



National Government Constituencies Development Fund
Teso North Constituency
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NG-CDF BOARD

MINUTES OF TESO NORTH NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND
COMMITTEE MEETING HELD AT NG-CDF OFFICE BOARD ROOM ON 25TH SEPTEMBER, 2020

MEMBERS PRESENT

1. William Okalio
2. Mary Oshoromo
3. Mary Wanjiru
4. Crescent Wafula
5. Philemon Osangiri
6. Charles Odera
7. Florah Kitui
8. Pasiliano Ikoito
9. Peter Ochokolo
10. Justus Musau

POSITION

- Chairperson
Member
Secretary
Member
Member
Member
Member
Member
FAM
DCC

AGENDA

1. Preliminaries
 - a. Prayer
 - b. Introduction
 - c. Chairman's remarks
2. Confirmation of the previous minutes
3. Review of budget proposal 2020/2021 and submission deadline
4. Reports from chairman/FAM on performance contracting and audit submission of 2019/2020
5. Approval of bursary allocation payment for 2019/2020 for special cases and OTTO TECHNICAL COLLEGE
6. Approval of AIE NO B104753 and AIE NO A823728 of kshs 19,000,000 and 35,000,000 Respectively for financial year 2019/2020
7. Project progress report from Monitoring and Evaluation Committee
8. Report from bursary committee and plan for recruitment of 2020/2021 financial year beneficiary per sub-location

9. Plan for training of NGCDF members and NGCDF staffs
10. NGCDF members and NGCDF staff uniforms and identification badge
11. Adjournment

MIN.TESON 09/09/2020 Preliminaries

a. Prayer

The meeting was started by a word of prayer from Mrs. Florah Kitui at 10:20A.M

b. Chairman's remarks

The committee chairman welcomed every member. He informed the members of the committee that bursary recruitment will commence the following week.

He reminded the team that we should move as a team and resolve any issues. The chairman also informed the committee that they prioritize all projects of the constituency with strickness and follow ups.

MIN.TESON 10/09/2020 CONFIRMATION OF THE PREVIOUS MEETING

The secretary read the minutes of the previous minutes and the committee confirmed

On matters arising, Madam Mary visited the college to get the real situation where by there were some panel biting vechile overhaul where the director was instructed to fastract the forms filling and fulfilling of the Bursary requirement.

The irregularities in the application forms are; some students lacked attachments, admission numbers not tallying

MIN.TESON 11/09/2020 REVIEW OF BUDGET PROPOSAL 2020/2021 AND SUBMISSION DEADLINE

The manager tabled circular number NGCDFB/Circulars Vol. II (024) Dated 10th August, 2020 from the NGCDF Board which indicated that each NGCDF Committee is required to prepare and submit project proposals to NGCDF Board for consideration and approval in compliance with sections 27,28,29,30 and 31 of the NGCDF Act. Before 30th September, 2020

He further informed the members that according to the circular the total allocation for 2020/2021 financial year is Ksh. 137,101,879.31 which includes Ksh. 7,198,241.38 for emergency funding Kshs 13000.00 Tender advertisement for KMTC Kocholya Project.

The Fund Account Manager informed members to fastract the process since deadline is 30th September, 2020 hence members agreed and promised to submitted in weeks' time to enable the constituency to be among the fast to do so.

Project Name	Project Number	Activity	Original cost/Engineer's Estimates	Cumulative allocation	Amount Allocated	Current Status
Employees' Salaries	4-040-225-2110000-100-2020/21-001	Payment of staff salaries and gratuity	4,600,000.00		3,716,422.00	On-going
Employees' Gratuity	4-040-225-2110000-100-2020/21-002	Payment of staff gratuity	883,578.00		883,578.00	New
Committee Expenses	4-040-225-2210802-100-2020/21-003	Payment of Committee sitting allowances, transport, conferences	1,400,000.00		1,400,000.00	On-going
Goods and Services	4-040-225-2210000-100-2020/21-004	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, bank charges .	1,826,112.76		1,826,112.76	On-going
NSSF	4-040-225-2120101-100-2020/21-005	Payment of NSSF Deductions	300,000.00		300,000.00	On-going
NHIF	4-040-225-2120201-100-2020/21-006	Payment of NHIF Deductions	100,000.00		100,000.00	On-going
SUB-TOTAL					8,226,112.76	
Goods and Services	4-040-225-2210000-111-2020/21-001	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence, bank charges.	1,400,000.00		1,400,000.00	On-going

Project Name	Project Number	Activity	Original cost/Engineer's Estimates	Cumulative allocation	Amount Allocated	Current Status
Employees' Salaries	4-040-225-2110000-100-2020/21-001	Payment of staff salaries and gratuity	4,600,000.00		3,716,422.00	On-going
Employees' Gratuity	4-040-225-2110000-100-2020/21-002	Payment of staff gratuity	883,578.00		883,578.00	New
Committee Expenses	4-040-225-2210802-100-2020/21-003	Payment of Committee sitting allowances, transport, conferences	1,400,000.00		1,400,000.00	On-going
Goods and Services	4-040-225-2210000-100-2020/21-004	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, bank charges .	1,826,112.76		1,826,112.76	On-going
NSSF	4-040-225-2120101-100-2020/21-005	Payment of NSSF Deductions	300,000.00		300,000.00	On-going
NHIF	4-040-225-2120201-100-2020/21-006	Payment of NHIF Deductions	100,000.00		100,000.00	On-going
SUB-TOTAL					8,226,112.76	
Goods and Services	4-040-225-2210000-111-2020/21-001	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence, bank charges.	1,400,000.00		1,400,000.00	On-going

Committee Expenses	4-040-225-2210802-111-2020/21-002	Payment of Committee sitting allowances, transport, conferences	1,100,000.00		1,100,000.00	On-going
CDFC/PMC Capacity Building	4-040-225-2210700-111-2020/21-003	Undertake Training of the PMCs/CDFCs/Staff on CDF Related issues	1,613,056.38		1,613,056.38	On-going
SUB-TOTAL					4,113,056.38	
Emergency	4-040-225-2640200-101-2020/21-001	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90		7,192,206.90	On-going
SUB-TOTAL					7,192,206.90	
Chamasiri Secondary School	4-040-225-2640200-110-2020/21-001	onstruction of 4door modern toilets with sewerage system @ Kshs. 640,509.39, Purchase of one 2,000 litres water tank for harvesting water @ Kshs. 20,000, developme nt of tank basement@10,000 and 500ltrs hand wash Tank with 4washing bowls @15,000	685,509.39		685,509.39	New
Okuleu Primary School	4-040-225-2640200-110-2020/21-002	onstruction of 4door modern toilets with sewerage system @ Kshs. 640,509.39, Purchase of one 2,000 litres water tank for harvesting water @ Kshs. 20,000, developme nt of tank basement@10,000 and 500ltrs hand wash Tank with 4washing bowls @15,000	685,509.39		685,509.39	New

St. Joseph's Kocholya Secondary School	4-040- 225- 2640200- 110- 2020/21- 003	onstruction of 4door modern toilets with sewerage system @ Kshs. 640,509.39, Purchase of one 2,000 litres water tank for harvesting water @ Kshs. 20,000,developme nt of tank basement@10,000 and 500ltrs hand wash Tank with 4washing bowls @15,000	685,509.39		685,509.39	New
Kisiombe Primary School	4-040- 225- 2640200- 110- 2020/21- 004	onstruction of 4door modern toilets with sewerage system @ Kshs. 640,509.39, Purchase of one 2,000 litres water tank for harvesting water @ Kshs. 20,000,developme nt of tank basement@10,000 and 500ltrs hand wash Tank with 4washing bowls @15,000	685,509.39		685,509.39	New
SUB-TOTAL					2,742,037.59	
Teso north constituency sports	4-040- 225- 2640509- 112- 2020/21- 001	To Carry Out Constituency Sports Tournament Where Winning Teams Will Be Awarded With Balls, Niforms And Trophies, Where Facilitation Of Tournament @ Kshs 742,037.59and Purchase Of Balls, Uniforms, Trophies And Equipment @ Kshs 2,000,000	2,742,037.59		2,742,037.59	On- going
SUB-TOTAL					2,742,037.59	

Bursary Secondary Schools	4-040-225-2640101-103-2020/21-001	Payment of bursary to needy students	13,000,000.00		13,000,000.00	On-going
Bursary Tertiary Schools	4-040-225-2640101-103-2020/21-002	Payment of bursary to needy students	30,000,000.00		30,000,000.00	On-going
Bursary Special Schools	4-040-225-2640101-103-2020/21-003	Payment of bursary to needy Special students	500,000.00		500,000.00	On-going
NGCDF Social Security Programme for the Constituency	4-040-225-2640101-103-2020/21-004	Provision of NHIF Cover for 320 persons of elderly needy nature in the Constituency	1,920,000.00		1,920,000.00	Ongoing
SUB-TOTAL					45,420,000.00	
Moding primary school	4-040-225-2630204-104-2020/21-001	Renovation of 4no Classrooms;wall plastering,roofing, painting	1,000,000.00		1,000,000.00	New
Ikapolok Primary School	4-040-225-2630204-104-2020/21-002	Renovation of 8NO Classrooms;Roofing,Wall plastering Painting,Flooring with tereso,ceiling to completion, @3,500,000 and Renovation of Administration Block,roofing 5units to host Headteacher,Deputy,Staff Room,Senior Teacherand store room,painting,ceiling,flooring with tiles@1,500,000 to completion.	5,000,000.00		5,000,000.00	New
Chamasiri Primary School	4-040-225-2630204-104-2020/21-	Renovation of 4no Classrooms;wall plastering,roofing, painting to Completion	1,000,000.00		1,000,000.00	New

	003					
Katanyu Primary School	4-040-225-2630204-104-2020/21-004	Additional Funds for completion of 2no Classroom Shuttering,ceiling and wiring of electricity	2,300,000.00	1,700,000.00	500,000.00	On-going
Korisai Primary School	4-040-225-2630204-104-2020/21-005	Renovation of 2n0 Classrooms;wall plastering,roofing and painting to completion	650,000.00		650,000.00	New
S.A Goromait Primary School	4-040-225-2630204-104-2020/21-006	Completion of 1n0 Claassroom'paintin g,shuttering,fixing of windows,doors to completion	800,000.00	600,000.00	200,000.00	New
Kawalun Primary School	4-040-225-2630204-104-2020/21-007	Construction of 1n0 Classrooms to completion@1,000 ,000 and purchase of 40 desks@75,000	1,075,000.00		1,075,000.00	New
Kidek Primary School	4-040-225-2630204-104-2020/21-007	Construction of 1n0 Classrooms to completion@1,000 ,000 and purchase of 40 desks@75,000	1,075,000.00		1,075,000.00	New
SUB-TOTAL					10,500,000.00	
SA Kolanya Girls National School	4-040-225-2630205-104-2020/21-001	Additional funds for completion of Science Laboratory for capacity of 80 learners;Gas fitting,plumbing works,glass fitting,sinks,doors fixing,windows and ceiling to completion	5,500,000.00	4,000,000.00	1,500,000.00	On-going
St.Anthony Akubwait CHA Secondary School	4-040-225-2630205-104-2020/21-002	Additional funds for completion of Science Laboratory for capacity of 40 learners,plumbing works to completion	3,100,000.00	3,000,000.00	100,000.00	On-going

St Theresa Malaba Mixed Secondary	4-040-225-2630205-104-2020/21-002	Additional funds for completion of Science Laboratory for capacity of 40 learners: Fixing of windows, additional plumbing works, wiring of electricity to completion	4,000,000.00	3,500,000.00	500,000.00	On-going
SUB-TOTAL					2,100,000.00	
Changara Chief's Office	4-040-225-2640507-113-2020/21-001	Completion of Modern Chiefs Offices, Painting, Shuttering, fixing of doors and windows to hold 4 units to completion	6,500,000.00	2,000,000.00	4,500,000.00	New
Okuleu Chief's Office	4-040-225-2640507-113-2020/21-002	Completion of Chiefs Offices, Roofing, Painting, Shuttering, fixing of doors and windows to hold 4 units to completion	1,600,000.00	600,000.00	1,000,000.00	On-going
SUB-TOTAL					5,500,000.00	
Kocholya Kenya Medical Training College	4-040-225-2630206-104-2020/21-01	Additional Fund for Completion of Two Storey Building for Administration Block, 3 NO. lectures rooms for 30 Learners, Practical Laboratory, Painting and general finishes of 1 st floor @17,253,428.09 and walling, roofing, painting, ceiling general finishes of 2 nd floor @25,000,000 and Completion a gate and Fencing	78,028,417.00	33,300,000.00	34,553,428.09	On-going

		of 8acre land with concrete poles and chain links@2,200,000				
Kocholya Kenya Medical Training College	4-040-225-2630206-104-2020/21-02	Purchase of dust 10no bins for collection of dirt within the college@1,300	13,000.00		13,000.00	New
Achiya Echakara National Youth Service Training Institute	4-040-225-2630206-104-2020/21-03	Purchase of 15acres of land for Youth training activities@500,000 per acres inclusive of land title process@500,000	8,000,000.00		8,000,000.00	New
Chamasiri Technical Training Institute	4-040-225-2630206-104-2020/21-004	Additional funds for fencing of 8 acre land by concrete poles Chain link wire @1,000,000	1,500,000.00	500,000.00	1,000,000.00	On-going
Chamasiri Technical Training Institute	4-040-225-2630206-104-2020/21-005	Additional Funds for Purchase of 2N0 Electric brick making machines@1,250,000(NGCDFC changed the initial Manual Brick Making to Electrical)	2,500,000.00	500,000.00	2,000,000.00	New
Malaba youth Empowerment Centre	4-040-225-2630206-104-2020/21-006	Development by piping and rising of 10,000ltrs Tank;purchase of 2no 10,000litres tanks@200,000,development of basement@100,000 purchase of 2no 5000litres tanks@100,000 ,raising of steel pipes to hold 2no 5000ltrs tanks @100,000 piping and cabling of water pipes with the	1,000,000.00		1,000,000.00	New

		centre@500,000 .				
Malaba youth Empowerment Centre	4-040-225-2630206-104-2020/21-007	Additional Funds for Purchase of 2NO Electric brick making machines@1,250,000(NGCDFC changed the initial Manual Brick Making to Electrical)	2,500,000.00	500,000.00	2,000,000.00	New
Malaba youth Empowerment Centre	4-040-225-2630206-104-2020/21-008	Purchase of 10no Straight Lockstitch Sewing Machine@1,500,000	1,500,000.00		1,500,000.00	New
SUB-TOTAL					48,566,428.09	
GRAND TOTAL					137,101,879.31	

The draft shall be harmonized to capture the estimated Budget of 137,101,879.31 for the constituency so its sent on Monday 27th to beat the deadline of 30th September, 2020 to minimise the Constituency being denied funding.

The members were also informed that long term projects that need more funding should be minimize since it may not meet the Board's requirement of approving it.

MIN.TESON 12/09/2020 REPORTS FROM CHAIRMAN/FAM ON PERFORMANCE CONTRACTING AND AUDIT SUBMISSION 2019/2020

The members were informed that the constituency since a performance Contract with the NGCDF BOARD for 2020/2021 Financial year where by the following projects were highlighted as major one as Flagship projects.

S/NO	PROJECT NAME	ACTIVITY	AMOUNT
1	Achiya Echakara National Youth Service Training Centre	Purchase of 15Acres of Land	9,000,000
2	KMTC Kocholya Campus	Completion of 2 nd Floor	24,000,000
3	Akiriemet KTTC	Construction of a Modern Administration Block	10,000,000
4	Katakwa Security Training Camp	Purchase of 6Acres of Land	6,000,000

5	Ikapolok Primary School	Renovation of 6no classrooms, Administration Block and construction of 2no Dormitories for boys and girls	15,000,000
	TOTAL		64,000,000

Also the FAM informed members that the Financial Statements have been prepared and submitted to NGCDF BOARD for the Office of Auditor General to start the exercise of auditing

MIN.TESON 13/09/2020 APPROVAL OF BURSARY ALLOCATION PAYMENT FOR 2019/2020 FOR SPECIAL CASES AND OTTO TECHNICAL COLLEGE

The Committee was tabled various fees balances from Special group Tertiary Cases where by it was noted that some of the beneficiaries have prepaid the fees and others were unable to produce their fees balances hence the committee recommended to pay only those one that met the requirements as follows;

NO OF STUDENTS	INSTITUTION	AMOUNT
7	Alupe University College	1,109,000
2	Kabarak University	579,500
1	Maseno University	251,800
1	Kenya Methodist University	41,000
1	Moi University	341,000
6	University of Nairobi	900,380
2	Kenyatta University	210,000
1	Multimedia University	46,059
1	Machakos University	36,200
16	OTTO Technical Institute	416,000
2	Kisii University	29,600
2	Mt. Kenya University	45,000
2	Technical University of Mombasa	
1	Chuka University	20,000
2	KCA University	20,000
1	Chesta TTC	6,000
	TOTAL	4,051,539

NO OF STUDENTS	INSTITUTION	AMOUNT
1	KCA University	100,000
1	Masinde Muliro University of Science and Technology	13,000
	TOTAL	113,0000

There were missing students in some institutions like, University of Nairobi and Maseno University, the students never reported but the fees was paid hence the office need to write so that it is transferred to other needy deserving case.

It was agreed that the special students meet with the bursary sub-committee on Tuesday of 29th September, 2020 to be told the procedures since most of them do not follow the required criteria instead to complain where by some have cleared fees.

The Members were advised that sponsorship should not make one live a luxurious life at the expense of other needy students hence they should learn to be responsible enough by apply for HELB and other available sources of funding.

The committee was also informed that in future they need to partner with HELB where by portal is opened and help the constituency to meet its needy so that we avoided not offering to most needy cases .

The Committee also approved other bursary needs from various institutions which were deserving cases.

MIN.TESON 14/09/2020 Approval of AIE NO B104753 and AIE NO A823728 of kshs 19,000,000 and 35,000,000 Respectively for financial year 2019/2020

The FAM Tabled below AIES AS PER CODE LIST

PROJECT NAME	PROJECT CODE	ACTIVITY	AMOUNT
Employees' Salaries	4-040-225-2110000-100-2019/20-001	Payment of staff salaries and gratuity	600,000.00
Committee Expenses	4-040-225-2210802-100-2019/20-002	Payment of Committee sitting allowances, transport, conferences	800,000.00
Goods and Services	4-040-225-2210000-100-2019/20-003	Erection of notice board,making of service charter, purchase of fuel,repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, bank charges .	842,063.45
Goods and Services	4-040-225-2210000-111-2019/20-001	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence, bank charges.	492,160.20
Kengatuny primary school	4-040-225-2630204-104-2019/20-002	Completion of renovation works 2no Classrooms-painting to completion	200,000.00
Adanya Primary School	4-040-225-2630204-104-2019/20-016	Construction of New 1 NO.classroom to completion.	850,000.00
Bishop sulumeti girls secondary school	4-040-225-2630205-104-2019/20-001	Additional funds for completion of purchase of school bus 51 seater Capacity. First allocation was in 2015/16	1,462,000.00

S.A Kolanya Girls High School	4-040-225-2630205-104-2019/20-006	Additional funds for construction of 80 capacity Twin Laboratory to completion.(Reallocation of ksh 2,000,000 from construction of dormitory still pending from BOARD)	2,000,000.00
Kangelemuge Secondary school	4-040-225-2630205-104-2019/20-007	Additional funds for purchase of 1 acre; survey fee,physical panning fee of Title Deed payment to School name.	100,000.00
Kocholya Kenya Medical Training College	4-040-225-2630206-104-2019/20-01	Construction of Three Storey Building for Administration Block, 3NO.lectures rooms for 30 Learners, Practical Laboratory @30,194,086:Sub-structure, casting of 1 st floor, 2nd floor and walling, and septic tank to completion@2,105,914, construction of a gate@400,000 to completion and Fencing of 8acre land with concrete poles and chain links@600,000.	10,453,776.35
Chamasiri Technical Training Institute	4-040-225-2630206-104-2019/20-003	Additional funds for Construction of gate to completion@300,000 and Additional funds for Fencing of 5 acre land by concrete poles Chain link wire @200,000	200,000.00
Chamasiri Technical Training Institute	4-040-225-2630206-104-2019/20-004	Construction of security guards house to completion.	500,000.00
Chamasiri Technical Training Institute	4-040-225-2630206-104-2019/20-005	Purchase of 2NO brick making machines@500,000	500,000.00
TOTAL			19,000,000.00
PROJECT NAME	PROJECT CODE	ACTIVITY	AMOUNT
Employees' Salaries	4-040-225-2110000-100-2019/20-001	Payment of staff salaries and gratuity	3,000,000
Committee Expenses	4-040-225-2210802-111-2019/20-002	Payment of Committee sitting allowances, transport, conferences	400,000
Goods and Services	4-040-225-2210000-111-2019/20-001	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence, bank charges.	207,839.80
Teso north constituency sports	4-040-225-2640509-112-2019/20-001	Organizing constituency sports tournament for Football and Athletes teams where sports kits will be awarded to winning teams.	2,107,354.48
Bursary	4-040-225-	Payment of bursary to needy students	

Secondary Schools	2640101-103-2019/20-001		1,884,805.72
Bursary Tertiary Schools	4-040-225-2640101-103-2019/20-002	Payment of bursary to needy students	27,000,000.
Bursary Special Schools	4-040-225-2640101-103-2019/20-003	Payment of bursary to needy Special students	400,000
TOTAL			35,000,000.

The members critically discussed and approved it

MIN.TESON 15/09/2020 PROJECT PROGRESS REPORT FROM MONITORING AND EVALUATION COMMITTEE

The report for Monitoring and Evaluation was tabled and read by the sub-committee chairperson which members congratulated the team for a commendable and excellent job done

A member suggested that this should be done regularly; that is quarterly and PMCS should be trained regularly and before any funds are given to them.

There were few issues received where by most School need renovations instead of building new ones for example Moding Primary School should be renovated to facelift the face of the school instead of building new ones Face and Bill of Quantities should be provided to the pmcs for them to fully supervise and monitor projects where Engineer was tasked to do so.

It was agreed that there is a plot at Ikapolok earmarked for the Chief's Office since the same has occupied the renovated Old DCC Office thus it should be used for other purpose.

MIN.TESON 16/09/2020 Report from bursary committee and plan for recruitment of 2020/2021 financial year beneficiary per sub-location

The Bursary Sub-Committee Chairperson informed members that they are planning for Recruitment exercise for 2020/2021 Bursary and NHIF Beneficiary from all the 44 sub-locations to enable most needy cases to get the benefit.

It was also agreed that the sub-county education officer should be incorporated in the sub-committee to help the process of recruitment and vetting of the beneficiaries.

FAM also informed members that NGCDFBOARD have designed a new Bursary Form which is uniform for all Constituencies that has a Fifteen page requirement which need to be fulfilled before one is awarded the bursary hence the Sub-Committee should inform the Sub-County Director of Education for meeting on Wednesday 30th September,2020 for planning, and adopt a data base for recruitment of beneficiaries per sub-location to be done in Six days.

MIN.TESON 17/09/2020 Plan for training of NG-CDFC members and NG-CDF staffs

The members were informed that there is need train the NG-CDFC members Staff before the end of the year where by the Staff should be done during the month of October, 2020 where there is plan to combine Matayos, Nambale,Teso South,Teso North and Webuye East to save cost where by venue and date shall be communicated and NGCDFC Members there is a plan from NGCDF BOARD and the Regional Office to organize the same where also Venue and dates shall be communicated.

MIN.TESON 18/09/2020 NGCDF members' and NGCDF staff's uniforms and identification budge

The committee discussed and agreed that uniforms for the NG-CDF committee members and staff to be done where the members should wear whenever we have official meetings at the NG-CDF office, this should also be accompanied with a budge for identification and for Staff they should wear either on Monday or Fridays.

MIN.TESON 19/09/2020 Change of Project Activity From Manual Brick Making Machines to Electrical Brick Making Machines for Chamasiri TTI and Malaba Youth Empowerment Centre

The Committee was informed that the Initial proposal for purchase of manual Brick making machines for Chamasiri TTI and Malaba Youth Empowerment Centre the same has been requested for the change of the manual since there are Electrical machines that produces more bricks and saves time and are more efficient hence due to increase of students on both institutions they requested for an electrical machines which members discussed and approved for the same for an additional funds to purchase the same by increasing more funds of kshs 2,000,000 each to the initial kshs 500,000 to purchase 2n0 Electrical machines @kshs 1,250,000 each for both Chamasiri TTI and Malaba Youth Empowerment Centre Respectively.

MIN.TESON 20/09/2020 Adjournment

The meeting was ended by a word of prayer from the secretary at 2:30P.M

Prepared By
Secretary
Mary Wanjiru Karanja
Sign MWanjiru
Date 29/9/2020

Approved By
Chairman
William Okalio Epaye
Sign WOkalio
Date 29/9/2020