**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND**

**RARIEDA CONSTITUENCY**

**P.O. BOX 121, NYILIMA**

**MINUTES OF RARIEDA FULL NG-CDFC MEETING HELD ON 23RD NOVEBER, 2018 AT RARIEDA CDF BOARDROOM STARTING AT 10:30 A.M.**

**Members Present Position**

1. Paul Ochanda Saoke - Chairman
2. Bertha Akinyi Ongonga - Secretary
3. Emma Atieno Otieno - Treasurer
4. Esau Okoth Oduru - Member
5. Jesca Auma Okoth - Member
6. James Ombuoro Okelo - Member
7. William Odongo - Member
8. Peter N. Achar - Fund Account Manager
9. Mark Owino Ajwang - Member
10. Joseph Onyango - Deputy County Commissioner

**Agenda**

1. Opening Prayers
2. Reading and confirmation of previous minutes
3. Matters arising from previous minutes
4. Staff matters
5. Sub Committee Reports
6. M & E
7. Sports
8. Bursary
9. Flagship
10. Proposals for FY 2018/2019
11. Incomplete projects
12. Financial Report
13. Bench Marking/Exchange visit
14. A.O.B

**Min 1/23/11/2018: Opening Prayers**

The meeting began with a word of prayer from William Odongo.

**Min 2/23/11/2018: Reading and confirmation of previous minutes**

Members were taken through previous minutes by the secretary after which they were proposed by Esau Oduru and seconded by Jesca Auma Okoth to be true copies of matters deliberated in the previous meeting.

Min **3/23/11/2018: Matters arising from previous minutes**

As part of the matters arising members agreed that benchmarking be discussed as a substantive agenda.

Min **4/23/11/2018: Staff Matters**

The Fund Account Manager informed the members that the interviews were done and the following staff already reported.

1. The account’s Assistant
2. Projects Assistant
3. The office Secretary
4. The driver
5. Receiptionist
6. Security Office

**The staff were then called and introduced to the NG-CDFC members**

Min **5/23/11/2018: sub Committee reports**

1. **M & E committee report**

The monitoring and evaluation report was presented by the subcommittee chairman as attached.

1. **Sports committee report**

The sports subcommittee informed members that the constituency sports tournament was to start in late November and presented a budget of 1,900,000 which the committee approved for the tournament.

1. **Bursary Committee report**

Bursary subcommittee also informed members that the bursary process was going on smoothly and students apart from form ones have returned the forms and the award process is to start on 15th December, 2019.

1. **Flagship Projects report**

Chairman brief members on the following flagship projects:

KMTC Rarieda

Rarrieda Technical Training Institute

Rarieda Teachers Training College

Min **6/23/11/2018: Budget Proposals 2018/2019**

Members deliberated on the projects presented by the ward development committees and resolved that the following projects proposals be implemented in the financial year 2018/2019.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No** | **Project Name** | **Project Code** | **Project Description/** | **Amount** | **Current** |
|  |  |  | **Activities** | **Allocated** | **Status** |
| **1** | **Administration/Recurrent** | **AP1** |   |  |   |
| 1 | Employees Salaries | 4-041-237-2110000-100-2018/2019-001 | Payment of staff salaries |  1,853,760.00  | Ongoing |
| 2 | Goods and Services | 4-041-237-2110000-100-2018/2019-002 | Purchase of printing stationery, telephone, travel and subsistence, Utilities,office tea, Repairs & maintenance of machines & equipment.  |  1,918,692.53  | Ongoing |
| 3 | NSSF | 4-041-237-2110000-100-2018/2019-003 | Payment of NSSF Deductions |  200,000.00  | Ongoing |
| 4 | NHIF | 4-041-237-2110000-100-2018/2019-004 | Payment of NHIF Deductions |  70,000.00  | Ongoing |
| 5 | Committee Expenses | 4-041-237-2110000-100-2018/2019-005 | Payment of Committee sitting allowances, transport, conferences |  2,500,000.00  | Ongoing |
|  | **Sub Total** |  |  |  **6,542,452.53**  |  |
|   |   |   |   |  |   |
| **2** | **Monitoring & Evaluation, capacity Building** |   | Capacity building of Staff, cdfc, Pmcs |  |   |
| 1 | Goods and Services | 4-041-237-2210000-111-2018/2019-001 | Purchase of cameras, fuel, printing , staionery, airtime, & subsistence allowances |  500,000.00  | Ongoing |
| 2 | Committee Expenses | 4-041-237-2210000-111-2018/2019-002 | Payment committee sitting allowances, transport & conferences |  1,200,000.00  | Ongoing |
| 3 | CDFC/PMC Capacity Building | 4-041-237-2210000-111-2018/2019-003 | Undertake Training of the Staff/PMCs/NG-CDFCs on NG-CDF & Exchange visits |  1,571,226.27  | Ongoing |
|  | **Sub Total** |  |  |  **3,271,226.27**  |  |
|   |   |   |   |   |   |
| **3** | **Bursary** |   |   |  |   |
| 1 | Bursary Secondary Schools | 4-041-237-2640101-103-2018/2019-001 | Provision of bursary to bright needy students |  14,260,218.88  | ongoing |
| 2 | Bursary Tertiary/University | 4-041-237-2640102-103-2018/2019-002 | Provision of bursary to bright needy students |  13,000,000.00  | ongoing |
|  | **Sub Total** |  |  |  **27,260,218.88**  |  |
|  |  |  |  |  |  |
| **4** | **Education Primary Schools Projects** |   |   |   |   |
| 1 | Wagoro Primary School | 4-041-237-2630204-104-2018/2019-001 | Completion of 1 classroom- Doors, windows, plastering & painting |  300,000.00  | Ongoing |
| 2 | Lweya Primary School | 4-041-237-2630204-104-2018/2019-002 | Completion of 1 classroom- Doors, windows, plastering & paint |  400,000.00  | Ongoing |
| 3 | Rabel Primary school | 4-041-237-2630204-104-2018/2019-003 | Renovation of 2 classroom- Walling,Roofing & painting |  400,000.00  | New |
| 4 | Rariw Primary School | 4-041-237-2630204-104-2018/2019-004 | Completion of 1 classroom- Doors, windows, plastering & painting |  300,000.00  | Ongoing |
| 5 | Rakombe Primary School | 4-041-237-2630204-104-2018/2019-005 | Completion of 1 classroom- Doors, windows, plastering & painting |  300,000.00  | Ongoing |
| 6 | Nyamboyo Primary School  | 4-041-237-2630204-104-2018/2019-006 | Completion of 2 classroom- Doors, windows, plastering & painting |  400,000.00  | Ongoing |
| 7 | Kawamangaria Primary School | 4-041-237-2630204-104-2018/2019-007 | Completion of 2 classroom- Door, windows, plastering & painting |  400,000.00  | Ongoing |
| 8 | Omboye Primary School | 4-041-237-2630204-104-2018/2019-008 | Completion of 1 classroom- Doors, windows, plastering & painting |  300,000.00  | Ongoing |
| 9 | Kakremba Primary School | 4-041-237-2630204-104-2018/2019-009 | Completion of 1 classroom- Doors, windows, plastering & painting |  300,000.00  | ongoing |
| 10 | Koloo Primary School | 4-041-237-2630204-104-2018/2019-010 | Completion of 1 classrooms- Doors, windows, plastering & painting |  200,000.00  | ongoing |
| 11 | Manywanda Primary School | 4-041-237-2630204-104-2018/2019-011 | Construction of 1 classroom- Foundation and walling & roofing |  500,000.00  | New |
| 12 | Langu Primary School | 4-041-237-2630204-104-2018/2019-012 | Construction of 1 classroom- Foundation and walling & roofing |  600,000.00  | New |
| 13 | Misori Primary School | 4-041-237-2630204-104-2018/2019-013 | Construction of 1 classroom- Foundation and walling & roofing |  700,000.00  | New |
| 14 | Ogango Primary School | 4-041-237-2630204-104-2018/2019-014 | Renovation of 2 classrooms- Walling,Roofing & painting |  500,000.00  | New |
| 15 | Pala Kobong Primary School | 4-041-237-2630204-104-2018/2019-015 | Construction of 4 pitlatrines- Digging, walling, roofing , plastering & painting |  150,000.00  | New |
| 16 | Lwala Rahongo Primary School | 4-041-237-2630204-104-2018/2019-016 | Construction of 1 classroom- Foundation and walling & roofing |  700,000.00  | New |
| 17 | Mirau Primary School | 4-041-237-2630204-104-2018/2019-017 | Renovation of 2 classrooms- Walling,Roofing & painting |  550,000.00  | New |
| 18 | Lwanda Kotieno Primary School | 4-041-237-2630204-104-2018/2019-018 | Construction of 1 classroom- Foundation and walling & roofing |  700,000.00  | New |
| 19 | Aduoyo Primary School | 4-041-237-2630204-104-2018/2019-019 | Renovation of 1 classroom- Walling,Roofing & painting |  300,000.00  | New |
| 20 | Kokise Primary School | 4-041-237-2630204-104-2018/2019-020 | Construction of 1 classroom- Foundation and walling & roofing |  500,000.00  | New |
| 21 | Kandhere Primary School | 4-041-237-2630204-104-2018/2019-021 | Renovation of 1 classroom- Walling,Roofing & painting |  200,000.00  | New |
| 22 | Ongielo Primary School | 4-041-237-2630204-104-2018/2019-022 | Renovation of 1 classroom- Walling,Roofing & painting |  300,000.00  | New |
| 23 | Powo Primary School | 4-041-237-2630204-104-2018/2019-023 | Renovation of 1 classroom- Walling,Roofing & painting |  300,000.00  | New |
| 24 | Kaonje Primary School | 4-041-237-2630204-104-2018/2019-024 | Renovation of 1 classroom- Walling,Roofing & painting |  300,000.00  | New |
| 25 | Gundarut Primary School | 4-041-237-2630204-104-2018/2019-025 | Renovation of 1 classroom- Walling,Roofing & painting |  300,000.00  | New |
| 26 | Luoro Primary School | 4-041-237-2630204-104-2018/2019-026 | Construction of 1 classroom- Foundation and walling & roofing |  500,000.00  | New |
| 27 | St Lazarus Pri. Sch. | 4-041-237-2630204-104-2018/2019-027 | Renovation of 2 classrooms- Walling,Roofing & painting |  400,000.00  | New |
| 28 | Nyagoko Primary School | 4-041-237-2630204-104-2018/2019-028 | Renovation of 2 classrooms- Walling,Roofing & painting |  400,000.00  | New |
| 29 | Maugo Primary School | 4-041-237-2630204-104-2018/2019-029 | Renovation of 1 classroom- Walling,Roofing & painting |  250,000.00  | New |
| 30 | Majango Primary School  | 4-041-237-2630204-104-2018/2019-030 | Renovation of 1 classroom- Walling,Roofing & painting |  250,000.00  | New |
| 31 | Chianda Primary School | 4-041-237-2630204-104-2018/2019-031 | Construction of 3 staff houses- Foundation, walling, roofing, plastering |  1,200,000.00  | New |
| 32 | Okela Primary School | 4-041-237-2630204-104-2018/2019-032 | Renovation of 1 classroom- Walling,Roofing & painting |  200,000.00  | New |
| 33 | Kobonyo Primary School | 4-041-237-2630204-104-2018/2019-033 | Renovation of 2 classrooms- Walling,Roofing & painting |  400,000.00  | New |
| 34 | Migowa Primary School | 4-041-237-2630204-104-2018/2019-034 | Renovation of 1 classroom- Walling,Roofing & painting |  200,000.00  | New |
| 35 | Dagamoyo Primary School | 4-041-237-2630204-104-2018/2019-035 | Renovation of 2 classrooms- Walling,Roofing & painting |  400,000.00  | New |
| 36 | Ndhere Primary School | 4-041-237-2630204-104-2018/2019-036 | Construction of 1 classroom- Foundation and walling |  500,000.00  | New |
| 37 | Lusi Primary School | 4-041-237-2630204-104-2018/2019-037 | Renovation of 1 classroom- Walling,Roofing & painting |  200,000.00  | New |
| 38 | Kunya Primary School | 4-041-237-2630204-104-2018/2019-038 | Renovation of 2 classrooms- Walling,Roofing & painting |  400,000.00  | New |
| 39 | Nyabera Primary School | 4-041-237-2630204-104-2018/2019-039 | Construction of 1 calssroom- Foundation, Walling & roofing |  500,000.00  | New |
|  | **Sub Total** |  |  |  **15,700,000.00**  |  |
|   |   |   |   |   |   |
| **5** | **Education Secondary Schools Projects** |   |   |   |   |
| 1 | Tanga Mixed Secondary School | 4-041-237-2630205-104-2018/2019-001 | Completion of a laboratory phase 2- Walling |  500,000.00  | Ongoing |
| 2 | Nyakongo Girls Secondary School | 4-041-237-2630205-104-2018/2019-002 | Completion of a laboratory phase 2- plastering, painting & gass piping |  800,000.00  | Ongoing |
| 3 | St Silvester Girls Secondary School | 4-041-237-2630205-104-2018/2019-003 | Completion of twin staff houses- Doors, windows, plastering & painting |  666,349.37  | Ongoing |
| 4 | Lieta Secondary School | 4-041-237-2630205-104-2018/2019-004 | Completion of laboratory- Worktops, furniture & Equipment |  700,000.00  | Ongoing |
| 5 | Raliew Secondary School | 4-041-237-2630205-104-2018/2019-005 | Completion of 1 Classrooms- Doors, windows, plastering & painting |  300,000.00  | Ongoing |
| 6 | Ramba Secondary School | 4-041-237-2630205-104-2018/2019-006 | Equiping of school sick bay-beds and furniture |  300,000.00  | Ongoing |
| 7 | Rarieda Secondary school | 4-041-237-2630205-104-2018/2019-007 | Completion of dormitory- Walling, doors, windows, plastering & painting |  700,000.00  | Ongoing |
| 8 | Siger Mixed Secondary School | 4-041-237-2630205-104-2018/2019-008 | Completion of a laboratory- Worktops, plastering, windows & gass piping |  500,000.00  | Ongoing |
| 9 | Wangarot Mixed Secondary School | 4-041-237-2630205-104-2018/2019-009 | Completion of a laboratory- Worktops, plastering, windows & gass piping |  500,000.00  | Ongoing |
| 10 | Okela Mixed Secondary School | 4-041-237-2630205-104-2018/2019-010 | Equiping of laboratory- Purchase of lab tables & stools  |  300,000.00  | ongoing |
| 11 | Migowa Secondary School | 4-041-237-2630205-104-2018/2019-011 | Completion of a laboratory- Worktops, plastering, windows & gass piping |  400,000.00  | ongoing |
| 12 | Makasembo Secondary School | 4-041-237-2630205-104-2018/2019-012 | Renovation of 1 classrooms- walling, roofing & painting |  300,000.00  | New |
| 13 | Gagra Secondary School | 4-041-237-2630205-104-2018/2019-013 | Construction of 1 classroom- Foundation & walling |  500,000.00  | New |
| 14 | St Antony Pala Kobong Mixed Secondary School | 4-041-237-2630205-104-2018/2019-014 | Construction of 1 classrooms- Foundation, walling, roofing , plastering & painting |  700,000.00  | New |
| 15 | Naya Secondary School | 4-041-237-2630205-104-2018/2019-015 | Co- Funding of School Bus |  1,000,000.00  | New |
| 16 | Kitambo Secondary School | 4-041-237-2630205-104-2018/2019-016 | Construction of 1 classroom- Foundation, walling & roofing |  600,000.00  | New |
| 17 | Majango Secondary School | 4-041-237-2630205-104-2018/2019-017 | Construction of 1 classrooms- Foundation, walling, roofing , plastering & painting |  500,000.00  | New |
| 18 | Lwak Girls High School | 4-041-237-2630205-104-2018/2019-018 | Construction of 8 doors ablution block |  800,000.00  | New |
| 19 | St Mathews Ochieng`a Mixed Secondary Sch. | 4-041-237-2630205-104-2018/2019-019 | Construction of laboratory phase 1- Foundation & walling |  600,000.00  | New |
| 20 | Chianda High School | 4-041-237-2630205-104-2018/2019-020 | Construction of 1 classrooms- Foundation, walling, roofing , plastering & painting |  500,000.00  | New |
| 21 | Ramogi Ochieng` Oneko Sec. Sch. | 4-041-237-2630205-104-2018/2019-021 | Renovation of 2 classrooms- Walling, roofing & plastering |  400,000.00  | New |
|  | **Sub Total** |  |  |  **11,566,349.37**  |  |
|   |   |   |   |   |   |
| **6** | **Tertiary Institutions Projects** |   |   |   |   |
| 1 | KMTC Rarieda | 4-041-237-2630206-104-2018/2019-001 | Construction of Admin Block (5,000,000), Construction of 1 dormitory (5,000,000)  |  10,000,000.00  | Ongoing |
| 2 | Technical Training Institute- Nyakongo Campus | 4-041-237-2630206-104-2018/2019-002 | Construction of 4 workshops (5000,000) & Admin Block (5,000,000) |  10,000,000.00  | New |
| 3 | Technical Training Institute- Mahaya Campus | 4-041-237-2630206-104-2018/2019-003 | Construction of 4 workshops (5000,000) & Admin Block (5,000,000) |  10,000,000.00  | New |
| 4 | Jaramogi Oginga Odinga University of Science & Technology- Rarieda Campus | 4-041-237-2630206-104-2018/2019-004 | Fencing of 20 acres University land |  2,000,000.00  | New |
| 5 | Rarieda Youh Talent Centre | 4-041-237-2630206-104-2018/2019-005 | Provision of music equipment - 4 Drums, 4 Guiters, 4 pianos, 1 mixer & 2 speakers |  300,000.00  | New |
|  | **Sub Total** |  |  |  **32,300,000.00**  |  |
|   |   |   |   |   |   |
| **7** | **Security Projects** |   |   |   |   |
| 1 | Asembo Bay police post | 4-041-237-2640507-113-2018/2019-001 | Electrification, Toilets, Fencing using concrete posts & water tank |  300,000.00  | Ongoing |
| 2 | Ndori Police Station | 4-041-237-2640507-113-2018/2019-002 | Electrification, Toilets, Fencing using concrete posts & water tank |  300,000.00  | Ongoing |
| 3 | Deputy County Commissioner  | 4-041-237-2640507-113-2018/2019-003 | Completion of Rarieda DCC boardroom(700,000) & furniture(200,000) |  900,000.00  | Ongoing |
| 4 | Construction of OCPD Office | 4-041-237-2640507-113-2018/2019-004 | Construction of OCPD office at Aram- Foundation, walling, roofing & painting |  800,000.00  | New |
|  | **Sub Total** |  |  |  **2,300,000.00**  |  |
|   |   |   |   |   |   |
| **8** | **Sports Activities** |   |   |   |   |
| 1 | Constituency Sports Tournament | 4-041-237-2640509-112-2018/2019-001 | To facilitate hosting of constituency sports tournament by purchasing balls, uniform, boots and trophies for teams participating in the tournament |  **2,180,817.51**  | Ongoing |
|   |   |   |   |   |   |
| **9** | **Environmental Projects** |   |   |   |   |
| 1 | Agok Primary School | 4-041-237-2640510-110-2018/2019-001 | Construction of 4 pitlatrines- Digging, walling, roofing , plastering & painting |  150,000.00  | New |
| 2 | Lwala Rahongo Primary School | 4-041-237-2640510-110-2018/2019-002 | Construction of 4 pitlatrines- Digging, walling, roofing , plastering & painting |  150,000.00  | new |
| 3 | Kagwa Primary School | 4-041-237-2640510-110-2018/2019-003 | Construction of 4 pitlatrines- Digging, walling, roofing , plastering & painting |  150,000.00  | new |
| 4 | Tuju Primary School | 4-041-237-2640510-110-2018/2019-004 | Construction of 4 pitlatrines- Digging, walling, roofing , plastering & painting |  150,000.00  | new |
| 5 | Got Okola Primary School | 4-041-237-2640510-110-2018/2019-005 | Construction of 4 pitlatrines- Digging, walling, roofing , plastering & painting |  150,000.00  | new |
| 6 | Migowa Primary School | 4-041-237-2640510-110-2018/2019-006 | Construction of 4 pitlatrines- Digging, walling, roofing , plastering & painting |  150,000.00  | new |
| 7 | Ruma Secondary School | 4-041-237-2640510-110-2018/2019-007 | Construction of 4 pitlatrines- Digging, walling, roofing , plastering & painting |  150,000.00  | new |
| 8 | Kakremba Primary School | 4-041-237-2640510-110-2018/2019-008 | Construction of 4 pitlatrines- Digging, walling, roofing , plastering & painting |  150,000.00  | new |
| 9 | Nyamor Primary School | 4-041-237-2640510-110-2018/2019-009 | Construction of 4 pitlatrines- Digging, walling, roofing , plastering & painting |  150,000.00  | new |
| 10 | Atemo Primary School | 4-041-237-2640510-110-2018/2019-010 | Construction of 4 pitlatrines- Digging, walling, roofing , plastering & painting |  150,000.00  | new |
| 12 | Ochienga Primary School | 4-041-237-2640510-110-2018/2019-012 | Construction of 4 pitlatrines- Digging, walling, roofing , plastering & painting |  60,000.00  | new |
| 13 | Kayundi Primary School | 4-041-237-2640510-110-2018/2019-013 | Construction of 4 pitlatrines- Digging, walling, roofing , plastering & painting |  60,000.00  | new |
| 14 | Saradidi Secondary School | 4-041-237-2640510-110-2018/2019-014 | Trees planting |  60,000.00  | new |
| 15 | Kametho Primary School | 4-041-237-2640510-110-2018/2019-015 | Trees planting |  60,000.00  | new |
| 16 | Okiro Primary School | 4-041-237-2640510-110-2018/2019-016 | Trees planting |  60,000.00  | new |
| 17 | Wera Primary School | 4-041-237-2640510-110-2018/2019-017 | Trees planting |  60,000.00  | new |
| 18 | Tuju Secondary School | 4-041-237-2640510-110-2018/2019-018 | Trees planting |  60,000.00  | new |
| 19 | Nyabera Secondary School | 4-041-237-2640510-110-2018/2019-019 | Trees planting |  60,000.00  | new |
| 20 | St Silvester Girls Secondary School | 4-041-237-2640510-110-2018/2019-020 | Trees planting |  60,000.00  | new |
| 21 | Naya Secondary School | 4-041-237-2640510-110-2018/2019-021 | Trees planting |  60,000.00  | new |
| 22 | Rarieda Sub County Headquarters | 4-041-237-2640510-110-2018/2019-022 | Trees planting at Sub County Headquarters |  80,817.51  | new |
|  | **Sub Total** |   |  |  **2,180,817.51**  |  |
|   |   |   |   |   |   |
|   | **Emergency** |   |   |   |   |
| **10** | Emergency | 4-041-237-2640200-101-2018/2019-001 | Allocation for emergency cases in the constituency |  **5,738,993.45**  | Ongoing |
|   |   |   |   |   |   |
|  | **Grand Total** |  |  |  **109,040,875.52**  |  |

Min **7/23/11/2018: Incomplete Projects**

Members deliberated on the incomplete projects and resolved that they should be completed in the next three financial years. The following projects were identified as the incomplete projects:

Min **8/23/11/2018: Financial Report**

The financial report was presented by the Fund Account Manager as follows:

Min **9/23/11/2018: Bench Marking**

Members deliberated on the need for bench marking with other constituencies after which they formed a subcommittee led by Emma Atieno to look into the matter. Members proposed the bench marking to take place early next year when work pressure for bursaries and sports will have eased.

Min **10/23/11/2018: A.O.B**

There being no other business the meeting ended at 2.00 pm with a word of prayer from William Odongo

**Chairperson…………………………………………. Sign…………………………………**

**Date……………………………**

**Secretary……………………………………………… Sign…………………………………**

 **Date……………………………**