

MINUTES OF MATAYOS NG-CDF MEETING HELD ON TUESDAY 29/10/2019 AT NG-CDF OFFICE

PRELIMINARIES

1. Opening prayer
2. Introduction
3. Adoption of Agenda
4. Communication from the Chair

AGENDA

1. Reading and confirmation of previous minutes
2. Matters arising
3. Project proposal 2019/2020

MEMBERS IN ATTENDANCE

- | | | |
|-----------------------------|---|-----------|
| 1. Mr. Barasa S. Pascal | - | Chairman |
| 2. Mr. Okello W. Fredrick | - | Secretary |
| 3. Miss Lutta N. Caren | - | Member |
| 4. Mrs. Nyongesa A. Violet | - | “ |
| 5. Mrs. Makhulo N. Caroline | - | “ |
| 6. Mr. Ochudi E. Thomas | - | “ |
| 7. Mr. Ooko E. Dickson | - | “ |
| 8. Mrs. Atieno M. Caroline | - | “ |
| 9. Mr. Onyango Joseph | - | DCC |
| 10. Mr. Allan Rotich | - | FAM |

PRELIMINARIES

Prayer

The Chairman called the meeting to order at 10:00 am with a word of prayer from Ochudi Thomas.

Introduction

There was no need for introduction since the people in attendance were all committee members.

Adoption of agenda

The Agenda for the meeting was adopted after being proposed by Ooko Dickson and seconded by Caroline Atieno.

Communication from the Chair

The Chairman welcomed members to the meeting and ushered them to contribute openly to the agenda before them.

NG-CDFC/MTYS.E/MIN-01/29/10/2019-READING AND CONFIRMATION OF PREVIOUS MINUTES.

The minutes of the previous meeting held on 21ST August 2019 were read and confirmed as a true record of the deliberations after being proposed by Lutta Carren and seconded by Makhulo Caroline.

NG-CDFC/MTYS.E/MIN-02/29/10/2019- MATTERS ARISING

1. Re-cap of the status of Projects funded in the last financial year

The DCC sort to know what measures we have in place for the January 2020 opening of Dr. Daniel Wako T.T.I at Murende. In response the FAM reported that provision had been made in this financial year proposals as had been requested. The status of last financial year projects was postponed to the next meeting. Members are to visit the projects after the national examinations.

NG-CDFC/MTYS.E/MIN-03/29/10/2019-PROJECT PROPOSALS

The Chairman briefed members that the committee is required to submit project proposals for the financial year 2019/2020.As per the circular received from the board, the Fund Account Manager told members that the constituency had been allocated a total of **Kshs. 137,367,724.14**.

After a brief overview of guidelines and eligibility of projects by the Fund Account Manager, the committee deliberated on project proposals from every ward.

After lengthy deliberations the committee approved the project proposals for 2019/2020 after being proposed by Atieno Caroline and seconded by Fredrick Okello .The projects were as follows;

No	Project Name	Project Activity	Cost of the project	Cumulative Allocation	Amount Allocated	Status
1.	Employee Salaries	Payment of Staff Salaries and gratuity	3,952,000.00	-	3,952,000.00	Ongoing
2.	Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel, subsistence and office tea	1,996,000.00	-	1,996,000.00	Ongoing
3.	NSSF office admin	Payment of NSSF deductions	188,160.00	-	188,160.00	Ongoing
4.	NHIF office admin	Payment of NHIF deductions	102,840.00	-	102,840.00	Ongoing
5.	Committee Expenses	Payment of Committee Sitting Allowances, Transport,	1,902,393.76	-	1,902,393.76	Ongoing

No	Project Name	Project Activity	Cost of the project	Cumulative Allocation	Amount Allocated	Status
		Conferences				
6.	Goods and Services	Purchase of printing, stationery, airtime, travel, and subsistence	1,000,000.00	-	1,000,000.00	Ongoing
7.	Committee Expenses	Payment of Committee Sitting Allowances, transport, Conferences	1,048,000.00	-	1,048,000.00	Ongoing
8.	NGCDFC/PMC Capacity Building	Undertake Training of the NGCDFCs/PMCs on CDF related issues	1,873,032.00	-	1,873,032.00	Ongoing
9.	Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,198,241.38	-	7,198,241.38	Ongoing
10.	Constituency Sports	Organize games in football, netball, bicycle riding, volleyball and award winners with uniforms, kits, trophies, and certificates	1,500,000.00	-	1,500,000.00	Ongoing
11.	Bursary Secondary	Payment of Bursary to Needy Students in Boarding Schools	26,000,000.00	-	26,000,000.00	Ongoing
12.	Bursary Tertiary	Payment of Bursary to Needy Students	16,000,000.00	-	15,458,000.00	Ongoing
13.	Lwanya Special School	Completion of Kitchen consisting of a store, kitchen area & an office and a 100 capacity dining Hall -Plaster, Painting and Shutters	4,200,000.00	3,000,000.00	1,200,000.00	Ongoing
14.	Nasewa Primary School	Construction of 2 classrooms to completion.	1,400,000.00	-	1,400,000.00	New
15.	Luliba Primary School	Completion of administration Block of staff room, reception and three	2,800,000.00	1,200,000.00	1,443,700.00	Ongoing

No	Project Name	Project Activity	Cost of the project	Cumulative Allocation	Amount Allocated	Status
		offices;- Walling and Roofing, plaster, windows, doors and Painting.				
16.	Mundika Boys Primary school	Completion of classroom, plastering, ceiling Painting, and Floor Screeding.	940,000.00	500,000.00	440,000.00	Ongoing
17.	Sigwata Primary School	Completion of Two Classrooms - plastering, Windows, doors, floor, and painting	1,700,000.00	1,000,000.00	700,000.00	Ongoing
18.	Budokomi Primary School	Completion of administration Block of staff room, reception and three offices; - Plastering, Finishes, and Painting	2,208,210.00	1,000,000.00	708,210.00	Ongoing
19.	Mundika Girls Primary School	Completion of One Classroom - plastering, Painting, Floor and Screeding.	936,000.00	700,000.00	236,000.00	Ongoing
20.	Siwongo Primary School	Additional funds to complete purchase of 1.5 acres for the school	900,000.00	600,000.00	300,000.00	Ongoing
21.	Khuduru Primary School	Additional funds to complete purchase of 1.5 acres for the school and title processing.	1,120,000.00	800,000.00	320,000.00	Ongoing
22.	Busendebala Primary	Completion of Two Classrooms - plastering, Painting, Floor and Screeding.	1,354,300.00	1,000,000.00	354,300.00	Ongoing
23.	Bukalama Primary School	Completion of administration Block of staff room, reception and three offices; Plastering, Finishes, and Painting	2,300,000.00	1,300,000.00	1,000,000.00	Ongoing
24.	Lunga Primary School	Completion of library with a capacity 70; ceiling and library	2,220,481.00	1,975,000.00	447,500.00	Ongoing

No	Project Name	Project Activity	Cost of the project	Cumulative Allocation	Amount Allocated	Status
		fittings, and shelves				
25.	Siwongo Primary School	Completion of one classroom; Plastering, Finishes, and Painting	941,000.00	500,000.00	441,000.00	Ongoing
26.	Khuduru Primary School	Completion of two classrooms; Plastering, Finishes, and Painting.	1,988,800.00	1,000,000.00	998,800.00	Ongoing
27.	Mundika Special School	Completion of classroom, plastering, ceiling and glazing	961,800.00	700,000.00	261,800.00	Ongoing
28.	Luliba Primary School	Completion of 17 No toilets; Plastering, Finishes, and Painting.	1,471,300.00	700,000.00	771,300.00	Ongoing
29.	Alungoli Primary School	Completion of Administration Block of staff room, reception and three offices/ a 50 capacity Library; Plastering, Finishes, and Painting	3,636,560.00	2,150,000.00	1,000,000.00	Ongoing
30.	Mujuru Primary School	Repairs & Renovations to completion of three classrooms and office; Reroofing, shuttering, plastering, flooring and painting.	2,100,000.00	-	1,276,850.00	New
31.	Nasewa Primary School	Construction of one classroom to lintel level	700,000	-	350,000.00	New
32.	St. Joseph's Girls Primary School	Purchase of School Isuzu 33 seater Bus	5,179,750.00	-	5,179,750.00	New
33.	St. Eugene's Primary School	Completion of school a 70 capacity Library; Internal finishes, shelves and painting	2,100,000.00	1,600,000.00	500,000.00	Ongoing
34.	Mabale Primary School	Completion of twin classrooms; Plastering, Finishes, and Painting	1,900,000.00	1,550,000.00	350,000.00	Ongoing

No	Project Name	Project Activity	Cost of the project	Cumulative Allocation	Amount Allocated	Status
35.	Esirisia Primary School	Construction of 1 No Classroom to completion	700,000.00	-	700,000.00	New
36.	Buyosi Secondary School	Purchase of Isuzu51 Seater School Bus	7,162,250.00	-	7,162,250.00	New
37.	Esirisia Secondary School	Completion of administration Block consisting of staff room, reception and three offices;- ceiling, plumbing, tiling, fittings (shelves)	5,130,459.00	3,205,000.00	1,000,000.00	Ongoing
38.	Mundika Secondary	Construction of a one storey Administration Block consisting of Office, Staff room, computer room with capacity of 40 computers and a 50 capacity library phase 2; Slab, walling, staircase, roofing.	32,603,087.00	16,000,000.00	10,200,000.00	Ongoing
39.	Lwanya Girls Secondary	Completion of a 80 capacity Dormitory; Roofing, walling, shuttering and plastering.	4,847,558.80	2,800,000.00	1,547,000.00	Ongoing
40.	Mabunge Secondary School	Completion of a 70 capacity library; - Roofing, shuttering, plastering, ceiling board, painting and screeding.	4,200,000.00	1,070,000.00	2,360,600.00	Ongoing
41.	Buyende Secondary School	Completion of 2 classrooms, plastering, ceiling board, painting and screeding	1,705,700.00	1,065,000.00	640,700.00	Ongoing
42.	Bulanda Secondary School	Purchase of Land 1 Acre and title processing	3,200,000.00	-	1,000,000.00	New
43.	Our Lady of Mercy Secondary School	Construction of dormitory with a capacity of 120 pax to lintel level	5,300,000.00	-	4,000,000.00	New

No	Project Name	Project Activity	Cost of the project	Cumulative Allocation	Amount Allocated	Status
44.	St. Jude Nangoma Secondary School	Completion of a 70 capacity laboratory, ceiling board, wiring, shelves, cupboards.	3,500,000.00	3,000,000.00	500,000.00	Ongoing
45.	Mundika Secondary School	Construction of Septic of 100 cubic meters and drainage for the new administration block consisting of Office, Staff room, computer room with capacity of 40 computers and a library	1,625,000.00	-	1,625,000.00	New
46.	Lunga Secondary School	Completion of a 100 capacity twin laboratory; Ceiling, painting, completion of fuse chambers.	4,000,000.00	3,000,000.00	1,000,000.00	Ongoing
47.	Nangoma Secondary School	Construction, Installation and Commissioning a 30m high of Lightning Arrestors at Nangoma Secondary school to cover 5.8km radius.	2,500,000.00	-	2,500,000.00	New
48.	Matayos NG-CDF Office	Landscaping consisting of ground leveling, planting of flowers, grass and trees Kshs. 1,200,000, Construction of Parking Bay for five cars Kshs. 400,000 and drainage by installing 600mm culverts at entrance(gate) Kshs. 400,000.	2,000,000.00	-	2,000,000.00	New
49.	Dr. Daniel Wako Technical Training Institute	Hydrological survey, Borehole drilling, test pumping and installation of pump Kshs. 2,998,367.00, Survey works and	8,627,197.00	-	8,627,197.00	New

No	Project Name	Project Activity	Cost of the project	Cumulative Allocation	Amount Allocated	Status
		Fencing of 7.5 acres Technical Training Institute with precast concrete poles Kshs. 2,740,000.00 & Supply, installation and construction of pipeline and Two elevated tanks with a capacity of 10,000liters each for water distribution to TTI, Murende Secondary & Primary Schools Kshs. 2,888,830.00.				
50.	Kenya Medical Training College - Busia Campus	Construction of 2 classrooms to completion	2,000,000.00	-	2,000,000.00	New
51.	Bukhaya West Chief's Office	Completion of AP Line consisting of 10 single units of security staff and one office in charge house;- Roofing, plastering and painting.	5,548,144.00	2,300,000.00	1,000,000.00	Ongoing
52.	Bugengi Asst. Chief's Office	Completion of Ass. Chiefs Office consisting of reception, a 20 capacity boardroom and two offices; Walling, roofing, doors, and windows	1,950,000.00	1,200,000.00	750,000.00	Ongoing
53.	Burumba Police Post	Construction of Office consisting of 6 units to roofing level.	3,000,000.00	-	2,000,000.00	New
54.	Asst. Chief's Office Murende	Completion of Office consisting of reception, a 20 capacity boardroom and two offices, walling, roofing, painting and Finishes.	1,917,640.00	500,000.00	900,000.00	Ongoing
55.	Asst. Chief's	Completion of Chiefs	1,917,640.00	700,000.00	500,000.00	Ongoing

No	Project Name	Project Activity	Cost of the project	Cumulative Allocation	Amount Allocated	Status
	Office Mabunge	Office consisting of reception, a 20 capacity boardroom and two offices upto roofing, shutters, plastering and flooring.				
56.	Deputy County Commissioner – Busia	Renovation of the office consisting of reception, a 25 capacity boardroom and an office; Plastering, Tiling and painting to completion	300,000.00		300,000.00	New
57.	Mundika Sub – Location Assistant Chief's Office	Completion of chiefs office consisting of reception, a 20 capacity boardroom and two offices, ceiling, glazing painting, and two door pit latrine.	1,917,640.00	1,100,000.00	897,100.00	Ongoing
58.	Assistant Chief's Office Lunga	Completion of chief's office consisting of reception, a 20 capacity boardroom and two offices; - ceiling, glazing and internal finishes.	1,917,640.00	1,000,000.00	900,000.00	Ongoing
59.	Asst. County Comm. Office Matayos	Completion of Office consisting of reception, Armoury, cell, a 20 capacity boardroom and three offices; - plastering, Tiling, sewage system, painting.	1,900,000.00	1,500,00.00	400,000.00	Ongoing
60.	Environment	Purchase, Delivery and Planting of 1000 Avocado tree seedlings each at Bugengi Special School, Alungoli Secondary School, Lwanya Special School, Siteko Primary School,	960,000.00		960,000.00	New

No	Project Name	Project Activity	Cost of the project	Cumulative Allocation	Amount Allocated	Status
		Mundika Secondary School, Busende Secondary School, Lunga Secondary School, Busidibu Special School, Esirisia Primary School, Bukalama Primary School, Buriangi Primary School and Siwongo Primary School @Kshs 80,000.00				
	TOTAL				137,367,724.14	

A number of ongoing projects that had not been funded fully during the financial year 2018/19, have been captured during this final year as per the report send last financial year except;

1. St. Mathias Secondary school; Construction administration block which requires Kshs 800,000.00 to complete.

The committee commits that it will fully fund the project in the financial year 2020/21.

There being no other items for discussion the meeting ended at 1: 38 pm with a word of prayer from Makhulo Caroline.

MINUTES SIGNED BY;

NG-CDFC CHAIRMAN  DATE..... 29/10/2019.....

NG-CDFC SECRETARY..... DATE..... 29-10-19.....