

Constituencies Development Fund



Kisumu Central Constituency

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NGCDFC MEETING OF 12/11/2018 HELD AT THE CONSTITUENCY BOARD ROOM

Attendance as per attached Appendix 1; (List of name/members present)

Agenda

1. Confirmation of previous meeting
2. On-going project
3. New project proposals for 2018/2019
4. Additional Funds transfer to schools project Management Committees Accounts
5. AOB.

Members present

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| 1. Samson Nyawanda Okech | Chairman |
| 2. Hilda Ruth Anyango | Member |
| 3. Mary Jafris Gitonga | Member |
| 4. Anita Nyagaya Ogutu | Member |
| 5. Henry S.J Opilo | FAM |
| 6. Calvins Okumu Omondi | Member |
| 7. Maxwell Owuor Mito | Member |
| 8. Rosemary Mbeka | Member |
| 9. Christopher Alando Osio | Member |

Absent without apology

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| 1. DC-John Cheruiyot | Member |
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Pre-amble; the chair called the meeting to order after word of prayer, said by Madam Rosemary Mbeka at 10.30 a.m. He appreciated members for their attendance.

MIN 1. KSM/C/NGCDF/12/11/2018-CONFIRMATION OF PREVIOUS MINUTES- The minutes of the previous meeting were proposed and confirmed by Christopher Alando Osio and Hilda Ruth Anyango respectively –as being the true matters discussed, then adapted by the whole committee.

MATTERS ARISING; Being no matters arising, the meeting proceeded to the main agenda.

MIN 2. KSM/C/NGCDF/12/11/2018-ON-GOING PROJECT; Members made the following resolutions; That, the progress of the current projects being implemented to be hurried so that at the time of the school re-opening in January 2019, all the projects should all be done or in the final stages to enable learning.

MIN 3. KSM/C/NGCDF/12/11/2018-NEW PROJECT PROPOSAL 2018/2019

- a) The chairman requested the Fund Manager for the allocation,
- b) The Fund Manager informed members that the allocation for 2018/2019 financial year was **Kshs. 109,040,875.52** (One hundred and nine million, forty thousand eight hundred and seventy five shillings, fifty two cents only).
- c) The statutory deduction/allocation from allocation were discussed as follows;

Administration/Recurrent expenditure 6% = Kshs. 6,542,452.53

The committee members resolved that the ceiling be exploited based on the explanations as per the table

Project Name	Activity	Project Number	Amount allocated	Status
Employees' Salaries	Payment of staff salaries and gratuity	4-042-240-2110000-100-2018/19-001	4,330,246.20	Ongoing
NSSF	Employers contribution to NSSF	4-042-240-2120101-100-2018/19-002	68,760.00	Ongoing
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, etc.	4-042-240-2210000 - 100-2018/19-003	895,446.33	Ongoing

Committee Expenses	Payment of Committee sitting allowances, transport, conferences	4-042-240-2210802-100-2018/19-004	1,248,000.00	Ongoing
	Total		6,542,452.53	

Monitoring and Evaluation

3%= Kshs. 3,271,226.27

Project Name	Activity	Project Number	Amount allocated	Status
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	4-042-240-2210000 -111-2018/19-001	1,000,000.00	Ongoing
CDFC/PMC Capacity Building	Undertake Training of the PMCs/CDFCs on NG-CDFC staff.	4-042-240-2210700 -111-2018/19-002	1,271,226.27	Ongoing
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	4-042-240-2210700 -111-2018/19-003	1,000,000.00	Ongoing
Total for the financial year			3,271,226.27	

Emergency

5%= Kshs. 5,738,993.45

Project Name	Activity	Project Number	Amount allocated	Status
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year.	4-042-240-2640200-101-2018/19-001	5,738,993.45	Ongoing

	Total for this financial year		5,738,993.45	
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Sport

2%= Kshs. 2,180,817.51

Project Name	Activity	Project Number	Amount allocated	Status
Constituency Sports Tournament	Carry out Constituency Sports tournament and the winning teams/ to be awarded with trophies, balls, and games kits	4-042-240-2640509-112-2017/18-001	2,180,817.51	New
			2,180,817.51	

The entire allocations were discussed and the committee members first considered the statutory allocations after which they allocated the difference to various projects as discussed in the following sub headings;

BURSARY FOR 2018/2019

- a) One of the committee members Anita Nyagaya requested that bursary funds be proportional being the number of applicants which were 8,400.
- b) The committee members resolved that being the large number of applicants, the bursary allocation be Ksh. 30,000,000 of which since the secondary schools applicants were more, Ksh. 20,000,000 be allocated to them and the difference of Ksh. 10,000,000 be allocated to tertiary institutions as follows;

Project Name	Activity	Project Number	Amount allocated
Bursary Secondary Schools	Payment of bursary to needy student	4-042-240-2640101-103-2018/19-001	20,000,000.00
Bursary Tertiary Schools	Payment of bursary to needy student	4-042-240-2640102-103-2018/19-002	10,000,000.00

- Bursary Kshs. 30,000,000.00

ENVIRONMENTAL MANAGEMENT

- a) The fund manager proposed to the committee members that Ksh. 2,180,817.51 had been allocated for environmental management and if they could propose activities to be implemented.

- b) One of the committee members, Hildah Ruth suggested that there was need of tree planting and even conducting environmental day for a given selected schools, public parks and organizing world environmental day.
- c) The committee members resolved that the project to cover tree planting in 12 schools-2 per ward at a cost of Ksh. 100,000 and at 3 public/recreational parks at Ksh. 100,000 namely; Taifa park, Victoria park and Oile park. Besides environmental day to be conducted at Kisumu day High School at a cost of Ksh. 680,817.51.

Project Name	Activity	Project Number	Amount allocated
Environment Management	Tree planting in 12 schools-2 per ward at a cost of Ksh. 100,000 and at 3 public/recreational parks at Ksh. 100,000 namely; Taifa park, Victoria park and Oile park. Environmental day to be conducted at Kisumu day High School at a cost of Ksh. 680,817.51.	4-042-240-2640510-110-2017/18-001	2,180,817.51

➤ Environment Management 2%= Kshs. **2,180,817.51**

PRIMARY SCHOOLS PROJECTS

- a) The committee member Maxwel Mito proposed that there was still need to consider primary schools projects in line with the public participation minutes from the citizens. The following schools were extracted from the list of priority in the ward report;

Project Name	Activity	Project Number	Amount allocated
Xaverian Primary School	Completion of a storey building made up of 4 classrooms; plastering/tiling of both floors, partitioning, fitting and fixtures, painting of internal and external wall and electrification	4-042-240-2630204-104-2018/19-001	2,500,000.00
Central primary School	Renovation of 4 classrooms; painting, plastering, roofing, replacement of doors, windows-glazing, replacement of windows handles, electrification line repairs.	4-042-240-2630204-104-2018/19-002	1,600,000.00
Ondiek primary school	Renovation of 1 classroom; painting of fisher boards, replacement of old fisher	4-042-240-2630204-104-2018/19-003	495,000.00

	boards, tiling, electrification, roofing, replacement of doors, windows-glazing, replacement of windows handles, Painting of external and internal walls, tiling staircase area and walk way.		
Victoria primary school	Renovation of 4 classrooms; painting, plastering, roofing, replacement of doors, windows-glazing, replacement of windows handles.	4-042-240-2630204-104-2018/19-004	1,500,000.00
Provision of white boards to Primary Schools	Provision of 10 white boards at Ksh. 20,000 each to the following 5 schools; Kisumu union primary, Dunga primary, Kudho primary, Kibuye mixed primary, and Ezra Gumbe primary	4-042-240-2630204-104-2018/19-005	1,000,000.00

➤ Primary School **Kshs. 7,095,000.00**

b). The committee members resolved that funds totaling to Ksh. 7,095,000.00 be allocated to the above referred primary schools.

c). The proposed Ksh. 7,095,000 was to include white boards of which selected primary schools based on their request were considered including; Kisumu union primary, Dunga primary, Kudho primary, Kibuye mixed primary, and Ezra Gumbe primary. White boards were estimated at Ksh. 20,000 of which each school would receive ten (10).

SECONDARY SCHOOLS PROJECTS

- One of the committee members Calvince Omondi raised a concern that based on the ward report, the schools were not spread proportionately to represent all the Kisumu central constituency wards equally.
- The members responded that being the nature of the constituency, it was inevitable to have equal representations of the wards. That is most of the secondary schools within Kisumu central constituency are concentrated in the town center which happens to be Market Milimani ward as compared to other wards where we have two or three secondary schools like railway ward and Migosi ward.
- The committee members therefore resolved that the ward report be adopted the way it was and that the following secondary schools be prioritized for allocation of **Ksh. 19,100,000;**

Project Name	Activity	Project Number	Amount allocated
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Kisumu day secondary school	Renovation of sewerage line; pipe replacement, excavation, and unblocking of the old system and disposal of waste	4-042-240-2630205-104-2018/19-001	1,000,000.00
Kisumu day secondary school	Renovation of 4 classrooms; painting, tiling, roofing, replacement of doors, replacement of the ceiling boards, windows-glazing, replacement of windows handles, electrification line repairs.	4-042-240-2630205-104-2018/19-002	1,500,000.00
Bishop Abiero Mixed Sec	Construction of 3 classrooms	4-042-240-2630205-104-2018/19-003	2,500,000.00
St Peters Nanga Sec. School	Completion of computer laboratory and library; plastering, fittings, electrification, plumbing	4-042-240-2630205-104-2018/19-004	3,000,000.00
St. Ignatius Loyola Magadi Secondary	Completion of 5 classrooms; walling, fixtures and fittings, external finishes, internal finishes, and roofing.	4-042-240-2630205-104-2018/19-005	3,000,000.00
Lions High School	Construction of modern basketball court; excavation, walling foundation, back filling with hardcore/murrums, dump proof membrane-PVC, BRC casting.	4-042-240-2630205-104-2018/19-006	1,700,000.00

Ken Obura Secondary School	Construction of septic tank; excavation, concrete walling, reinforcements work, back filling, man holes	4-042-240-2630205-104-2018/19-007	1,400,000.00
St. John Chrisostom Kudho Secondary School	Additional funds for construction of a storey building made up of 6 classrooms; walling, fixtures and fittings, external finishes, internal finishes, and slabbing.	4-042-240-2630205-104-2018/19-008	5,000,000.00

➤ Secondary School Kshs. 19,100,000.00

TERTIARY INSTITUTIONS PROJECTS

- a) One of the committee members Samson Okech also raised a concern that based on the ward report, there was need to consider tertiary institutions specifically Lake Victoria Medical Training College, a newly formed tertiary institution which bases its foundation on the old structures offered to them at Kisumu District hospital.
- b) The committee members were in agreement and therefore resolved that based on the ward report and the request letter from the college, funds totaling to Ksh. 4,600,000.00 be allocated toward renovating the dilapidated structures at the institutions as specified in the table.

Project Name	Activity	Project Number	Amount allocated	Status
Lake Victoria MTC	Renovation of Boys Dormitory; roofing repairs, fittings and fixtures replacements, plumbing repair, tiling of floor, partitioning and painting.	4-042-240-26302206-104-2018/19-001	1,600,000.00	New
Lake Victoria MTC	Renovation of girls dormitory; roofing repairs, fittings and fixtures replacements, plumbing repair, tiling of floor and painting.	4-042-240-26302206-104-2018/19-002	3,000,000.00	New
			4,600,000.00	

➤ Tertiary Institutions Ksh. 4,600,000.00

NG-CDF OFFICE CONSTRUCTION AND OFFICE FURNITURE

- a) The fund manager informed the members that the circular received from the NG-CDF board had recommended that the office construction project be given priority.
- b) The committee members were in agreement. However, they proposed that there was need to note that the project has not commenced due to lack of land and as of now the former DC had promised to allocate to us apportion of land of which there are correspondents to that effect. The land had been identified and we are optimistic that in the near future we will commence the construction activity.
- c) The original estimated cost of the NG-CDF office construction was Ksh. 15,000,000 and the financial year 2017/18 Ksh. 4,746,034.40 had been allocated. The committee members resolved to allocate additional funds of Ksh. 3,500,000 because the year marked land has not been allocated to the Kisumu Central constituency and upon allocation of the land, the committee will consider the NG-CDF office construction full allocation.
- d) The committee members also suggested that there was need to furnish the office and to get some office equipment to get the office work on. The following were resolved to be purchased; computers- two , 1 printer, scanner, photocopying machine, laminating machine, 4 office executive tables, 1 conference table, office chairs-4 high back, 12 conference chairs, 1 paper shredder, 1 refrigerator, 2dispensers, 1 reception desk and waiting chairs.

Project Name	Activity	Project Number	Amount allocated	Status
NG-CDF Office	Purchase of office furniture and equipment; computers- two , 1 printer, scanner, photocopying machine, laminating machine, 4 office executive tables, 1 conference table, office chairs-4 high back, 12 conference chairs, 1 paper shredder, 1 refrigerator, 2dispensers, 1 reception desk and waiting chairs.	4-042-240-3110202-108-2018/19-001	2,000,000.00	New
NG-CDF Office	<i>Office construction</i>	4-042-240-3110202-108-2018/19-002	3,500,000.00	Ongoing
			5,500,000.00	

ROADS AND BRIDGES


The committee members basing on the ward report identified the roads and resolved that **Ksh. 22,831,568.26** be allocated towards that project as follows;


Project Name	Activity	Project Number	Amount allocated	Status
Westgate-metrological road	Road opening, Grading and gravelling 1.4Kms	4-042-240-2640508-107-2018/19-001	2,800,000.00	New
Kaloyce-Kudho primary access road	Road opening , Grading and gravelling; 1.2Kms	4-042-240-2640508-107-2017/18-002	2,600,000.00	New
Florida-Obunga Police post road	Road opening, Grading and gravelling; 500Mtrs	4-042-240-2640508-107-2017/18-003	1,813,050.33	New
Fiveways junction - Kilo Ringroad Orphanage access road	Road opening, Grading and gravelling; 2Kms	4-042-240-2640508-107-2017/18-004	3,200,000.00	New
Joel Omino-Got owak road	Road opening, Grading and gravelling; 1.1Kms	4-042-240-2640508-107-2017/18-005	2,518,517.93	New
Arina primary round about-Chiefs camp road	Road opening, Grading and gravelling; 1Km	4-042-240-2640508-107-2017/18-006	2,200,000.00	New
Nanga Kapuoth-Nanga Primary access Road	Road opening, Grading and gravelling; 1.2Kms	4-042-240-2640508-107-2018/19-007	2,600,000.00	New
Afya-Maua road	Road opening, Grading and gravelling; 1Km	4-042-240-2640508-107-2018/19-008	2,400,000.00	New
Dunga beach- Dunga primary access road	Road opening, Grading and gravelling; 1.3Kms	4-042-240-2640508-107-2018/19-009	2,700,000.00	New
			22,831,568.26	

MIN 4. KSM/C/NGCDF/12/11/2018- ADDITIONAL FUNDS TRANSFER TO SCHOOLS PROJECT MANAGEMENT COMMITTEES ACCOUNTS

- a) The committee deliberated that there was need to transfer the project funds to Project Management committee accounts that had not received full funding which had been approved by the NG-CDF board.
- b) The fund manager informed the committee that the only school which had not received its full funding was St. Ignatius Loyola Magadi Secondary School. The funding was Ksh. 5,000,000 while the amount that had been transferred to the school account was Ksh. 2,500,000.
- c) The committee therefore approved and authorized that additional **Ksh. 2,500,000** be transferred to **St Ignatius Loyola Magadi Secondary PMC account**.

MIN 5. KSM/C/NGCDF/12/11/2018-AOB-There being no any business, the meeting ended at 3:30 p.m. with a word of prayer from Madam Mary Jeffreys

Compiled by; Secretary: **Rosemary Mbeka** Sign.......... Date.....22/11/2018.....

Confirmed by Chairman: **Samson Nyawanda** Sign.......... Date.....22/11/2018.....