

MINUTES OF MATAYOS NG-CDF MEETING HELD ON WEDNESDAY 15/09/2021 AT NG-CDF OFFICE

PRELIMINARIES

1. Opening prayer
2. Introduction
3. Adoption of Agenda
4. Communication from the Chair

AGENDA

1. Reading and confirmation of previous minutes
2. Matters arising
3. Project proposal 2021/2022

MEMBERS IN ATTENDANCE

- | | | |
|--------------------------------|---|-----------|
| 1. Mr. Barasa S. Pascal | - | Chairman |
| 2. Mr. Okello W. Fredrick | - | Secretary |
| 3. Miss Lutta N. Caren | - | Member |
| 4. Mrs. Nyongesa A. Violet | - | " |
| 5. Mrs. Makhulo N. Caroline | - | " |
| 6. Mr. Ochudi E. Thomas | - | " |
| 7. Mr. Ooko E. Dickson | - | " |
| 8. Mrs. Alieno M. Caroline | - | " |
| 9. Mr. Kipchumba Ruffo | - | DCC |
| 10. Mr. Allan Rotich Chemayiek | - | FAM |

PRELIMINARIES

Prayer

The Chairman called the meeting to order at 10:15 am with a word of prayer from Nyongesa A. Violet

Introduction

There was no need for introduction since the people in attendance were all committee members.

Adoption of agenda

The Agenda for the meeting was adopted after being proposed by Ooko E. Dickson and seconded by Ochudi E. Thomas.

Communication from the Chair

The Chairman welcomed members to the meeting and ushered them to contribute openly to the agenda before them.



NG-CDFC/MTYS.E/MIN-01/15/09/2021-READING AND CONFIRMATION OF PREVIOUS MINUTES.

The minutes of the previous meeting were read and confirmed as a true record of the deliberations after being proposed by Dickson Ooko and seconded by Caroline Atieno.

NG-CDFC/MTYS.E/MIN-02/15/09/2021- MATTERS ARISING

1. Ward report

A number of issues came up during the last public participation exercise and members unanimously agreed to make it a substantive agenda in the next meeting in order to exhaustively address the challenges/issues.

NG-CDFC/MTYS.E/MIN-03/15/09/2021-PROJECT PROPOSALS

The Chairman briefed members that the committee is required to submit project proposals for the financial year 2021/2022. As per the circular received from the board, the Fund Account Manager told members that the constituency had been allocated a total of Kshs. 137,088,879.31.

After a brief overview of guidelines and eligibility of projects by the Fund Account Manager, the committee deliberated on project proposals from every ward and the requests received from the various institutions, agreed and approved the following projects to be funded in the Financial Year 2021/2022.

Projects phase funding

The committee further committed to fund the following key projects in three phases (Financial years) as per the table below;

| No | Project Name | Project Activity | 2020/2021 | 2021/2022 | 2022/2023 |
|----|---|---|------------|------------|-----------|
| 1 | Lwanya Girls Secondary School | Construction of a storey Administration Block consisting of Office, Staff room, computer room with capacity of 40 computers and a library | 15,000,000 | 12,000,000 | 9,327,398 |
| 2 | Mundika Secondary School | Construction of a 2000 capacity Multi-purpose hall for meetings & Conferences in the Constituency | 20,000,000 | 25,000,000 | 3,333,932 |
| 3 | Budokoni Secondary School | Construction of a 100 capacity Laboratory | 1,900,000 | 1,500,000 | 1,100,000 |
| 4 | St. Mathias Secondary School | Construction of a 100 capacity Computer Laboratory | 1,000,000 | 1,500,000 | 2,939,340 |
| 5 | Dr. Daniel Wako Technical & Vocational T. | Construction of a 100 capacity Dining Hall | 1,300,000 | 1,200,000 | 2,065,414 |

| | | | | | |
|---|------------------------|--|-----------|-----------|-----------|
| | Centre | | | | |
| 6 | Korinda Police Station | Construction of Korinda Police station consisting of two offices and two cells | 1,200,000 | 4,200,000 | 4,600,000 |

Approved Project Proposals for 2021/2022:

| S/NO | Project Name | Project Activity | Estimated Cost | Cumulative Allocation | Amount Allocated | Status |
|---|-----------------------------------|---|----------------|-----------------------|------------------|--------|
| ADMINISTRATION AND RECURRENT EXPENDITURE | | | | | | |
| 1 | Employee Salaries | Payment of Twenty Four (24) NG-CDF staff salaries | 4,449,120.00 | - | 4,449,120.00 | New |
| 2 | Employee's Gratuity | Payment of Twelve (12) NG-CDF staff gratuity | 2,505,924.00 | - | 2,505,924.00 | New |
| 3 | Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel, subsistence, and office tea | 600,000.00 | - | 600,000.00 | New |
| 4 | NSSF | Payment of NSSF deductions | 305,280.00 | - | 305,280.00 | New |
| 5 | NHIF | Payment of NHIF deductions | 153,600.00 | - | 153,600.00 | New |
| 6 | Committee Expenses | Payment of Committee Sitting Allowances, Transport, Conferences | 209,355.61 | - | 209,355.51 | New |
| MONITORING, EVALUATION AND CAPACITY BUILDING | | | | | | |
| 7 | Goods and Services | Purchase of fuel, repairs, maintenance, printing, stationery, airtime, travel and, subsistence | 1,000,000.00 | - | 1,000,000.00 | New |
| 8 | Committee Expenses | Payment of Committee Sitting Allowances, transport, conferences | 1,248,000.00 | - | 1,048,000.00 | New |
| 9 | NGCDFC/PMC capacity Building | Undertake Training of the PMCs/NG-CDFCs/COCs on NG-CDF Related issues | 2,064,600.00 | - | 2,064,600.00 | New |
| EMERGENCY | | | | | | |
| 10 | Emergency | To cater for any unforeseen occurrences in the constituency during the year | 7,192,207 | - | 7,192,207 | New |
| SPORTS | | | | | | |
| 11 | Constituency Sports & Tournaments | To carry out a constituency sports tournament where the winning teams will be | 1,500,000.00 | - | 1,500,000.00 | New |

| S/NO | Project Name | Project Activity | Estimated Cost | Cumulative Allocation | Amount Allocated | Status |
|------|---|--|----------------|-----------------------|------------------|--------|
| | | awarded with balls, uniforms and trophies where facilitation (Federation registration, referees' fees, refreshments, first aid and ambulances services, transport logistics) of the tournament @ Kshs.600,000 and Purchase of balls, uniforms, trophies and equipment's @ Kshs.900,000 | | | | |
| | BURSARY | | | | | |
| 12 | Bursary Secondary Schools | Payment of Bursary to needy students in secondary schools | 26,000,000.00 | - | 26,000,000.00 | New |
| 13 | Bursary Tertiary Institutions | Payment of Bursary to needy students in Tertiary Institutions | 7,100,000.00 | - | 7,100,000.00 | New |
| 14 | NHIF National Social Security Programme | Towards provision of medical insurance cover for vulnerable families including Orphans and Vulnerable Children (OVCs), poor older persons, Persons with Disabilities (PWDs) and destitute families in partnership with NHIF as shall be identified within the Constituency for 1,000 beneficiaries each at Kshs.6000 | 6,000,000.00 | - | 6,000,000.00 | New |
| | PRIMARY SCHOOLS | | | | | |
| 15 | Esikulu Primary School | Renovation of 4 classrooms to completion Labour Based; flooring, plastering, fixing of windows, doors and painting | 600,000.00 | - | 600,000.00 | New |
| 16 | Buringala Primary School | Fencing of ½ acre of land using concrete posts and barbed wire | 224,290.00 | - | 224,290.00 | New |
| 17 | Bulanda Primary School | Renovation of 4 classrooms to completion Labour Based; flooring, plastering, fixing of windows, doors and painting | 600,000.00 | - | 600,000.00 | New |

| S/NO | Project Name | Project Activity | Estimated Cost | Cumulative Allocation | Amount Allocated | Status |
|------|-----------------------------|--|----------------|-----------------------|------------------|---------|
| 18 | Busendebala Primary School | Completion of three Classrooms – Flooring (tiling, glazing, electrical works and painting. | 2,265,618.00 | 1,000,000 | 1,265,618.00 | Ongoing |
| 19 | Bukalama Primary School | Installation of Tiling and ceiling of administration Block comprising of staff room, reception and three offices to completion | 800,000.00 | - | 800,000.00 | New |
| 20 | Igero Primary School | Renovation of 4 classrooms to completion Labour Based; flooring, plastering, fixing of windows, doors and painting | 600,000.00 | - | 600,000.00 | New |
| 21 | Mundulusia Primary School | Renovation of 4 classrooms to completion Labour Based; floor screeding, tiling and painting | 400,000.00 | - | 400,000.00 | New |
| 22 | Khuduru Primary School | Construction of one classroom to completion | 900,000.00 | - | 900,000.00 | New |
| 23 | Busidibu Primary School | Construction of one classroom to completion | 900,000.00 | - | 900,000.00 | New |
| 24 | Busidibu Primary School | Construction of 16no. Pit latrines with 2no doors (both for female and male dedicated for FLWDs accessible by ramp and guard rails inside) | 1,200,000.00 | - | 1,200,000.00 | New |
| 25 | Nasira A.C Primary School | Renovation of 4 classrooms to completion Labour Based; flooring, plastering, fixing of windows, doors and painting | 600,000.00 | - | 600,000.00 | New |
| 26 | Lakonyi Boys Primary School | Construction of one classroom to completion | 900,000.00 | - | 900,000.00 | New |
| 27 | Siwongo Primary School | Construction of one classroom to completion | 900,000.00 | - | 900,000.00 | New |
| 28 | Busende Primary School | Renovation of 4 classrooms to completion Labour Based; flooring, plastering, fixing of windows, doors and painting | 600,000.00 | - | 600,000.00 | New |
| 29 | Nasira A.C. Primary School | Completion of two classrooms; Flooring, Plastering, glazing, electrical works and painting | 1,850,000.00 | 1,300,000 | 550,000.00 | Ongoing |

| S/NO | Project Name | Project Activity | Estimated Cost | Cumulative Allocation | Amount Allocated | Status |
|------|------------------------------------|---|----------------|-----------------------|------------------|---------|
| | SECONDARY SCHOOLS | | | | | |
| 30 | Buyosi Secondary School | Purchase of land for school expansion; One acre and title processing | 1,000,000.00 | - | 1,000,000.00 | New |
| 31 | Mundika Secondary School | Renovation of 50 capacity Science Laboratory; Drainage, gas works and fume chambers | 1,000,000.00 | - | 1,000,000.00 | New |
| 32 | Budokomi Secondary School | Construction of a 100 capacity Laboratory; From slab to roofing | 4,500,000.00 | 1,900,000 | 1,500,000.00 | Ongoing |
| 33 | Lwanya Girls Secondary | Construction of a storey Administration Block consisting of 5 Offices, Staff room, computer room with capacity of 40 students and a library phase 1; From suspended slab to roofing level | 36,327,398.00 | 15,000,000 | 12,000,000.00 | Ongoing |
| 34 | Mundika Secondary School | Construction of a 2000 capacity Multipurpose Hall Consisting of dining/conference hall, kitchen, 2 Offices and 3 stores 1; Walling, Roofing, shutters, windows, glazing, electrical works and drainage works. | 48,333,932.00 | 20,000,000 | 25,000,000.00 | Ongoing |
| 35 | Our Lady of Mercy Secondary School | Construction of a 200 capacity Dormitory; Plumbing works, electrical works, installation of ceiling and painting | 5,500,000.00 | 4,000,000 | 1,500,000.00 | Ongoing |
| 36 | Bulanda Secondary School | Balance for purchase of one acre of land | 2,150,000.00 | 1,000,000 | 1,150,000.00 | Ongoing |
| 37 | Mabunge Secondary School | Construction of 100 capacity dining hall; upto lintel level | 5,500,000.00 | - | 2,000,000.00 | New |
| 38 | Busende Secondary School | Renovation of 4 classrooms to completion Labour Based; flooring, plastering, fixing of windows, doors and painting | 600,000.00 | - | 600,000.00 | New |

| S/NO | Project Name | Project Activity | Estimated Cost | Cumulative Allocation | Amount Allocated | Status |
|------|--|---|----------------|-----------------------|------------------|---------|
| 39 | Igero Secondary School | Completion of two classrooms and 1 roomed office; Plastering, flooring, fixing of windows, doors, glazing, electrical works and painting | 3,655,000.00 | 2,000,000 | 1,655,000.00 | Ongoing |
| 40 | St. Mathias Secondary School | Construction of a 100 capacity Computer Laboratory; upto roofing level. | 5,439,340 | 1,000,000 | 1,500,000.00 | Ongoing |
| 41 | Igero Secondary School | Installation of electricity to school | 100,000.00 | - | 100,000.00 | New |
| 42 | Bulanda Secondary School | Purchase of 100 lockers | 450,000.00 | - | 450,000.00 | New |
| 43 | Buyende Secondary School | Purchase of land; 4.5 acres and title processing. | 3,150,000.00 | 1,000,000 | 2,150,000.00 | Ongoing |
| 44 | Muyafwa Secondary School | Completion of one classroom; Flooring, glazing, electrical work and painting. | 1,000,000.00 | 800,000 | 200,000.00 | Ongoing |
| | TERTIARY INSTITUTIONS | | | | | |
| 45 | Dr. Daniel Wako Technical & Vocational Training Centre | Construction of a 100 capacity Dining Hall; Roofing, shutters and drainage works | 5,365,414.00 | 1,300,000 | 2,000,000.00 | Ongoing |
| 46 | Kenya Medical Training College- Busia campus | Completion of 10.12m by 9.8m two lecture rooms with tiles and ceiling; plastering, tiling, windows, glazing, ceiling installation, electrical works and painting | 3,167,950.00 | 2,000,000 | 1,167,950.00 | Ongoing |
| | SECURITY | | | | | |
| 47 | Bukhayo West Chief's Office | Completion of Administration Police Line consisting of 10 units of security staff and one office in charge house; -plastering, flooring, glazing, electrical works and painting | 5,548,144.00 | 3,800,000 | 1,748,144.00 | Ongoing |
| 48 | Burumba Police Post | Completion of Office consisting of 6 units; Plastering, flooring, glazing, | 3,200,000.00 | 2,800,000 | 400,000.00 | Ongoing |

| S/NO | Project Name | Project Activity | Estimated Cost | Cumulative Allocation | Amount Allocated | Status |
|------|--|--|----------------|-----------------------|------------------|---------|
| | | electrical works and painting to completion | | | | |
| 49 | Assistant Chief's Office Murende | Completion of Office consisting of reception, a 20 capacity boardroom and two offices; floor screeding, painting to completion | 3,582,438.00 | 2,900,000 | 682,438.00 | Ongoing |
| 50 | Assistant Chief's Office Mabunge | Completion of Chiefs Office consisting of two offices and Boardroom; Plastering, flooring, glazing, electrical works and painting to completion | 1,977,352.80 | 1,700,000 | 277,352.80 | Ongoing |
| 51 | Korinda Police Station | Additional funds for construction of Korinda Police station consisting of two offices and two cells; walling, roofing and fixing of windows and doors | 10,000,000.00 | 1,200,000 | 4,900,000.00 | Ongoing |
| 52 | Office of the County Criminal Investigation officer | Purchase of furniture; 27 office chairs (Kshs.137,000), 5 office tables (100,000) and 3 office cabinets (Kshs.63,000) | 300,000.00 | - | 300,000.00 | New |
| | OTHERS | | | | | |
| 53 | Rural Electrification and Renewable Energy Corporation | Matching Facility for supply and provision of electricity coverage to areas without power in the constituency; Upper Lwero, Alara, Munongo and Mundere areas | 2,000,000.00 | - | 2,000,000.00 | New |
| 54 | Mundika ICT Hub (Mundika Asst. Chief's office) | Refurbishment of centre: Plastering and Painting Kshs. 200,000.00 and Fencing of ¼ acre using concrete poles and barbed wire Kshs. 300,000.00- At | 500,000.00 | - | 500,000.00 | New |
| | ENVIRONMENT | | | | | |

| S/NO | Project Name | Project Activity | Estimated Cost | Cumulative Allocation | Amount Allocated | Status |
|--------------|------------------------|---|-----------------------|-----------------------|-----------------------|--------|
| 55. | Environmental Projects | Purchase 5,000 litres water tank, construction of a tank base and installation of gutters for; Mundika Girls Primary School, Khuduru Primary School, Nasira Secondary School, Mayenje Primary School, Igero Secondary School, Bugengi Primary School, St. Mathias Secondary School, Muyafwa Secondary School, Mabunge Secondary School, Lukonyi Boys Primary School, Buri Burumba Secondary School and Munongo Primary School each at Kshs. 70,000.00 | 840,000.00 | | 840,000.00 | New |
| TOTAL | | | 240,904,963.41 | 61,700,000 | 137,088,879.31 | |

There being no other items for discussion the meeting ended at 01:25 pm with a word of prayer from Atieno M. Caroline.

MINUTES SIGNED BY;

NG-CDFC CHAIRMAN  DATE 16/09/2021

NG-CDFC SECRETARY  DATE 16-09-2021