**MINUTES OF THE NG-CDFC MEETING HELD ON 23RD  NOVEMBER 2018, IN THE FUNYULA NG-CDF BOARDROOM STARTING AT 10:15AM.**

**MEMBERS PRESENT.**

**NAMES POSITION**

1. ANDREW ODUORY OBADA CHAIRMAN
2. MRS MARISA NABWIRE SECRETARY
3. MRS CAROLYNE NADENYA MEMBER
4. DAVID OJAJU MEMBER
5. KIPROTICH ROP DCC SAMIA
6. JAMES NDANDA MEMBER
7. MRS GRACE N. MAKOKHA MEMBER
8. JOSEPH NABONGO MEMBER
9. NICHOLAS O. OCHIENO OVERSIGHT

10. HAWKINS SAMBA FAM

**AGENDAS:**

* 1. Preliminaries.
	2. Reading and confirmation of previous minutes.
	3. Proposal for FY 2018/2019
	4. A.O.B

**MIN: 01/23/11/2018: Preliminaries.**

The meeting started at 10.15am and all members present were welcomed. The meeting was then opened with prayers from Mrs Caroline Nadenya.

**MIN: 02/23/11/2018: Reading and confirmation of previous minutes**

The secretary read the minute of the previous meeting .The minutes were proposed by Grace Makokha seconded by James Ndanda as true minutes of the day.

**MIN: 03/23/11/2018: Project Proposals- FY 2018/2019.**

The Fund Account Manager briefed the Members that the Budget allocation for the financial year for Funyula Constituency for the financial year 2018/2019 is out Per Constituency and its **Kshs. 109, 040,875.52.**

Through the chairman, members went through and revisited the constituency ward level reports. After a lengthy discussion and deliberations, the committee agreed to fund the following projects in all the four wards.

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| **PROJECT NAME** | **ORIGINAL COST** | **PROJECT ACTIVITIES** | **WARD** |
| Employees salaries |  3,200,000.00  | Payments of staff salaries, gratuity. | Constituency  |
| Goods and services |  1,602,452.53  | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea  | Constituency  |
| NSSF |  120,000.00  | Payment of NSSF deductions | Constituency  |
| NHIF |  120,000.00  | Payment of NHIF deductions. | Constituency  |
| Committee expenses |  1,500,000.00  | Payment to committee sitting allowances, transport, workshops | Constituency  |
| **Emergency Reserve Fund** |  5,738,993.45  | To cater for any unforeseen occurrences in the constituency during the financial year | Constituency  |
| **Monitoring & Evaluation & Capacity Building** |   |   |   |
| Goods and services |  1,071,226.27  | Purchase of fuel, repairs and maintenance, printing, stationery, airtime, travel and subsistence | Constituency  |
| Committee expenses |  1,200,000.00  | Payment of committee field allowances, transport & conferences. | Constituency  |
| CDFC/PMC Capacity Building |  1,000,000.00  | Undertake training of the PMCs/CDFCs on CDF related issues | Constituency  |
| **Environmental Activities** | 2,180,817.51 | Purchase & planting of tree seedlings at a cost of Kshs 94,818.16 per school in the following 23schools; Bumbe primary school,Namuduru primary school, Busijo primary school,Hakati primary school, Bukhulungu primary school,Namboboto primary school,Nyakwaka primary school,Bumulimba primary school,Nabalaki primary school,Namunyweda primary school,Sidonge primary school,Bunandi primary school,Sichekhe primary school,Nakhasiko primary school,Buburi primary school,Sibale primary school,Nabuganda primary school,Nambuku primary school,Nangina mixed primary school, Nanderema primary school, sijowa primary school, Malanga primary school & Sigulu primary school   | Constituency  |
| **Sports Activity** |   |   |   |
| Constituency sports tournament |  2,180,817.51  | Carrying out constituency sports tournaments including football, athletics, volley ball and the winning teams will be awarded with uniforms, balls and trophies | Constituency  |
| **Bursary** |   |   |   |
| Bursary Secondary Schools |  24,064,306.43  | Provision of Bursary to Needy and Bright Students in Secondary Schools. | Constituency  |
| Bursary for tertiary Institutions (Colleges & universities) |  10,500,000.00  | Provision of Bursary to Needy and Bright Students in Tertiary institutions  | Constituency  |
| NHIF Social SecurityProgramme |  3,600,000.00  | To cater for health insurance cover for vulnerables in the constituency  | Constituency  |
| **PRIMARY SCHOOLS PROJECTS** |   |    |   |
| Buburi Primary School  |  900,000.00  | Construction of one Classroom to completion | Agenga/Nanguba |
| Hakati Primary School |  900,000.00  | Construction of one Classroom to completion | Bwiri |
| Nabalaki Primary School |  900,000.00  | Construction of one Classroom to completion | Bwiri |
| Busijo Primary School |  900,000.00  | Construction of one Classroom to completion | Bwiri |
| Namunyweda Primary School |  900,000.00  | Construction of one Classroom to completion | Bwiri |
| Namuduru Primary School |  3,000,000.00  | Drilling of Solar powered water borehole,complete with 5000ltr tank | Bwiri |
| Bumayenga Primary School |  650,000.00  | Construction of 8 door pit Latrines to completion | Bwiri |
| Eugene Masombo Primary School |  900,000.00  | Construction of one Classroom to completion | Namboboto/Nambuku |
| Mukonjo Primary School |  500,000.00  | Renovation of 5 classrooms( Floor Hacking, plastering, Painting, roofing) | Namboboto/Nambuku |
| Ganjala Primary School |  650,000.00  | Construction of 8-door pit latrines to completion  | Namboboto/Nambuku |
| Mundaya B Primary School  |  2,450,000.00  | Construction of 2No. Classrooms to completion (Kshs. 1,800,000) and 8-door pit latrine(ksh 650,000) | Namboboto/Nambuku |
| Sagania Primary School |  650,000.00  | Construction of 8-door pit latrines to completion | Namboboto/Nambuku |
| Mudoma Primary School |  650,000.00  | Construction of 8-door pit latrines to completion | Namboboto/Nambuku |
| Buradi Primary School |  900,000.00  | Construction of one Classroom to completion | Namboboto/Nambuku |
| Sidonge Primary School |  650,000.00  | Construction of 8-door pit latrines to completion | Namboboto/Nambuku |
| Lugala Primary School |  650,000.00  | Construction of 8-door pit latrines to completion | Namboboto/Nambuku |
| Sichekhe Primary School |  900,000.00  | Construction of one Classroom to completion | Namboboto/Nambuku |
| Bukhwamba Primary School |  650,000.00  | Construction of 8-door pit latrines to completion | Namboboto/Nambuku |
| Nambuku Primary School |  900,000.00  | Construction of one Classroom to completion | Namboboto/Nambuku |
| Wakhungu Primary School |  900,000.00  | Construction of one Classroom to completion | Nangina |
| Nangina Mixed Primary School |  1,500,000.00  | Construction of one Classroom to completion (Kshs 900,000) & Renovation of 5 Classrooms floor hacking, plastering, painting)-Kshs 600,000 | Nangina |
| Luchululo Primary School |  650,000.00  | Construction of 8-door pit latrines to completion | Nangina |
| Sijowa Primary School |  900,000.00  | Construction of one Classroom to completion | Nangina |
| Malanga Primary School |  900,000.00  | Construction of one Classroom to completion | Nangina |
| Sigulu Primary School |  3,000,000.00  | Drilling of Solar powered water borehole,complete with 5000ltr tank | Nangina |
| **SECONDARY SCHOOLS PROJECTS** |   |   |   |
| St. Mark Bukiri Sec. School |  2,000,000.00  | Construction of 1 school hall-60 seater capacity to completion | Ageng'a/Nanguba |
| Sigalame High School |  1,500,000.00  | Construction of a dormitory-walling & roofing  | Ageng'a/Nanguba |
| St. Clares Nanderema Girls Sec. School |  1,000,000.00  | Construction of dining hall to completion | Ageng'a/Nanguba |
| St. Thomas Aquinas Nanderema Boys Sec. School |  1,500,000.00  | Construction of a dormitory-walling & roofing | Ageng'a/Nanguba |
| Namuduru Girls Secondary School |  900,000.00  | Construction of One classroom to completion | Bwiri |
| Nambale R.C. Secondary School |  900,000.00  | Construction of One classroom to completion | Bwiri |
| Namunyweda Secondary School |  900,000.00  | Construction of administration block to completion | Bwiri |
| Ganjala Secondary School |  2,000,000.00  | Construction of 1 school hall-60 seater capacity to completion | Namboboto/Nambuku |
| Nyakhobi Secondary School |  7,312,261.82  | Purchase of a 54 seater capacity School bus | Namboboto/Nambuku |
| Namboboto Boys Secondary School |  2,000,000.00  | Construction of dormitory to completion (Kshs.1,500,000) and renovation of 4 classrooms-floor hacking,plastering,painting (Kshs. 500,000) | Namboboto/Nambuku |
| St. Cecilia Nangina Girls Sec. School |  2,000,000.00  | Construction of 1 school hall-60 seater capacity to completion | Nangina |
| Odiado Secondary School |  500,000.00  | Completion of library-fittings ,windows,and painting | Nangina |
| St. Marianna Technical Training Institue |  2,000,000.00  | Renovation of tuition block-Floor Hacking, plastering,fittings,painting & roofing | Nangina |
| **GRAND TOTAL** |  **109,040,875.52**  |   |   |

The above outlined projects were unanimously agreed and adopted by the entire NGCDFC as the true list of submission for the Financial year of 2018/2019.

**MIN: 04/23/11/2018:A.O.B.**

The Chairman, Secretary and Fund Account Manager, were advised to act in good time and re-submit the project proposals before the deadline of 30th November 2018 so that the projects are approved in good time.

There being no other business for discussion, the meeting was adjourned with prayers from Mr. David Ojaju at 12:30 pm.

Minutes authorized for circulation by:

**SECRETARY CHAIRMAN**

**Mrs. Marisa Nabwire Mr. Andrew Odoury Obada**

Sign: Sign:

Date: Date: