

MINUTES OF MATAYOS NG-CDF MEETING HELD ON WEDNESDAY 15/09/2021 AT NG-CDF OFFICE

PRELIMINARIES

1. Opening prayer
2. Introduction
3. Adoption of Agenda
4. Communication from the Chair

AGENDA

1. Reading and confirmation of previous minutes
2. Matters arising
3. Project proposal 2021/2022

MEMBERS IN ATTENDANCE

- | | | |
|--------------------------------|---|-----------|
| 1. Mr. Barasa S. Pascal | - | Chairman |
| 2. Mr. Okello W. Fredrick | - | Secretary |
| 3. Miss Lutta N. Caren | - | Member |
| 4. Mrs. Nyongesa A. Violet | - | " |
| 5. Mrs. Makhulo N. Caroline | - | " |
| 6. Mr. Ochudi E. Thomas | - | " |
| 7. Mr. Ooko E. Dickson | - | " |
| 8. Mrs. Alieno M. Caroline | - | " |
| 9. Mr. Kipchumba Rutto | - | DCC |
| 10. Mr. Allan Rotich Chemayiek | - | FAM |

PRELIMINARIES

Prayer

The Chairman called the meeting to order at 10:15 am with a word of prayer from Nyongesa A. Violet

Introduction

There was no need for introduction since the people in attendance were all committee members.

Adoption of agenda

The Agenda for the meeting was adopted after being proposed by Ooko E. Dickson and seconded by Ochudi E. Thomas.

Communication from the Chair

The Chairman welcomed members to the meeting and ushered them to contribute openly to the agenda before them.



NG-CDFC/MTYS.E/MIN-01/15/09/2021-READING AND CONFIRMATION OF PREVIOUS MINUTES.

The minutes of the previous meeting were read and confirmed as a true record of the deliberations after being proposed by Dickson Ooko and seconded by Caroline Atieno.

NG-CDFC/MTYS.E/MIN-02/15/09/2021- MATTERS ARISING

1. Ward report

A number of issues came up during the last public participation exercise and members unanimously agreed to make it a substantive agenda in the next meeting in order to exhaustively address the challenges/issues.

NG-CDFC/MTYS.E/MIN-03/15/09/2021-PROJECT PROPOSALS

The Chairman briefed members that the committee is required to submit project proposals for the financial year 2021/2022. As per the circular received from the board, the Fund Account Manager told members that the constituency had been allocated a total of Kshs. 137,088,879.31.

After a brief overview of guidelines and eligibility of projects by the Fund Account Manager, the committee deliberated on project proposals from every ward and the requests received from the various institutions, agreed and approved the following projects to be funded in the Financial Year 2021/2022.

Projects phase funding

The committee further committed to fund the following key projects in three phases (Financial years) as per the table below;

No	Project Name	Project Activity	2020/2021	2021/2022	2022/2023
1	Lwanya Girls Secondary School	Construction of a storey Administration Block consisting of Office, Staff room, computer room with capacity of 40 computers and a library	15,000,000	12,000,000	9,327,398
2	Mundika Secondary School	Construction of a 2000 capacity Multi-purpose hall for meetings & Conferences in the Constituency	20,000,000	25,000,000	3,333,932
3	Budokoni Secondary School	Construction of a 100 capacity Laboratory	1,900,000	1,500,000	1,100,000
4	St. Mathias Secondary School	Construction of a 100 capacity Computer Laboratory	1,000,000	1,500,000	2,939,340
5	Dr. Daniel Wako Technical & Vocational T.	Construction of a 100 capacity Dining Hall	1,300,000	1,200,000	2,065,414

	Centre				
6	Korinda Police Station	Construction of Korinda Police station consisting of two offices and two cells	1,200,000	4,200,000	4,600,000

Approved Project Proposals for 2021/2022:

S/NO	Project Name	Project Activity	Estimated Cost	Cumulative Allocation	Amount Allocated	Status
ADMINISTRATION AND RECURRENT EXPENDITURE						
1	Employee Salaries	Payment of Twenty Four (24) NG-CDF staff salaries	4,449,120.00	-	4,449,120.00	New
2	Employee's Gratuity	Payment of Twelve (12) NG-CDF staff gratuity	2,505,924.00	-	2,505,924.00	New
3	Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel, subsistence, and office tea	600,000.00	-	600,000.00	New
4	NSSF	Payment of NSSF deductions	305,280.00	-	305,280.00	New
5	NHIF	Payment of NHIF deductions	153,600.00	-	153,600.00	New
6	Committee Expenses	Payment of Committee Sitting Allowances, Transport, Conferences	209,355.61	-	209,355.61	New
MONITORING, EVALUATION AND CAPACITY BUILDING						
7	Goods and Services	Purchase of fuel, repairs, maintenance, printing, stationery, airtime, travel and, subsistence	1,000,000.00	-	1,000,000.00	New
8	Committee Expenses	Payment of Committee Sitting Allowances, transport, conferences	1,248,000.00	-	1,048,000.00	New
9	NGCDFC/PMC capacity Building	Undertake Training of the PMCs/NG-CDFCs/COCs on NG-CDF Related issues	2,064,600.00	-	2,064,600.00	New
EMERGENCY						
10	Emergency	To cater for any unforeseen occurrences in the constituency during the year	7,192,207	-	7,192,207	New
SPORTS						
11	Constituency Sports & Tournaments	To carry out a constituency sports tournament where the winning teams will be	1,500,000.00	-	1,500,000.00	New

S/NO	Project Name	Project Activity	Estimated Cost	Cumulative Allocation	Amount Allocated	Status
		awarded with balls, uniforms and trophies where facilitation (Federation registration, referees' fees, refreshments, first aid and ambulances services, transport logistics) of the tournament @ Kshs.600,000 and Purchase of balls, uniforms, trophies and equipment's @ Kshs.900,000				
	BURSARY					
12	Bursary Secondary Schools	Payment of Bursary to needy students in secondary schools	26,000,000.00	-	26,000,000.00	New
13	Bursary Tertiary Institutions	Payment of Bursary to needy students in Tertiary Institutions	7,100,000.00	-	7,100,000.00	New
14	NHIF National Social Security Programme	Towards provision of medical insurance cover for vulnerable families including Orphans and Vulnerable Children (OVCs), poor older persons, Persons with Disabilities (PWDs) and destitute families in partnership with NHIF as shall be identified within the Constituency for 1,000 beneficiaries each at Kshs.6000	6,000,000.00	-	6,000,000.00	New
	PRIMARY SCHOOLS					
15	Esikulu Primary School	Renovation of 4 classrooms to completion Labour Based; flooring, plastering, fixing of windows, doors and painting	600,000.00	-	600,000.00	New
16	Buringala Primary School	Fencing of ½ acre of land using concrete posts and barbed wire	224,290.00	-	224,290.00	New
17	Bulanda Primary School	Renovation of 4 classrooms to completion Labour Based; flooring, plastering, fixing of windows, doors and painting	600,000.00	-	600,000.00	New

S/NO	Project Name	Project Activity	Estimated Cost	Cumulative Allocation	Amount Allocated	Status
18	Busendebala Primary School	Completion of three Classrooms – Flooring (tiling, glazing, electrical works and painting.	2,265,618.00	1,000,000	1,265,618.00	Ongoing
19	Bukalama Primary School	Installation of Tiling and ceiling of administration Block comprising of staff room, reception and three offices to completion	800,000.00	-	800,000.00	New
20	Igero Primary School	Renovation of 4 classrooms to completion Labour Based; flooring, plastering, fixing of windows, doors and painting	600,000.00	-	600,000.00	New
21	Mundulusia Primary School	Renovation of 4 classrooms to completion Labour Based; floor screeding, tiling and painting	400,000.00	-	400,000.00	New
22	Khuduru Primary School	Construction of one classroom to completion	900,000.00	-	900,000.00	New
23	Busidibu Primary School	Construction of one classroom to completion	900,000.00	-	900,000.00	New
24	Busidibu Primary School	Construction of 16no. Pit latrines with 2no doors (both for female and male dedicated for PLWDs accessible by ramp and guard rails inside)	1,200,000.00	-	1,200,000.00	New
25	Nasira A.C Primary School	Renovation of 4 classrooms to completion Labour Based; flooring, plastering, fixing of windows, doors and painting	600,000.00	-	600,000.00	New
26	Lukonyi Boys Primary School	Construction of one classroom to completion	900,000.00	-	900,000.00	New
27	Siwongo Primary School	Construction of one classroom to completion	900,000.00	-	900,000.00	New
28	Busende Primary School	Renovation of 4 classrooms to completion Labour Based; flooring, plastering, fixing of windows, doors and painting	600,000.00	-	600,000.00	New
29	Nasira A.C. Primary School	Completion of two classrooms; Flooring, Plastering, glazing, electrical works and painting	1,850,000.00	1,300,000	550,000.00	Ongoing

S/NO	Project Name	Project Activity	Estimated Cost	Cumulative Allocation	Amount Allocated	Status
	SECONDARY SCHOOLS					
30	Buyosi Secondary School	Purchase of land for school expansion; One acre and title processing	1,000,000.00	-	1,000,000.00	New
31	Mundika Secondary School	Renovation of 50 capacity Science Laboratory; Drainage, gas works and fume chambers	1,000,000.00	-	1,000,000.00	New
32	Budokomi Secondary School	Construction of a 100 capacity Laboratory; From slab to roofing	4,500,000.00	1,900,000	1,500,000.00	Ongoing
33	Lwanya Girls Secondary	Construction of a storey Administration Block consisting of 5 Offices, Staff room, computer room with capacity of 40 students and a library phase 1; From suspended slab to roofing level	36,327,398.00	15,000,000	12,000,000.00	Ongoing
34	Mundika Secondary School	Construction of a 2000 capacity Multipurpose Hall Consisting of dining/conference hall, kitchen, 2 Offices and 3 stores 1; Walling, Roofing, shutters, windows, glazing, electrical works and drainage works.	48,333,932.00	20,000,000	25,000,000.00	Ongoing
35	Our Lady of Mercy Secondary School	Construction of a 200 capacity Dormitory; Plumbing works, electrical works, installation of ceiling and painting	5,500,000.00	4,000,000	1,500,000.00	Ongoing
36	Bulanda Secondary School	Balance for purchase of one acre of land	2,150,000.00	1,000,000	1,150,000.00	Ongoing
37	Mabunge Secondary School	Construction of 100 capacity dining hall; upto lintel level	5,500,000.00	-	2,000,000.00	New
38	Busende Secondary School	Renovation of 4 classrooms to completion Labour Based; flooring, plastering, fixing of windows, doors and painting	600,000.00	-	600,000.00	New

S/NO	Project Name	Project Activity	Estimated Cost	Cumulative Allocation	Amount Allocated	Status
39	Igero Secondary School	Completion of two classrooms and 1 roomed office; Plastering, flooring, fixing of windows, doors, glazing, electrical works and painting	3,655,000.00	2,000,000	1,655,000.00	Ongoing
40	St. Mathias Secondary School	Construction of a 100 capacity Computer Laboratory; upto roofing level.	5,439,340	1,000,000	1,500,000.00	Ongoing
41	Igero Secondary School	Installation of electricity to school	100,000.00	-	100,000.00	New
42	Bulanda Secondary School	Purchase of 100 lockers	450,000.00	-	450,000.00	New
43	Buyende Secondary School	Purchase of land; 4.5 acres and title processing.	3,150,000.00	1,000,000	2,150,000.00	Ongoing
44	Muyafwa Secondary School	Completion of one classroom; Flooring, glazing, electrical work and painting.	1,000,000.00	800,000	200,000.00	Ongoing
	TERTIARY INSTITUTIONS					
45	Dr. Daniel Wako Technical & Vocational Training Centre	Construction of a 100 capacity Dining Hall; Roofing, shutters and drainage works	5,365,414.00	1,300,000	2,000,000.00	Ongoing
46	Kenya Medical Training College- Busia campus	Completion of 10.12m by 9.8m two lecture rooms with tiles and ceiling; plastering, tiling, windows, glazing, ceiling installation, electrical works and painting	3,167,950.00	2,000,000	1,167,950.00	Ongoing
	SECURITY					
47	Bukhayo West Chief's Office	Completion of Administration Police Line consisting of 10 units of security staff and one office in charge house; -plastering, flooring, glazing, electrical works and painting	5,548,144.00	3,800,000	1,748,144.00	Ongoing
48	Burumba Police Post	Completion of Office consisting of 6 units; Plastering, flooring, glazing,	3,200,000.00	2,800,000	400,000.00	Ongoing

S/NO	Project Name	Project Activity	Estimated Cost	Cumulative Allocation	Amount Allocated	Status
		electrical works and painting to completion				
49	Assistant Chief's Office Murende	Completion of Office consisting of reception, a 20 capacity boardroom and two offices; floor screeding, painting to completion	3,582,438.00	2,900,000	682,438.00	Ongoing
50	Assistant Chief's Office Mabunge	Completion of Chiefs Office consisting of two offices and Boardroom; Plastering, flooring, glazing, electrical works and painting to completion	1,977,352.80	1,700,000	277,352.80	Ongoing
51	Korinda Police Station	Additional funds for construction of Korinda Police station consisting of two offices and two cells; walling, roofing and fixing of windows and doors	10,000,000.00	1,200,000	4,900,000.00	Ongoing
52	Office of the County Criminal Investigation officer	Purchase of furniture; 27 office chairs (Kshs.137,000), 5 office tables (100,000) and 3 office cabinets (Kshs.63,000)	300,000.00	-	300,000.00	New
	OTHERS					
53	Rural Electrification and Renewable Energy Corporation	Matching Facility for supply and provision of electricity coverage to areas without power in the constituency; Upper Lwero, Alara, Munongo and Mundere areas	2,000,000.00	-	2,000,000.00	New
54	Mundika ICT Hub (Mundika Asst. Chief's office)	Refurbishment of centre: Plastering and Painting Kshs. 200,000.00 and Fencing of ¼ acre using concrete poles and barbed wire Kshs. 300,000.00- At	500,000.00	-	500,000.00	New
	ENVIRONMENT					

S/NO	Project Name	Project Activity	Estimated Cost	Cumulative Allocation	Amount Allocated	Status
55.	Environmental Projects	Purchase 5,000 litres water tank, construction of a tank base and installation of gutters for; Mundika Girls Primary School, Khuduru Primary School, Nasira Secondary School, Mayenje Primary School, Igero Secondary School, Bugengi Primary School, St. Mathias Secondary School, Muyafwa Secondary School, Mabunge Secondary School, Lukonyi Boys Primary School, Buri Burumba Secondary School and Munongo Primary School each at Kshs. 70,000.00	840,000.00		840,000.00	New
	TOTAL		240,904,963.41	61,700,000	137,088,879.31	

There being no other items for discussion the meeting ended at 01:25 pm with a word of prayer from Atieno M. Caroline.

MINUTES SIGNED BY;

NG-CDPC CHAIRMAN  DATE 16/09/2021

NG-CDPC SECRETARY  DATE 16-09-2021