

CONSTITUENCIES DEVELOPMENT FUND

BUDALANGI

MINUTES OF CDFC MEETING HELD ON 5th OCTOBER, 2020 AT 9.00AM IN THE NG-CDF OFFICE

MEMBERS PRESENT

1. John Omumi -Chair Person
2. Susan Kadogo -Member
3. Marcela Odende -Member
4. Alfred Siduwa - Member
5. Morine Chimwanyi - Member
6. Mary Akhoyi - Member
7. Jacktone Onyango - Member
8. Lawrence Nyanga -Secretary
9. Mr. Ruto Jacob - DCC-Bunyala Sub-County
10. Boaz Omondi -FAM

AGENDA

1. PRELIMINARIES
2. READING OF PREVIOUS MINUTES
3. MATTERS ARISING.
4. PROPOSAL FOR THE FY 2020/2021
5. AOB

MIN 1/5/10/2020 PRELIMINARIES

- 1.0 The meeting was called to order with a prayer from Mrs. Morrine Chimwanyi at 9.15 am. Then the chairperson welcomed all members.

MIN 2/5/10/2020 READING AND CONFIRMATION OF PREVIOUS MINUTES

- 2.0 The Secretary read the previous minutes which were proposed by Mrs. Mary Akhoyi and seconded by Mrs. Susan Kadogo as a true record of what was discussed.

MIN 3/5/10/2020 MATTERS ARISING

- 3.1 There were no matters arising from the previous minutes



Min. 4/5/10/2020: REVIEW OF THE 2020/2021 PROJECT PROPOSALS DEVELOPMENT

- 4.1 The FAM informed the members that there were certain types of projects that were not allowed under the NG- CDF Act 2015 and amended 2016 namely;
- a) Projects supporting political parties.
 - b) Projects supporting Religious Institutions.
 - c) Personal awards projects.
 - d) Projects that only benefit a very narrow cross section of society.
- 4.2 The FAM also informed the NG-CDFC that they could not increase or reduce the Allocation of Kshs **7,192,206.90** allocated to the Emergency.
- 4.3 The FAM also informed members the following;
- 1. M&E Capacity Building – Maximum of 3% of the total Constituency allocation.
 - 2. Office Administration & Recurrent Expenditure – 6%
 - 3. Environment – 2%
 - 4. Sports – 2%
 - 5. Bursaries, Mocks, Assessments & Social Security programs – 35%
- 4.4 The NG-CDFC then prioritized projects from Ward reports 2020/2120 and Budalangi Strategic plan 2017- 2022 and approved them for Implementation in the 2020/2021 Financial Year as Follows

1. 6% Administration/Recurrent

| Project Name | Activity | Project Number | Original Cost | Cumulative Cost | Amount | Status |
|---------------------|--|-----------------------------------|---------------|-----------------|--------------|---------|
| Employees' Salaries | Payment of staff salaries and gratuity | 4-040-231-2110000-100-2020/21-001 | 3,406,140.00 | 0 | 3,406,140.00 | Ongoing |
| Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence and office tea, | 4-040-231-2210000-100-2020/21-002 | 2,620,792.7 | 0 | 2,620,792.7 | Ongoing |
| NSSF | Payment of NSSF Deductions | 4-040-231-2120101-100-2020/21-003 | 21,600.00 | 0 | 21,600.00 | Ongoing |
| NHIF | Payment of NHIF Deductions | 4-040-231-2120201-100-2020/21-004 | 76,800.00 | 0 | 76,800.00 | Ongoing |

| | | | | | | |
|--------------------|--|-----------------------------------|---------------------|----------|---------------------|---------|
| Committee Expenses | Payment of Committee sitting allowances, transport, conferences and communication. | 4-040-231-2210802-100-2020/21-005 | 2,100,000.00 | 0 | 2,100,000.00 | Ongoing |
| TOTAL | | | 8,225,332.70 | 0 | 8,225,332.70 | |

2. 3% Monitoring & Evaluation/Capacity Building

| Project Name | Activity | Project Number | Original Cost | Cumulative Cost | Amount | Status |
|-------------------------------|--|-----------------------------------|---------------------|-----------------|---------------------|---------|
| Goods and Services | Purchase of fuel, printing, stationery, Airtime, travel and subsistence. | 4-040-231-2210000-111-2020/21-001 | 864,666.70 | 0 | 864,666.70 | Ongoing |
| Committee Expenses | Payment of Committee sitting allowances, transport, conferences | 4-040-231-2210802-111-2020/21-002 | 1,248,000.00 | 0 | 1,248,000.00 | Ongoing |
| NG-CDFC/PMC Capacity Building | Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues | 4-040-231-2210700-111-2020/21-003 | 2,000,000.00 | 0 | 2,000,000.00 | Ongoing |
| TOTAL | | | 4,112,666.30 | 0 | 4,112,666.30 | |

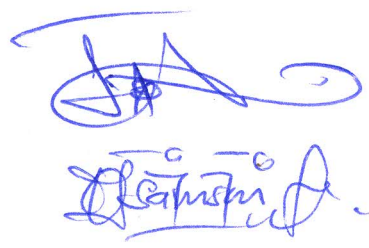
3. 25% Bursary/CATs/Mocks

| Project Name | Project Activity | Project Number | Original Cost | Cumulative Cost | Amount Allocated | Status |
|---|--|-----------------------------------|---------------|-----------------|------------------|---------|
| Bursary Secondary Schools | Payment of bursary to needy students in Secondary Schools | 4-040-231-2640101-103-2020/21-001 | 22,873,000.00 | 0 | 22,873,000.00 | Ongoing |
| Bursary Tertiary Institutions (Colleges and University) | Payment of bursary to needy students in Tertiary Institutions. | 4-040-231-2640102-103-2020/21-002 | 9,000,000.00 | 0 | 9,000,000.00 | Ongoing |
| Bursary special Schools | Payment of bursary to needy students in special Schools | 4-040-231-2640103-103-2020/21-003 | 2,500,000.00 | 0 | 2,500,000.00 | Ongoing |

| | | | | | | |
|--------------|--|--|----------------------|----------|----------------------|--|
| TOTAL | | | 34,373,000.00 | 0 | 34,373,000.00 | |
|--------------|--|--|----------------------|----------|----------------------|--|

4. 2% Sports

| Project Name | Project Activity | Project Number | Original Cost | Cumulative Cost | Amount Allocated | Status |
|--------------------------------|--|-----------------------------------|---------------|-----------------|------------------|---------|
| Constituency Sports Tournament | Carry out Constituency Sports tournament consisting 25 teams by provision of Transports for each team @ 10,000.00 totaling to ksh. 250,000.00, provision of lunch's for each team @ ksh.10,000 for all play offs totaling to ksh. 250,000.00 and all participating 25 teams are awarded with balls Each @ ksh.5000.00 totaling to ksh. 125,000.00 and full games skits Each.30,000.00 per team of 18 players totaling to ksh. 503,000.00,sports boots @ 45,000 per team totalling to ksh. 1,125,000.00 while winning 3 teams are awarded with trophies @ 30,000.00 per team totalling to ksh. 90,000.00, balls @ ksh. 5,000.00 per team totalling to ksh. 15,000.00 and games kits @ ksh. 30,000 per team totaling to ksh. | 4-040-231-2640509-112-2020/21-001 | 2,500,000 | 0 | 2,500,000.00 | Ongoing |



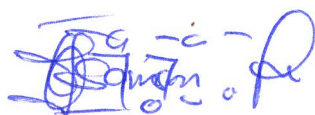
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|--|--|--|-----------|---|-----------|--|
| | 90,000.00 and ksh. 52,000 for administrative cost. | | | | | |
| | | | 2,500,000 | 0 | 2,500,000 | |

5. Emergency (5% of the fund)

| Project Name | Project Activity | Project Number | Original Cost | Cumulative Cost | Amount Allocated | Status |
|--------------|---|-----------------------------------|---------------|-----------------|------------------|---------|
| Emergency | To cater for any unforeseen occurrences in the constituency during the financial year | 4-040-231-2640200-101-2020/21-001 | 7,192,206.90 | 0 | 7,192,206.90 | Ongoing |
| | | | 7,192,206.90 | 0 | 7,192,206.90 | |

6. Primary Education Projects

| PROJECT NAME | PROJECT ACTIVITY | Project Number | Original Cost | Cumulative Cost | AMOUNT ALLOCATED | Status |
|-------------------------|--|-----------------------------------|---------------|-----------------|------------------|--------|
| Bumadeya Primary School | Construction of Two Classrooms to completion | 4-040-231-2630204-104-2020/21-001 | 2,400,000.00 | 0 | 2,400,000.00 | New |
| Mundika Primary School | Construction of One Classroom to completion | 4-040-231-2630204-104-2020/21-002 | 1,300,000.00 | 0 | 1,300,000.00 | New |
| Makunda Primary School | Renovation of 4 classrooms by re-walling, re-roofing, re-screeding, re-tiling and re-painting and installation of fittings | 4-040-231-2630204-104-2020/21-003 | 1,300,000.00 | 0 | 1,300,000.00 | New |
| Namalo Primary School | Renovation of one classroom by re-casting of ring beam, re-roofing, re-plastering, re-tiling re-painting | 4-040-231-2630204-104-2020/21-004 | 500,000.00 | 0 | 500,000.00 | New |


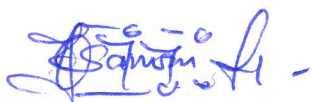



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|---------------------------|--|-----------------------------------|----------------------|----------|----------------------|-----|
| | and installation of fittings | | | | | |
| Namalo Primary School | Leveling of the School Playing Field. | 4-040-231-2630204-104-2020/21-005 | 1,000,000.00 | 0 | 1,000,000.00 | New |
| Bubango Primary School | Renovation of 5 classrooms by re— Casting of ring beam, re-plastering, re-roofing, installation of fittings and painting | 4-040-231-2630204-104-2020/21-006 | 1,500,000.00 | 0 | 1,500,000.00 | New |
| Budubusi Primary School | Erection 1 lightning arrester mast for a coverage of 1Km Distance | 4-040-231-2630204-104-2020/21-016 | 2,500,000.00 | 0 | 2,500,000.00 | New |
| Budalangi Primary School | Renovation of 3 classrooms by re- Casting of ring beam, re-plastering, re-roofing, installation of fittings and painting to completion | 4-040-231-2630204-104-2020/21-008 | 1,000,000.00 | 0 | 1,000,000.00 | New |
| Port Mixed Primary School | Renovation of 5 classrooms by re- Casting of ring beam, re-plastering, re-roofing, installation of fittings and painting to completion | 4-040-231-2630204-104-2020/21-009 | 1,500,000 | 0 | 1,500,000 | New |
| Bubango Primary School | Installation of 11M solar flood light to completion | 4-040-231-2630204-104-2020/21-010 | 1,485,673.41 | 0 | 1,485,673.41 | New |
| | | | 14,485,673.14 | 0 | 14,485,673.14 | |

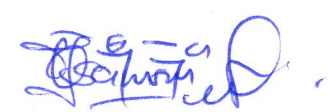
7. Secondary School Projects




| PROJECT NAME | PROJECT ACTIVITY | Project Number | Original Cost | Cumulative Cost | ALLOCATED AMOUNT | Status |
|-----------------------------|---|-----------------------------------|---------------|-----------------|------------------|---------|
| Mundere Secondary School | Construction of two floor Storey building project housing 16 classrooms, one staff room, one library with a capacity of 30 students, and one laboratory with a capacity of 30 students (Phase 2) to usable: completion of ground floor- Construction of concrete column pillars Stone walling (outer walls) Block walling(inner Walls) , Casting of the first floor ring beams and lintels and casting of the Ground floor beams to completion. | 4-040-231-2630205-104-2020/21-001 | 78,676,440 | 19,000,000 | 15,000,000 | Ongoing |
| ACK Musoma Secondary School | Construction of two floor Storey building project housing 16 classrooms, one staff room, one library with a capacity of 30 students, and one laboratory with a capacity of 30 students (Phase 2) to usable: completion of ground floor- Construction of Stone walling (outer walls) Block | 4-040-231-2630205-104-2020/21-003 | 80,573,040 | 25,000,000 | 10,000,000 | Ongoing |

| | | | | | | |
|--------------------------------|--|-----------------------------------|------------|------------|------------|---------|
| | walling(inner Walls) , Casting of the first floor ring beams and lintels and casting of the Ground floor beams to completion. | | | | | |
| Sisenye Mixed Secondary School | two floor Storey building project housing 16 classrooms, one staff room, one library with a capacity of 30 students, and one laboratory with a capacity of 30 students (Phase 2) to usable: completion of ground floor- Construction of concrete column pillars Stone walling (outer walls) Block walling(inner Walls) , Casting of the first floor ring beams and lintels and casting of the Ground floor beams to completion. | 4-040-231-2630205-104-2020/21-004 | 78,676,440 | 24,000,000 | 15,000,000 | Ongoing |
| Ruambwa Secondary School | two floor Storey building project housing 16 classrooms, one staff room, one library with a capacity of 30 students, and one laboratory with a capacity of 30 students (Phase 2) to usable: completion of | 4-040-231-2630205-104-2020/21-005 | 78,676,440 | 19,000,000 | 15,000,000 | Ongoing |

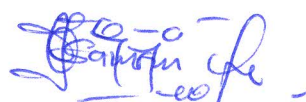



| | | | | | | |
|--|--|---|--------------------|-------------------|----------------------|-----|
| | ground floor- Construction of concrete column pillars Stone walling (outer walls) Block walling(inner Walls) , Casting of the first floor ring beams and lintels and casting of the Ground floor beams to completion. | | | | | |
| Bunyala Model Secondary School | Construction of one modern School Kitchen | 4-040-231- 2630205- 104-2020/21- 006 | 2,000,000.00 | 0 | 2,000,000.00 | New |
| St. Peters Makunda Secondary School | Construction of a modern Toilet on a floody Area with columns to completion | 4-040-231- 2630205- 104-2020/21- 007 | 2,500,000.00 | 0 | 2,500,000.00 | New |
| St. Anne's Secondary School | Construction of a modern Toilet on a loamy soil with columns | 4-040-231- 2630205- 104-2020/21- 008 | 2,000,000 | 0 | 2,000,000.00 | New |
| | | | 319,602,472 | 87,000,000 | 61,500,000.00 | |

8. Tertiary School Projects

| Project Name | Project Activity | Project Number | Original Cost | Cumulative Cost | Amount | Status |
|--|---|---|---------------------|--------------------|---------------------|--------|
| Bunyala Technical and Vocational Training Institute | Construction of one College Kitchen block to completion | 4-040-231- 2630206- 113-2020/21- 001 | 1,950,000.00 | 0 | 1,950,000.00 | New |
| | | | 1,950,000.00 | 0 | 1,950,000.00 | |

9. Security Projects

| Project Name | Project Activity | Project Number | Original Cost | Cumulative Cost | Amount | Status |
|-----------------------|--|-----------------------------------|---------------------|-----------------|---------------------|--------|
| Mukhobola Police Post | Construction of one office block of 5 rooms to completion | 4-040-231-2640507-113-2020/21-001 | 1,500,000.00 | 0 | 1,500,000.00 | New |
| Mukhobola Police Post | Construction of 3 door pit latrines and bathroom to completion | 4-040-231-2640507-113-2020/21-002 | 500,000.00 | 0 | 500,000.00 | New |
| | | | 2,000,000.00 | 0 | 2,000,000.00 | |

10. Others




| Project Name | Project Activity | Project Number | Original Cost | Cumulative Cost | Amount | Status |
|---------------------------|--|----------------------------------|-------------------|-----------------|-------------------|--------|
| Meteorological Department | Purchasing and installation of solar powered system to power the Bulala FM station in the constituency managed by them | 4-040-231-3110104-108-2020/21-01 | 750,000.00 | 0 | 750,000.00 | New |
| | | | 750,000.00 | | 750,000.00 | |

Note the following;

1. We have deleted purchasing of public address system in the proposal and topped up the amount of construction modern toilet at St. Anne's Secondary School with the same amount of ksh. 1,000,000.00
2. Bunyala Technical and Vocational Training Institute is a registered Technical training institute in the constituency approved by the ministry.
3. We have renamed the project under others from Bulala FM to Meteorological Department according to your advice.

MIN 7/28/11/2019 AOB

There being no any other business the meeting ended with a prayer from Mrs. Marcela odende at 11.00 am

Confirmed by: **JOHN A. OMUNI** Sign:  Date: **27/11/2020**
 Chairman..... Sign:  Date: **27/11/2020**
 Secretary **SAMSON N. NTANGA** Sign:  Date: **27/11/2020**