa Friends church at 2pm
- 3.4.02 Who were present
- Community members



[Handwritten signature]
4.11.19

[Handwritten signature]
Lotatia
Chairman
4/11/19

[Handwritten initials]

- Deputy county commissioner
- Provincial administrators
- NG-CDFC members
- FAM

3.4.03 Who graced the occasion

The DCC Mr. Lotatia Kipkech

3.4.04 Comments by DC/Chief/Assistance/NGCDF chairman

The chief welcomed members and told them to air views freely the DCC asked members to cooperate with the office and bring development. Hon. Grace Sundukwa who gave his remarks and he told the residents that it is their duty to propose what they need. The NGCDFC chairman thanked the members for coming in large numbers he told the residents that NG-CDF is a devolved fund that is part of the tax payer's money and told them the need or community participation in the process. He challenged them to be responsible of the projects they will propose in matters of fund management and quality of work since the projects are owned by the community and told them to propose the projects according to priority. The NGCDF chairman read out a list of ongoing projects in the ward and members agreed that the ongoing projects MUST be given priority before starting the new projects

3.4.05 Comments by FAM on the nature of projects in respect to NG-CDF Act

The FAM explained the need for public participation as it's evident in the NG-CDF act that projects MUST be generated from the community

3.4.06 Comments by FAM/Chairman on bursary and environment

FAM and chairman talked about bursary and explained the process of application and told community members that the demand for bursary was very high and that's why some applicants miss out

3.4.07 Projects priorities identified in the Ward (Annex 4)

3.4.08 Challenges

Challenges were identified as lack of capacity to prepare proposal, lack of passable roads and health facilities

Way-forward

The way forward was that all the project priorities identified to bring proposals for the committee to meet and prioritize as per the act



Note: Comments should not exceed three paragraphs

~~Lotatia Kipkech~~
4.11.19

Lotatia Kipkech
Chairman
4/11/2019

3.5 Conclusion/way forward

A. M. Mulla

Signed (Chairman)

04/11/2019

Date

Signed (Fund Account Manager)

[Signature]

Date

4.11.19

Signed (Sub-County Commissioner)

DEPUTY COUNTY COMMISSIONER
WEBUYE WEST SUB-COUNTY
06 NOV 2019
Sign.....
P. O. Box 70-50205, WEBUYE

[Signature]
4.11.19

A. M. Mulla
4/11/2019
Chairman

[Signature]

ANNEX 1.

PROPOSED PROJECTS IN BOKOLI WARD

NO	NAME OF THE PROJECT	PROJECT FOCUS
1	MIENDO PRY	CONSTRUCTION OF 6 CLASSROOM CONSTRUCTIO OF LATRINES LAND SCAPING
2	MIENDO SECONDARY	SCHOOL BUS CONSTRUCTION OF LIBRARY 50 COMPUTERS/ ICT 2 PHOTOCOPIERS
3	LUKUKU PRIMARY	CONSTRUCTION OF 2 CLASSROOM INCOMPLETE CONSTRUCTIONS OF 6 CLASSROOM CONSTRUCTIO OF 10 DOOR LATRINES
4	BEN KAPTEN PRIMARY	CONSTRUCTION OF ADMINISTRATION BLOCK CONSTRUCTION OF 6 CLASSROOM 2 ACRE PIECE OF LAND
5	MOYKWE PRIMARY	WATER CONSTRUCTION OF 4 CLASSROOM CONSTRUCTION OF ADMINISTRATION BLOCK 2 ACRE PIECE OF LAND
6	MOYOKWE SEC SCHOOL	LAND CONSTRUCTION OF 4 CLASSROOM CONSTRUCTION OF ADMINISTARATION CONSTRUCTION OF LABORATORY
7	NAMAWANGA SEC SCHOOL	CONSTRUCTION OF 2 CLASSROOMS CONSTRUCTION OF 4 CLASSROOMS
8	MATISI S.A PRY SCHOOL	CONSTRUCTION OF 6 CLASS ROMMS CONSTRUCTION OF STORE BUILDING
9	LUMONYA SEC SCHOOL	CONSTRUCTION OF DINING HALL CONSTRUCTION OF 6 CLASSROOMS
10	CHEBOSI PRIMARY	MODEL ABBOSUTIONS FOR BUILDINGS CONSTRUCTIO OF ADMINISTARTION BLOCK
11	CHEBOSI BOYS SCHOOL	CONSTRUCTION OF ADNIMISTRATION BLOCK CONSTRUCTION OF 4 CLASSROOM WATER
12	CHEBOSI GIRLS SEC SCHOOL	CONSTRUCTION OF 4 CLASSROOMS CONSTRUCTION OF TWIN LABORATORY CONSTRUCTION OF DOMITORY
13	LUTASO RC PRIMARY	CONASRACTION OF 9 CLASSROOMS CONSTRUCTION OF FLYING FIELD CONSTRUCTION OF ADNIMISTRATION BLOCK CONSTRUCTION OF 18 DOOR TOILETS 2 ACRE OF LAND
14	CHEBINI PRI SCHOOL	CONSTRUCTION OF TOILETS CONSTRUCTION OF 5 CLASSROOMS

DEPUTY COUNTY COMMISSIONER
WEBUYE WEST DISTRICT COUNTY
06 NOV 2019
Sign.....
P.O. Box 70-50205, WEBUYE.

~~Handwritten signature~~
4.11.19

Handwritten signature
Chavone
4/11/19

Handwritten signature

		CONSTRUCTION OF ADMINISTRATION BLOK
		CONSTRUCTION OF 8 DOOR LATRINE
		1 ACRE OF LAND
15	NAMAWANGA PRIMARY	CONSTRUCTION OF 5 CLASSROOMS
	WEBUYE WEST INSTITUTE	CONSTRUCTION OF EXTERNAL TOILETS
		WATER
		FENCING
16	MIENDO CHIEF'S OFFICE	½ ACRE PIECE OF LAND
		OFFICE FOR AMERY
17	MIENDO SUB – CHIEF'S OFFICE	NO LAND
		NO OFFICE
18	MILANI SEC SCHOOL	CONSTRUCTION OF DINING HALL
		CONSTRUCTION OF LIBRARY
		SCHOOL BUS
19	MILANI PRIMARY	CONSTRUCTION OF 6 CLASSROOMS
		CONSTRUCTION OF TOILETS
20	BOKOLI HIGH SCHOOL	CONSTRUCTION OF TWIN LABORATORY
		CONSTRUCTION OF 2 CLASSROOMS
21	ST MARYS BOKOLI	CONSTRUCTION OF 4 CLASSROOMS
		CONSTRUCTION OF MODERN LABORATORY
		FURNITURE
22	BOKOLI RC PRIMARY	CONSTRUCTION OF 2 CLASSROOMS
23	NAMILIMO KATC PRIMARY	CONSTRUCTION OF 5 TOILETS
		LAND
24	BOKOLI FYM	CONSTRUCTION OF ADMINISTRATION BLOCK
		CONSTRUCTION OF TOILETS
25	SIKIMBILO PRIMARY	CONSTRUCTION OF 6 CLASSROOMS
26	ASS CHIEF'S OFFICE BOKOLI	1 ACRE OF LAND
27	CHIEF'S OFFICE BOKOLI	OFFICES TO HOUSE POLICE OFFICERS
28	SAWA P C U PRIMARY	CLASS NOT COMPLETE
		LAND NOT PAID FOR
		RENOVATION
		CONSTRUCTION OF ADMINISTRATION BLOCK
29	MAHANGA SEC SCHOOL	CONSTRUCTION OF 4 CLASSROOMS
30	ST ANN MALOHO	CONSTRUCTION OF ADMINISTRATION BLOCK
31	MALOHO PRIMARY	ONGOING OF CONSTRUCTION OF 3 CLASSROOMS
32	MAHANGA PRIMARY	CONSTRUCTION OF 6 CLASSES ONGOING
		CONSTRUCTION OF ADMINISTRATION BLOCK
		CONSTRUCTION OF LIBRARY
		FURNITURE
		LAND
33	MAHANGA ASS CHIEF	1 ACRE OF LAND
		POLICE STATION

DEPUTY COUNTY COMMISSIONER
WEBUYE WEST SUB-COUNTY
06 NOV 2019
Sign.....
P. O. Box 70-50205, WEBUYE.

[Handwritten signature]
4/11/19

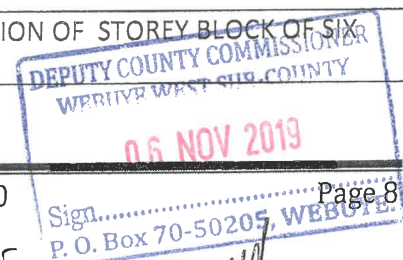
[Handwritten signature]
Chairman 4/11/19

[Handwritten signature]

ANNEX 2

WEBUYE WEST NGCDF PROPOSED PROJECTS FOR MISIKHU WARD

NO	PERSON PROPOSING	PROJECT FOCUS
1	MANANI PRIMARY SCHOOL	600 LOCKABLE DESKS
2	BUNANG'ENI FYM PRY	ONE ACRE OF LAND
		CONSTRUCTION OF SIX CLASSROOMS
3	SIRENDE ACK SEC SCH	DORMITORY FOR GIRLS
		ADMINISTRATION BLOCK
		CONSTRUCTION OF EIGHT CLASSROOMS
4	SIRENDE PRIMARY SCHOOL	ADMINISTRATION BLOCK
		CONSTRUCTION OF 15 CLASSROOMS
5	MUNGAKHA PRY SCHOOL	TWO ACRES OF LAND
		CONSTRUCTION OF FOUR CLASSROOMS
		CONSTRUCTION OF 24 TOILETS
6	BUNANG'ENI SEC SCH	FOUR ACRES OF LAND
7	MISIKHU FRIENDS BOYS HGH SCHOOL	MULTIPURPOSE ACADEMIC COMPLEX
8	BRENDA GIRLS MISIKHU	CONSTRUCTION OF DINING HALL
9	LUGULU DAY PRY SCHOOL	CONSTRUCTION OF EIGHT CLASSROOMS
		CONSTRUCTION OF STOREY BLOCK OF SIX CLASSROOMS
11	LUGULU DAY SEC SCHOOL	CONSTRUCTION OF MULTIPURPOSE HALL
		CONSTRUCTION OF LIBRARY
12	BUNJOSI SEC SCHOOL	CONSTRUCTION OF A TWIN LABORATORY
13	BUNJOSI PRIMARY SCHOOL	CONSTRUCTION OF STOREY BLOCK OF SIX CLASSROOMS



[Handwritten signature]
4/11/19

[Handwritten signature]
Charlene

		CLASSROOMS
14	NAMBAMI FRIENDS SEC SCHOOL	LAND 5 ACRES
		CONSTRUCTION OF A TWIN LABORATORY
		CONSTRUCTION OF LIBRARY
		CONSTRUCTION OF ADMINISTRATION BLOCK
15	MISIKHU FRIENDS PRY SCHOOL	CONSTRUCTION OF 3 CLASSROOMS
		RENOVATION OF EIGHT CLASSROOMS
16	MISIKHU RC PRIMARY SCHOOL	PURCHASE OF SCHOOL BUS
17	ST THOMAS MISIKHU RC SEC SCH	CONSTRUCTION OF ADMINISTRATION BLOCK
		CONSTRUCTION OF LIBRARY
		CONSTRUCTION OF TWIN LABORATORY
		PURCHASE OF SCHOOL BUS
18	KITUNI PRIMARY SCHOOL	ADMINISTRATION BLOCK
19	KITUNI SECONDARY SCHOOL	DINNING HALL
		GIRLS DORMITORY
20	LUKHUNA PRIMARY SCHOOL	CONSTRUCTION OF 6 CLASSROOMS AND ADMINISTRATION BLOCK
21	SIRISIA SECONDARY SCHOOL	DINNING HALL
		CLASSROOMS
		ADMINISTRATION BLOCK
22	SIRISIA BOK PRIMARY	ADMINISTRATION BLOCK
		4 CLASSROOMS
23	MISIKHU ASST CHIEF	CONSTRUCTION OF ASST CHIEFS OFFICE
		CONSTRUCTION OF POLICE POST IN SIRENDE SUB

DEPUTY COUNTY COMMISSIONER
 WPRITY WEST SIBUYA COUNTY
 06 NOV 2019
 Sign.....
 P. O. Box 70-50205, WEBUYE.

[Handwritten signature]
 4.11.19

[Handwritten signature]
 Sharmu

[Handwritten signature]

		LOC
24	SIRENDE ASST CHIEF	CONSTRUCTION OF POLICE POST IN SIRENDE SUB LOC
25	KITUNI ASST CHIEF	CONSTRUCTION OF POLICE POST IN KITUNI

ANNEX 3

WEBUYE WEST NGCDF PROPOSED PROJECTS FOR MATULO WARD

NO	PERSON PROPOSING	PROJECT FOCUS
1	WEBUYE MUSLIM	ADMINISTRATION BLOCK
2	WEBUYE DEB	MULTIPURPOSE HALL
3	MATULO GIRLS	STOREY DORMITORY
4	WAMANG'OLI PRIMARY	ADMINISTRATION BLOCK
		3 CLASSROOMS
5	MALAHA ASST CHIEF	ASST. CHIEF'S OFFICE
6	BILONGO-WAMANG'OLI	TRANSFORMER
7	WEBUYE SA PRIMARY	8 CLASSROOMS
		MODERN SEPTIC TANK
8	MALAHA PRIMARY SCHOOL	3 ACRES OF LAND
9	WENYILA PRY SCH	3 CLASSROOMS
10	MALAHA FYM SCH	COMPLETION OF 3 CLASSROOMS
		5 CLASSROOMS
		LIGHTNING ARRESTORS

DEPUTY COUNTY COMMISSIONER
WEBUYE WEST NGCDF COUNTY
06 NOV 2019
P. O. Box 750205 WEBUYE

[Handwritten signature]
11/19

[Handwritten signature]
Chauhan

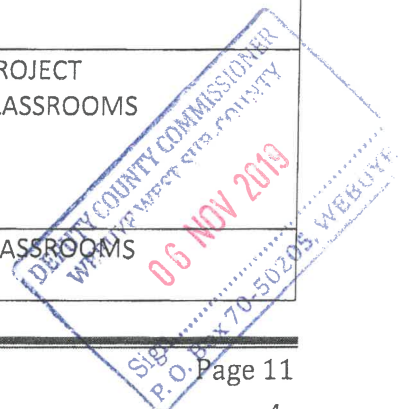
[Handwritten signature]

		RE-ROOTING OF POWER LINE
11	ST ANTHONY SCHOOL FOR THE DEAF	33 SEATER BUS
12	MATULO FYM PRY SCH	8 CLASSROOMS
13	MATULO BOYS	LAND 5 ACRES
14	ST ANDREWS MATULO	TWIN LAB
		4 CLASSROOMS
15	MAKUTANO JUNCTION-MATULO	TRANSFORMER
16	MATULO RC,UWANJA NDEGE,SIMALABANDU	ELECTRICITY

ANNEX 4

SITIKHO WARD PROPOSED PROJECTS

NO	PERSON PROPOSING	PROJECT FOCUS
1	KHALALA PRIMARY SCHOOL	6 NO'S OF CLASSROOMS STOREY BUILDING ADMINISTRATION BLOCK
2	KUYWA PRIMARY SCHOOL	ADMINISTRATION BLOCK 5 NO'S OF TOILETS DESKS
3	MWEMBULA PRIMARY SCHOOL	3 NO'S OF CLASSROOMS
4	KUYWA SECONDARY SCHOOL	6 NO'S OF CLASSROOMS 2 ACRES OF LAND A TWIN LAB DIVERT WIFI FUNDS
5	MUKITE PRIMARY SCHOOL	REQUESTED FOR A SECONDARY SCHOOL
6	SITIKHO SECONDARY SCHOOL	CLASSROOMS LABARATORY GIRLS DORMITORY SCHOOL BUS
7	BITUYU PRIMARY SCHOOL	COMPLETION OF ONGOING PROJECT REQUESTED FOR 6 NO'S OF CLASSROOMS DESKS ADMINISTRATION BLOCK LAND ADDITION
8	NAMBALAYI PRIMARY SCHOOL	REQUESTED FOR 4 NO'S OF CLASSROOMS LATRINES



[Handwritten signature]
4.11.19

[Handwritten signature]
Chairman 4/11/19

[Handwritten signature]

		LAND
9	SITIKHO POLICE STATION	REQUESTED FOR METALLIC BARS FOR FENCING PUT UP CELLS AND ARMOUR REQUESTED FOR MORE LAND
10	ASSISTANT CHIEFS OFFICE	REQUEST FOR ½ AN ACRE LAND CONSTRUCTION
11	MANG'ANA SECONDARY SCHOOL	REQUEST FOR LABORATORY REQUEST FOR LIBRARY
12	MANG'ANA PRIMARY SCHOOL	COMPLETION OF THE ONGOING PROJECT REQUEST FOR 2 NO'S OF CLASSROOMS
13	YOUTH AND WOMEN	REQUESTED FOR TENDERS
14	CHIEFS OFFICE	CONSTRUCTION OF CHIEFS OFFICE
15	AP CAMP YALUSI	CONSTRUCTION OF UNLUTS
16	MILO PRIMARY	BOYS DORMITORY ADMINISTRATION BLOCK 6 CLASSROOMS
17	MILO GIRLS	LAND LABORATORY ADMINISTRATION BLOCK
18	MILO BOYS	DORMITORY BURSARIES DINNING HALL COMPUTERS
19	BUKUNJAGABO PRIMARY	LAND 1 ACRE ADMINISTRATION BLOCK
20	KAKIMANYI PRIMARY	3 CLASSROOMS 1200 PUPILS
21	KAKIMANYI SECONDARY SCHOOL	ADMINISTRATION BLOCK DORMITORY LIGHTENING ARRESTORS LAND BUS
22	YALUSI SECONDARY	CLASSROOMS LABORATORY ADMINISTRATION BLOCK LIBRARY
23	YALUSI PRIMARY	3 CLASSROOMS ADMINISTRATION BLOCK
24	NGACHI PRIMARY	ADMINISTRATION BLOCK LIBRARY LAND 3 CLASSROOMS DESKS
25	KHALUMULI PRIMARY	6 CLASSROOMS ADMINISTRATION BLOCK LATRINES LAND
26	KHALUMULI SECONDARY SCHOOL	LAND ADMINISTRATION BLOCK COMPLETION LAND

[Handwritten signature]
4/11/19

[Handwritten signature]
Chairman

[Handwritten signature]

27	NGWELO PRIMARY	6 CLASSROOMS ADMINISTRATION BLOCK
28	NGWELO SECONDARY	SCHOOL BUS ADMINISTRATION BLOCK LIBRARY COMPUTER LAB DORMITORY LAND
29	ASS CHIEFS' OFFICE KHALUMULI	ASSISTANTS CHIEFS OFFICE LAND

DEPUTY COUNTY COMMISSIONER
WEBUYE WEST SIM. COUNTY
10 NOV 2019
SIGNED: 20-50205, WEBUYE

~~XXXXXXXXXX~~
4.11.19

Khalumuli was
Chairman - 4/11/19

[Signature]

WEBUYE WEST NG-CDFC MEETING HELD ON 15TH JANUARY 2019 AT
THE CDF BOARDROOM AT 9:00 AM.

NG-CDFC MEETING 5

PRELIMINARIES

- 1. Prayer
- 2. Introduction
- 3. Apologies
- 3. Adoption of Agenda
- 4. Chairman's remarks

AGENDA

- 1. Reading and confirmation of previous minutes
- 2. Matters arising
- 3. Additional information 18/19 proposals
- 4. M&E reports for January
- 6. Status of audit report queries
- 7. Staff
- 8. Payment
- 9. AOB

MEMBERS PRESENT

- 1. PETER AMUTALLAH
- 2. ESTHER SIMIYU
- 3. GEORGE SHIBANDA
- 4. BENEAH NGOYA
- 8. KIZITO KISIANG'ANI
- 9. DORCAS N. NABAYI
- 10. MARY BUTASI
- 11. EMMANUEL WANYONYI

- CHAIRMAN
- SECRETARY
- FAM
- MEMBER
- MEMBER
- MEMBER
- MEMBER
- MEMBER

IN ATTENDANCE

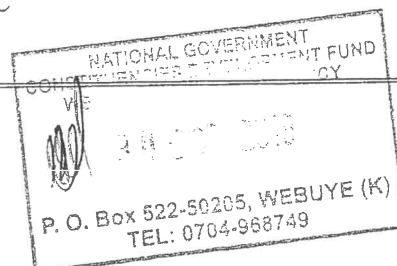
- 1. JETHRO SHIUNDU
- 2. ELIUD WEPUKHULU
- 3. PETR SIFUNA

- DEP.COM
- MEMBER
- SUB COUNTY ACCOUNTANT

ABSENT WITH APOLOGY

- 1. WYCLIFFE LANGAT

DCC



NG-CDFC WBY.W/MIN-01/015/01/19 PRELIMINARIES

- The meeting was called to order at 10:00am with a word of prayer from Dorcas Munyole. The chairman welcomed members to the meeting by thanking them for keeping time.

Chairman's remarks

- He outlined some challenges facing the office on records and documentation whereby he asserted that the records be under the custody of the records officer. He also commented on the issue of Webuye West, he urged on the support towards his work so that we can move the constituency forward on achieving the target of FY 2019/2020.

NG-CDFC WBY.W/MIN-02/015/01/19 READING AND CONFIRMATION OF PREVIOUS MINUTES

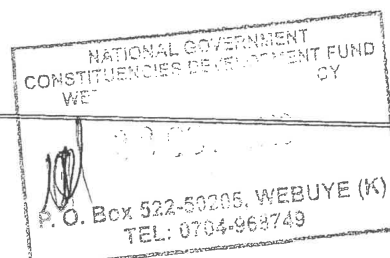
The secretary read minutes of the previous meeting which were proposed by Kizito Kisiang'ani and seconded by Mary Butasi; it was unanimously confirmed by members as a true record of deliberations.

Matters arising

There were no matters that arose after reading and confirmation of the previous minute.

NG-CDFC WBY.W/MIN-03/015/01/19 ADDITIONAL INFORMATION ON 18/19 PROPOSALS

1. Makhonge primary school - construction of 3 classrooms was fully funded the from emergency vote for ksh.4,000,000 f/y 17/18 against a contract sum of ksh.3.853,752 and there is no need of more funding on the same project pending evaluation report from Public Works.
2. Webuye D.E.B secondary – construction of one class room at a contract sum of ksh. 1,391,330 had a funding of ksh. 1,220,000 in f/y 15/16 however the contract was terminated the committee committed to give an additional funding of ksh.400, 000 for the completion of the classrooms in the f/y 19/20.
3. Contract sum of ksh. 3,646,494.80 funding ksh.3, 400,000 certified payments already paid ksh.3, 546,494. The committee Ksh. 50,000 committed to give an additional funding to Kuywa primary school for the completion of the 3 classrooms.



4. Ksh. 400,000 committed to completion of 3 classrooms at Misikhu friends secondary school for completion works floor screed, and plaster works.
5. Public Works to provide drawings of the project at Chebosi girl's secondary school.
 - i). works has been up to the walling level the project is expected to be complete by May 2019.
6. Ksh. 500,000 towards renovation of the classroom at Yalusi primary school.

NG-CDFC WBY.W/MIN-04/015/01/19 M&E REPORT FOR JANUARY

MONITORING AND EVALUATION REPORT JANUARY 2019

Sector	Project Details	Observations	Recommendations
Education	<p>Project Name: St Anthony school for the deaf</p> <p>Project objective: Construction of administration block</p> <p>Project location(Site):Matulo Ward</p> <p>Contract Amount and Year of funding ksh 4,000,000</p> <p>Contractor's/supplier's Name Vuma contractors Ltd</p> <p>Type of Contract : Full contract</p>	<p>Status of the project as established:</p> <p>Complete awaiting handing over.</p> <p>Percentage of Utilization: 98%</p> <p>Technical Officers</p> <p>Public works were involved and site reports availed.</p> <p>Access to Government Procurement Opportunities, PFM Act, Procurement Laws, Public Participation, were adhered to.</p> <p>Sign Post, Project File/</p>	<p>To be handed over to the client.</p>

			expenses		
Off adm committee expenses	644500				
Off Adm Goods and services	60,000				
M&E committee expenses	1,121,500				
M&E Capacity buiding	415,000				
TOTAL	2,241,000				

NG-CDFC WBY.W/MIN-09/015/01/19 AOB

The committee approved payment to Yalusi primary school primary school of ksh.1, 549,556.40 for completion of 3 classrooms plastering works, glazing painting and finishes.

There being no other business the meeting ended at exactly 1.00pm with a prayer from Dorcas Munyole

MINUTES SIGNED FOR CIRCULATION

NG-CDFC CHAIRMAN *[Signature]* DATE.....*15/01/19*.....

NG- CDFC SECRETARY *[Signature]* DATE.....*15/01/19*.....

