



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND  
RARIEDA CONSTITUENCY  
P.O. BOX 121, NYILIMA

MINUTES OF RARIEDA NG-CDFC MEETING HELD ON 23RD NOVEMBER, 2018 AT RARIEDA  
NG-CDF BOARDROOM

Members Present		Position
1. Paul Ochanda Saoke	-	Chairman
2. Bertha Akinyi Ongonga	-	Secretary
3. Emma Atieno Otieno	-	Treasurer
4. Esau Okoth Oduru	-	Member
5. Jesca Auma Okoth	-	Member
6. James Ombuoro Okelo	-	Member
7. William Odongo	-	Member
8. Peter N. Achar	-	Fund Account Manager
9. Mark Owino Ajwang	-	Member
10. Joseph Onyango	-	Deputy County Commissioner

Agenda

1. Opening Prayers
2. Reading and confirmation of previous minutes
3. Matters arising from previous minutes
4. Staff matters
5. Sub Committee Reports
  - i. M & E
  - ii. Sports
  - iii. Bursary
  - iv. Flagship
6. Proposals for FY 2018/2019
7. Incomplete projects
8. Financial Report
9. Bench Marking/Exchange visit
10. A.O.B

**Min 1/23/11/2018: Opening Prayers**

The meeting began with a word of prayer from William Odongo.

**Min 2/23/11/2018: Reading and confirmation of previous minutes**

Members were taken through previous minutes by the secretary after which they were proposed by Esau Oduru and seconded by Jesca Auma Okoth to be true copies of matters deliberated in the previous meeting.

**Min 3/23/11/2018: Matters arising from previous minutes**

As part of the matters arising members agreed that benchmarking be discussed as a substantive agenda.

**Min 4/23/11/2018: Staff Matters**

The Fund Account Manager informed the members that the interviews were done and the following staff already reported.

1. The account's Assistant
2. Projects Assistant
3. The office Secretary
4. The driver
5. Receptionist
6. Security Office

**The staff were then called and introduced to the NG-CDFC members**

**Min 5/23/11/2018: sub Committee reports**

**i. M & E committee report**

The monitoring and evaluation report was presented by the subcommittee chairman as attached.

**ii. Sports committee report**

The sports subcommittee informed members that the constituency sports tournament was to start in late November and presented a budget of 1,900,000 which the committee approved for the tournament.

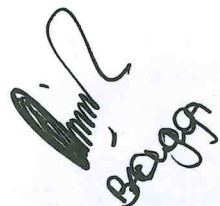
**iii. Bursary Committee report**

Bursary subcommittee also informed members that the bursary process was going on smoothly and students apart from form ones have returned the forms and the award process is to start on 15<sup>th</sup> December, 2019.

**iv. Flagship Projects report**

Chairman brief members on the following flagship projects:

KMTC Rarieda

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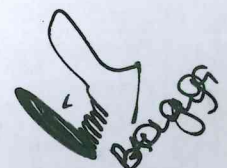
Rarieda Technical Training Institute

Rarieda Teachers Training College

**Min 6/23/11/2018: Budget Proposals 2018/2019**

Members deliberated on the projects presented by the ward development committees and resolved that the following projects proposals be implemented in the financial year 2018/2019.

No	Project Name	Project Code	Project Description/ Activities	Amount Allocated	Current Status
1	Administration/Recurrent	AP1			
1	Employees Salaries	4-041-237-2110000-100-2018/2019-001	Payment of staff salaries	1,853,760.00	Ongoing
2	Goods and Services	4-041-237-2110000-100-2018/2019-002	Purchase of printing stationery, telephone, travel and subsistence, Utilities, office tea, Repairs & maintenance of machines & equipment.	1,918,692.53	Ongoing
3	NSSF	4-041-237-2120101-100-2018/2019-003	Payment of NSSF Deductions	200,000.00	Ongoing
4	NHIF	4-041-237-2120201-100-2018/2019-004	Payment of NHIF Deductions	70,000.00	Ongoing
5	Committee Expenses	4-041-237-2210802-100-2018/2019-	Payment of Committee sitting allowances, transport, conferences	2,500,000.00	Ongoing



		005			
	<b>Sub Total</b>			<b>6,542,452.53</b>	
	<b>Monitoring &amp; Evaluation, capacity Building</b>		Capacity building of Staff, cdfc, Pmcs		
1	Goods and Services	4-041-237-2210000-111-2018/2019-001	Purchase of cameras, fuel, printing, stationery, airtime, & subsistence allowances	500,000.00	Ongoing
2	Committee Expenses	4-041-237-2210802-111-2018/2019-002	Payment committee sitting allowances, transport & conferences	1,200,000.00	Ongoing
3	CDFC/PMC Capacity Building	4-041-237-2210700-111-2018/2019-003	Undertake Training of the Staff/PMCs/NG-CDFCs on NG-CDF & Exchange visits	1,571,226.27	Ongoing
	<b>Sub Total</b>			<b>3,271,226.27</b>	
	<b>3 Bursary</b>				
1	Bursary Secondary Schools	4-041-237-2640101-103-2018/2019-001	Provision of bursary to bright needy students	14,260,218.88	ongoing
2	Bursary Tertiary/University	4-041-237-2640102-103-2018/2019-002	Provision of bursary to bright needy students	13,000,000.00	ongoing

	<b>Sub Total</b>			<b>27,260,218.88</b>	
<b>4</b>	<b>Education Primary Schools Projects</b>				
1	Wagoro Primary School	4-041-237-2630204-104-2018/2019-001	Completion of 1 classroom-Doors, windows, plastering & painting	300,000.00	Ongoing
2	Lweya Primary School	4-041-237-2630204-104-2018/2019-002	Completion of 1 classroom-Doors, windows, plastering & paint	400,000.00	Ongoing
3	Rabel Primary school	4-041-237-2630204-104-2018/2019-003	Renovation of 2 classroom-Walling, Roofing & painting	400,000.00	New
4	Rariw Primary School	4-041-237-2630204-104-2018/2019-004	Completion of 1 classroom-Doors, windows, plastering & painting	300,000.00	Ongoing
5	Rakombe Primary School	4-041-237-2630204-104-2018/2019-005	Completion of 1 classroom-Doors, windows, plastering & painting	300,000.00	Ongoing
6	Nyamboyo Primary School	4-041-237-2630204-104-2018/2019-006	Completion of 2 classroom-Doors, windows, plastering & painting	400,000.00	Ongoing
7	Kawamangaria Primary School	4-041-237-2630204-104-2018/2019-007	Completion of 2 classroom-Door, windows, plastering & painting	400,000.00	Ongoing
8	Omboye Primary School	4-041-237-2630204-104-	Completion of 1 classroom-Doors, windows, plastering & painting	300,000.00	Ongoing

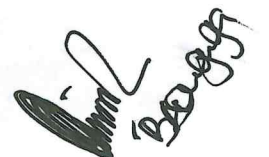
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		2018/2019-008			
9	Kakremba Primary School	4-041-237-2630204-104-2018/2019-009	Completion of 1 classroom- Doors, windows, plastering & painting	300,000.00	ongoing
10	Koloo Primary School	4-041-237-2630204-104-2018/2019-010	Completion of 1 classrooms- Doors, windows, plastering & painting	200,000.00	ongoing
11	Manywanda Primary School	4-041-237-2630204-104-2018/2019-011	Construction of 1 classroom- Foundation and walling & roofing	500,000.00	New
12	Langu Primary School	4-041-237-2630204-104-2018/2019-012	Construction of 1 classroom- Foundation and walling & roofing	600,000.00	New
13	Misori Primary School	4-041-237-2630204-104-2018/2019-013	Construction of 1 classroom- Foundation and walling & roofing	700,000.00	New
14	Ogango Primary School	4-041-237-2630204-104-2018/2019-014	Renovation of 2 classrooms- Walling, Roofing & painting	500,000.00	New
15	Pala Kobong Primary School	4-041-237-2630204-104-2018/2019-015	Construction of 4 pitlatrines- Digging, walling, roofing , plastering & painting	150,000.00	New
16	Lwala Rahongo Primary School	4-041-237-2630204-104-2018/2019-016	Construction of 1 classroom- Foundation and walling & roofing	700,000.00	New
17	Mirau Primary School	4-041-237-	Renovation of 2 classrooms-		New

		2630204-104-2018/2019-017	Walling, Roofing & painting	550,000.00	
18	Lwanda Kotieno Primary School	4-041-237-2630204-104-2018/2019-018	Construction of 1 classroom- Foundation and walling & roofing	700,000.00	New
19	Aduoyo Primary School	4-041-237-2630204-104-2018/2019-019	Renovation of 1 classroom- Walling, Roofing & painting	300,000.00	New
20	Kokise Primary School	4-041-237-2630204-104-2018/2019-020	Construction of 1 classroom- Foundation and walling & roofing	500,000.00	New
21	Kandhere Primary School	4-041-237-2630204-104-2018/2019-021	Renovation of 1 classroom- Walling, Roofing & painting	200,000.00	New
22	Ongielo Primary School	4-041-237-2630204-104-2018/2019-022	Renovation of 1 classroom- Walling, Roofing & painting	300,000.00	New
23	Powo Primary School	4-041-237-2630204-104-2018/2019-023	Renovation of 1 classroom- Walling, Roofing & painting	300,000.00	New
24	Kaonje Primary School	4-041-237-2630204-104-2018/2019-024	Renovation of 1 classroom- Walling, Roofing & painting	300,000.00	New
25	Gundarut Primary School	4-041-237-2630204-104-2018/2019-	Renovation of 1 classroom- Walling, Roofing & painting	300,000.00	New




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26	Luoro Primary School	4-041-237-2630204-104-2018/2019-026	Construction of 1 classroom- Foundation and walling & roofing	500,000.00	New
27	St Lazarus Pri. Sch.	4-041-237-2630204-104-2018/2019-027	Renovation of 2 classrooms- Walling, Roofing & painting	400,000.00	New
28	Nyagoko Primary School	4-041-237-2630204-104-2018/2019-028	Renovation of 2 classrooms- Walling, Roofing & painting	400,000.00	New
29	Maugo Primary School	4-041-237-2630204-104-2018/2019-029	Renovation of 1 classroom- Walling, Roofing & painting	250,000.00	New
30	Majango Primary School	4-041-237-2630204-104-2018/2019-030	Renovation of 1 classroom- Walling, Roofing & painting	250,000.00	New
31	Chianda Primary School	4-041-237-2630204-104-2018/2019-031	Construction of 3 staff houses- Foundation, walling, roofing, plastering	1,200,000.00	New
32	Okela Primary School	4-041-237-2630204-104-2018/2019-032	Renovation of 1 classroom- Walling, Roofing & painting	200,000.00	New
33	Kobonyo Primary School	4-041-237-2630204-104-2018/2019-033	Renovation of 2 classrooms- Walling, Roofing & painting	400,000.00	New
34	Migowa Primary School	4-041-237-2630204-	Renovation of 1 classroom- Walling, Roofing & painting	200,000.00	New

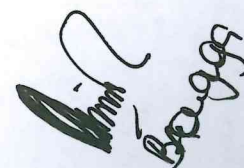




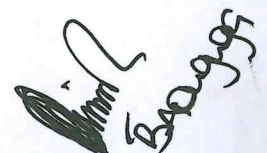
		104-2018/2019-034			
35	Dagamoyo Primary School	4-041-237-2630204-104-2018/2019-035	Renovation of 2 classrooms-Walling, Roofing & painting	400,000.00	New
36	Ndhere Primary School	4-041-237-2630204-104-2018/2019-036	Construction of 1 classroom-Foundation and walling	500,000.00	New
37	Lusi Primary School	4-041-237-2630204-104-2018/2019-037	Renovation of 1 classroom-Walling, Roofing & painting	200,000.00	New
38	Kunya Primary School	4-041-237-2630204-104-2018/2019-038	Renovation of 2 classrooms-Walling, Roofing & painting	400,000.00	New
39	Nyabera Primary School	4-041-237-2630204-104-2018/2019-039	Construction of 1 calssroom-Foundation, Walling & roofing	500,000.00	New
	<b>Sub Total</b>			<b>15,700,000.00</b>	
<b>5</b>	<b>Education Secondary Schools Projects</b>				
1	Tanga Mixed Secondary School	4-041-237-2630205-104-2018/2019-001	Completion of a laboratory phase 2- Walling	500,000.00	Ongoing
2	Nyakongo Girls Secondary School	4-041-237-2630205-104-2018/2019-002	Completion of a laboratory phase 2- plastering, painting & gass piping	800,000.00	Ongoing



3	St Silvester Girls Secondary School	4-041-237-2630205-104-2018/2019-003	Completion of twin staff houses- Doors, windows, plastering & painting	666,349.37	Ongoing
4	Lieta Secondary School	4-041-237-2630205-104-2018/2019-004	Completion of laboratory- Worktops, furniture & Equipment	700,000.00	Ongoing
5	Raliew Secondary School	4-041-237-2630205-104-2018/2019-005	Completion of 1 Classrooms- Doors, windows, plastering & painting	300,000.00	Ongoing
6	Ramba Secondary School	4-041-237-2630205-104-2018/2019-006	Equiping of school sick bay-1 reception desk, 3 chairs, waiting bench, 10 beds	300,000.00	Ongoing
7	Rarieda Secondary school	4-041-237-2630205-104-2018/2019-007	Completion of dormitory- Walling, doors, windows, plastering & painting	700,000.00	Ongoing
8	Siger Mixed Secondary School	4-041-237-2630205-104-2018/2019-008	Completion of a laboratory- Worktops, plastering, windows & gass piping	500,000.00	Ongoing
9	Wangarot Mixed Secondary School	4-041-237-2630205-104-2018/2019-009	Completion of a laboratory- Worktops, plastering, windows & gass piping	500,000.00	Ongoing
10	Okela Mixed Secondary School	4-041-237-2630205-104-2018/2019-010	Equiping of laboratory- Purchase of lab tables & stools	300,000.00	ongoing
11	Migowa Secondary School	4-041-237-2630205-104-	Completion of a laboratory- Worktops, plastering, windows & gass piping	400,000.00	ongoing



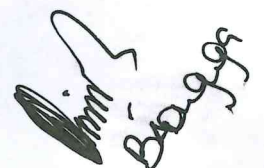
		2018/2019-011			
12	Makasembo Secondary School	4-041-237-2630205-104-2018/2019-012	Renovation of 1 classrooms-walling, roofing & painting	300,000.00	New
13	Gagra Secondary School	4-041-237-2630205-104-2018/2019-013	Construction of 1 classroom-Foundation & walling	500,000.00	New
14	St Antony Pala Kobong Mixed Secondary School	4-041-237-2630205-104-2018/2019-014	Construction of 1 classrooms-Foundation, walling, roofing , plastering & painting	700,000.00	New
15	Naya Secondary School	4-041-237-2630205-104-2018/2019-015	Co- Funding of School Bus	1,000,000.00	New
16	Kitambo Secondary School	4-041-237-2630205-104-2018/2019-016	Construction of 1 classroom-Foundation, walling & roofing	600,000.00	New
17	Majango Secondary School	4-041-237-2630205-104-2018/2019-017	Construction of 1 classrooms-Foundation, walling, roofing , plastering & painting	500,000.00	New
18	Lwak Girls High School	4-041-237-2630205-104-2018/2019-018	Construction of 8 doors ablution block	800,000.00	New
19	St Mathews Ochieng`a Mixed Secondary Sch.	4-041-237-2630205-104-2018/2019-019	Construction of laboratory phase 1- Foundation & walling	600,000.00	New
20	Chianda High School	4-041-237-	Construction of 1 classrooms-		New



		2630205-104-2018/2019-020	Foundation, walling, roofing , plastering & painting	500,000.00	
21	Ramogi Ochieng` Oneko Sec. Sch.	4-041-237-2630205-104-2018/2019-021	Renovation of 2 classrooms- Walling, roofing & plastering	400,000.00	New
	<b>Sub Total</b>			<b>11,566,349.37</b>	
<b>6</b>	<b>Tertiary Institutions Projects</b>				
1	KMTC Rarieda	4-041-237-2630206-104-2018/2019-001	Construction of Admin Block (5,000,000), Construction of 1 dormitory (5,000,000)	10,000,000.00	Ongoing
2	Rarieda Technical Training Institute- Nyakongo Campus	4-041-237-2630206-104-2018/2019-002	Construction of 4 classrooms (5000,000) & Admin Block (5,000,000)	10,000,000.00	New
3	Rarieda Technical Training Institute- Mahaya Campus	4-041-237-2630206-104-2018/2019-003	Construction of 4 classrooms (5000,000) & Admin Block (5,000,000)	10,000,000.00	New
4	Jaramogi Oginga Odinga University of Science & Technology- Rarieda Campus	4-041-237-2630206-104-2018/2019-004	Fencing of 20 acres University land	2,000,000.00	New
5	Rarieda Youh Talent Centre	4-041-237-2630206-104-2018/2019-005	Provision of music equipment - 4 Drums, 4 Guiters, 4 pianos, 1 mixer & 2 speakers	300,000.00	New
	<b>Sub Total</b>			<b>32,300,000.00</b>	
<b>7</b>	<b>Security Projects</b>				

1	Asembo Bay police post	4-041-237-2640507-113-2018/2019-001	Electrification (35,000), 2doors Toilet (65,000) Fencing using concrete posts (150,000) & water tank 5000litres (50,000)	300,000.00	Ongoing
2	Ndori Police Station	4-041-237-2640507-113-2018/2019-002	Electrification (35,000), 2doors Toilet (65,000) Fencing using concrete posts (150,000) & water tank 5000litres (50,000)	300,000.00	Ongoing
3	Deputy County Commissioner	4-041-237-2640507-113-2018/2019-003	Completion of Rarieda DCC boardroom-Gable, roofing, doors, windows, plastering & painting(700,000) & furniture- Boardroom table & 32 chairs(200,000)	900,000.00	Ongoing
4	Construction of OCPD Office	4-041-237-2640507-113-2018/2019-004	Construction of OCPD office at Aram- Foundation, walling, roofing & painting	800,000.00	New
	<b>Sub Total</b>			<b>2,300,000.00</b>	
<b>8</b>	<b>Sports Activities</b>				
1	Constituency Sports Tournament	4-041-237-2640509-112-2018/2019-001	To facilitate hosting of constituency sports tournament by purchasng balls, uniform, boots and trophies for teams participating in the tournament	<b>2,180,817.51</b>	Ongoing
<b>9</b>	<b>Environmental Projects</b>				
1	Agok Primary School	4-041-237-2640510-110-2018/2019-001	Construction of 4 pitlatrines- Digging, walling, roofing , plastering & painting	150,000.00	New
2	Lwala Rahongo Primary School	4-041-237-2640510-	Construction of 4 pitlatrines- Digging, walling, roofing ,	150,000.00	new

		110-2018/2019-002	plastering & painting		
3	Kagwa Primary School	4-041-237-2640510-110-2018/2019-003	Construction of 4 pitlatrines-Digging, walling, roofing , plastering & painting	150,000.00	new
4	Tuju Primary School	4-041-237-2640510-110-2018/2019-004	Construction of 4 pitlatrines-Digging, walling, roofing , plastering & painting	150,000.00	new
5	Got Okola Primary School	4-041-237-2640510-110-2018/2019-005	Construction of 4 pitlatrines-Digging, walling, roofing , plastering & painting	150,000.00	new
6	Migowa Primary School	4-041-237-2640510-110-2018/2019-006	Construction of 4 pitlatrines-Digging, walling, roofing , plastering & painting	150,000.00	new
7	Ruma Secondary School	4-041-237-2640510-110-2018/2019-007	Construction of 4 pitlatrines-Digging, walling, roofing , plastering & painting	150,000.00	new
8	Kakremba Primary School	4-041-237-2640510-110-2018/2019-008	Construction of 4 pitlatrines-Digging, walling, roofing , plastering & painting	150,000.00	new
9	Nyamor Primary School	4-041-237-2640510-110-2018/2019-009	Construction of 4 pitlatrines-Digging, walling, roofing , plastering & painting	150,000.00	new
10	Atemo Primary School	4-041-237-2640510-110-2018/2019-010	Construction of 4 pitlatrines-Digging, walling, roofing , plastering & painting	150,000.00	new



12	Ochienga Primary School	4-041-237-2640510-110-2018/2019-012	Trees planting	60,000.00	new
13	Kayundi Primary School	4-041-237-2640510-110-2018/2019-013	Trees planting	60,000.00	new
14	Saradidi Secondary School	4-041-237-2640510-110-2018/2019-014	Trees planting	60,000.00	new
15	Kametho Primary School	4-041-237-2640510-110-2018/2019-015	Trees planting	60,000.00	new
16	Okiro Primary School	4-041-237-2640510-110-2018/2019-016	Trees planting	60,000.00	new
17	Wera Primary School	4-041-237-2640510-110-2018/2019-017	Trees planting	60,000.00	new
18	Tuju Secondary School	4-041-237-2640510-110-2018/2019-018	Trees planting	60,000.00	new
19	Nyabera Secondary School	4-041-237-2640510-110-2018/2019-019	Trees planting	60,000.00	new
20	St Silvester Girls Secondary School	4-041-237-2640510-110-	Trees planting	60,000.00	new

*Anna*  
*Boaggs*

		2018/2019-020			
21	Naya Secondary School	4-041-237-2640510-110-2018/2019-021	Trees planting	60,000.00	new
22	Rarieda Sub County Headquarters	4-041-237-2640510-110-2018/2019-022	Trees planting at Sub County Headquarters	80,817.51	new
	<b>Sub Total</b>			<b>2,180,817.51</b>	
	<b>Emergency</b>				
10	Emergency	4-041-237-2640200-101-2018/2019-001	Allocation for emergency cases in the constituency	5,738,993.45	Ongoing
	<b>Grand Total</b>			<b>109,040,875.52</b>	

#### Min 7/23/11/2018: Incomplete Projects

Members deliberated on the incomplete projects and resolved that they should be completed in the next two financial years.

Financial Year	Project name	Pending Activities	Balance to complete (Kshs.)
2014/2015	Mirau Primary School	Rehabilitation of 2 classrooms-Flooring, walling, plastering & painting	1,000,000
2014/2015	Rambira Girls Secondary sch.	Completion of office block-Roofing , plastering & fittings	500,000
2014/2015	St Silvester Girls Secondary School	Completion of 2 Staff Quarters-Plastering, fitting & painting	400,000
2015/2016	Lwanda Kotieno Primary School	Construction of 1 classroom -Foundation, walling & roofing	700,000
2016/2017	Lieta Secondary School	Completion of laboratory - Worktops, plastering, Furniture & equipment	1,000,000



2016/2017	Nyakongo Secondary School	Completion of laboratory - Worktops, plastering, Furniture & equipment, water & gas system	700,000
2016/2017	Rarieda Mixed Secondary School	Completion of a dormitory - Walling, roofing, plastering & painting	1,000,000
2016/2017	Tanga Secondary School	Completion of a laboratory - Walling, roofing, plastering & painting	3,000,000
2016/2017	KMTC -RARIEDA	Admin Block, Dormitories, Laboratories, Kitchen, borehole	15,000,000
2017/2018	Nyabera Secondary School	Completion of laboratory - Walling, roofing, worktops, plastering, painting, gas system, water system	3,200,000
2017/2018	Kawuondi Secondary School	Completion of laboratory - Walling, roofing, worktops, plastering, painting, gas system, water system	3,300,000
2017/2018	Eng. Gumbo Rambira Girls Sec. Sch.	Purchase of lockers & chairs	500,000
2017/2018	Nyagoko Secondary School	Completion of laboratory - worktops, water system gas system	1,000,000
2017/2018	Migowa Mixed Secondary School	Completion of a laboratory - Plastering, fitting & painting	1,600,000
2017/2018	Obaga Primary School	Completion of Admin block- Windows, doors, plastering, fittings and painting	2,000,000
<b>TOTAL</b>			<b>34,900,000</b>

### Min 8/23/11/2018: Financial Report

The financial report was presented by the Fund Account Manager as follows:

### Min 9/23/11/2018: Bench Marking

Members deliberated on the need for bench marking with other constituencies after which they formed a subcommittee led by Emma Atieno to look into the matter. Members proposed the bench marking to take place early next year when work pressure for bursaries and sports will have eased.

### Min 10/23/11/2018: A.O.B

There being no other business the meeting ended at 2.00 pm with a word of prayer from William Odongo

Chairperson PAUL D. SAKKE ..... Sign.  ..... Date 28-11-2018

Secretary BERTHA A. ONGONG'A ..... Sign.  ..... Date 28-11-2018

