

Constituencies Development Fund



Kisumu Central Constituency

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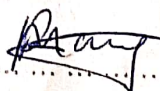
NG-CDFC MEETING OF 10/12/2020 HELD AT THE CONSTITUENCY BOARD ROOM

Agenda

1. Confirmation of previous meeting
2. Matters arising
3. Monitoring and evaluation quota 2
4. Bursary re-allocations
5. Roads(2019/2020)
6. Sports activities
7. 2020-2021 proposal
8. Advertisement for Internships
9. AOB

Members present

- | | |
|----------------------------|-----------|
| 1. Samson Nyawanda Okech | Chairman |
| 2. Henry S.J Opilo | FAM |
| 3. Rosemary Mbeka | Secretary |
| 4. Christopher Alando Osio | Member |
| 5. Maxwell Owuor Mito | Member |
| 6. Calvins Okumu Omondi | Member |
| 7. Anita Nyagaya Ogutu | Member |
| 8. Mary Jafris Gitonga | Member |
| 9. Sylvia Odalo | Member |

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Chairman: Samson Okech..... 

Pre-amble; the chair called the meeting to order after introduction and a word of prayer, said by Mary Jafiris at 11:01AM. He appreciated members for their attendance.

MIN 1. KSM/C/NGCDF/10/12/2020-CONFIRMATION OF PREVIOUS MINUTES

The minutes of the previous meeting were proposed and confirmed by Maxwell Mito—as being the true matters discussed, then adapted by the whole committee.


MIN 2. KSM/C/NGCDF/10/12/2020-MATTERS ARISING

- a) The committee requested to know the status of the 2020-2021 proposal.
- b) The Fund account Manager responded that the same had been slotted in the agenda and would be discussed under the same.

MIN 3. KSM/CENT.CDF/10/12/2020-MONITORING AND EVALUATION QUOTA 2

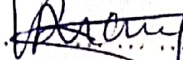
- a) The chairman requested the secretary to table the report as regards to monitoring activity
- b) The secretary presented the report of the monitoring and evaluation activity to the committee.
- c) The committee deliberated and adopted the report to be reflecting the true issues found on during filed visit. The M& E report adopted was as follows;

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MIN 4. KSM/C/NGCDF/10/12/2020-BURSARY RE-ALLOCATIONS

- a) The Chairman invited Fund Account Manager to discuss the issue.
- b) The Fund Account Manager informed the committee that the NG-CDF Board had responded on the same and he presented the issues from the Board to be responded to by the NG-CDFC. The committee discussed and responded as per the following table.

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MIN 5. KSM/C/NGCDF/10/12/2020- Roads 2019/2020

- a) The chairman requested the Fund Manager to guide on this.
- b) The Fund Account Manager advised the committee that on 11th October 2020 a team from the NGCDF board came to the constituency as was already known to them and their report as regards to proposed roads in the FY 2019/2020 was already out.
- c) He presented the report to the committee and was discussed as follows

NG-CDF Board

1.1 Gudka estate-Corner Maji centre access road

The proposed project was allocated Kshs.3, 000,000 in 2019/20 Financial Year for Road opening, Grading and gravelling of 1.3Km access road

Site observations

- The road was not creating access to any public institution but opening up to areas within the Constituency.
- The actual distance of the road was 0.7Km
- The works required include; grading, gravelling and drainage works

Recommendations

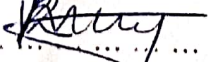
Recommended for conditional approval

- NG-CDFC to submit a letter from KeRRA confirming that the road is under National Government and that the project is not under KeRRA work plan.
- NG-CDFC to correct the distance of the road from 1.3km to 0.7km, review activities and cost since the distance is reduced
- NG-CDFC to submit reviewed certified cost estimates.

NG-CDFC Response

The Fund Account Manager informed the committee that he had gone ahead written to KeRRA which had since furnished him with the required letter and that he had engaged the clerk of works who was also present during the field visit to correct the distance.

He presented the adjusted bills of quantities with corrected distance of 0.7KM which contained the following;

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Description	Quantity & Rate	Amount
Contract supervision	1	
Publicity sign board	1	100,000
Provision of the contract sum for project management committee	1	30,000
Excavation and filling of structures: selected granular fill material	240 x 2,000	480,000
Grading and gravelling works: Light grading as instructed by the engineer Provide gravel wearing course-excavation, free haul, spread, water and compact gravel to specifications	10,400x16 861x2,000	166,400 1,722,000
Sub-total		2,632,400.00
VAT 14%		368,536.00
Total		3,000,936.00

The NGCDFC approved the above costs of **Ksh. 3,000,936.00**. Besides, the committee approved the letter from KeRRA and the bills of quantities and resolved that the same be submitted to the NG-CDF Board for approval. The name of the road was also approved for submission since the requested correction had been submitted to KeRRA by FAM and thus the new name of the road being *Kona Mbaya- Obinju Primary- Junction*

MIN 6. KSM/CENT.CDF/10/12/2020- Sports activities

- a) The committee members requested to know the status of sports activities and how it will be handled in the FY 2020/2021. The chairman responded that sports activities as often will follow the prescribed guidelines. He then invited the Fund Account Manager to comment on the same.
- b) The Fund Account Manager commented that just as the chairman had said, there is need to identify registered teams within the constituency to form part of the beneficiaries of sports items.
- c) The committee after detailed deliberations resolved that various coordinators at

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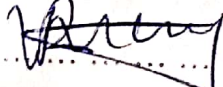
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ward level to help identify the teams and all the teams identified to benefit from sports activities in the financial year 2020/2021 to be registered.

- d) The committee also resolved that the teams must have organized structure such that there is a representative like a coach or captain to commit on behalf of the team members.

MIN 7. KSM/CENT.CDF/10/12/2020- 2020-2021 Proposal


- a) The committee questioned why the proposal had delayed to be approved and when the same would be approved. The main concern here in was that the NG-CDF Board had issued performance contract which they expected the NG-CDFC to meet. However, up to the second quarter of the financial year, the proposal had not been approved.
- b) Fund Account Manager commented that the NG-CDF Board had issued conditional approval of the proposal and sent back the proposal with the requirement for some further explanations.
- c) He presented the proposal and the NG-CDF Board requirements as below;

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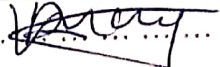
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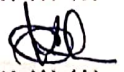
PROJECT NAME	ACTIVITY	ORIGINAL COST	CUMULATIVE COST	AMOUNT	STATUS
Employees' Salaries and gratuity	Payment of staff salaries & gratuity	5,867,025.00		5,867,025.00	On-going
NHIF	Employees contribution to NHIF	134,400.00		134,400.00	On-going
NSSF	Employers contribution to NSSF	326,160.00		326,160.00	On-going
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea	649,747.76		649,747.76	On-going
Committee Expenses	Payment of Committee sitting allowances, transport, conferences.	1,248,000.00		1,248,000.00	On-going
NG-CDFC/PMC Capacity Building	Undertake Training of the PMCs/NG-CDFCs and NG-CDFC staff.	934,666.38		934,666.38	On-going
Goods and services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence.	2,658,000.00		2,658,000.00	On-going
Committee Expenses	Payment of Committee sitting allowances, transport, conferences.	520,000.00		520,000.00	On-going
Bursary Secondary Schools	Payment of bursary to needy students in secondary schools	18,000,000.00		18,000,000.00	On-going

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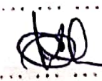
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Bursary Tertiary Institutions	Payment of bursary to needy students in universities, middle level colleges, driving schools and any other tertiary schools	10,000,000.00		10,000,000.00	On-going
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90		7,192,206.90	On-going
Central Primary school	Supply and delivery of 173 chairs and lockers	1,041,234.98		1,041,234.98	New
Obinju Primary school	Additional funds for construction of one storey building made up of 6No classrooms; Substructures, RC superstructure, staircase, roof construction coverings and rain water disposal, external walling, internal walling, fixing steel windows, steel doors, external finishes & internal finishes (scridding, tiling of floors, paintings and decorating, fixing ceiling board)	9,627,134.00	4,000,000.00	5,627,134.00	On-going
Dunga Primary School	Additional funds for construction of a one storey building made up of 6No Classrooms (Phase 2); construction of staircase, plastering, roof construction, walling internally and externally, fixing of windows and doors, floor scridding and tiling, ceiling construction, electrical works, painting works and blackboard construction.	9,058,036.00	4,500,000.00 This project will hold around 300 pupils on the minimum as recommended by ministry. Change in design was as a result of request from the school PMC to the NG-CDFC on the basis that the school lacks space. By increasing the number of classrooms this would enable absorption of more pupils in the area. The same had been discussed as noted by the committee on 14 th September 2020.The	4,558,036.00	On-going

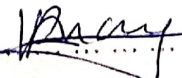
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Bursary Tertiary Institutions	Payment of bursary to needy students in universities, middle level colleges, driving schools and any other tertiary schools	10,000,000.00		10,000,000.00	On-going
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90		7,192,206.90	On-going
Central Primary school	Supply and delivery of 173 chairs and lockers	1,041,234.98		1,041,234.98	New
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Dunga Primary School	Additional funds for construction of a one storey building made up of 6No Classrooms (Phase 2); construction of staircase, plastering, roof construction, walling internally and externally, fixing of windows and doors, floor scridding and tiling, ceiling construction, electrical works, painting works and blackboard construction.	9,058,036.00	4,500,000.00	4,558,036.00	On-going

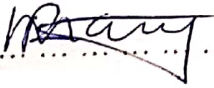
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			referred minute attached for clarity.		
Manyatta Primary School	Construction of 10 doors pit latrines: site clearance, excavation of the pit, concrete works, internal and external walling, roofing, fixing of doors, construction of ramp, keying to external surfaces, painting works, floor scridding, floor tiling, wall backing, wall tiling, installation of 200ltres plastic water tank, installing wash hand basin complete with fittings, and electrical works.	2,200,000.00		2,200,000.00	New
Pand pieri primary school	Renovation of 21doors Ablution block: external wall rendering, roofing, internal walling, fixing of windows, fixing of doors, plastering works, precasting manhole slab covering, floor scridding, floor tiling, backing to walling, wall tiling, ceiling finishes, electrical works, plumbing, drainage and sanitary, repair to existing precast concrete slab, connections to sewerage line and to fresh water line, repair to ramps and existing steel doors	2,760,889.00		2,760,889.00	New
Ezra Gumbe Primary School	Renovations of 3No classrooms, one computer room and admin block(made of Head teacher's office, deputy head teacher's office, senior teacher's office, secretary's office, a library and staffroom): removal of asbestos and replacing with iron sheets, painting works, fixing of window glazings, repairs of doors and windows, electrical works.	3,000,000.00		3,000,000.00	New
Kudho Primary School	Renovations of 6No classrooms: removal of existing windows and fixing of new windows, repairs to doors, floor scridding, floor tiling, fixing of ceiling board, electrical works, construction of blackboards, and general repairs to walls	2,700,000.00		2,700,000.00	New

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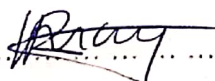
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Ondiek Primary School	Construction of 8doors pit latrines: site clearance, excavation of pit latrine, concrete works, walling, roof construction, fixing of doors, keying to external surfaces, plastering, painting, floor scridding, floor and wall tiling, installation of 200 litres plastic water tank, fixing of wash hand basing with complete fittings	1,750,000.00		1,750,000.00	New
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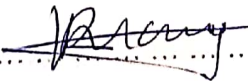
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Kisumu Day High School	Construction of elevated water tower:(1)excavation works, reinforcement of columns bases & concrete works-Ksh. 85,200, (2)supply, delivery & installation of 10,000ltrs plastic water tank on a galvanized tank dimension 3390X2540mm height complete with cover and having screwed connections for inlet, outlet, overflow, drain allowing connections from and to the tank Ksh.370,000 (3)water level indicator Ksh. 4,920 (4)construction of steel tower approximately 6m high complete with thick chequered steel plates platform, ladder and protection cage allowing for two coats of red oxide paint Ksh. 466,000 (5) fixing of associated pipework Ksh. 70,040.5 (6) supply, delivery and installation of automatic driven twin booster pump, one duty and the other alternate with automatic changeover, the pump set complete with adjustable electric water level float switch to automatically turn on pump whenever tank is half full Ksh. 252,340 (7)control and control panel installations Ksh. 154,000 (8) electrical works, pump testing & booster bump low-level float Ksh. 21,500 (9) provisional sums-contingencies-250,000,project supervision/management/preparation of bills of quantities-145,000,project administration costs-70,000,project branding-10,000 (10)VAT 303,840.08	2,202,840.58		2,202,840.58	New
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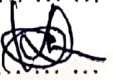
Kisumu Day High School	Renovation of 9No. Classrooms : repair of of internal and external walls, repair of railing, removal and replacement of old iron sheets, glazing of windows, general repairs of windows, painting works, replacing old doors and repair of existing doors in good condition, floor scridding, floor tiling, plastering works, and fixing of ceiling board	3,896,229.00		3,896,229.00	New
Lions High school	Renovations of 6No classrooms: Removal of asbestos and replacing with iron sheets, fixing of doors, glazing to windows, general repairs to windows, floor scridding, floor tiling, electrical works, repair of existing terrazo, repairs to ceiling board.	3,091,167.00		3,091,167.00	New
Joel Omino Secondary School	Additional funds for construction of a one storey multi-purpose hall and a library block comprising of; dining hall with a raised podium, seven offices, two girls and boys changing rooms, sixteen toilets and a library hall with a capacity of around 544 students (Phase 2); construction of staircase, roofing, walling, fixing steel windows, steel doors, flush doors, floor tiling, fixing ceiling board, plumbing works, painting works, and electrical works.	13,416,976.00	5,000,000.00 The project began in the year 2009 under Kisumu Town West CDF and up to date a total of Ksh. 3,250,000 had been spent from CDF kitty. Foundation work, and part of walling on the ground floor had been done. The original estimate of the project was Ksh. 15,246,454.20. The last disbursement was done in the year 2012. Currently, the project is split to be completed in two phases, phase I being funded through re-allocation. Besides, structural integrity report has since been sought for confirmation and comments on the structural soundness of the commenced construction works which has been stalled for over eight years.	,916,976.00	On-going

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Koswo Secondary School	Additional funds for construction of phase 2 of a new school made up of a storey building consisting of 3 floors and 12No classrooms, halls, staffroom and 4No offices(walling, staircase construction, constructing suspended slab, plastering ground floor walls, fixing windows and doors, electrical works, plumbing works, floor screeding, tiling, painting works and ramp construction)	99,651,251.00	20,000,000.00	25,545,427.42	On-going
St. John Chrisostom Kudho Secondary School	Completion of a one storey building made up of 6 classrooms (3 on each floor); external wall rendering, floor tiling, external plastering, paving slab construction, fixing ceiling board, painting works, supply delivery and installation of 10,000 litres plastic water tank	11,755,996.00	9,000,000.00 Initial BQ did not take into consideration of dilapidation of the already existing foundation works a result to neglect for over five years	2,755,996.00	On-going
Bishop Abiero Shaurimoyo Secondary School	Completion of a one storey building made up of 6 classrooms (3 on each floor); staircase finishes, floor tiling, fixing ceiling board and ceiling finishes, painting works, supply delivery and installation of 10,000 litres plastic water tank	11,972,451.00	8,500,000.00	3,472,451.00	On-going
St. Theressas Girls High School	Completion of one storey Admin block containing 16 offices. Secretaries' offices, reception, HOD's offices, principals office, staff room, kitchen, deputy principal's office, examination room, paper store, board room, bursar's office, and accounts office: staircase construction, ramp construction, external walling, internal walling, painting works, fixing of doors and windows, floor tiling, ceiling board fixing, and electrical works	13,477,718.00	4,500,000.00	8,977,718.00	On-going

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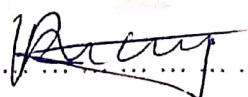
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Southern Sub location Assistant Chief's office	Completion of Assistant chief's office consisting of two offices, one waiting area, a kitchen and one door toilet: external wall rendering, floor screeding, floor tiling, brandering and chipboard ceiling construction, painting works, electrical works, and shelves construction	2,273,598.90	1,100,000.00	1,173,598.90	On-going
Nyalenda B Sub location Assistant Chief's office	Completion of Assistant chief's office consisting of two offices, one waiting area, a kitchen and one door toilet: external wall rendering, floor screeding, floor tiling, brandering and chipboard ceiling construction, painting works, electrical works, and shelves construction	2,273,598.90	1,500,000.00	773,598.90	On-going
Kanyakwar Sub location Chief's office	Completion of Assistant chief's office consisting of two offices, one waiting area, a kitchen and one door toilet: external wall rendering, floor screeding, floor tiling, brandering and chipboard ceiling construction, painting works, electrical works, and shelves construction	2,273,598.90	1,500,000.00	773,598.90	On-going
Environmental activities	Supply of 10No. 10,000 litres plastic water tanks and installation at Ksh. 260,000.00 each in the following selected schools: Lions High School, St Theresa's Sec, St. John Chrisostom Kudho Sec(2tanks), Central Primary, Xaverian Secondary school, MM shah Primary, St. Marys Kibuye girls Primary, St Peters Nanga Secondary, Manyatta Primary. Project activities include 1No water tank at Ksh. 80,000, water tank base Ksh. 40,046, 1No. Concrete wash hand basin with 3 taps Ksh. 29,380, supply and fixing PVC gutter, excavating/drainage and laying down pipes Ksh. 55,574, plumbing and fittings Ksh. 20,000, Project management Ksh. 15,000, Contingencies Ksh. 20,000 for each school	2,600,000.00		2,600,000.00	New

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Constituency Sports Tournament	Carry out Constituency Sports tournament and the winning teams/ to be awarded with trophies, balls, and games kits	2,741,777.59		2,741,777.59	On-going
Total		251,294,702.89	59,600,000.00	137,088,879.31	

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