



NG-CDF BOARD

National Government Constituencies Development Fund Board

GEM CONSTITUENCY

WAGAI SHOPPING CENTER

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MINUTES OF THE GEM NG-CONSTITUENCY DEVELOPMENT FUND COMMITTEE MEETING HELD AT THE TREASURY HALL ON THE 26th NOVEMBER 2018

PRESENT;

- | | |
|-----------------------|----------------------|
| 1. Washington Onyiego | Chairman |
| 2. Judith O. Wajewa | Secretary |
| 3. Moses Karakacha | Fund Account Manager |
| 4. Winnie Tuju | Member |
| 5. Bernard Otieno | Member |
| 6. Steve Angaya | Member |
| 7. Maurine Omoro | Member |
| 8. Dorrick Okaka | Member |
| 9. Richard Olendo | Co-Opted Member |
| 10. Geoffrey Mayama | Dcc-Gem Sub County |

In Attendance

- | | |
|--------------|--------------------------|
| 1. John Ogam | Constituency coordinator |
|--------------|--------------------------|

MINUTE 12/11-26.11.2018 PRELIMINARIES

The meeting was called to order by the Chairman at 10.45 am and the quorum confirmed. The word of prayer was then said by Maurine Omoro.

MINUTE 13/11-26.11.2018: ADOPTION OF THE AGENDA

The agenda of the meeting was reviewed and adopted as per the meeting notice of 23th ~~October~~ ^{Nov.} 2018.

1. Preliminaries
2. Consider preparation of the budget proposal for the FY 2018-2019
3. Consider staff matters
4. Consider the sports tournament
5. Consider any other business

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Manager.....

FUND ACCOUNT MANAGER
GEM CONSTITUENCY

MINUTE 14/11-26.11.2018: CONSIDER THE BUDGET FOR THE FINANCIAL YEAR 2018-2019

The Fund Manager informed the meeting that the amount available to cater for the current year budget is kshs 109,040,875.52. The members were informed that this amount caters for the statutory allocations and projects. The committee reviewed the ongoing projects and the proposals requests submitted by the various stakeholders in the preparation of the current year budget.

The lists of the ongoing projects were scrutinized and the following observations made;

1. The average cost of constructing one new classroom using the full tender method in the constituency is kshs 1,000,000(one million)
2. The projects allocated this amount in the financial year 2017/2018 for the construction of one classroom are now complete. The project management committees used the full tender method. The committee therefore noted that these projects will not be allocated additional funding as per the earlier report of ongoing projects.
3. The projects brought forward from the previous years were considered on priority basis and the following proposal approved. The new projects included are based on the stakeholders/ community priority listings during the ward meetings in the year 2017/2018 and other direct requests to the office.

S/No	Project Name	Project Activity	Kshs	Current status
1	OFFICE ADMINISTRATION			
2	Employee salaries and gratuity	Pay Employee salaries and gratuity	3,200,000	On going
3	Goods and services	purchase of goods and services	1,556,453	On going
4	Committee expenses and allowances	Payment of committee expenses and allowances	1,750,000	On going
5	NSSF	Payment of NSSF Employer contributions	36,000	On going
6	MONITORING & EVALUATION			
7	Committee expenses and allowances	Payment of committee expenses & allowances	1,562,000	On going
8	PMCs & CDFC training and capacity building	Payments and facilitation for PMCs & CDFC training & capacity building	1,200,000	On going
9	Goods and services	purchase of goods and services	509,226	On going
10	SPORTS			
11	Constituency soccer tournament	Organizing constituency tournament and awarding balls and uniforms to competing teams	2,180,818	New
12	ENVIRONMENTAL ACTIVITIES			
13	Mwadi Primary school	Purchase and install 10,000 litres water	150,000	New

Chairman.....
Fund Manager.....

Secretary..... Fund

		tank for rainwater harvesting		
14	Masene Primary school	Purchase and install 10,000 litres water tank for rainwater harvesting	150,000	New
15	Gogo primary school	Purchase and install 10,000 litres water tank for rainwater harvesting	150,000	New
16	Usweda Primary school	Purchase and install 10,000 litres water tank for rainwater harvesting	150,000	New
17	Lundha Primary school	Purchase and install 10,000 litres water tank for rainwater harvesting	150,000	New
18	St. Mathews Nyasidhi mixed sec school	Purchase and install 10,000 litres water tank for rainwater harvesting	150,000	New
19	Kayieye Pri. Sch. for the deaf	Purchase and install 10,000 litres water tank for rainwater harvesting	150,000	New
20	Kayieye Primary school	Purchase and install 10,000 litres water tank for rainwater harvesting	150,000	New
21	Uganga Primary school	Purchase and install 10,000 litres water tank for rainwater harvesting	150,000	New
22	Luri Secondary school	Purchase and install 10,000 litres water tank for rainwater harvesting	150,000	New
23	Siriwo Primary School	Purchase and install 10,000 litres water tank for rainwater harvesting	150,000	New
24	Sagam Mixed Secondary	Purchase and install 10,000 litres water tank for rainwater harvesting	150,000	New
25	Rera KMTc	Purchase and install 10,000 litres water tank for rainwater harvesting	150,000	New
26	Got Kokwri primary school	Purchase and plant tree seedlings	50,000	New
27	Malanga primary school	Purchase and plant tree seedlings	43,500	New
28	Mulare primary school	Purchase and plant tree seedlings	43,500	New
29	Maliera Primary school	Purchase and plant tree seedlings	31,000	New
30	Mutumbu chief's camp	Purchase and plant tree seedlings	31,000	New
31	Ludha Primary school	Purchase and plant tree seedlings	31,818	New
32	BURSARY			
33	Bursary (secondary schools)	Pay fees for needy students in secondary schools	14,993,000	On going
34	Bursary (tertiary)	Pay fees for needy students in tertiary institutions	12,267,219	On going
35	EMERGENCY	meet any emergency needs in the constituency	5,738,993	New
36	PRIMARY SCHOOLS			
37	Asayi Primary school	completion of one classroom, fix shatters,	370,000	On going

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 Manager.....

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		plaster & paint		
38	Bar Komeno Primary school	Purchase and fix one new school gate	100,000	New
39	Bar Komeno Primary school	Renovation of 4 classrooms by fixing new roof, shatters and painting	800,000	New
40	Bar Komeno Primary school	Purchase 100 new school desks	250,000	New
41	Bar Sauri Primary school	Completion of dining hall by plastering & painting	400,000	On going
42	Ginga Valley Primary school	Renovation of 8 classrooms by fixing new roof, shatters and painting	966,348	New
43	Got Kokwiri Primary school	Construction of one new classroom	1,000,000	New
44	J.M. Obidha Primary school	Completion of 2 classes by fix shatters, plastering & painting	750,000	On going
45	Jina Primary school	Renovation of 6 classrooms, fix new roof, shatters & painting	1,000,000	New
46	Kagilo Primary School	Construction of new office administration block	500,000	New
47	Kanyuto Primary School	Purchase of one acre of land for school expansion	600,000	New
48	Kaudha primary school	Purchase 100 new school desks	200,000	New
49	Kayieye Primary school	Renovation of 5 classrooms by fixing new roof, shatters & painting	1,000,000	New
50	Kojuok Primary School	Completion of two Classrooms by fixing shatters, plastering & painting	1,000,000	On going
51	Kotoo Primary school	renovation of 3 classrooms by fixing new roof & painting	500,000	New
52	Malanga Primary school	Construction of one new classroom	1,000,000	New
53	Maliera Primary school	Purchase of 100 new school desks	150,000	New
54	Maungo Primary school	Renovation of four classrooms by fixing new roof & painting	500,000	New
55	Ming'ao Primary school	Construction of one new classroom	1,000,000	New
56	Muhanda Primary school	Renovation of 4 classroom by fixing new roof & painting	800,000	New
57	Mundoware Primary School	Completion of two Classrooms fix shatters, plaster & paint	500,000	On going
58	Nango Gonda Primary School	Purchase of one acre of land for school expansion	600,000	New
59	Nyabeda Primary school	Construction of one new classroom	1,000,000	New
60	Nyabeda Primary school	Purchase of 100 new school desks	250,000	New
61	Nyagondo Primary school	Renovation of five classroom by fixing new roof & painting	1,000,000	New

Chairman..... Secretary..... Fund
 Manager.....

62	Nyangulu Primary school	Renovation of six classroom by fixing new roof & painting	1,000,000	New
63	Nyasidhi Primary school	Construction of one new classroom	1,000,000	New
64	Odendo Primary school	Renovation of six classrooms by fixing new roof & painting	1,000,000	New
65	Ojwach Primary School	Renovation of six classrooms by fixing new roof & painting	1,000,000	New
66	Olengo Primary School	Renovation of 3 classrooms by fixing new roof & painting	600,000	New
67	Onding Primary School	Construction of one new classroom	1,000,000	New
68	Oseno Primary school	Construction of one new classroom	1,000,000	New
69	Pala Valley primary school	Completion of two Classrooms by fixing shatters, plastering & painting	500,000	On going
70	Rachare Primary School	Renovation of one classroom by fixing new roof & painting	300,000	New
71	Ramula Primary school	Renovation of four classrooms by fixing new roof & painting	500,000	New
72	Sirandu Primary school	Renovation of four classrooms by fixing new roof & painting	800,000	New
73	St. Teresa's Yala Girls Primary school	Completion of four classrooms by fixing shatters, plastering & painting	650,000	On going
74	St. Anne's Marenyo Primary School	Completion of 4 classrooms by fixing shatters, plastering & painting	650,000	On going
75	Uhonya Primary school	Purchase one acre of land for school expansion	500,000	New
76	Unami primary school	Construction of one new classroom	1,000,000	New
77	Unami primary school	Renovation of 4 classrooms by fixing new roof, shatters and painting	800,000	New
78	Usweda Primary school	Construction of one new classroom	1,000,000	New
79	Yala Township Primary school	Completion of six classrooms by fixing shatters, plastering & painting	1,000,000	On going
80	Onding Primary School	Purchase of 30 new school desks	75,000	New
81	Ndegwe Sec school	Purchase of 30 new school desks	75,000	New
82	SECONDARY SCHOOLS			
83	Argwings Kodhek Sec school	construct one new dormitory for girls	1,000,000	New
84	Bar sauri Mixed sec school	Completion of 2 classrooms by fixing shatters, plastering & painting	700,000	On going
85	Dienya Mixed Sec school	Completion of school library block by plastering & painting	500,000	On going
86	Gongo Warom Mixed Sec.School	Purchase of two acres of Land for school	800,000	New

Chairman..... Secretary..... Fund Manager.....

FUND ACCOUNT MANAGER
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		expansion		
87	Kambare Secondary School	Completion of school administration block by fixing ceiling board & painting	500,000	On going
88	Lundha Mixed Sec school	Fix first floor slab on the ongoing tuition block	1,000,000	On going
89	Luri Secondary School	Completion of Science Laboratory by fixing shatters. Plastering & painting	1,000,000	On going
90	Malunga Mixed sec school	Completion of Science Laboratory by fixing shatters. Plastering & painting	1,000,000	On going
91	Ndegwe Sec school	Completion of Science Laboratory by fixing shatters. Plastering & painting	1,000,000	On going
92	Ndori Mixed sec. school	Construction of one new classroom	1,000,000	New
93	Nyangulu Mixed Sec school	Construction of new school library	1,000,000	New
94	Nyawara Girls Sec.School	Construction of one new Girls' dormitory	1,510,000	New
95	Ojola mixed sec school	Construction of one new school administration block	1,000,000	New
96	Ramula Mixed Sec. School	Completion of Science Laboratory by fixing shatters. Plastering & painting	500,000	On going
97	Sinaga Girls Sec School	Completion of school lab by fixing shatters. Plastering & painting	1,000,000	On going
98	St. Barnabas Anyiko Sec school	Purchase one acre of Land for school expansion	500,000	New
99	St. Cecilia Aluor Girls sec school	Construction of one new Girls' dormitory	1,000,000	New
100	St. Mark's Kagilo Sec.School	Completion of school Tuition & Admin Block by fixing shatters, plastering & painting	1,000,000	On going
101	St. Marys school Yala	Construction of one new classroom	1,000,000	New
102	Yala Township Sec school	Construction of one new science laboratory	1,000,000	New
103	SECURITY PROJECTS			
104	East Gem chief's office	Renovation of office block by fix new roof, shatters, plaster & paint	420,000	new
105	Gem Sub county DCC HQ	Fencing of two-acre compound at the sub county headquarters using concrete posts, barbed wire & chain-link	700,000	New
106	Komuok Chief's camp	Fencing of half acre compound and fix gate	400,000	New
107	Siriwo Assistant Chief Office	Construction of one new assistant Chief's office	850,000	New
108	South Gem chief's office	Renovation of office block by fix new roof,	500,000	new

Chairman..... Secretary..... Fund
 Manager.....

		shatters, plaster & paint		
109	Ulamba Assistant Chief's office	Construction of one new assistant Chief's office	500,000	New
110	Wagai west assistant chief office	Construction of one new assistant Chief's office	500,000	New
111	Yala police station	Construction of one new office for the DCIO	800,000	New
112	TERTIARY INSTITUTIONS			
113	Proposed Gambo Technical training institute	Purchase twenty acres of land for the establishment of a new technical training institute at Gambo	7,500,000	New
114	Rera -Kenya medical training college	Completion of tuition block, fix roof, shatters, plaster & paint	1,000,000	New
	TOTAL		109,040,876	

MINUTE 15/11-26.11.2018: CONSIDER STAFF MATTERS

The committee reviewed a letter from the member of parliament forwarding two names of persons being recommended for filling vacancies existing in the establishment of the committee employees. The committee adopted the following names for the positions indicated as per the said letter. The Fund Account Manager was directed to draft the appointment letters in furtherance of this resolution. The letters will be signed by the chairman and the Fund Account manager.

1. Seth Baraka Ochieng Project Coordinator
2. Sheillah Odhiambo Olouch Receptionist

MINUTE 16/11-26.11.2018: CONSIDER THE SPORTS TOURNAMENT FY 2017-2018

The members were concerned with the manner in which the soccer tournament is being managed. However, the members were informed that a planning committee comprising officials from the football federation Kenya and representatives from wards are the ones coordinating the activities and the constituency manager. The committee reviewed this issue and nominated the following to join the planning committee;

- a) Daniel Onyiego
- b) Winnie Tuju

MINUTE 17/11-26.11.2018: CONSIDER ANY OTHER BUSINESS

There being no any other business the meeting ended at 2.20 PM and the word of prayer said by Richard Olendo.

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