

TONGAREN

IEBC NUMBER 224

NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND

PROJECT PROPOSAL

2023/2024 FINANCIAL YEAR

SUBMITTED

JANUARY 2024

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MINUTES OF TONGAREN NGCDFC MEETING HELD ON 18TH JANUARY, 2024 AT TONGAREN NG CDF BOARDROOM

Members Present

<u>Name</u>	<u>Designation</u>
1. Joseph Waliaula	Chairman
2. Linety Musundi	Secretary
3. Gilbert Sitati	Member
4. Florence Afandi	Member
5. Wendy Nanjala Wanyonyi	Member
6. Anthony Khisa Wekesa	Member
7. Phanice Wafula	Member
8. Obel Ojwang	DCC
9. Joyce Wanjala	FAM

In attendance

1. Mr Onduru Kennedy Kuru Sub County Director of Education

Absent

1. Osapiri Peter Evans Member

Agenda

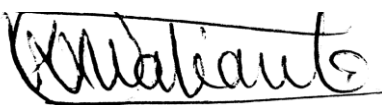
1. Preliminaries
2. Reading & Confirmation of Previous Minutes
3. Matters Arising
4. NG CDF Board circulars on project proposals
5. Consideration of ongoing projects and 2022-2023 public participation ward projects being implemented in 2023/2024
6. Presentation of Administration and M&E budgets
7. Consideration of Junior secondary matching funds
8. Approval of Project Proposals - 2023/2024 FY Ksh. 184,129,901
9. NG CDF Committee commitments
10. Reports
11. A.O.B

MIN 1 NG CDFC/18/01/2024: PRELIMINARIES.

The chairman called the meeting to order at 1030 hours with a word of prayer from Maximilla Wanyonyi. The Chairperson welcomed members present thanking each one of them for taking time to attend the meeting.

MIN 2 NG CDFC/18/01/2024: READING & CONFIRMATION OF PREVIOUS MINUTES.

The Secretary took the committee through the minutes of previous meeting which were proposed by Felix Makasi and seconded by Roselyne Barasa as a true record of the previous proceedings.



MIN 3 NG CDFC/18/01/2024: MATTERS ARISING.

The chairman called upon members to go through minutes one by one for the matters arising agenda. There was no matters arising.

MIN 4 NG CDFC/18/01/2024: NGCDF BOARD CIRCULARS ON PROJECT PROPOSALS

The FAM informed members that the constituency was in receipt of different circulars from the NG CDF Board concerning the project proposals for the financial year 2023/2024. The 1st circular received in September indicted the ceiling for every constituency across the country. The ceiling for the Tongaren NG CDF for the F/Y was Ksh. 184,129,901. The amount is inclusive of the Emergency fund of Ksh 9,691,047.

The Committee was to identify priority projects in the constituency for the financial year 2023/2024. This should include the 6% administration cost, the 3% M&e, the 35% bursary, and 1% COC, 2% Sports, and 2% Environmental activities.

In October, 2023, the Board issued another circular on the Infrastructure Development for Junior Secondary schools. The Board had been allocated a conditional grant towards the Junior Secondary schools infrastructure in conjunction with the ministry of Education. The circular indicated the varying allocations for every constituency and dictated that there should be a matching shilling for a shilling based on the allocation. The Tongaren NG CDF was allocated Ksh 21,197,233. The Committee was to identify the JSS projects equivalent to the said amount and consult with the director for the one shilling match projects.

In January 2024, the Board issued another circular after the project had been submitted. The circular with the amendments in the NG CDF Act dictated that all proposal be returned and submitted in accordance with the new amendments. The amendments removed the sports and COC activities from the list of eligible projects. The Environmental activities changing to climate mitigation activities.

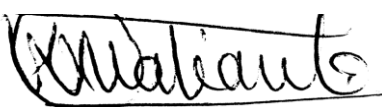
The members deliberated and agreed to comply with the NG CDF Board circulars.

MIN 5 NG CDFC/18/01/2024: CONSIDERATION OF ONGOING PROJECTS AND 2022-2023 PUBLIC PARTICIPATION WARD PROJECTS BEING IMPLEMENTED IN 2023/2024

The chairman informed members that the Board insists of financing projects to completion. All ongoing projects require funding to be completion.

The KMTC project to be partially allocated funds in the current financial year 2023/2024. The balance would be considered in the Budget for the FY 2024/2025.

After deliberations, members resolved to allocate funds to the following project.



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Financial Year when the project was first funded	Project Name	Entire Scope of the projects	Initial Approved Activities	Pending Activities Requiring Funding	Contract Sum/ Estimated Cost (Kshs.) of the entire project	Cumulative allocation to the project (Kshs.)		Balance to complete the project (Kshs.) - (contract sum less cumulative allocation)
						Financial Year	Amount Allocated	
2021/2022	KMTC Tongaren	Constuction of 2 storey building ground floor comprising of library, ICT laboratory, 2 offices, 2 stores, 3 flush toilets for men and 1 door dedicated for persons with disabilities, 4 flush toilets for ladies with 1 door dedicated for persons with disabilities (phase 1)	Ground floor structure and finishing	2 ND floor structure, and finishing	42,069,570	2022/2023	17,236,034	24,833,536
2022/2023	Ndalu Secondary School	Construction of 150 student capacity dinning/kitchen from foundation to roofing	Sub structure , super structure	Roofing, plastering, flooring, painting.	4,000,000	2022/2023	2,500,000	1,500,000

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2022/2023	Milele Friends Secondary School	Additional funds for 90 student capacity twin lab: Fittings, plastering, painting, electricity installation, and finishes.	Sub structure , super structure	Fittings,plastering, painting, electricity	2,500,000	2022/2023	1,500,000	1,000,000
2022/2023	Nyange PAG Secondary School	Additional funds for 90 student capacity twin lab: Fittings, plastering, painting, electricity installation, and finishes.	Sub structure , super structure	Fittings, plastering, painting, electricity installation, and finishes.	2,500,000	2022/2023	1,500,000	1,000,000
2022/2023	Muliro Secondary School	Additional funds for the administration complex with a twin lab on the first floor.	Sub structure , super structure	2 nd floor structure, plastering, painting	7,600,000	2022/2023	4,000,000	3,600,000

ii. 2022-2023 PUBLIC PARTICIPATION WARD PROJECTS BEING IMPLEMENTED IN 2023/2024

No	Project Name	Ward
1.	Mfungue ADC Primary school –Renovation of tuition blocks	Mitua/soysambu
2.	St pauls Narati primary school – Construction of classrooms	Mitua/soysambu

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3.	Nandorobo primary school - Construction of classrooms	Mbakalo
4.	Miyuke primary school- Construction of classrooms	Mbakalo
5.	Musangura primary school- Construction of classrooms	Ndalul
6.	Tabani primary school- Construction of classrooms	Tabani
7.	Minyali primary school- Construction of classrooms	Ndalul
8.	Kiminini primary school- Construction of classrooms	Ndalul
9.	Namatore primary school- Construction of classrooms	Mitua/spysambu
10.	Lunao DEB primary school- Construction of classrooms	Milima
11.	Mwikhupo primary school- Construction of classrooms	Mitua/soysambu
12.	Narati primary school- Construction of classrooms	Mitua/soysambu
13.	Tongaren DEB Primary school- Construction of classrooms	Tongaren
14.	Birunda primary school- Construction of classrooms	Tongaren
15.	Mabusi primary school- Construction of classrooms	Tongaren
16.	Bunambo primary school- Construction of classrooms	Taban
17.	Ndalul secondary school – Construction of dining hall and kitchen	Ndalul
18.	Milele secondary school – Construction of laboratories	Tongaren
19.	Nyange PAG secondary school– Construction of laboratories	Mitua/soysambu

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20.	Muliro secondary school – Construction of school administration block	Ndalul
21.	Lukhuna secondary school– Construction of dining hall and kitchen	Tongaren
22.	Bishop Atundo secondary school Mabusi– Construction of dining hall and kitchen	Tongaren
23.	Mitua girls secondary school– Construction of dining hall and kitchen	Mitua/Soysambu
24.	AIC James mwei secondary school– Construction of laboratories	Ndalul
25.	Manyasa secondary school– Construction of laboratories	Ndalul
26.	Naitiri boys sec school– Construction of laboratories	Naitiri/kabuyefwe
27.	KMTC Tongaren – Completion of KMTC	Ndalul
28.	DCC Office – Construction of fence and gate	Tongaren
29.	Tongaren police station – Construction of police post	Tongaren

MIN 6 NG CDFC/18/01/2024: PRESENTATION OF ADMINISTRATION AND M&E BUDGETS

The FAM informed members the conditions given by the Board on the statutory ceilings;

1. Committee to provide a detailed budget with clear breakdown on each component to justify allocation for the administration and recurrent expenditure, monitoring and evaluation/capacity building.
2. The committee to factor in the Housing Levy as guided
3. The committee to factor in the new rates of NSSF as guided.

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The said budgets were tabled by the manager and upon deliberations having considered the constituency allocation and the needs of the community, the committee members approved them as annexed herein.

MIN 7 NG CDFC/18/01/2024: CONSIDERATION OF JUNIOR SECONDARY MATCHING FUND

The manager also reminded members of the Boards circular dated 16th October, 2023 on the match funding with the Ministry of Education on infrastructure development of Junior secondary schools. Members were informed that the Ministry allocated Tongaren constituency Ksh 21,197,233 and the committee is required to match the allocation a shilling for a shilling. In consultation with the sub county director of Education who was in attendance during the meeting, members proposed that the funding be channeled towards a number of projects. The projects were incorporated in the main project listings as shown below;

JUNIOR SECONDARY SCHOOL (JSS) PROJECTS						
1	Musangura Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
2	Tabani FYA Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
3	Minyali Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
4	Kiminini Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
5	Namatore Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and	1,766,436	0	1,766,436	New

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		equipping with 45 lockers and chairs at Kshs. 265,500.				
6	Lunao DEB Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
7	Mwikhupo Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
8	Narati RC Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
9	Tongaren DEB Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
10	Birunda Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
11	Mabusi Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
12	Bunambo Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,437	0	1,766,437	New
	Sub total		21,197,233	0	21,197,233	

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JUNIOR SECONDARY SCHOOLS BY MINISTRY OF EDUCATION						
1	Sango SA Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
2	Makumu Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
3	Nyange DEB Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
4	Bishop Wabukhala Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
5	Milima Riverside Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
6	Bilibili Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
7	Nabing'eng'e Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
8	Luuya Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and	1,766,436	0	1,766,436	New

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		equipping with 45 lockers and chairs at Kshs. 265,500.				
9	Makunga Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
10	Lumukile Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
11	Mbakalo DEB Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
12	Musembe Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,437	0	1,766,437	New
	Sub Total		21,197,233	0.00	21,197,233	

MIN 8 NG CDFC/18/01/2024: PROJECT PROPOSALS 2023/2024 FY

As noted earlier noted herein, Tongaren Constituency was allocated **Kes. 184,129,901** in 2023/2024 financial year. The FAM tabled the ward consultative report from the last financial year, the strategic plan, project implementation status report & ongoing projects report that were adopted by the committee.

After a lengthy discussion it was unanimously agreed that the following budget which includes the matching funding of the junior secondary schools from the ministry of Education, be forwarded to the NG CDF Board for consideration, approval and subsequent funding.

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S/No	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
ADMINISTRATION AND RECURRENT EXPENDITURE						
1	Contractual employees	Payment of staff Basic salaries for 14 employees	2,796,048	0	2,796,048	New
2	Gratuity-contractual employees	Payment of gratuity to 14 NGCDFC staff	866,775	0	866,775	New
3	NSSF	Employer contribution to NSSF for 14 employees	181,440	0	181,440	New
4	Leave allowance	Payment of leave allowance to 14 NGCDFC staff	42,000	0	42,000	New
5	Housing levy	Payment of Housing levy to 14 NGCDFC staff	41,941	0	41,941	New
6	Bank service commission and charges	Payment of Bank service commission and charges	80,000.00	0	80,000	New
7	Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	700,000	0	700,000	New
8	Courier and Postal Services	Payment of Courier and Postal Services	200,000	0	200,000	New
9	Electricity	Payment of Electricity charges	120,000	0	120,000	New
10	General Office Supplies (papers, pencils, forms, small office equipment)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	700,000	0	700,000	New
11	Hire of Transport	Payment of Hire of Transport	354,406	0	354,406	New
12	Internet Connections	Payment of Internet Connections	150,000		150,000	New

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S/No	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
13	Maintenance Expenses - Motor Vehicles	Payment of Maintenance Expenses - NGCDFC Motor Vehicles	600,000	0	600,000	New
14	Maintenance of Office Furniture and Equipment	Payment of Maintenance of Office Furniture and Equipment	300,000	0	300,000	New
15	Motor Vehicle Insurance	Payment of Motor Vehicle Insurance for GKB 429W	300,000	0	300,000	New
16	NGCDFC allowance	Payment of NGCDFC allowance charges	1,248,000	0	1,248,000	New
17	Other committee expenses	Payment of Other committee expenses	150,000	0	150,000	New
18	Other Fuels (wood, charcoal, cooking gas)	Payment of other fuels (wood, charcoal, cooking gas) expenses	60,000	0	60,000	New
19	Publishing and Printing Services	Payment of Publishing and Printing Services	257,063	0	257,063	New
20	Purchase of Uniforms and Clothing - Staff	Purchase of Uniforms and Clothing for NGCDFC Office	50,000	0	50,000	New
21	Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles	700,000	0	700,000	New
22	Sanitary and Cleaning Materials, Supplies and Services	Purchase of Sanitary and Cleaning Materials, Supplies and Services	200,120	0	200,120	New
24	Supplies and Accessories for	Purchase of Supplies and Accessories for Computers and Printers	450,000	0	450,000	New

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S/No	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
	Computers and Printers					
25	Telephone, Telex, Facsimile and Mobile Phone Service	Payment of Telephone expenses	50,000	0	50,000	New
26	Transport allowance	Payment of Transport allowances to NGCDFC staff	200,000	0	200,000	New
28	Travel Costs (airlines, bus, railway and mileage allowances)	Payment of Transport Expenses	250,000	0	250,000	New
	Sub Total		11,047,793	0	11,047,793	
MONITORING, EVALUATION AND CAPACITY BUILDING						
1	Accommodation Allowance	Payment of Accommodation Allowance of NGCDFC, National Government officers and PMC for capacity building and bench marking trainings on NGCDF Acts, PFM Act, Project Monitoring and Evaluation, Public Procurement and Assets Disposal Act)	550,000	0	550,000	New
2	Accommodation - Domestic Travel	Payment of accommodation on domestic travel	480,000	0	480,000	New
3	Catering Services (receptions), Accommodation,	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	357,897	0	357,897	New

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S/No	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
	Gifts, Food and Drinks)					
4	General Office Supplies (papers, pencils, forms, small office equipment)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	300,000	0	300,000	New
5	Hire of Training Facilities and Equipment	Hire of Training Facilities and Equipment	500,000	0	500,000	New
6	Maintenance Expenses - Motor Vehicles	Payment of Maintenance Expenses - NG-CDFC Motor Vehicles GKB429W	400,000	0	400,000	New
7	Hire of Transport	Payment of Hire of Transport	150,000	0	150,000	New
8	NG-CDFC allowance	Payment of NG-CDFC allowance for 10 members	624,000	0	624,000	New
9	Other committee expenses	Payment of Other committee expenses	312,000	0	312,000	New
10	Travel Costs (airlines, bus, railway)	Payment of Transport Expenses	350,000	0	350,000	New
11	Publishing and Printing Services	Payment of Publishing and Printing Services	100,000	0	100,000	
12	Production and Printing of Training Materials	Payment of Production and Printing of Training Materials	200,000	0	200,000	New

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S/No	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
13	Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles	700,000	0	700,000	New
14	Remuneration of Instructors and Contract Based Training Services	Payment of Instructors and Contract Based Training Services	500,000	0	500,000	New
	Sub Total		5,523,897	0.00	5,523,897	
EDUCATION BURSARY AND SOCIAL SECURITY PROGRAMS						
1	Bursary Secondary Schools	Payment of bursary to needy students in secondary schools	28,000,000	0	28,000,000	New
2	Bursary Tertiary Institutions	Payment of bursary to needy students in tertiary institutions	22,500,000	0	22,500,000	New
3	Bursary Special Institutions	Payment of bursary to needy students in special institutions	2,000,000	0	2,000,000	New
	Sub Total		52,500,000	0	52,500,000	
EMERGENCY RESERVE						
1	Emergency Reserve	To cater for any unforeseen occurrences in the constituency during the financial year	9,691,047	0	9,691,047	New
	Sub Total		9,691,047	0	9,691,047	
CLIMATE CHANGE MITIGATION PROJECTS						
1	Tabani Secondary School	Purchase, delivery, and planting of 1,000 tree seedlings at Ksh 200.	200,000	0	200,000	New
2	Namunyiri Girls Secondary School	Purchase, delivery, and planting of 1,000 tree seedlings at Ksh 200.	200,000	0	200,000	New
3	Bishop Philip Anyolo Kakamwe Secondary School	Purchase, delivery, and planting of 1,000 tree seedlings at Ksh 200.	200,000	0	200,000	New

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S/No	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
4	Sirakaru SA Secondary School	Purchase, delivery, and planting of 1,000 tree seedlings at Ksh 200.	200,000	0	200,000	New
5	Maliki Boys Secondary School	Purchase, delivery, and planting of 1,000 tree seedlings at Ksh 200.	200,000	0	200,000	New
6	St. Patrick's Naitiri Boys' High School	Purchase, delivery, and planting of 1,000 tree seedlings at Ksh 200.	200,000	0	200,000	New
	Sub Total		1,200,000	0	1,200,000	
TONGAREN NG-CDF OFFICE						
1	Tongaren NG-CDF Office	Renovation of the NG-CDF Office: extension of 2 rooms, repair of re-roofing, and ceilings works, plastering, painting, re-flooring.	5,000,000	0	5,000,000	New
	Sub Total		5,000,000	0	5,000,000	
PRIMARY SCHOOL PROJECTS						
1	Soysambu SA Primary School	Construction to completion of 3 classrooms at Kshs. 4,500,000 and equipping with 75 desks at Kshs. 300,000.	4,800,000	0	4,800,000	New
2	Mfunje ADC Primary School	Renovation of 4 classrooms: re-roofing, fixing and fitting of doors and windows, and re-painting.	1,350,000	0	1,350,000	New
3	St. Paul's Narati Primary School	Renovation of 2 classrooms: re-roofing, fixing and fitting of doors and windows, terazzo flooring, and re-painting.	1,212,108	0	1,212,108	New
4	Nandorobo Primary School	Construction to completion of 2 classrooms at Kshs. 3,000,000 and	3,200,000	0	3,200,000	New

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S/No	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
		equipping with 50 desks at Kshs. 200,000.				
5	Miyuke Primary School	Construction to completion of 2 classrooms at Kshs. 3,000,000 and equipping with 50 desks at Kshs. 200,000.	3,200,000	0	3,200,000	New
	TOTAL		13,762,108	0	13,762,108	
JUNIOR SECONDARY SCHOOL (NG-CDF) PROJECTS						
1	Musangura Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
2	Tabani FYA Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
3	Minyali Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
4	Kiminini Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
5	Namatore Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New

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S/No	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
6	Lunao DEB Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
7	Mwikhupo Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
8	Narati RC Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
9	Tongaren DEB Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
10	Birunda Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
11	Mabusi Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
12	Bunambo Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,437	0	1,766,437	New
	Sub total		21,197,233	0.00	21,197,233	

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S/No	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
JUNIOR SECONDARY SCHOOLS BY MINISTRY OF EDUCATION						
1	Sango SA Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
2	Makumu Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
3	Nyange DEB Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
4	Bishop Wabukhala Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
5	Milima Riverside Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
6	Bilibili Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
6	Nabing'eng'e Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New

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S/No	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
7	Luuya Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
8	Makunga Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
9	Lumukile Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
10	Mbakalo DEB Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,436	0	1,766,436	New
11	Musembe Primary School	Construction to completion of 1 classroom at Kshs. 1,500,000 and equipping with 45 lockers and chairs at Kshs. 265,500.	1,766,437	0	1,766,437	New
	Sub Total		21,197,233	0.00	21,197,233	
SECONDARY SCHOOL PROJECTS						
1	Ndalu Secondary School	Construction of 150 student capacity dining/kitchen from foundation to roofing	4,000,000	2,500,000	1,500,000	Ongoing
2	Milele Friends Secondary School	Additional funds for 90 student capacity twin lab: Fittings, plastering, painting, electricity installation, and finishes.	1,000,000	0	1,000,000	Ongoing

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S/No	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
3	Nyange PAG Secondary School	Additional funds for 90 student capacity twin lab: Fittings, plastering, painting, electricity installation, and finishes.	1,000,000	0	1,000,000	Ongoing
4	Muliro Secondary School	Additional funds for the administration complex with a twin lab on the first floor; walling, roofing, shutters, fittings, flooring, plastering, painting, electrical works, piping system to completion.	7,600,000	4,000,000	3,600,000	Ongoing
5	Lukhuna Friends Secondary School	Construction of 150 students' capacity Dinning Hall to roofing level (Phase 1).	5,500,000	0	5,500,000	New
6	Bishop Atundo Secondary School – Mabusu	Construction of 150 students' capacity Dinning Hall to roofing level (Phase 1).	5,500,000	0	5,500,000	New
7	Mitua Girls Secondary School	Construction of 150 students' capacity Dinning Hall to roofing level (Phase 1).	5,500,000	0	5,500,000	New
8	AIC James Mwei Secondary School	Construction of a 90 students' capacity twin science laboratory to roofing level (Phase 1).	5,400,000	0	5,400,000	New
9	Manyasa Secondary School	Construction of a 90 students' capacity twin science laboratory to roofing level (Phase 1).	5,400,000	0	5,400,000	New
10	St. Patrick's Naitiri Boys' High School	Construction of a 90 students' capacity twin science laboratory to roofing level (Phase 1).	5,400,000	0	5,400,000	New
	Sub Total		46,300,000	6,500,000	39,800,000	

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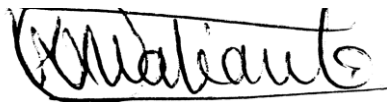
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S/No	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
TERTIARY INSTITUTIONS PROJECTS						
1	KMTC Tongaren	Construction of 2 storey building ground floor comprising of library, ICT laboratory, 2 offices, 2 stores, 3 flush toilets for men and 1 door dedicated for persons with disabilities, 4 flush toilets for ladies with 1 door dedicated for persons with disabilities (phase 1)	42,069,570	17,236,034	14,407,823	Ongoing
	Sub Total		42,069,570	17,236,034	14,425,056	
SECURITY PROJECTS						
1	Bungoma North Sub-County Deputy County Commissioner (DCC) office compound	Installation of a gate at Kshs. 4000,000, fencing of 4-acre DCC's compound with concrete posts and chain link, landscaping, and pavements making to completion.	5,000,000	0	5,000,000	New
2	Tongaren Police Station	Construction of the Tongaren Police Station (Phase 1). Foundation, sub structure, walling.	5,000,000	0	5,000,000	New
	Sub Total		10,000,000	0.00	10,000,000	
	GRAND TOTAL		236,296,518	23,736,034	205,327,134	
	NGCDF FUNDING				184,129,901	
	JSS FUNDING				21,197,233	
	GRAND TOTAL				205,327,134	

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Note: The Kabuchai NG CDF Committee had allocated Ksh 49,500,000 towards bursary which translates to 27% of the total allocation for the constituency which had already been approved by the Board. The circular dated 4th January 2024 on realignment of constituencies project proposals for the 2023/2024 FY with the NG CDF Amendment Act 2023, dictated the removal of the Sports activities (Ksh 2,500,000) and Constituency Oversight activities (Ksh 500,000) from the proposal. The Committee deliberated at length and resolved the amount that had been allocated to the said activities be considered as additional allocation to the bursary activities (Ksh 3,000,000). The total allocation for the bursary for the financial year 2023/2024 to be Ksh 52,500,000 translating to 28.5% of the total allocation. The additional Ksh 3,000,000 to increase the allocation of Bursary Tertiary Institutions from Ksh 19,500,000 to Ksh 22,500,000. The Committee requested the NGCDF Board to consider the changes and approval the additional Ksh 3,000,000 on Bursary

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MIN 9 NG CDFC/18/01/2024: NG CDF COMMITTEE COMMITMENTS

The members deliberated about the projects that had been allocated funds for the initial phases. The Board requires that projects should be completed within 3 financial years. The committee committed to allocate funds to the projects to be completed in the subsequent financial years.

The members resolved as follows;

S/No	Project name	Original cost	Amount allocated FY 2023/2024	Amount to be allocated FY 2024/2025
1.	Lukhuna friends sec school	11,500,000	5,500,000	6,000,000
2.	Bishop Atundo sec school	11,000,000	5,500,000	5,500,000
3.	Aic James mwei sec school	10,000,000	5,400,000	4,600,000
4.	Manyasa sec school	10,000,000	5,400,000	4,600,000
5.	St patricks Naitiri boys high	10,000,000	5,400,000	4,600,000
6.	Mitua sec school	11,000,000	5,500,000	5,500,000
7.	Tongaren police	9,000,000	5,000,000	4,000,000

MIN 9 NG CDFC/18/01/2024: REPORTS commitments

The FAM tabled the Project Implementation Status, Financial, Monitoring & Evaluation reports and after discussions they were later adopted by the committee.

MIN 10 NG CDFC/18/01/2024: A.O.B

There being no other business the meeting was adjourned at 1210hours with a word of closing prayer from Ms. Florence.

Minutes confirmed by:

Chairman: Joseph Waliaula

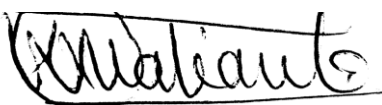
Sign:

Date:

Secretary: Linet Musundi

Sign:

Date:



EXPENDITURES

Contractual employees

Item	Description	Scale	Number	Rate	Total Amount pm	Total Amount pa
	Contractual Employees					
	ACCOUNTS/ASS	CSG 12	1	27,680	27,680	332,160.00
	DRIVER	CSG 14	1	21,679	21,679	260,148.00
	SECRETARY	CSG 14	1	21,679	21,679	260,148.00
	PROJECT CLERK	CSG 14	1	21,500	21,500	258,000.00
	RECORDS OFFICER	CSG 14	1	16,890	16,890	202,680.00
	OFFICE ASSISTANT	CSG 16	1	15,000	15,000	180,000.00
	OFFICE ASSISTANT	CSG 17	1	13,572	13,572	162,864.00
	OFFICE ASSISTANT	CSG 17	1	13,572	13,572	162,864.00
	OFFICE ASSISTANT	CSG 17	1	13,572	13,572	162,864.00
	OFFICE ASSISTANT	CSG 17	1	13,572	13,572	162,864.00
	OFFICE ASSISTANT	CSG 17	1	13,572	13,572	162,864.00
	OFFICE ASSISTANT	CSG 17	1	13,572	13,572	162,864.00
	COMM	CSG 17	1	13,572	13,572	162,864.00
	SECURITY	CSG 17	1	13,572	13,572	162,864.00
	SECURITY	CSG 17	1	13,572	13,572	162,864.00
Sub Total				233,004	233,004	2,796,048.00
	House Allowance					
Sub Total						-

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	Housing Levy					
	ACCOUNTS/ASS	CSG 12	1	27,680	415.20	4,982.40
	DRIVER	CSG 14	1	21,679	325.19	3,902.22
	SECRETARY	CSG 14	1	21,679	325.19	3,902.22
	PROJECT CLERK	CSG 14	1	21,500	322.50	3,870.00
	RECORDS OFFICER	CSG 14	1	16,890	253.35	3,040.20
	OFFICE ASSISTANT	CSG 16	1	15,000	225.00	2,700.00
	OFFICE ASSISTANT	CSG 17	1	13,572	203.58	2,442.96
	OFFICE ASSISTANT	CSG 17	1	13,572	203.58	2,442.96
	OFFICE ASSISTANT	CSG 17	1	13,572	203.58	2,442.96
	OFFICE ASSISTANT	CSG 17	1	13,572	203.58	2,442.96
	OFFICE ASSISTANT	CSG 17	1	13,572	203.58	2,442.96
	COMM	CSG 17	1	13,572	203.58	2,442.96
	SECURITY	CSG 17	1	13,572	203.58	2,442.96
	SECURITY	CSG 17	1	13,572	203.58	2,442.96
Sub Total						41,940.84
	Transport Allowance					
	Transport Allowance	NG-CDFC Staff	14	14,286	200,000	200,000.00
Sub Total						200,000.00
	Leave Allowance					
	ACCOUNTS/ASS	CSG 12	1	3,000	3,000	3,000.00

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	DRIVER	CSG 14	1	3,000	3,000	3,000.00
	SECRETARY	CSG 14	1	3,000	3,000	3,000.00
	PROJECT CLERK	CSG 14	1	3,000	3,000	3,000.00
	RECORDS OFFICER	CSG 14	1	3,000	3,000	3,000.00
	OFFICE ASSISTANT	CSG 16	1	3,000	3,000	3,000.00
	OFFICE ASSISTANT	CSG 17	1	3,000	3,000	3,000.00
	OFFICE ASSISTANT	CSG 17	1	3,000	3,000	3,000.00
	OFFICE ASSISTANT	CSG 17	1	3,000	3,000	3,000.00
	OFFICE ASSISTANT	CSG 17	1	3,000	3,000	3,000.00
	OFFICE ASSISTANT	CSG 17	1	3,000	3,000	3,000.00
	COMM	CSG 17	1	3,000	3,000	3,000.00
	SECURITY	CSG 17	1	3,000	3,000	3,000.00
	SECURITY	CSG 17	1	3,000	3,000	3,000.00
Sub Total						42,000.00
	Gratuity-Contractual Employees					
	ACCOUNTS/ASS	CSG 12	1	8,581	8,581	102,969.60
	DRIVER	CSG 14	1	6,720	6,720	80,645.88
	SECRETARY	CSG 14	1	6,720	6,720	80,645.88
	PROJECT CLERK	CSG 14	1	6,665	6,665	79,980.00
	RECORDS OFFICER	CSG 14	1	5,236	5,236	62,830.80
	OFFICE ASSISTANT	CSG 16	1	4,650	4,650	55,800.00

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	OFFICE ASSISTANT	CSG 17	1	4,207	4,207	50,487.84
	OFFICE ASSISTANT	CSG 17	1	4,207	4,207	50,487.84
	OFFICE ASSISTANT	CSG 17	1	4,207	4,207	50,487.84
	OFFICE ASSISTANT	CSG 17	1	4,207	4,207	50,487.84
	OFFICE ASSISTANT	CSG 17	1	4,207	4,207	50,487.84
	COMM	CSG 17	1	4,207	4,207	50,487.84
	SECURITY	CSG 17	1	4,207	4,207	50,487.84
	SECURITY	CSG 17	1	4,207	4,207	50,487.84
Sub Total						866,774.88
	Employer Contribution to NSSF					
	ACCOUNTS/ASS	CSG 12	1	1,080	1,080	12,960.00
	DRIVER	CSG 14	1	1,080	1,080	12,960.00
	SECRETARY	CSG 14	1	1,080	1,080	12,960.00
	PROJECT CLERK	CSG 14	1	1,080	1,080	12,960.00
	RECORDS OFFICER	CSG 14	1	1,080	1,080	12,960.00
	OFFICE ASSISTANT	CSG 16	1	1,080	1,080	12,960.00
	OFFICE ASSISTANT	CSG 17	1	1,080	1,080	12,960.00
	OFFICE ASSISTANT	CSG 17	1	1,080	1,080	12,960.00
	OFFICE ASSISTANT	CSG 17	1	1,080	1,080	12,960.00
	OFFICE ASSISTANT	CSG 17	1	1,080	1,080	12,960.00
	OFFICE ASSISTANT	CSG 17	1	1,080	1,080	12,960.00

Subtotal

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	COMM	CSG 17	1	1,080	1,080	12,960.00
	SECURITY	CSG 17	1	1,080	1,080	12,960.00
	SECURITY	CSG 17	1	1,080	1,080	12,960.00
Sub Total						181,440.00
	USE OF GOODS AND SERVICES					
	Utilities, Supplies and Services					
221 0101	Electricity					120,000.00
221 010 2	Water & Sewerage Charges					-
221 010 3	Gas Expenses					
221 010 4	Office Rent					-
	Communication, Supplies and Services					
221 020 1	Telephone, Telex, Facsimile and Mobile Phone Service					50,000.00
221 020 2	Internet Connections					150,000.00
221 020 3	Courier and Postal Services					200,000.00
	Domestic Travel and Subsistence & Other Transport Costs					

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221 030 1	Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.)					250,000.00
221 030 2	Hire of Transport					354,406.00
221 030 3	Accommodation - Domestic Travel					-
221 030 4	Daily Subsistence Allowance					-
	Printing, Advertising and Information Supplies & Services					
221 050 2	Publishing and Printing Services					257,063.00
221 050 3	Subscriptions to Newspapers, Magazines and Periodicals					-
221 050 4	Advertising, Awareness and Publicity Campaigns					-
	Hospitality Supplies and Services					-
221 080 1	Catering Services (Receptions), Accommodation, Gifts, Food and Drinks					700,000.00
Sub Total						2,081,469.00
	Committee Expenses					
	Other Committee Expenses	Members	9	5,000	45,000	135,000.00

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221 080 2		Chair	1	5,000	5,000	15,000.00
		Members	9	10,000	90,000	1,080,000.00
221 0811	NGCDFC Allowance	Chair	1	14,000	14,000	168,000.00
Sub Total						1,398,000.00
	Insurance Costs					
221 090 4	Motor Vehicle Insurance					300,000.00
	Specialized Materials and Services					
2211 016	Purchase of Uniforms and Clothing - Staff					50,000.00
	Office and General Supplies and Services					
2211 101	General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.)					700,000.00
2211 102	Supplies and Accessories for Computers and Printers					450,000.00
2211 103	Sanitary and Cleaning Materials, Supplies and Services					200,120.28
	Fuel , Oil & Lubricants					
2211 201	Refined Fuels and Lubricants for Transport					700,000.00
	Refined Fuels and Lubricants - Other					-

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	Other Fuels (wood, charcoal, cooking gas etc.)					60,000.00
	Other Operating Expenses					
221 301	Bank Service Commission and Charges					80,000.00
221 305	Contracted Guards and Cleaning Services					-
221 310	Contracted Professional Services - e.g. Strategic Plan					-
221 311	ICT Hubs					-
	Routine Maintenance - Vehicles and Other Transport Equipment					
222 0101	Maintenance Expenses - Motor Vehicles					600,000.00
	Routine Maintenance - Other Assets					
222 020 2	Maintenance of Office Furniture and Equipment					300,000.00
222 020 5	Maintenance of NG-CDF Office					-
Sub Total						3,440,120.28
TOTAL						11,047,793.00

MONITORING EVALUATION AND CAPACITY BUILDING

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Item	Description	Scale	Number	Rate	Total Amount	Total Amount paid
	Communication, Supplies and Services					
2E+06	Telephone, Telex, Facsimile and Mobile Phone Service					
	Domestic Travel and Subsistence & Other Transport Costs					
2E+06	Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.)	Persons	10	17,500	175,000	350,000
2E+06	Accommodation - Domestic Travel	Persons	16	10,000	160,000	480,000
2E+06	Daily Subsistence Allowance	Persons				0
	Printing, Advertising and Information Supplies & Services					
2E+06	Publishing and Printing Services					100,000
2E+06	Advertising, Awareness and Publicity Campaigns					
	Training Expenses					
2E+06	Travel Allowance					
2E+06	Remuneration of Instructors and Contract Based Training Services					500,000
2E+06	Production and Printing of Training Materials					200,000
2E+06	Hire of Training Facilities and Equipment					500,000
2E+06	Hire of Transport					150,000
2E+06	Maintenance Expenses - Motor Vehicles					400,000
2E+06	Accommodation Allowance					550,000
	Hospitality Supplies and Services					
2E+06	Catering Services (Receptions), Accommodation, Gifts, Food and Drinks					500,000
	Committee Expenses					
2E+06	Other Committee Expenses	Members	9	5,000	45,000	270,000

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		Chair	1	7,000	7,000	42,000
2E+06	NGCDFC Allowance	Members	9	5,000	45,000	540,000
		Chair	1	7,000	7,000	84,000
		Office and General Supplies and Services				
2E+06	General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.)					500,000
2E+06	Supplies and Accessories for Computers and Printers					0
	Fuel , Oil & Lubricants					
2E+06	Refined Fuels and Lubricants for Transport					700,000
TOTAL						5,866,000

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