



NG-CDF

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND

KISUMU EAST CONSTITUENCY

Off Kibos Road, Next to Kunya Primary School

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MINUTES OF KISUMU EAST NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND COMMITTEE MEETING HELD ON WEDNESDAY SEPTEMBER 2ND, 2020 AT NG-CDF KIBOS OFFICE

PRESENT

- | | |
|----------------------------|----------------------|
| 1. Jackton Achola | Chairperson |
| 2. Donna Melicia Otieno | Secretary |
| 3. Lillian Adhiambo Alloys | Member |
| 4. George Onyango Ondere | Member |
| 5. Charles Otieno Okelo | Member |
| 6. Carolyne Sewe Opodi | Member |
| 7. Zachary Ngwena Odida | Member |
| 8. Benerd Ouma Ojuka | Member |
| 9. Rotich Kiptoon | Fund Account Manager |

APOLOGY

- | | |
|----------------|-----|
| 1. June Saliku | ACC |
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AGENDA

Prayers

- i) Reading and confirmation of the previous minutes
- ii) Matters arising
- iii) Re-allocation
- iv) Project Proposals 2020/2021 Financial Year
- v) Apportionment of AIE
- vi) Any Other Business

Closing prayer

Departure

PRELIMINARIES

The chairman called the meeting to order at 1130hrs and requested a volunteer to open the meeting with a word of prayer. Carolyne Opodi led the opening prayer.

KSMEAST/NGCDF/37/02/09/2020: READING AND CONFIRMATION OF THE PREVIOUS MINUTES

The minutes of previous meeting were read by the Secretary. George Ondere (Male Nominee from constituency office) proposed that those were the previous minutes seconded by Lillian Aloys (Female Youth Representative).

KSMEAST/NGCDF/38/02/09/2020: MATTERS ARISING

The issue of St. Aloys Mayenya Secondary School was raised as follows.

That they wrote a letter to the NGCDF office requesting for copies of the BQs and engineers estimate.

That there will be a stakeholders meeting involving the NGCDF, BOM, PTA and others stakeholders at the school.

That the executive committee composed of DCC, ACC, SDE and Area Chief should manage the project at St. Aloys Mayenya Secondary School

The funds manager was advised to go on with the negotiations as we work closely with the DCC to reach an understanding with the St. Aloys Mayenya PMC.

KSMEAST/NGCDF/39/02/09/2020: RE-ALLOCATION

Members discussed and agreed unanimously that a total of Ksh. 15 million allocated for bursary financial Year 2019/2020 be re-allocated to construction of classrooms for the very needy schools in the constituency. However the Chairman requested members to organize for inspection of all schools in the constituency to establish those who will be receive the reallocation.

KSMEAST/NGCDF/40/02/09/2020: PROJECT PROPOSALS 2020/2021 FINANCIAL YEAR

The Fund Account Manager (FAM) Kisumu East Constituency informed members that the constituency has been allocated a total of Ksh. 137,088,879.31 for the financial year 2020/2021. Vide memo from CEO dated 10th August 2020, Ref No NG-CDFB/CEO/BOARD CIRCULARS Vol II (024) addressed to all Fund Account Managers. The statutory ceiling were as follows.

Administration	6%
Sports	2%
Environment	2%
Monitoring and Evaluation	3%
Social Security/Bursary	25%-35%
Emergency	5% 7,192,206.90

KSMEAST/NGCDF/41/02/09/2020

PRIORITY PROJECTS 2020/2021

Members discussed and agreed anonymously to fund the following projects for financial 2020/2021.

Environment

Ten thousand litres water tanks will be supplied to ten schools with ongoing projects. Boarding schools will get twenty litres.

Sports

Members agreed to conduct a football tournament in the financial year 2020/2021.

Bursary

The Fund Account Manager informed members that the minimum allocation for Bursary is 25% of the total allocation. However members agreed that since there Fifteen million which has not been spent out of the allocated bursary last financial year (2019/2020) the allocation for this financial year be Ksh. 20,000,000. (Twenty million).

Renovation of classrooms.

Monitoring and evaluation subcommittee members raised the concern that the renovation of various classrooms in different schools will depend on the extend of the state and condition of the classroom. This means that some will receive more funding for few number of classrooms than others.

Kibos Secondary School.

The Fund Account Manager (FAM) brought an attention to members that the Engineers Estimates for construction of Dinning Hall, Dormitory and two staff houses for Kibos Secondary School is estimated at a cost of Kenya shillings Twenty Eight Million. However the bid sum awarded to Isolook Enterprises Ltd was Kenya Shillings Twenty Six million Nine hundred and Fifty seven thousand Nine hundred and Twenty Four therefore it was necessary for more addition funding of Kenya shillings Twelve Million in the financial year 2020/2021 so as the project can be successfully completed on time.

St. Domnic Bukna Secondary School

Members were informed that construction at St. Domnic Bukna Secondary School was ongoing and due to the Covid 19 the BOM have requested the contractor to fast track the construction so that students may use the facility once the schools open. However the FAM informed that the bid sum for the construction of the storey classrooms had a deficit of Kenya shillings Two million from the last financial year allocation. He also brought to the attention of members that the engineers estimates was slightly above Kenya Shillings Eleven Million. Members agreed anonymously to allocate the amounts so as to avoid the project from stalling.

NO.	PROJECT NAME	PROJECT ACTIVITY	Estimated Cost (Kshs.)	Accumulated Cost (Kshs.)	Amount Allocated (Kshs.)
1.	Goods and Services (Administration)	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, internet, other utilities.	3,000,000	-	3,000,000.
2.	Employees Salaries (Administration)	Payment of staff salaries and gratuity.	2,900,000	-	2,900,000.
3.	NSSF (Administration)	Payment of NSSF deductions.	75,000	-	75,000.
4.	Committee Expenses (Administration)	Payment of Committee Sitting Allowances, Transport and Conferences.	2,021,007.41	-	2,021,007.41
TOTAL					7,996,007.41
1.	Goods and Services (Monitoring and Evaluation)	Purchase of fuel, airtime, traveling and subsistence.	1,000,665	-	1,000,665.
2.	Committee Allowances. (Monitoring and Evaluation)	Payment of Committee sitting allowances, transport, conferences	2,000,000	-	2,000,000.
3.	NG-CDFC, PMC & Staff capacity building	Undertake training of NG-CDFC, NG-CDF staffs and the PMCs on NG-CDF Related issues	1,100,000	-	1,100,000.
TOTAL					4,100,665
1.	Bursary Secondary Schools	Bursary for needy students in Secondary Schools.	12,000,000	-	12,000,000

2.	Bursary Tertiary Institutions	Bursary for needy students in Tertiary Institutions.	8,000,000		8,000,000
TOTAL					20,000,000
1.	Emergency	To cater for any emergencies in the constituency.	7,192,206.90		7,192,206.90
SECONDARY SCHOOLS					
1.	Kibos Secondary School	Additional Funds For Construction of Two Staff Houses (internal walls, windows, doors, external finishes and internal finishes)	3,000,000	5,700,000	2,700,000
		Additional Funds For Completion of a Dinning Hall, (doors, external finishes and internal finishes)	7,000,000	11,000,000	4,000,000
		Additional Funds For Completion of 150 Bed Dormitory, (windows, doors, external finishes and internal finishes)	5,000,000	10,300,000	5,300,000
		Construction of a Septic Tank which will serve all the three facilities to completion,	2,000,000		2,000,000
2.	St. Domnic Bukna Secondary School	Additional funds for completion of 4 classrooms (storey) Doors, windows, Terrazzo Floor and painting to completion.	10,000,000	8,000,000	2,000,000
3.	Nyamasaria	Erection of 300 metres Fence by use	1,000,000		1,000,000

	Secondary School	of concrete poles and chain link.			
TOTAL					17,000,000
SECURITY					
1.	Koyango Chief's Office	Purchase of 0.6 acre piece of land	2,000,000	-	2,000,000
		Construction of a 2 roomed Chief's office and a board room to completion.	3,000,000	-	3,000,000
TOTAL					5,000,000
PRIMARY SCHOOLS					
1.	St. Mark Nyabera Primary School	Renovation of classrooms (replacing of asbestos roofing). Plastering, Painting, flooring and roofing to completion of six classrooms	2,500,000	-	2,500,000
		Erection of 150mitres Fence by use of concrete poles and chain link.	500,000	-	500,000
		Construction of dykes around the school to prevent flooding from the nearby stream during rainy season.	1,000,000	-	1,000,000
2.	Kasagam Primary School	Renovation of classrooms (replacing of asbestos roofing). Plastering, Painting, flooring and roofing to completion of six classrooms	2,500,000	-	2,500,000
		Erection of 150mitres Fence by use of concrete poles and chain link.	500,000	-	500,000
		Construction of dykes around the school to prevent flooding from the nearby stream during rainy season.	1,000,000	-	1,000,000

3.	Snr. Chief Onunga School for the Deaf	Construction of a septic tank to completion.	800,000	-	800,000
4.	Kianja Primary School	Renovation of Classrooms. Doors, windows, Plastering, Painting and flooring, to completion of Four classrooms	1,600,000	-	1,600,000
5.	Okok Primary School	Construction of 10 door pit latrine to completion.	1,000,000	-	1,000,000
6.	St. John Oriang Primary School	Renovation of Classrooms. Doors, windows, Plastering, Painting, flooring, and roofing to completion of Four classrooms.	1,600,000	-	1,600,000
7.	Got Nyabondo Secondary School	Purchase of 0.5 acre piece of land	2,000,000	-	2,000,000
		Erection of 150metres Fence by use of concrete poles and chain link.	500,000	-	500,000
8.	Got Ongo Primary School	Construction of two new classrooms to completion	2,700,000	-	2,700,000
		Construction of a 4 door pit latrine with a urinal to completion	500,000	-	500,000
9.	Bukna Primary School	Renovation of Classrooms. Doors, windows, Plastering, Painting, flooring and roofing to completion of Four classrooms	1,600,000	-	1,600,000
10.	Wandiege Primary School	Purchase of land 0.25 acre land	2,000,000	-	2,000,000
11.	Ongadi Primary School	Construction of three classrooms to completion.	4,000,000	-	4,000,000
		Renovation of Classrooms. Doors,	900,000	-	900,000

		windows, Painting, roofing to completion of three classrooms.			
12.	Obwolo Primary School	Construction of 10 Door pit Latrine to completion.	1,000,000	-	1,000,000
13.	Alango Primary School	Construction of 2 new classrooms to completion.	2,700,000	-	2,700,000
14.	Nyamonge Primary School	Construction of 2 new classrooms to completion.	2,700,000		2,700,000
15.	Bungu Primary School	Renovation of Classrooms. Doors, windows, Plastering, Painting, flooring and roofing to completion of Four classrooms	1,600,000		1,600,000
16.	Ayaro Primary School	Renovation of Classrooms. Doors, windows, Plastering, Painting, flooring and roofing to completion of Four classrooms	1,600,000	-	1,600,000
17.	Obino Primary School	Renovation of Classrooms. Doors, windows, Plastering, Painting, flooring and roofing to completion of Four classrooms.	1,600,000	-	1,600,000
18.	Omungi Primary School	Construction of 2 new classrooms to completion.	2,700,000	-	2,700,000
19.	Anywang Primary School	Construction of 2 new classrooms to completion.	2,700,000	-	2,700,000

		Renovation of Classrooms. Doors, windows, Plastering, Painting, flooring and roofing to completion of three classrooms	1,000,000	-	1,000,000
20.	Kadiju Primary School	Construction of 2 new classrooms to completion.	2,700,000	-	2,700,000
21.	Nyaimbo Primary School	Renovation of Classrooms. Doors, windows, Plastering, Painting, flooring and roofing to completion of Four classrooms	1,600,000	-	1,600,000
22.	Orongo Primary School	Construction of 8 door pit latrine to completion.	1,000,000	-	1,000,000
23.	Bwanda Primary School	Construction of 2 new classrooms to completion.	2,700,000	-	2,700,000
		Renovation of Classrooms. Doors, windows, Plastering, Painting, flooring and roofing to completion of Three classrooms.	900,000	-	900,000
24.	Ofunyu Primary School	Renovation of Classrooms. Doors, windows, Plastering, Painting, flooring and roofing to completion of Four classrooms	1,600,000	-	1,600,000
25.	Oyola Primary School	Renovation of Classrooms. Doors, windows, Plastering, Painting, flooring	1,600,000	-	1,600,000

		and roofing to completion of Four classrooms			
		Erection of 150 metres Fence by use of concrete poles and chain link.	500,000	-	500,000
26.	Ragumo Primary School	Construction of 2 new classrooms to completion.	2,700,000	-	2,700,000
27.	Nyalunya Primary School	Construction of 2 new classrooms to completion.	2,700,000	-	2,700,000
		Renovation of Classrooms. Doors, windows, Plastering, Painting, flooring and roofing to completion of Two classrooms	800,000	-	800,000
28.	Renja Primary School	Renovation of Classrooms. Doors, windows, Plastering, Painting, flooring and roofing to completion of Four classrooms	1,600,000	-	1,600,000
29.	Rarieda Kaloo Primary School	Renovation of Classrooms. Doors, windows, Plastering, Painting, flooring and roofing to completion of two classrooms	800,000	-	800,000
30.	Mbeme Primary School	Renovation of Classrooms. Doors, windows, Plastering, Painting, flooring and roofing to completion of Four classrooms	1,600,000	-	1,600,000

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31.	Tido Primary School	Renovation of Classrooms. Doors, windows, Plastering, Painting, flooring and roofing to completion of Three classrooms	900,000	-	900,000
32.	Kunya Primary School	Erection of 300 metres Fence by use of concrete poles and chain link.	1,000,000	-	1,000,000
33.	Ogango Primary School	Renovation of Classrooms. Doors, windows, Plastering, Painting, flooring and roofing to completion of Four classrooms	1,600,000	-	1,600,000
		Erection of 300 metres Fence by use of concrete poles and chain link.	1,000,000	-	1,000,000
34.	Kibos Primary School	Renovation of Classrooms. Doors, windows, Plastering, Painting, flooring and roofing to completion of Four classrooms	1,600,000	-	1,600,000
TOTAL					73,700,000.
SPORTS					
1.	Kisumu East Constituency Football tournament	To facilitate Sports Tournament within Kisumu Constituency where teams will be awarded kits and balls			1,200,000.
TOTAL					1,200,000
ENVIROMENT					

1.	Kibos Secondary School	Purchase of five, 10,000 litres water tank @ Kshs 100,000.			500,000
		Construction of a tank base @ Kshs 50,000.			250,000
		Installation of pipes and gutters.			150,000
		TOTAL			900,000
		GRAND			137,088,879.31
TOTAL					

KSMEAST/NGCDF/41/02/09/2020: ANY OTHER BUSINESS

There was no any other business.

ADJOURNMENT

The meeting came to close with a word of prayer from Lillian Aloys.

SECRETARY

.....
DONNA MELICIA OTIENO

Date..... 02.09.2020

CHAIRMAN

.....
JACKTON ODHIAMBO ACHOLA

Date..... 2/9/2020