



National Government Constituencies Development Fund

Budalangi Constituency

P.O Box 171-50410

Port Victoria

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**MINUTES OF CDFC MEETING HELD ON 8<sup>th</sup> SEPTEMBER, 2021 AT 10.00AM IN THE NG-CDF OFFICE**

**MEMBERS PRESENT**

- |                     |                          |
|---------------------|--------------------------|
| 1. John Omumi       | -Chair Person            |
| 2. Boaz Omondi      | -FAM                     |
| 3. Lawrence Nyanga  | -Secretary               |
| 4. Susan Kadogo     | -Member                  |
| 5. Marcela Odende   | -Member                  |
| 6. Alfred Siduwa    | - Member                 |
| 7. Morine Chimwany  | - Member                 |
| 8. Mary Akhoyi      | - Member                 |
| 9. Jacktone Onyango | - Member                 |
| 10. Mrs. Grace Ouma | - DCC-Bunyala Sub-County |

**AGENDA**

1. PRELIMINARIES
2. READING OF PREVIOUS MINUTES
3. MATTERS ARISING.
4. PROPOSAL FOR THE FY 2020/2021
5. RE-ALLOCATION OF Ksh. 1,485,673.41
6. AOB

**MIN 1/8/9/2021 PRELIMINARIES**

- 1.0 The meeting was called to order with a prayer from Mrs. Susan Kadogo at 10.15 am. Then the chairperson welcomed all members.

**MIN 2/8/9/2021 READING AND CONFIRMATION OF PREVIOUS MINUTES**

- 2.0 The Secretary read the previous minutes which were proposed by Mr. Alfred Siduwa and Seconded by Mrs. Susan Kadogo as a true record of what was discussed in the last meeting.

**MIN 3/8/9/2021 MATTERS ARISING**

- 3.1 There were no matters arising from the previous minutes

Min. 4/8/9/2021 REVIEW OF THE 2020/2021 PROJECT PROPOSALS DEVELOPMENT

- 4.1 The FAM informed the members that there were certain types of projects that were not allowed under the NG- CDF Act 2015 and amended 2016 namely;
- a) Projects supporting political parties.
  - b) Projects supporting Religious Institutions.
  - c) Personal awards projects.
  - d) Projects that only benefit a very narrow cross section of society.
- 4.2 The FAM also informed the NG-CDFC that they could not increase or reduce the Allocation of Kshs **7,192,207** allocated to the Emergency.
- 4.3 The FAM also informed members the following;
1. M&E Capacity Building – Maximum of 3% of the total Constituency allocation.
  2. Office Administration & Recurrent Expenditure – 6%
  3. Environment – 2%
  4. Sports – 2%
  5. Bursaries, Mocks, Assessments & Social Security programs – 35%
- 4.4 The NG-CDFC then prioritized projects from Ward reports 2021/2122 and Budalangi Strategic plan 2017- 2022 and approved them for Implementation in the 2021/2022 Financial Year as Follows



1. 6% Administration/Recurrent

Project Name	Activity	Project Number	Original Cost	Cumulative Cost	Amount	Status
Employees' Salaries	Payment of 11 staff salaries <b>Ksh. 2,556,000</b> and gratuity Ksh. <b>587,760</b>	4-040-231-2110000-100-2021/22-001	3,143,760	0	3,143,760	Ongoing
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence and office tea, postage, vehicle and Motorbike Comprehensive insurance, publication and public awareness, advertisements, office utility bills	4-040-231-2210000-100-2021/22-002	2,849,092	0	2,849,092	Ongoing
NSSF	Payment of NSSF Deductions	4-040-231-2120101-100-2021/22-003	132,480	0	132,480	Ongoing
Committee Expenses	Payment of Committee sitting allowances, transport, conferences, communication. And accommodation	4-040-231-2210802-100-2021/22-004	2,100,000	0	2,100,000	Ongoing
	<b>TOTAL</b>		<b>8,225,332</b>	<b>0</b>	<b>8,225,332</b>	



2. 3% Monitoring & Evaluation/Capacity Building

Project Name	Activity	Project Number	Original Cost	Cumulative Cost	Amount	Status
Goods and Services	Purchase of fuel, printing, stationery, Airtime, travel and subsistence.	4-040-231-2210000-111-2021/22-001	864,666.00	0	864,666.00	Ongoing
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	4-040-231-2210802-111-2021/22-002	1,248,000.00	0	1,248,000.00	Ongoing
NG-CDFC/PMC Capacity Building	Undertake Training of the PMCs/NG-CDFCs staff, CoC and relevant government agencies on NG-CDF Related issues	4-040-231-2210700-111-2021/22-003	2,000,000.00	0	2,000,000.00	Ongoing
<b>TOTAL</b>			<b>4,112,666.30</b>	<b>0</b>	<b>4,112,666.00</b>	

3. 25% Bursary/CATs/Mocks

Project Name	Project Activity	Project Number	Original Cost	Cumulative Cost	Amount Allocated	Status
Bursary Secondary Schools	Payment of bursary to needy students in Secondary Schools	4-040-231-2640101-103-2021/22-001	22,873,000.00	0	22,873,000.00	Ongoing
Bursary Tertiary Institutions (Colleges and University)	Payment of bursary to needy students in Tertiary Institutions.	4-040-231-2640102-103-2021/22-002	9,000,000.00	0	9,000,000.00	Ongoing
Bursary special Schools	Payment of bursary to needy students in special Schools	4-040-231-2640103-103-2021/22-003	2,500,000.00	0	2,500,000.00	Ongoing
<b>TOTAL</b>			<b>34,373,000.00</b>	<b>0</b>	<b>34,373,000.00</b>	

4. 2% Sports

Project Name	Project Activity	Project Number	Original Cost	Cumulative Cost	Amount Allocated	Status
Constituency Sports Tournament	Carry out Constituency Sports tournament consisting 25 teams by provision of Transports for each team @ 10,000.00 totaling to ksh. 250,000.00, provision of lunch's for each team @ ksh.10,000 for all play offs totaling to ksh. 250,000.00 and all participating 25 teams are awarded with balls Each @ ksh.5000.00 totaling to ksh. 125,000.00 and full games skits Each.30,000.00 per team of 18 players totaling to ksh. 503,000.00, sports boots @ 45,000 per team totalling to ksh. 1,125,000.00 while winning 3 teams are awarded with trophies @ 30,000.00 per team totalling to ksh. 90,000.00, balls @ ksh. 5,000.00 per team totalling to ksh. 15,000.00 and games kits @ ksh. 30,000 per team totaling to ksh. 90,000.00 And ksh. 293,000 for administrative cost.	4-040-231-2640509-112-2021/22-001	2,741,000	0	2,741,000.00	Ongoing
			2,741,000	0	2,741,000	



5. Emergency (5% of the fund)

Project Name	Project Activity	Project Number	Original Cost	Cumulative Cost	Amount Allocated	Status
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	4-040-231-2640200-101-2021/22-001	7,192,207	0	7,192,207	Ongoing
			<b>7,192,207</b>	<b>0</b>	<b>7,192,207</b>	

6. Primary Education Projects

PROJECT NAME	PROJECT ACTIVITY	Project Number	Original Cost	Cumulative Cost	AMOUNT ALLOCATED	Status
Munani Primary School	Construction of One Classrooms to completion	4-040-231-2630204-104-2021/22-001	1,300,000.00	0	1,300,000.00	New
Budala Primary School	Variation in the substructure works of the Construction including foundation works, form works, column works and concrete works of One Classroom built in the FY 2020/21 in a swampy area	4-040-231-2630204-104-2021/22-002	1,750,000	1,300,000	450,000.00	Ongoing
Habanga Primary School	Construction of One Classrooms to completion	4-040-231-2630204-104-2021/22-003	1,300,000.00	0	1,300,000.00	New
River View Primary School	Construction of One Classrooms to completion	4-040-231-2630204-104-2021/22-	1,300,000.00	0	1,300,000.00	New

		004				
Bulagu Primary School	Construction of Two Classrooms to completion	4-040-231-2630204-104-2021/22-005	2,600,000.00	0	2,600,000.00	New
ACK Musoma Primary School	Construction of One Classrooms to completion	4-040-231-2630204-104-2021/22-006	1,300,000.00	0	1,300,000.00	New
Buongo Primary School	Construction of One Classrooms to completion	4-040-231-2630204-104-2021/22-016	1,300,000.00	0	1,300,000.00	New
Bubamba Primary School	Renovation of 3 classrooms by re-Casting of ring beam, re-plastering, re-roofing, installation of fittings and painting to completion	4-040-231-2630204-104-2021/22-008	1,000,000.00	0	1,000,000.00	New
Osieko Primary School	Leveling of school field including Grading of the school compound, compacting the soil, Transporting and pouring top clay soil and planting of grass in the school compound.	4-040-231-2630204-104-2021/22-009	1,000,000	0	1,000,000	New
Munani Primary School	Purchasing of 36 School Desks Each @ Ksh. 3,000. Each Desk includes both seating point and Top to hold books when learning is ongoing.	4-040-231-2630204-104-2021/22-010	108,000	0	108,000	New



Bulagu Primary School	Purchasing of 36 School Desks Each @ Ksh. 3,000. Each Desk includes both seating point and Top to hold books when learning is ongoing.	4-040-231-2630204-104-2021/22-011	108,000	0	108,000	New
Habanga Primary School	Purchasing of 36 School Desks Each @ Ksh. 3,000. Each Desk includes both seating point and Top to hold books when learning is ongoing.	4-040-231-2630204-104-2021/22-012	108,000	0	108,000	New
Budala Primary School	Purchasing of 36 School Desks Each @ Ksh. 3,000. Each Desk includes both seating point and Top to hold books when learning is ongoing.	4-040-231-2630204-104-2021/22-013	108,000	0	108,000	New
Runyu Primary School	Purchasing of 36 School Desks Each @ Ksh. 3,000. Each Desk includes both seating point and Top to hold books when learning is ongoing.	4-040-231-2630204-104-2021/22-014	108,000	0	108,000	New
Igigo Primary School	Purchasing of 36 School Desks Each @ Ksh. 3,000. Each Desk includes both seating point and Top to hold books when learning is ongoing.	4-040-231-2630204-104-2021/22-015	108,000	0	108,000	New
Sirimba Primary School	Purchasing of 36 School Desks Each @ Ksh. 3,000. Each Desk includes both	4-040-231-2630204-104-2021/22-016	108,000	0	108,000	New



	seating point and Top to hold books when learning is ongoing.					
Mundika Primary School	Purchasing of 36 School Desks Each @ Ksh. 3,000. Each Desk includes both seating point and Top to hold books when learning is ongoing.	4-040-231-2630204-104-2021/22-017	108,000	0	108,000	New
Musoma Primary School,	Purchasing of 36 School Desks Each @ Ksh. 3,000. Each Desk includes both seating point and Top to hold books when learning is ongoing.	4-040-231-2630204-104-2021/22-018	108,000	0	108,000	New
Lugare Primary School	Purchasing of 36 School Desks Each @ Ksh. 3,000. Each Desk includes both seating point and Top to hold books when learning is ongoing.	4-040-231-2630204-104-2021/22-019	108,000	0	108,000	New
Muhobola Primary School	Purchasing of 36 School Desks Each @ Ksh. 3,000. Each Desk includes both seating point and Top to hold books when learning is ongoing.	4-040-231-2630204-104-2021/22-020	108,000	0	108,000	New
Mubwayo Primary School	Purchasing of 36 School Desks Each @ Ksh. 3,000. Each Desk includes both seating point and Top to hold books when learning is ongoing.	4-040-231-2630204-104-2021/22-021	108,000	0	108,000	New



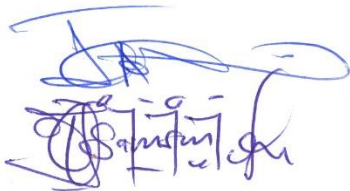
St. Cecilia Primary School	Construction of One Classrooms to completion	4-040-231-2630204-104-2021/22-022	1,333,674	0	1,333,674	New
Mudembi Primary School	Additional funds to complete purchasing of 4.0 Acres piece of land. <b>(ksh. 3,240,000 and Ksh. 300,000 towards processing of title deed and project management committee allowances)</b>	4-040-231-2630204-104-2021/22-023	4,540,000	1,000,000	3,540,000	Ongoing
Mundere Special School	Additional funds to complete purchasing of 1.0 Acre piece of land	4-040-231-2630204-104-2021/22-024	625,000	500,000	125,000	ongoing
Rugunga Primary School	Renovation of 4 classrooms by re-Casting of ring beam, re-plastering, re-roofing, installation of fittings and painting to completion	4-040-231-2630204-104-2021/22-025	1,300,000	0	1,300,000	New
<b>Total</b>			<b>21,443,896</b>	<b>2,300,000</b>	<b>19,144,674</b>	

- a. For Munani Primary School, Riverview Primary School and bulagu Primary School there are existing ECD Centers and the schools are in the process of registration. Attached is the Bunyala Sub-County director of Education authorizing the registration process of the Schools.
- b. For Budala Primary School attached is the variation works report from the public works officer.
- c. For Rugunga Primary School the classrooms are in a state that can be renovated and that is why the committee has prioritized renovation as oppose to construction of new classrooms.

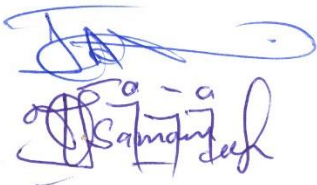


7. Secondary School Projects

PROJECT NAME	PROJECT ACTIVITY	Project Number	Original Cost	Cumulative Cost	ALLOCATED AMOUNT	Status
Mundere Secondary School	Construction of two floor Storey building project housing 16 classrooms, one staff room, one library with a capacity of 30 students, and one laboratory with a capacity of 30 students (Phase 3) Construction of first floor- Construction of concrete column pillars Stone walling (outer walls) Block walling(inner Walls) , Casting of the first floor ring beams and lintels and casting of the Second floor beam to completion.	4-040-231-2630205-104-2021/22-001	78,676,440	34,000,000	15,000,000	Ongoing
ACK Musoma Secondary School	Construction of two floor Storey building project housing 16 classrooms, one staff room, one library with a capacity of 30 students, and one laboratory with a capacity of 30 students (Phase 3) Construction of first floor- Construction of	4-040-231-2630205-104-2021/22-003	80,573,040	35,000,000	15,000,000	Ongoing



	concrete column pillars Stone walling (outer walls) Block walling(inner Walls) , Casting of the first floor ring beams and lintels and casting of the Second floor beam to completion.					
Sisenye Mixed Secondary School	Construction of two floor Storey building project housing 16 classrooms, one staff room, one library with a capacity of 30 students, and one laboratory with a capacity of 30 students (Phase 3) Construction of first floor- Construction of concrete column pillars Stone walling (outer walls) Block walling(inner Walls) , Casting of the first floor ring beams and lintels and casting of the Second floor beam to completion.	4-040-231-2630205-104-2021/22-004	78,676,440	39,000,000	15,000,000	Ongoing
Ruambwa Secondary School	Construction of two floor Storey building project housing 16 classrooms, one staff room, one library with a capacity of 30 students, and one laboratory with a	4-040-231-2630205-104-2021/22-005	78,676,440	34,000,000	15,000,000	Ongoing



	capacity of 30 students (Phase 3) Construction of first floor- Construction of concrete column pillars Stone walling (outer walls) Block walling(inner Walls) , Casting of the first floor ring beams and lintels and casting of the Second floor beam to completion.					
Ruambwa Secondary School	Additional funds to complete purchase of 3.0 Acres piece of land.( ksh. 600,000 and Ksh. 200,000 towards processing of title deed and project management committee allowances)	4-040-231-2630205-104-2021/22-007	1,800,000	1,000,000	800,000	Ongoing
			318,402,360	143,000,000	60,800,000	

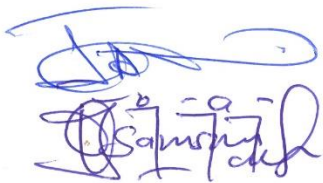
8. Tertiary School Projects

Project Name	Project Activity	Project Number	Original Cost	Cumulative Cost	Amount	Status
Bunyala Institute of Technology	Additional funds to complete purchase of 4.5 Acres piece of land Ksh. 200,000 and processing of land Title Deed ksh. 300,000	4-040-231-2630206-113-2021/22-001	2,550,000	2,050,000	500,000.00	Ongoing
<b>Total</b>			2,550,000	2,050,000	500,000.00	

**MIN 5/8/9/2021 RE-ALLOCATION OF KSH. 1,485,673.41**

5.1 The members unanimously approved the re-allocation of ksh. 1,485,673.41 Conditionally Approved in the financial year 2020/2021 towards Installation of 11M solar flood light to Completion in Bubango Primary School because currently the county Government of Busia Has done the same project in the same site to;

PROJECT NAME	PROJECT ACTIVITY	Project Number	Original Cost	Cumulative Cost	ALLOCATED AMOUNT	Status
Mundere Secondary School	Purchasing of two executive table Each @ Ksh. 75,000 (ksh. 150,000) and Eight Executive Office Chairs Each @ ksh. 25,000 (ksh. 200,000)	4-040-231-2630205-104-2021/22-001	350,000	0	350,000	New
ACK Musoma Secondary School	Purchasing of two executive table Each @ Ksh. 75,000 (ksh. 150,000) and Eight Executive Office Chairs Each @ ksh. 25,000 (ksh. 200,000)	4-040-231-2630205-104-2021/22-002	350,000	0	350,000	New
Sisenye Mixed Secondary School	Purchasing of two executive table Each @ Ksh. 75,000 (ksh. 150,000) and Eight Executive Office Chairs Each @ ksh. 25,000 (ksh. 200,000)	4-040-231-2630205-104-2021/22-003	350,000	0	350,000	New
Ruambwa Secondary School	Purchasing of two executive table Each @ Ksh. 75,000 (ksh. 150,000), Eight Executive Office Chairs Each @ ksh. 25,000 (ksh. 200,000) , 72 Classroom Chairs Each @ ksh. 3,000	4-040-231-2630205-104-2021/22-004	785,673.41	0	785,673.41	New



	(Ksh. 217,836.71) and 72 Classroom Lockers Each @ ksh. 3,000(Ksh. 217,836.71)					
<b>Total</b>			<b>1,485,673.41</b>	<b>0</b>	<b>1,485,673.41</b>	

**MIN 6/8/9/2021 AOB**

There being no any other business\_the meeting ended with a prayer from Mrs. **Susan Kadogo** at 2.00 PM

Confirmed by  
 Chairman John A. OMUMI Sign [Signature] Date 27/9/2021  
 Secretary SAMSON N. LAWRENCE Sign [Signature] Date 27/09/2021

**EMPLOYEES SALARY REPORT**

NG-CDF STAFF SALARY PAYMENT SCHEDULE							
No	NAME	ID NO	BASIC SALARY	NSSF	NHIF	PAYE	NET SALARY
1	SHARON AKHENDA OMOGA	31624281	21,000	2,160	850	230	23,840.00
2	OTENGO BONFACE DAUWA	20486610	17,000	2,160	750	0	20,170.00
3	MICHAEL MAYOBO ALEGO	31479023	13,000	2,160	600	0	16,320.00
4	BETHWEL MANGO	13671531	12,000	2,040	600	0	15,380.00
5	VINCENT JUMA LUBALO	23876554	12,000	2,040	600	0	15,380.00
6	VINCENT JUMA ABWOGA	10667369	12,000	2,040	600	0	15,380.00
7	MARGRET AJUMA ABUNGU	12685105	11,000	1920	600	0	14,440.00
8	DENNIS OJIAMBO	22613193	10,000	1800	600	0	13,500.00
9	JOHN OKOMBA ODONGO	4227945	10,000	1800	600	0	13,500.00
10	SYLIVESTER OCHIENG	27519740	10,000	1800	600	0	13,500.00
11	MARTIN LUPIA RADIERE	961586	30,000	2160	950	2,559	30,411.00
	TOTAL BASIC PAY PER MONTH		158,000	22,080.00	7350	2,789	191,821.00
	BASIC SALARY PER YEAR		1,896,000				
	TOTAL ALLOWANCES PER YEAR(5000*11*12)		660,000				
	TOTAL GROSS SALARY		2,556,000				
	NSSF FOR EMPLOYER PER YEAR		132,480				
	GRATUITY PER YEAR		587,760				





**BUDALANG'I NG-CDF**

**WARD REPORT**

**2021/2022 FINANCIAL YEAR**

**SUBMITTED**

**SEPTEMBER, 2021**

## **1.0 INTRODUCTION**

The NG-Constituency Development Act 2015 stipulates in part 5 section 27 subsection 1 and 2 that the chairperson of the NG-CDFC shall, within the first year of the commencement of a new Parliament and at least once every two years thereafter, convene open forum public meetings in every ward in the constituency to deliberate on development matters in the ward and in the constituency.

The NG-CDFC shall then deliberate on project proposals from all the wards in the constituency and any other projects which the Constituency Committee considers beneficial to the constituency, including joint projects with other constituencies, consider the national development plans and policies and the constituency strategic development plan, and identify a list of priority projects, both immediate and long term, out of which the list of projects to be submitted in accordance with the Act shall be drawn from.

Citizen participation in project planning, management and implementation planning requires the involvement of concerned stakeholders. This includes identifying public concerns and values and developing a broad consensus on planned initiatives. It is also about utilizing the vast amount of information and knowledge that stakeholders hold to find workable, efficient and sustainable solutions

Public participation encompasses a range of procedures and methods designed to consult, involve, and inform the public to allow those that would be potentially affected by a decision or policy to have input into the process. Community participation motivates the stakeholders to work together, recognize the benefits of their involvement and own the projects in their localities

Stakeholders play a central role in setting up priorities and objectives of development Initiatives in order to ensure relevance and appropriateness. It is important that all stakeholders are involved in the development of projects and not just direct beneficiaries of an initiative.

### **1.1 ABOUT NG-CDF**

The Constituencies Development Fund (CDF) was established under the Constituencies Development Fund (CDF) Act, 2003, amended in 2007 and repealed by the CDF Act of 2013. In 2015, the CDF Act of 2013 was declared unconstitutional and a new Act was enacted in 2015, being the National Government Constituencies Development Fund Act,

NG-CDF Act, 2015. The National Government Constituencies Development Fund (NG-CDF) is under the Ministry of Devolution and Planning.

The Constituency Development Fund (CDF) was introduced in Kenya in 2003 with the passage of the CDF Act 2003 by the 9th Parliament of Kenya which was repealed in 2013 by the CDF Act 2013. The CDF Act provides that the government set aside at least 2.5% of its ordinary revenue for disbursement under the CDF program.

The fund was designed to support constituency-level, grass-root development projects. It was aimed to achieve equitable distribution of development resources across regions and to control imbalances in regional development brought about by partisan politics. It targeted all

constituency-level development projects, particularly those aiming to combat poverty at the grassroots and entrench equitable distribution of development.

The objective of the Fund is to provide mechanisms for supplementing implementation of the National Government development Agenda at the constituency level.

The CDF program has facilitated the putting up of new water systems, health and education facilities in all parts of the country, including remote areas that were usually overlooked during funds allocation in national budgets.

## **1.2 ABOUT BUDALANGI NG-CDF**

Budalangi Constituency is an electoral constituency within Busia County; the constituency is number 231 out of 290 constituencies in Kenya.

Budalangi Constituency was created in 1966 as Busia South after the larger Ruambwa was split into two. Later in 1996 it was renamed Budalangi.

Budalangi constituency has four wards namely: - Bunyala Central, Bunyala west, Bunyala North and Bunyala South.

### **Vision**

To be leading constituency that is enlightened, economically empowered, self-reliant and secure for sustainable development.

### **Mission**

To create a conducive environment for political, social and economic development through unity, sensitization and effective management of resources in Budalangi Constituency.

### **Core Values**

- Transparency and Accountability
- Integrity
- Teamwork
- Diversity and Inclusion
- Commitment
- Respect of the rule of law
- ServantLeadership

### 1.2.1 OVERVIEW OF FUNDABLE PROJECTS UNDER NG-CDF BY BUDALANGI CONSTITUENCY

#### Eligible Projects Fundable by Budalangi NG-CDF

The eligible projects fundable by NG-CDF as stipulated in section 24 of the NG-CDF (Amendment) Act, 2016 as those that are in:

- Respect of works and services falling within the functions of the National Government under the constitution
- Must be community based to ensure that the prospective benefits are available to a widespread cross-section of the inhabitants of a particular area.

#### The ineligible projects include:

- Projects supporting religious bodies or religious activities
- Projects supporting political bodies or political activities
- Recurrent costs of a completed projects
- Personal awards
- Projects targeting a specific club or group of people to the exclusion of others
- Projects addressing devolved functions as outlined in the fourth schedule of the constitution of Kenya

### 2.0 DOCUMENTATION OF THE WARD REPORTS

The documents used during the ward meetings can be traced in the NG-CDFC file namely **Budalangi NG-CDF 2021/2022 public projects identification and proposals forum**

### 3.0 WARD MEETINGS

The exercise was carried out for three days covering all the five wards in the constituency namely Bunyala West, Bunyala South, Bunyala Central and Bunyala North.

### 3.1 NOTICE OF THE MEETINGS

#### **INVITATION TO PUBLIC PARTICIPATION FORUMS FOR PREPARATION OF BUDALANGI PROJECT PROPOSALS FY 2021/2022**

In accordance with section 126 of the PFM Act, 2012, NG-CDF Act & related NG-CDF Regulations, Budalangi NG-CDFC hereby invites members of the public & all stakeholders to participate & give their views on the projects to be included in the proposals as indicated below.:-

#### **PUBLIC PARTICIPATION SCHEDULE**

Date	Ward	Venue	Time	Participants

23 <sup>rd</sup> Aug. 2021	-Bunyala West	Town Hall	10:00am	NG-CDFC, Ward Development Committees, Area Chief/ Administration, Head teacher/Principal, Local Leaders and the public.
	Bukoma, Bulemia, Bukani, Singinga			
24 <sup>th</sup> Aug. 2021	-Bunyala South	MauMau Market	10:00 am	NG-CDFC, Ward Development Committees, Area Chief/ Administration, Head teacher/Principal, Local Leaders and the public.
	Rugunga, Rukala, Obaro, Lugale, Bulwani, Mabinju			
25 <sup>th</sup> Aug. 2021	-Bunyala Central	Mubwayo Market	10:00am	NG-CDFC, Ward Development Committees, Area Chief/ Administration, Head teacher/Principal, Local Leaders and the public.
	-Magombe West, Magombe East, Magombe Central			
26 <sup>th</sup> Aug. 2021	-Bunyala North	Budalangi Market	10:00 am	NG-CDFC, Ward Development Committees, Area Chief/ Administration, Head teacher/Principal, Local
	Budalangi, Sisenye, Mudembi, Ruambwa, Mundere			

				Leaders and the public.
<p>Signed;</p> <p><b><u>FUND ACCOUNT MANAGER</u></b></p>				

### **3.2 WARD I: BUNYALA WEST WARD**

The meeting took place on Monday the 23<sup>rd</sup> August, 2021, at Town Hall at 10:0 AM

#### **3.2.1 MEMBERS PRESENT**

##### **MEMBERS PRESENT**

- NG-CDF Committee
- Area Member of National Assembly
- Deputy Count Commissioner
- Area Chiefs
- Area Elders
- Secondary Schools Heads Representative
- Primary Schools Heads Representative
- Invited Stakeholders

### **3.2.2 PRELIMINARIES**

The area chief called the meeting to order and called upon one volunteer to lead in opening prayers.

### **3.2.3 COMMENTS BY THE AREA CHIEFS**

- He thanked the Area MP for initiating this public open forum towards project identification.
- He also thanked the Area MP for ensuring that Budala ng'I Constituency get relief food that was distributed in a transparent way,
- The Area chief Requested for extension of the dyke from Khabagaya to Sango.
- Training of Fishermen of engine boat driving.
- Construction of a public toilet at Bukoma Beach

### **3.2.4 COMMENTS BY THE DEPUTY COUNTY COMMISSIONER**

- Commended the public for their attendance.
- He reminded the public to avoid Disco Matanga.
- Security will be improved
- He promised to support education sector.

### **3.2.5 COMMENTS BY THE NG-CDFC CHAIRMAN**

- Commended the public for attendance.
- He urged the public to prioritize the projects they would like to be done for them.
- He also highlighted the projects that have so far been funded by CDF.
- He reminded the public that some projects are devolved hence need County Government Intervention.

### **3.2.6 COMMENTS BY THE AREA MEMBER OF NATIONAL ASSEMBLY**

- He also reminded the public of some Devolved projects as –water, fishing, Agriculture & Land for beaches.
- Swampy areas will be looked at through river channeling process.
- Ghost project will not be funded



### 3.2.7 PROJECT PRIORITIES IDENTIFIED IN BUNYALA WEST WARD

The project priorities were presented per location as tabled below:

#### Bunyala West Ward - Bunyala West Location

Projects Proposed	Sector	Activity	Sub Location
<b>PRIMARY SCHOOL</b>			
Bumadeya Primary School	Education	Construction of; i) 2 classrooms. ii) A modern latrine.	Bukani
Port- Mixed Primary	Education	Construction of; i) 4 classrooms.	Bukani
Bukoma Primary School	Education	-Construction of Pit latrines. -Renovation of classrooms. -Fencing. Library.	Bukoma
Bulemia Primary	Education	-Construction of 1 classroom. - Renovation of one classrooms by casting of ring beam, roofing, plastering, tiling painting and installation of fittings -Erection 1 lightening arrestor mast	Bulemia
Lunyofu Primary School	Education	-Renovation of; i) 4 class room. - Construction of a modern Toilet.	Siginga
River View ECD	Education	Construction of ; - 1 classroom - 150 school desks	Bukani
Omena Beach Primary School	Education	-Construction of a new primary at Sinyenye beach where omena Processing plant was.	Bukoma
Bubango Primary	Education	-Construction of ; i) 1 classroom	Bulemia
		-Flash Toilet	Bulemia

Nandekere Primary	Education	- 200 School Desks from Std 1-8	
St. Cecilia Primary	education	-Construction of; i) 1 Classroom ii) 10 door latrine	Bukani

PROJECTS PROPOSED	SECTOR	ACTIVITY	SUBLOCATION
SECONDARY EDUCATION			
Bukoma Secondary School	Education	Construction of; I. One Classroom to completion	Bukoma
Lunyofu Sec. Sch	Education	-Construction of ; i) 1 new School	Siginga
St. Cecilia Namanya Girls Sec.	Education	-Installation of Solar System. -Purchase a 150,000/= litres water tank. -Construction of; i) Construction of 1 dormitory	Bukani
John Osogo Sec. School	Education	-Construction of; i) 1 Dormitory ii) 1 Laboratory iii) An Admin. Block	Bulemia
Bulemia Mixed	Education	Purchase of land and construction of a new school	Bulemia
SECURITY			
		-Rural Electrification in the entire Ward. -Construction of Chief's & Ass. Chief's Offices @	Bunyala West Ward

		Singina	
		-Construction of police House Across the ward.	
Port- Victoria Police Station	Bukani	-Admin. Block with a big cell and Toilet	
Rudacho	Security	-Purchase of Engine Boat @ Rudacho Beach for BMU Patrol.	Bulemia
		-Construction of Ass. Chief's office @ Bulemia	
		-Lightening Arrestors at Bukoma	
		Security light from Bubango & Sigiri Bridge	
		- AP Toilet @ Bulemia	

### **3.3 WARD II: BUNYALA SOUTH**

The meeting took place on Tuesday the 24<sup>th</sup> August, 2021, at Mau Mau Market at 10:00 AM

#### **3.3.1 MEMBERS PRESENT**

- NG-CDF Committee
- Area Member of National Assembly
- Deputy County Commissioner
- Area Chiefs
- Area Elders
- Secondary Schools Heads Representative
- Primary Schools Heads Representative
- Invited Stakeholders

#### **3.3.2 PRELIMINARIES**

The meeting started by a word of prayer from a volunteer and it was followed by entertainment by a youth group and women dance groups.

#### **3.3.3 COMMENTS BY THE AREA CHIEFS**

The meeting was attended by two chiefs from Bunyala South and Khajula locations in Bunyala South ward. The chiefs jointly thanked the NGCDF office for organizing the forum where they told the locals to be free to front their project proposals.

#### **3.3.4 COMMENTS BY THE DEPUTY COUNTY COMMISSIONER**

The DCC complimented the members of the public for turning up. He stated that projects should not be imposed on the public be it education projects. He also commended the area Member of Parliament for practicing democracy.

#### **3.3.5 COMMENTS BY THE FUND ACCOUNT MANAGER**

The fund account manager stated that it was imperative that the members of the public and the administration had come out to support the forum arguing them to be open in airing their suggestions. The FAM insisted that it was important to cite projects that will help the community and not projects that are political or those that support religious bodies or personal/private. He also made it known to the participants that the forum is carried out after every two years and as such it was significant for the participants to utilize the opportunity.

#### **3.3.6 COMMENTS BY THE NG-CDFC CHAIRMAN**

The chairman informed the meeting that NG-CDF only dealt with projects that are funded by the national government such as primary schools, secondary schools, security and environment. In addition, he commended that all projects that are ongoing should be owned by the community especially the bursary projects that touches on the youths. In addition, he stated that all the ongoing projects in the ward will be completed in time.

#### **3.3.7 COMMENTS BY THE AREA MEMBER OF NATIONAL ASSEMBLY**

He reiterated the need to suggest projects that are funded by the national government and not those that are devolved. He also stated that it was imperative for the community to prioritize the projects in terms of the value that they will provide. He suggested that at least every ward should have a police station for security purpose.

### 3.3.8 PROJECT PRIORITIES IDENTIFIED IN BUNYALA SOUTH WARD

The Ward Development secretary presented the priorities as table below.

#### Bunyala South Ward - Khajula Location

Projects Proposed	Sector	Activity	Sub Location
PRIMARY EDUCATION			
Lugale Primary school	Education	<ul style="list-style-type: none"> <li>- Renovation of classrooms</li> <li>- Construction of toilets</li> <li>- 200 primary school Desks</li> </ul>	Lugale
Rugunga Primary school	Education	<ul style="list-style-type: none"> <li>- Construction of 6 new classrooms</li> <li>- Purchase of 200 desks</li> <li>- Construction of a 4-door latrine</li> </ul>	Rugunga
Rugunga Special school	Education	<ul style="list-style-type: none"> <li>- Construction of one classroom</li> </ul>	Rugunga
ACK Musoma Primary school	Education	<ul style="list-style-type: none"> <li>- Construction of 1 classroom</li> <li>- Water harvesting tanks</li> <li>- New field</li> <li>- 26-door latrine</li> <li>- Construction of 4 new classes.</li> <li>- New kitchen</li> <li>- 6 tanks of 10,000ltrs</li> <li>- 250 Primary school desks</li> <li>-</li> </ul>	Mabinju

		Construction of an 8 door pit latrine and urinal - Renovation of; i) eight classrooms ii)Admin. Block -Administration block -Wiring of solar systems of 3 classrooms - Construction of 4 houses for teachers quarters -Library. -Purchase of an engine boat for ebulwani community to help in transport to and from Ebulwani. -Purchase of 100 Desks.	Bulwani
Bulwani Primary	Education		
		- Construction of 6 toilets -Construction of 1 staff house and 8 classrooms	Obaro
Maduwa Primary			
		-Variation of costs of one classroom, -Construction of; i) two classrooms. ii)12 door pit latrine iii)Purchase of 100 desks for pupils.	Rukala
Budala Primary school			
		-Construction of; i)Staff house ii) One classroom. iii) fencing of the school	Bulwani
Iyanga Primary school	Education		
		-Construction of 1 modern Administration block - Construction of 11 door pit latrine - 200- Primary school Desks	Rukala
Runyu Primary school	Education		
		-Field Levelling -Construction of 5 classrooms - Construction of a 12 door pit latrine -Renovation of 5 classrooms by walling, roofing, screeding, tiling and painting and installation of fittings	Obaro
Osieko Primary school	Education		
SECURITY			
Assistant Chief's Office	Security	Construction of; i) Assistant Chief's office	Obaro

		ii)Construction/ expansion of police station for cell armor. iii) fencing	
MauMau Chief's Post	Security	Construction of Chief's post at MauMau	Mabinju
Rukala Chief's office	Security	Construction of Assistant Chief's office	Rukala
Osieko Police Post	Security	-Modern toilet at Osieko police post	Obaro
		-Extension of Rural Electrification @ i)Sigomere ii)Mwalo	
		Open Aduma Canal. -Opening of canals within Ebulwani Sub-Loc. To facilitate transport.	

Projects Proposed	Sector	Activity	Sub Location
SECONDARY EDUCATION		Construction of ; i) Computer Lab. ii) 2 Laboratories iii) Stores	
ACK Musoma Secondary school	Education	Completion of an Admin.block & Storey Building.	Mabinju
Rukala Secondary school	Education	-Construction of; i) A new Secondary school Rukala	Rukala
Osieko Secondary school		Construction of; i)Library. ii)Dormitory. iii) School kitchen. iv) Dinning hall	Obaro

### **3.3.9 CHALLENGES**

The members were concerned on the fact that the funded projects left out projects that were vital to them. Projects such as flood issues that were affecting the education sectors and road constructions and maintenance that were not fundable.

### **3.3.10 WAY FORWARD**

The meeting was concluded that the funded projects should be done in the right way so that the value for money was achieved by the residents of the ward.



### **3.4 WARD III: BUNYALA CENTRAL WARD**

The meeting took place On Wednesday the 25<sup>TH</sup> August, 2021, at Mubwayo Market

#### **3.4.1 MEMBERS PRESENT**

- NG-CDF Committee
- Area Member of National Assembly
- Area Member of Count Assembly
- DeputyCountyCommissioner
  
- Area Chiefs
- Area Elders
- Secondary Schools Heads Representative
- Primary Schools Heads Representative

#### **3.4.2 PRELIMINARIES / COMMENTS BY THE AREA CHIEF**

The meeting was started by a word of prayer from a volunteer in the ward after being called to order by the NG-CDFC project coordinator.

#### **3.4.3 COMMENTS BY THE DEPUTY COUNTY COMMISSIONER**

He stated that it was important for the participants to be part and parcel of the development process through engaging fully in project identification process so that after the project is completed they are in a position to own the projects.

#### **3.4.5 COMMENTS BY THE FUND ACCOUNT MANAGER**

The fund account manager stated that it was important for the members to understand that NG-CDF cannot fund devolved projects. He added that projects proposed should be those that will have the value of money and those that will be beneficial to the community but not those that meet personal or private needs of individuals.

#### **3.4.6 COMMENTS BY THE NG-CDFC CHAIRMAN**

He appreciated the participation of the members and the ability of the members to distinguish the devolved projects and national government projects at the time of giving the project proposals. He added that it was significant for the members to come up with projects but they should be aware that resources are minimum and as such, the project activities will be done in stages.

### 3.4.7 COMMENTS BY THE AREA MEMBER OF NATIONAL ASSEMBLY

He stated that it was essential for the community to highlight the projects that they need so that they are done are forwarded to the board in time for approval. He also stated that the projects that will be approved will be implemented in time so that the needs of the community are satisfied in earnest. He also said that they will make sure that there is equitable distribution of resources throughout the constituency so that development is felt by every community member.

### 3.4.8 PROJECT PRIORITIES IDENTIFIED IN BUNYALA CENTRAL WARD

The project priorities were presented per location as tabled below:

#### Bunyala Central Ward – Bunyala Central Location

Projects Proposed	Sector	Activity	Sub Location
PRIMARY EDUCATION			
Mubwayo Primary school	Education	-Renovation of ; i) 6 classrooms - Construction of i) 16 classrooms ii) Admin Block iii) 10 door toilets ,5 for girls and 5 for boys iv) 2 toilets for staff v) A Kitchen vi) 150 Desks,20 Chairs & 15 tables - Solar powered water generator	Magombe Central
Mundika B primary school	Education	-Contraction of ; i)20- door pit latrines. ii) fencing of the school and iii) (6) classrooms iv) Admin. Block iv) Posting of teachers v. 200 school Desks	Magombe Central
Habanga Primary school	Education	Construction of ; i) one classroom ii) 250 school desks	Magombe East
Makunda Primary	Education	Construction of; i) Admin. Block ii) 12 door modern Toilets. Completion of; iii) 2 classrooms	
Nanjomi Primary school	Education	-Construction of; i) 3 classrooms ii)Fencing of the school	Magombe West

		<ul style="list-style-type: none"> <li>iii) Piped water</li> <li>iv) Electricity installation</li> <li>v) Renovation of 2 classrooms by installation of fittings and painting</li> </ul>	
Bubamba Primary school	Education	<ul style="list-style-type: none"> <li>- Construction of</li> <li>i) Administration block</li> <li>- Electricity installation</li> <li>- Renovation of 4 classrooms</li> <li>- Construction of;</li> <li>i) 4 latrines</li> </ul>	Magombe West
Mukhobola Primary school	Education	<ul style="list-style-type: none"> <li>- Construction of 3 classrooms</li> <li>- Construction of 4 latrines</li> <li>- 250 school desks</li> </ul>	Magombe West
Buongo Primary school	Education	- Construction of One Classroom	Magombe Central
Busagwa Primary school	Education	<ul style="list-style-type: none"> <li>Renovation of ;</li> <li>i) classrooms</li> <li>- construction of;</li> <li>i) 2 classrooms</li> </ul>	Magombe East

1

Projects Proposed	Sector	Activity	Sub Location
SECONDARY EDUCATION			
Makunda Mixed Sec. School	Education	<ul style="list-style-type: none"> <li>- Construction of 4 sets of classrooms.</li> <li>- Construction of an administration block.</li> <li>- Construction of 2 blocks of Modern toilets.</li> <li>- Making of Furniture for Library</li> </ul>	
SECURITY			
Mubwayo Police Post	Security	<ul style="list-style-type: none"> <li>- Construction of Chief's camp.</li> <li>- Renovation of police post ksh. 700,000 (roofing, plastering and installation of fittings) and purchasing of 0.5 Acrs piece of land ksh. 300,000</li> </ul>	

#### 3.4.9 CHALLENGES

- Most projects that were mentioned are devolved.
- The community also requested for A ferry at Nanjomi to make people from Bunyala Central ward to access Northern Bunyala Easily.

### 3.5 WARD IV: BUNYALA NORTH WARD

The meeting took place on Thursday 26th August 2021, at Budalangi Market at 10:00 AM

#### 3.5.1 MEMBERS PRESENT

- NG-CDF Committee
- Area Member of National Assembly
- Area Member of County Assembly
- Deputy County Commissioner
- Area Chiefs
- Area Elders
- Secondary Schools Heads Representative
- Primary Schools Heads Representative
- Invited Stakeholders

#### 3.5.2 COMMENTS BY THE DEPUTY COUNTY COMMISSIONER

- Coordinating with Mheshimiwa for prioritizing project because finances are scarce.
- Suggest realizable projects.
- Security project should be emphasized.

#### 3.5.3 PROJECT PRIORITIES IDENTIFIED IN BUNYALA NORTH WARD

The project priorities were presented per location as tabled below:

##### Bunyala North Ward –

Projects Proposed	Sector	Activity	Sub Location
PRIMARY EDUCATION			
Mudembi Primary School	Education	<ul style="list-style-type: none"> <li>-Construction of 20 door latrines.</li> <li>- Construction of staff toilet</li> <li>-Construction of 5 classrooms.</li> <li>-Construction of an Administration block.</li> <li>-Fencing of school compound.</li> <li>-Construction of School gate.</li> <li>-Electricity installation.</li> <li>-Construction of school store &amp; a Kitchen.</li> <li>-Erection 1 lightening arrestor mast</li> <li>- Purchase of Land</li> </ul>	Mudembi
Sibuka Primary School	Education	<ul style="list-style-type: none"> <li>Construction of;</li> <li>i)An administration block</li> <li>ii)Library</li> <li>iii)Construction of a modern toilets like the <b>Ruambwa primary one.</b></li> <li>iv) 1 classroom</li> <li>-Fencing of school compound.</li> <li>-Making of desks.</li> </ul>	Mudembi

		-Renovation of 3 classrooms.	
Mundere Special School	Education	Construction of; i) 4 classes ii) staffroom iii) Fencing. iv) Water Pump -Purchase of Land	Mundere
Sifugwe Primary School	Education	-Construction of an A administration block. -Construction of 2 door latrine for pupil & 2 door latrine for Teachers. -Renovation of School Fence. -Completion of renovated classes.	Budalangi
Mundere Primary School	Education	-Renovation of; i) 3 classrooms -Construction of ; i) 16 doors latrine both for boys and girls. iii) Admin. block iv) 4 new classrooms -Painting of all buildings.  NB/ Through the Ass. Chief Mundere he requested for a playing ground to be purchased since the current one is a private sporting ground	Mundere

**Bunyala North Ward –**

Projects Proposed	Sector	Activity	Sub Location
PRIMARY EDUCATION			
Budubusi Primary	Education	-Fencing of school compound. -painting of old buildings. - Electricity installation. -Construction of 4 door latrine. -Erection 1 lightening arrestor mast	Sisenye
Sirimba Primary	Education	-Construction of; i) Admin. Block ii) 4 classrooms. iii) 4 door toilets v) Construction of 1 New classroom to completion -Construction of 250 school desks	Ruambwa
Bulagu ECD	Education	-Construction of; i) 2 Classrooms.	Mudembi

		<ul style="list-style-type: none"> <li>ii) A kitchen</li> <li>-Making of 100 Desks</li> <li><b>NB: The land for Bulagu Dispensary to be transferred to bulagu Primary School construction.</b></li> </ul>	
Ruambwa Primary School	Education	<ul style="list-style-type: none"> <li>-Construction of; <ul style="list-style-type: none"> <li>i) I classroom</li> <li>ii) Computer room.</li> </ul> </li> <li>-Fencing of school compound.</li> <li>-Renovation of 3 classrooms.</li> <li>-Repair of old leaking water tank.</li> <li>-electricity installation in six classrooms</li> </ul>	Ruambwa
Namalo Primary	Education	<ul style="list-style-type: none"> <li>-Construction of 6 door latrines.</li> <li>-Renovation of Admin block.</li> <li>-Fencing of school compound.</li> <li>-Painting of the whole compound.</li> <li>-Leveling of school field.</li> <li>-Making of 132 desks.</li> </ul>	Ruambwa
Kenya Gauze	Education	<ul style="list-style-type: none"> <li>-Construction of ; <ul style="list-style-type: none"> <li>i) 3 classrooms.</li> <li>ii) 9 doors Latrine.</li> <li>iii) Admin.block</li> <li>iv) 150 desks</li> </ul> </li> <li>-Fencing.</li> <li>-Painting</li> <li>-2 Water tanks for rain water.</li> <li>-Renovation of 3 classrooms by Casting of ring beam, plastering, roofing, installation of fittings and painting</li> </ul>	Sisenye
Ruambwa Primary School	Education	<ul style="list-style-type: none"> <li>-Construction of; <ul style="list-style-type: none"> <li>i) I classroom</li> <li>ii) Computer room.</li> </ul> </li> <li>-Fencing of school compound.</li> <li>-Renovation of 3 classrooms.</li> <li>-Repair of old leaking water tank.</li> <li>-electricity installation in six classrooms</li> </ul>	Ruambwa
Budalang'i Primary	Education	<ul style="list-style-type: none"> <li>-Construction of ; <ul style="list-style-type: none"> <li>i) Admin block.</li> <li>ii) 4 door latrine for &amp; 4 doors for Girls.</li> </ul> </li> <li>-Fencing.</li> <li>-Renovation of 4 classrooms.</li> </ul>	Budalangi
Igigo Primary	Education	<ul style="list-style-type: none"> <li>Construction of; <ul style="list-style-type: none"> <li>i) 12 door latrines.</li> <li>ii) 2 classrooms</li> <li>iii) 200 school desks</li> </ul> </li> </ul>	Budalangi

Munani ECD	Education	-Buy land & construction of; i) 2 classrooms. -Office Furniture & Desks. - Fencing. - 200 Primary school Desks	Mudembi
SECURITY			
Chief's Office	Security	-Completion of Chief's office @ Mudembi	Mudembi
Nambengele Police Post	Security	-Wiring of a police post -Renovation of police post by plastering and fittings)	Ruambwa
	Security	Construction of ; i) Ass. Chief's Offices in all Sub- Location. ii)Admin. Block for police @ Sisenye police post. -Lightening Arrestor @ Nabutswi	Bunyala North Ward
DCC's office	Security	Fencing the whole compound. -Construction of DCC's office	Budalang'i

**Bunyala North Ward –**

Projects Proposed	Sector	Activity	Location
SECONDARY SCHOOL			
Sisenye Mixed Sec.	Education	-Construction of; i) Storey building classrooms & Administration block. ii) abolition block -Buy land for expansion. -Landscaping -Making of 300 desks	Sisenye
St. Benedict Budalang'i	Education	-Completion of a dining hall. -Purchase of 10,000 ltrs water tank.	
Bunyala Technical & Vocational College	Education	-Chain link Fencing of the whole compound. -Erection of a gate. -Construction of; i) A tuition block ii) A kitchen i) Drilled water - Land Processing	Budalang'i



Ruambwa Sec. School	Education	-New classroom -Completion of Astorey Building -Land Processing	Ruambwa
St. Triza Mundere Girls	Education	-Completion of a Storey Building. -Purchase of School 51 Seater School bus part funding	Mundere

### 3.5.4 CONCLUSION

We want to thank the people of Budalangi for turning up in large numbers to participate in the ward forum meetings.

**John Alfred Omumi**  
Name

**NG-CDFC Chairman**  
Designation

.....  
Sign.

.....  
Date

**Boaz O. Odeyo**  
Name

**FAM**  
Designation

.....  
Sign.

.....  
Date

**Madam Grace Ouma**  
Name

**DCC**  
Designation

.....  
Sign.

.....  
Date