

MINUTES OF FUNYULA NGCDFC MEETING HELD ON 9<sup>TH</sup> MARCH, 2020 AT FUNYULA NG CDF BOARDROOM

Members Present

<u>Name</u>	<u>Designation</u>
1. Andrew O. Oduory	Chairman
2. Marisa Nabwire	Secretary
3. David Ojaju	Member
4. Joseph Nabongo	Member
5. James Ndanda	Member
6. Caroline Nadongo	Member
7. Grace Makokha	Member
8. Michael Tall am	DCC
9. Winston Lihanda	FAM

Agenda

1. Preliminaries
2. Reading & Confirmation of Previous Minutes
3. Matters Arising
4. Strategic Plan Project - 2017/2018 FY
5. Project Proposals - 2019/2020 FY
6. Reallocation of projects
7. A.O.B

**MIN 1 FYL NG CDFC/9/3/2020: PRELIMINARIES.**

The chairman called the meeting to order at 1000 hrs with a word of prayer from Marisa Nabwire. The Chairperson welcomed members present thanking each one of them for taking time to attend the meeting.

**MIN 2 FYL NG CDFC/9/3/2020: READING & CONFIRMATION OF PREVIOUS MINUTES.**

The Secretary took the committee through the minutes of previous meeting which were proposed by Joseph Nabongo and seconded by Caroline Nadongo as a true record of the previous proceedings.

**MIN 3 FYL NG CDFC/9/3/2020: MATTERS ARISING.**

On MIN 6, it was noted that the payments had been done accordingly.

Chairman: Andrew O. Oduory

Date: 9/3/2020

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Secretary: Marisa Nabwire

Date: 9/3/2020

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**MIN 4 FYL NG CDFC/9/3/2020: STRATEGIC PLAN PROJECT - 2017/2018 FY**

The Chairman brought to the attention of the members the Strategic Plan Project for 2017-18 FY was yet to be approved by the NG CDF Board. The FAM informed the members that the NG CDF Board required that the project to be resubmitted to include the current financial year as the start point for the strategic plan.

After discussions it was unanimously agreed upon that the Strategic Plan Project for 2017-18 FY - Kes. 3,457,770.42 (Formulation of constituency strategic plan 2019/20 - 2022/23) be resubmitted to the NG CDF Board for consideration of approval and subsequent project disbursement.

**MIN 5 FYL NG CDFC/9/3/2020: PROJECT PROPOSALS 2019/2020 FY**

The FAM highlighted the earlier tabled NG CDF Board Circular Ref. NG-CDF BOARD/CIRCULAR /Vol. II (014) dated 24<sup>th</sup> September, 2019 that outlined requirements for preparation and online submission of project proposals for NG CDF Board approval.

The chairman informed the members present that the delay in submission of the 2019/2020 FY project proposals within the statutory timelines was as a result of an extensive public participation exercise that included series of meetings with the public at the sub-locational level, consultative meetings with various government agencies & development partners within the constituency and meetings with the education & security stakeholders within the constituency that that was conducted from 20<sup>th</sup> January, 2020 to 14<sup>th</sup> February, 2020.

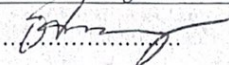
The chairman confirmed to the members that the constituency was yet to receive the balance for 2018/2019 FY financial year allocation totaling to Kes. 55,040,875.52 meant for development projects in education & security in the constituency. He further noted that the amount would have been sufficient for completion of the projects upon their commencement following the anticipated disbursement from the NG CDF Board.

It was noted that Funyula Constituency had been allocated Kes. 137,367,724.14 in 2019/2020 financial year. The secretary further tabled the ward consultative report, project implementation status report & ongoing projects report that were adopted by the committee. The secretary later tabled the following project report that highlighted us co-funded ongoing projects.

S/NO	PROJECT NAME	PROJECT ACTIVITY	CUMULATIVE ALLOCATION	REMARKS
1)	Ganjala Secondary School	Construction of 1 storey 120 capacity multi - purpose hall (co-funding with BOG) - ground floor & 1 <sup>st</sup> floor suspended slab	5,000,000	Project is at lintel level. NG CDFC had allocated the balance of Kes. 2,000,000 in 2018-2019 FY to complete the suspended slab.
2)	Bunandi Primary School	Sinking borehole & water kiosk	5,000,000	Project is stalled & not in use. Project was constructed outside the school compound and as such the NG CDFC will not commit to funding it further.

Chairman: Andrew O. Oduory

Date: 9/3/2020

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Secretary: Marisa Nabwire

Date: 9/3/2020

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S/NO	PROJECT NAME	PROJECT ACTIVITY	CUMULATIVE ALLOCATION	REMARKS
3)	St. Mark Bukiri Mixed Day Secondary School	Construction of 1 storey 320 capacity dormitory (co-funding with BOG) - ground floor & 1 <sup>st</sup> floor suspended slab	2,500,000	Project is at lintel level. Total estimated cost is Kes. 34,000,000 (Co-funded - BOG & NG CDFC with latter committed to construction of ground floor suspended slab in this FY and the BOG committed to 1 <sup>st</sup> floor walling, construction of 1 <sup>st</sup> floor suspended slab, finishes & fittings in 2021/2022 FY. NG CDFC had allocated Kes. 2,000,000 in 2018-2019 FY and an additional Kes. 1,000,000 in this FY to complete ground floor suspended slab.
4)	St. Cecilia Nangina Girls Secondary School	Construction of 1 storey 2000 capacity multi - purpose hall (co-funding with BOG) - walling, ring beam & roofing.	4,000,000	Project is at roofing level. NG CDFC had allocated the balance of Kes. 2,000,000 in 2018-2019 FY to complete roofing.

The chairman noted that there was need to consider primary school desks project to mitigate the evident shortage in schools in the constituency. It was further noted that the local market price of a good quality primary school standard desk was **Kes. 2,000**.

The chairman further noted that the schools in the constituency were incurring costs related to printing of mock exams & continuous assessment tests that was being forwarded to the parents.

After discussions it was unanimously agreed upon that **Kes. 500,000** be allocated for supply & delivery of a copy printer (*Print speed - 50, 70, 85, 105, 120 ppm, resolution - 300 x 400 dpi*) in the Sub County Education Office to reduce the cost associated with the printing of the exams & continuous assessment tests in the constituency.

It was further noted that there was need to purchase a *MTD-947-014, BUS DIESEL 54 seater* on a one off payment (cash basis) for St. Stephen Bujwang'a Mixed Day Secondary School in this financial year.

After a lengthy discussion it was unanimously agreed upon that the following projects be forwarded to the NG CDF Board for consideration, approval and subsequent funding.

S/NO	SECTOR	AMOUNT		PROJECT NAME	ORIGINAL COST	CUMULATIVE ALLOCATION	PROJECT ACTIVITY	AMOUNT ALLOCATED	CURRENT STATUS
1	ADMINISTRATION & RECURRENT	8,242,062.62	1	Employees Salaries	-	-	Payment of NG CDFC staff salaries and gratuity.	4,632,000	New


Chairman: Andrew O. Oduory

Date: 7/3/2020

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Secretary: Marisa Nabwire

Date: 9/3/2020

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S/ NO	SECTOR	AMOUNT	PROJECT NAME	ORIGINAL COST	CUMULATIVE ALLOCATION	PROJECT ACTIVITY	AMOUNT ALLOCATED	CURRENT STATUS
			2 Goods and Services	-	-	Developing/reviewing of service charter, advertisements, publications & public awareness, office utility bills, office rental expenses, stationery, motor vehicle operating costs, legal services, website operation costs, asset tagging, risk management, comprehensive insurance for motor vehicles, postage expenses, traveling & accommodation.	2,002,062.62	New
			4 N.S.S.F	-	-	Payment of N.S.S.F deductions.	240,000	New
			5 N.H.I.F	-	-	Payment of N.H.I.F deductions.	120,000	New
			6 Committee Expenses	-	-	Payment of committee sitting allowances.	1,248,000	New
2	MONITORING, EVALUATION & CAPACITY BUILDING	4,121,031	1 Goods and Services	-	-	Purchase of fuel, printing, stationery, airtime, travel and subsistence.	2,446,031	New
			2 Committee Expenses	-	-	Payment of committee monitoring & evaluation allowances.	675,000	New
			3 Capacity Building	-	-	Capacity building of NG CDFC, COC, PMC, relevant government agencies, NG CDFC staff & development partners on NG CDF related issues.	1,000,000	New
3	SOCIAL SECURITY PROGRAMMES, EDUCATIONAL BURSARY SCHEMES, MOCK EXAMINATIONS & CONTINUOUS	48,078,703	1 Bursary Secondary Schools	-	-	Provision of bursary awards to needy students in secondary education institutions.	34,328,703	New

Chairman: Andrew O. Oduoyi

Date: 9/3/2020

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S/NO	SECTOR	AMOUNT		PROJECT NAME	ORIGINAL COST	CUMULATIVE ALLOCATION	PROJECT ACTIVITY	AMOUNT ALLOCATED	CURRENT STATUS
	ASSESSMENT TESTS								
			2	Bursary Tertiary Institutions	-	-	Provision of bursary awards to needy students in tertiary institutions.	7,500,000	New
			3	Bursary Special Schools	-	-	Provision of bursary awards to needy students in special education institutions.	150,000	New
			4	Mock Examinations & Continuous Assessment Tests	-	-	Provision of Mocks & Continuous Assessment Tests	2,500,000	New
			5	Social Security Programme	-	-	Payment of N.H.I.F to special interest persons (600) in the constituency	3,600,000	New
4	PRIMARY SCHOOL PROJECTS	34,120,000	1	Mundaya B Primary School	1,860,000	-	Purchase of land (1.5 acres) - Kes. 850,000, Construction of 1No. Classroom to completion - Kes.950,000 & provision of 30 desks - Kes. 60,000.	1,860,000	New
			2	Bukhwamba Primary School	950,000	-	Construction of an Administration Block (head teacher, deputy head teacher & secretary offices) to completion.	950,000	New
			3	Sichekhe Primary School	1,010,000	-	Construction of 1No. Classroom to completion - Kes. 950,000 & provision of 30 desks - Kes. 60,000.	1,010,000	New
			4	Namboto Boys Primary School	860,000	-	Renovation of 5No. Classrooms - Replacement of roof, repair of floor, repair of wall & finishes - Kes. 800,000 & provision of 30 desks - Kes. 60,000.	860,000	New
			5	Mudoma Primary School	1,960,000	-	Construction of 2No. Classrooms to completion - Kes. 1,900,000 & provision of 30 desks -	1,960,000	New

Chairman: Andrew O. Oduory

Date: 9/9/2020

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S/NO	SECTOR	AMOUNT	PROJECT NAME	ORIGINAL COST	CUMULATIVE ALLOCATION	PROJECT ACTIVITY	AMOUNT ALLOCATED	CURRENT STATUS
						Kes. 60,000 to completion.		
			6 Sibinga Primary School	860,000	-	Renovation of 5No. Classrooms - Replacement of roof, repair of floor, repair of wall & finishes - Kes. 800,000 & provision of 30 desks - Kes. 60,000.	860,000	New
			7 Ganjala Primary School	1,360,000	-	Renovation of 8No. Classrooms - Replacement of roof, repair of floor, repair of wall & finishes - Kes. 1,300,000 & provision of 30 desks - Kes. 60,000.	1,360,000	New
			8 Busibi Primary School	1,010,000	-	Construction of 1No. Classroom (for special needs learners) to completion - Kes. 950,000 & provision of 30 desks - Kes. 60,000.	1,010,000	New
			9 Nerobia Primary School	860,000	-	Renovation of 5No. Classrooms - Replacement of roof, repair of floor, repair of wall & finishes - Kes. 800,000 & provision of 30 desks - Kes. 60,000.	860,000	New
			10 Mugasa Primary School	760,000	-	Renovation of 4No. Classrooms - Replacement of roof, repair of floor, repair of wall & finishes - Kes. 700,000 & provision of 30 desks - Kes. 60,000.	760,000	New
			11 Sagania Primary School	950,000	-	Construction of an Administration Block (head teacher, deputy head teacher & secretary offices) to completion.	950,000	New
			12 Kabwodo Primary School	860,000	-	Renovation of 5No. Classrooms - Replacement of roof, repair of floor, repair of wall & finishes - Kes. 800,000 & provision of 30 desks - Kes. 60,000.	860,000	New
			13 Odiado Primary School	1,360,000	-	Renovation of 8No. Classrooms - Replacement of roof, repair of floor, repair of	1,360,000	New

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						wall & finishes - Kes. 1,300,000 & provision of 30 desks - Kes. 60,000.		
			14 Sigulu Primary School	860,000	-	Renovation of 5No. Classrooms - Replacement of roof, repair of floor, repair of wall & finishes - Kes. 800,000 & provision of 30 desks - Kes. 60,000.	860,000	New
			15 Nangina Mixed Primary School	1,010,000	-	Construction of 1No. Classroom (for special needs learners) to completion - Kes. 950,000 & provision of 30 desks - Kes. 60,000.	1,010,000	New
			16 Sirekeresi Primary School	1,960,000	-	Construction of 2No. Classrooms to completion - Kes. 1,900,000 & provision of 30 desks - Kes. 60,000.	1,960,000	New
			17 Nakhasiko Primary School	760,000	-	Renovation of 4No. Classrooms - Replacement of roof, repair of floor, repair of wall & finishes - Kes. 700,000 & provision of 30 desks - Kes. 60,000.	760,000	New
			18 Luchululo Primary School	2,000,000	-	Drilling & equipping of bore hole.	2,000,000	New
			19 Nangina Special School	950,000	-	Construction of an Administration Block (head teacher, deputy head teacher & secretary offices) to completion.	950,000	New
			20 Namuduru Primary School	860,000	-	Renovation of 5No. Classrooms - Replacement of roof, repair of floor, repair of wall & finishes - Kes. 800,000 & provision of 30 desks - Kes. 60,000.	860,000	New
			21 Nabalaki Primary School	760,000	-	Renovation of 4No. Classrooms - Replacement of roof, repair of floor, repair of wall & finishes - Kes. 700,000 & provision of 30 desks - Kes. 60,000.	760,000	New

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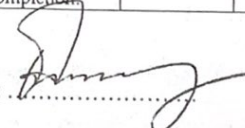
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			2 2	Munyanja Primary School	760,000	-	Renovation of 4No. Classrooms - Replacement of roof, repair of floor, repair of wall & finishes - Kes. 700,000 & provision of 30 desks - Kes. 60,000.	760,000	New
			2 3	Father Martin Ryke Ganga Primary School	1,960,000	-	Construction of 2No. Classrooms to completion - Kes. 1,900,000 & provision of 30 desks - Kes. 60,000.	1,960,000	New
			2 4	Bumayenga Primary School	860,000	-	Renovation of 5No. Classrooms - Replacement of roof, repair of floor, repair of wall & finishes - Kes. 800,000 & provision of 30 desks - Kes. 60,000.	860,000	New
			2 5	Rumbiye Primary School	2,000,000	-	Drilling & equipping of bore hole.	2,000,000	New
			2 6	Ageng'a Primary School	950,000	-	Construction of an Administration Block (head teacher, deputy head teacher & secretary offices) to completion.	950,000	New
			2 7	Sigalame Primary School	1,010,000	-	Construction of 1No. Classroom (for special needs learners) to completion - Kes. 950,000 & provision of 30 desks - Kes. 60,000.	1,010,000	New
			2 8	Bumulimba Primary School	950,000	-	Construction of an Administration Block (head teacher, deputy head teacher & secretary offices) to completion.	950,000	New
			2 9	Nandere Primary School	860,000	-	Renovation of 5No. Classrooms - Replacement of roof, repair of floor, repair of wall & finishes - Kes. 800,000 & provision of 30 desks - Kes. 60,000.	860,000	New
			3 0	Bujwang'a Primary School	950,000	-	Construction of an Administration Block (head teacher, deputy head teacher & secretary offices) to completion.	950,000	New

Chairman: Andrew O. Oduory

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S/NO	SECTOR	AMOUNT		PROJECT NAME	ORIGINAL COST	CUMULATIVE ALLOCATION	PROJECT ACTIVITY	AMOUNT ALLOCATED	CURRENT STATUS
5	SECONDARY SCHOOL PROJECTS	20,002,250	1	Nyakwaka Girls Secondary School	3,400,000	-	Construction of 120 bed capacity dormitory to completion.	3,400,000	New
			2	St. Lukes Odiado Secondary School	1,500,000	-	Construction of dining hall 60 students sitting capacity to completion.	1,500,000	New
			3	Sijowa Secondary School	1,900,000	-	Construction of 2No. Classrooms to completion.	1,900,000	New
			4	Namuduru Girls Secondary School	1,900,000	-	Construction of 2No. Classrooms to completion.	1,900,000	New
			5	St. Mark Bukiri Mixed Day Secondary School	3,000,000	2,000,000	Part financing of 1 storey 320 bed capacity dormitory (co funded by NG CDF & BOG) - construction of ground floor suspended slab.	1,000,000	Ongoing
			6	Muramba Mixed Day Secondary School	2,850,000	-	Construction of 3No. Classrooms to completion.	2,850,000	New
			7	St. Stephen Bujwang' a Mixed Day Secondary School	7,452,250	-	Purchase of a 54 seater bus (MTD-947-014, BUS DIESEL).	7,452,250	New
6	SECURITY PROJECTS	4,700,000	1	Agenga Location Chief's Office	950,000	-	Construction of Administration Block (area chief, area assistant chief and secretary offices & waiting bay) to completion.	950,000	New
			2	Bujwang' a Sub-Location Assistant Chief's Office	900,000	-	Purchase of land 0.5 acres - Kes. 650,000 and construction of 4-doors pit latrines to completion - Kes. 250,000.	900,000	New
			3	Ganga Police Post	1,300,000	-	Construction of Administration Block (reporting office, secretary office & holding room) to completion - Kes. 1,200,000 & construction of barbed	1,300,000	New

Chairman: Andrew O. Oduoyi

Date: 9/3/2020

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Secretary: Marisa Nabwire

Date: 9/3/2020

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S/ NO	SECTOR	AMOUNT		PROJECT NAME	ORIGINAL COST	CUMULATIVE ALLOCATION	PROJECT ACTIVITY	AMOUNT ALLOCATED	CURRENT STATUS
							wire & angle bars fence for 0.5 acre - Kes. 100,000.		
			4	Namuduru Police Patrol Base	1,550,000	-	Construction of Administration Block (reporting office, secretary office & holding room) to completion - Kes. 1,200,000 & construction of 4-doors pit latrines to completion - Kes. 250,000 and construction of barbed wire & angle bars fence for 0.5 acre - Kes. 100,000.	1,550,000	New
7	SPORTS ACTIVITIES	2,702,718.14	1	Sports Activities	-	-	Organizing of football & volleyball tournaments with participating 2No. teams in each of the 4 wards Namboboto/Nambuku, Nangina, Bwiri and Ageng'a/Nanguba being provided sports kits i.e. balls & uniforms. (Football sports kits - Kes. 1,351,359.07 & Netball sports kits - Kes. 1,351,359.07)	2,702,718.14	New
8	ENVIRONMENTAL ACTIVITIES	2,702,718	1	Wangira Ndaba spring	300,302	-	Protection of spring - Site clearance, excavation, hardcore filling, walling, plastering and installation of a pipe & chlorine dispenser.	300,302	New
			2	Murondo spring	300,302	-	Protection of spring - Site clearance, excavation, hardcore filling, walling, plastering and installation of a pipe & chlorine dispenser.	300,302	New
			3	Ludachopoint spring	300,302	-	Protection of spring - Site clearance, excavation, hardcore filling, walling, plastering and installation of a pipe & chlorine dispenser.	300,302	New
			4	Ragoti spring	300,302	-	Protection of spring - Site clearance, excavation, hardcore filling, walling, plastering and installation of a pipe & chlorine dispenser.	300,302	New

Chairman: Andrew O. Oduoy

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			5	Wafubwa spring	300,302	-	Protection of spring - Site clearance, excavation, hardcore filling, walling, plastering and installation of a pipe & chlorine dispenser.	300,302	New
			6	Buyaudi spring	300,302	-	Protection of spring - Site clearance, excavation, hardcore filling, walling, plastering and installation of a pipe & chlorine dispenser.	300,302	New
			7	Jaka Oburu spring	300,302	-	Protection of spring - Site clearance, excavation, hardcore filling, walling, plastering and installation of a pipe & chlorine dispenser.	300,302	New
			8	Achoka spring	300,302	-	Protection of spring - Site clearance, excavation, hardcore filling, walling, plastering and installation of a pipe & chlorine dispenser.	300,302	New
			9	Sirekeresi spring	300,302	-	Protection of spring - Site clearance, excavation, hardcore filling, walling, plastering and installation of a pipe & chlorine dispenser.	300,302	New
9	EMERGENCY	7,198,241.38	1	Emergency	-	-	To cater for unforeseen emergencies.	7,198,241.38	New
10	ELECTRICITY PROJECT	5,000,000	1	Khwatakumba Village	2,500,000	-	Supply of transformer and reticulation to cover 50 households in Nanderema Sub-Location under the matching fund project by Rural Electrification & Renewable Energy Corporation.	2,500,000	New
			2	Butemula Village	2,500,000	-	Supply of transformer and reticulation to cover 50 households in Mango Sub-Location under the matching fund project by Rural Electrification & Renewable Energy Corporation.	2,500,000	New

Chairman: Andrew O. Oduory

Date: 9/3/2020

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S/ NO	SECTOR	AMOUNT		PROJECT NAME	ORIGINAL COST	CUMULATIVE ALLOCATION	PROJECT ACTIVITY	AMOUNT ALLOCATED	CURRENT STATUS
11	SUB COUNTY EDUCATION OFFICE EQUIPMENT	500,000	1	Sub County Education Office Equipment	500,000	-	Supply & delivery of a printer (Print speed - 50, 70, 85, 105, 120 ppm, resolution - 300 x 400 dpi).	500,000	New
TOTAL								137,367,724.14	

#### MIN 6 FYL NG CDFC/9/3/2020: REALLOCATION OF PROJECTS

The chairman tabled the project implementation status report and after discussions it was unanimously agreed upon that the approval for reallocation of the following projects be sought from the NG CDF Board.

Name of the initial approved project (where funds are reallocated from).	Financial Year	Reason for reallocation	Unspent amount to be reallocated (Kes)	Name of new proposed reallocation project, amount allocated and activity.
ICT Hub	2017 - 2018	Unavailable public office space/land for implementation of the project	1,169,256.80	Sigalame High School - Kes. 1,169,256.80 - Construction of 120 bed capacity dormitory - Foundation & walling.
Emergency	2017 - 2018	Unspent balance for 2017-18 FY	1,000,000	Funyula Police Station - Kes. 1,000,000 - Construction of Administration Block (reporting office & holding room).
Electrification of the constituency	2017 - 2018	Bumayenga-Legiomaria village already covered by KUDURA POWER EAST AFRICA (RVE.SOL)	500,000	St. Thomas Aquinas Nanderema Boys Secondary School - Kes. 1,000,000 Construction of 120 bed capacity dormitory - Foundation & walling.
Electrification of the constituency	2017 - 2018	Butangazi village already covered by KUDURA POWER EAST AFRICA (RVE.SOL)	500,000	
Emergency	2018 - 2019	Unspent balance for 2018-19 FY	600,000	Sigalame High School - Kes. 600,000 - Construction of 120 bed capacity dormitory - Roofing
Emergency	2018 - 2019	Unspent balance for 2018-19 FY	500,000	St. Clares Nanderema Girls Secondary School - Kes. 600,000 - Construction of Dining Hall (60 students sitting capacity) - Roofing
Emergency	2018 - 2019	Unspent balance for 2018-19 FY	700,000	St. Thomas Aquinas Nanderema Boys Secondary School - Kes. 700,000 - Construction of 120 bed capacity dormitory - Roofing

Chairman: Andrew O. Oduory

Date: 9/3/2020

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Secretary: Marisa Nabwire

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Name of the initial approved project (where funds are reallocated from).	Financial Year	Reason for reallocation	Unspent amount to be reallocated (Kes)	Name of new proposed reallocation project, amount allocated and activity.
Emergency	2018 - 2019	Unspent balance for 2018-19 FY	1,700,000	Namboboto Boys Secondary School - Kes. 1,700,000 - Construction of 120 bed capacity Dormitory - Walling & roofing

MIN 7 FYL NG CDFC /9/3/2020: A.O.B

There being no other business the meeting was adjourned at 1600hrs with a word of closing prayer from Grace Makokha.

Minutes confirmed by:

Chairman: Andrew O. Oduory

Date: 9/3/2020

Sign: 

Secretary: Marisa Nabwire

Date: 9/3/2020

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