



# NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND

## SEME CONSTITUENCY

Off Kosea – Maseno Next to Seme Sub County HQs

P.O BOX 209 Kombewa, 40102

Cell: +254 720 331 900

Email: [cdfseme@ngcdf.go.ke](mailto:cdfseme@ngcdf.go.ke) | Website: [www.ngcdf.go.ke](http://www.ngcdf.go.ke)

### NG-CDF BOARD

#### SEME NG-CDF COMMITTEE MEETING HELD ON 9<sup>th</sup> SEPTEMBER, 2020 IN THE OFFICE

#### BOARDROOM.

#### PRESENT

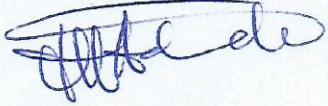
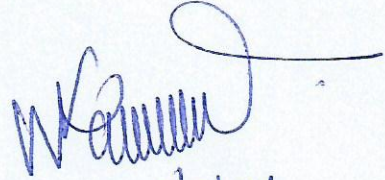
- |                        |                                     |
|------------------------|-------------------------------------|
| 1. James Harry Adundo  | Chairman                            |
| 2. Benard Dajo         | Secretary                           |
| 3. Janet Jakoyo        | Member                              |
| 4. Patrick Magana      | Member                              |
| 5. Dr. Ambrose Jagongo | Member                              |
| 6. Judith Juma         | Member                              |
| 7. Lorna Odongo        | Member                              |
| 8. Willy Onyango       | Member                              |
| 9. Naphtally Ochuma    | Fund Account Manager                |
| 10. Grace Ouma         | Member (Deputy County Commissioner) |

#### AGENDA

1. Preliminaries.
2. Reading of previous Minutes.
3. Matters Arising.
4. Preparation and Approval of Project proposal 2020/2021.
5. Approval of Bursary award FY 2019/2020.
6. Approval of payments.
7. Tree planting at National Government Institution.
8. Adjournment.

#### MIN SEME NG-CDFC 01/09/09/2020 PRELIMINARY

The Chairperson called the meeting to order at 10:00 am followed by a word of prayer from Dr Ambrose Jagongo. The Chairperson further congratulated the members for their continued commitment to serving the people.

  
  
5/2/21

**MIN SEME NG-CDFC 02/09/09/2020 READING OF THE PREVIOUS MINUTES**

Secretary read out the minutes and they were proposed by Mrs. Judith Ouma and Seconded by Mr. Patrick Magana as true records of the proceedings of that day

**MIN SEME NG-CDFC 03/09/09/ 2020 MATTERS ARISING.**

- There was no matter arising with regards to the previous meetings.

**MIN SEME NG-CDFC 04/09/09/2020 APPROVAL OF PROJECT PROPOSAL 2020/2021.**

**a) Circular on submission of Project Proposals**

Members were taken through the Board's Circular No NG-CDFB/CIRCULARS Vol. II (024) dated August 10, 2020. The circular provided the guidelines in the preparation and submission of project proposals for 202/21. The Fund Account Manager emphasized the need to give preference to ongoing projects to ensure they are completed within reasonable time.

**b) Constituency Allocation**

The Fund Account Manager informed members that the total allocation for the 2020/21 financial year was Ksh 137,220,379.31. This amount included an AIA of KSh 131,500 that the Seme NGCDF had realised in the 2019/2020 financial year. The emergency allocation amounted to Ksh 7,192,206.90.

**c) Committee to Consider Proposals**

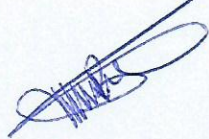

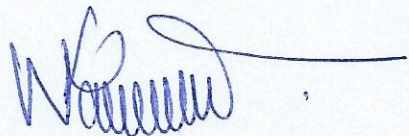
The Fund Account Manager informed members that it was the responsibility of the committee to consider requests from constituents through ward meetings in preparation of Project Proposal. Constituency committees were therefore obligated to refer to the ward reports, strategic plans for the constituency and must consider all on-going projects while coming with FY 2020/2021 projects proposals.

**d) Cost of a Classroom**

Members discussed and resolved that the cost of Construction of one classroom in a stable soil is Ksh.1, 150,000.00 with floor tile while non-stable soil cost Ksh.1, 300,000.00 with floor tile as per Bills of quantities.

**e) Renovations**

Members resolved that the cost of Renovations depends on the items and measurements indicated to be done.

  
  
  
5/2/21,

**f) Ongoing Projects**

Members deliberated on the ongoing projects and approved allocation of additional funds for their completion as below;

**i) Akonya Primary School**

The project involved the construction of a Classrooms at an estimated cost of Kshs 1,350,000. The project was allocated Ksh 1,300,000 in the 2019/2020 FY and the project is currently 95% complete. The NGCDF Committee allocated Ksh 50,000 for the painting of the classroom to make it complete.

**ii) Korumba Primary School**

The project was allocated Ksh 1,300,000 for the construction of the classroom, the construction is 95% complete. The NGCDF Committee allocated Ksh 50,000 for the painting of the classroom to make it complete.

**iii) Nduta Primary School**

The project involves the completion of an administration block that was initiated by the school's board of management. The construction is currently at roofing stage and NGCDF will undertake the fixing of walling, ceiling board, slab work, tilling, plastering, painting work to completion. The NGCDF Committee allocated Ksh 1,100,000 towards this project.

**iv) Nyamisri Primary School**

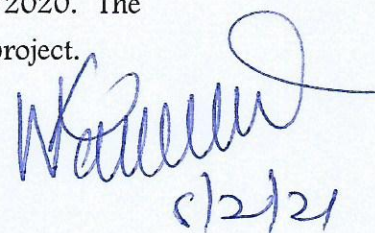
The project involves the construction of 2 new classrooms at an estimated cost of Ksh 2,337,790.00. The NGCDF Committee Allocated Ksh 2,200,000 in the 2019/20 financial year and would require additional funds to complete. The committee approved the allocation of Ksh 137,780 towards the completion of the project.

**v) UrudiRatta Primary School**

The project involves the construction of a classroom at an estimated cost of Ksh 1,350,000. The project was allocated Ksh 1,200,000 in the 2019/20 financial year. The NGCDF Committee allocated Ksh 150,000 to complete the project.

**vi) Bonde Secondary school**

The project involves the construction of a single laboratory at an estimated cost of Ksh 2,536,102. The project was initiated by the School Board of Management. The project had earlier been allocated Ksh 1,000,000 in the 2019/2020. The committee approved the allocation of Ksh 1,536,102 to complete the project.



Handwritten signature and date (12/21)

**vii) Nyamgun Mixed Secondary School**

The project involves the construction of a single laboratory at an estimated cost of Ksh 4,000,000. The project had earlier been allocated Ksh 2,124,937 in the 2019/2020. The committee approved the allocation of Ksh 1,875,063 to complete the project.

**viii) Nyawanga Secondary School**

The project involves the construction of an Administration Block at an estimated cost of Ksh 2,100,000. The project had earlier been allocated Ksh 1,800,000 in the 2019/2020. The committee approved the allocation of Ksh 300,000 to complete the project.

**ix) Ranen Girls Secondary School**

The project involved the construction of a single dormitory ( 80 bed capacity) at an estimated cost of Ksh 3,000,000. The NGCDF Committee allocated Ksh 1,150,000 in the 2019/2020 financial year. The committee approved the allocation of Ksh 1,850,000 towards the completion of the project.

**x) Ridore Mixed Secondary School**

The project involves the construction of an administration block at an estimated cost of Ksh 1,600,000. The committee had earlier allocated Ksh 800,000 in the 2014/2015 and Ksh 505,503 in the 2016/2017 financial year. Members approved the allocation of a further KSh 250,000 to complete the project.

**xi) Seme Teachers Training College**

The project involves the construction of 2 new classrooms at an estimated cost of Ksh 2,900,000. The project had been allocated Ksh 2,600,000 in the 2019/2020 financial year. The Committee allocated Ksh 300,000 towards the floor tiling of the 2 classrooms.

**g) Proposed Projects for 2020/2021**

Members deliberated on the project proposals as contained in the ward report together with the strategic plan and taking into consideration the ongoing projects. The committee approved the funding of the following projects in the 2020/2021 financial year as detailed below;

i. Office Administration and Recurrent Expenses

Sn	Project Name	Project Activity	Amount	Status
1.	Employees' Salaries	Payment of staff salaries and Gratuity	3,502,830.00	New
2.	Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence (Ksh 131,500 from AIA)	2,023,032.76	New
3.	NSSF	Payment of staff NSSF Deductions	103,680.00	New
4.	NHIF	Payment of staff NHIF Deductions	103,680.00	New
5.	Committee Expenses	Payment of Committee allowances, travel and subsistence	2,500,000.00	New
		<b>Totals</b>	<b>8,233,222.76</b>	

ii. Monitoring and Evaluation

Sn	Project Name	Project Activity	Amount	Status
1.	Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	700,000.00	New
2.	Committee Allowances	Payment of Committee allowances, travel and subsistence	1,200,000.00	New
3.	NG-CDFC/PMC Capacity Building	Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues	2,216,611.38	New
		<b>Totals</b>	<b>4,116,611.38</b>	

iii. Bursary

Sn	Project Name	Project Activity	Amount	Status
1.	Bursary (Secondary Schools)	Payment of bursary to needy students in secondary schools	15,000,000.00	New
2.	Bursary (Tertiary institutions)	Payment of bursary to needy students in tertiary institutions	12,657,278.90	New
		<b>Totals</b>	<b>27,657,278.90</b>	

iv. Emergency

Sn	Project Name	Project Activity	Amount	Status
1.	Emergency	To cater for unforeseen occurrences during the Financial Year.	7,192,206.90	New
		<b>Total</b>	<b>7,192,206.90</b>	

v. Sports

Sn	Project Name	Project Activity	Amount	Status
1.	Constituency Sports tournament's	To carry out a constituency sports tournament where the winning teams will be awarded with balls, uniforms and trophies.	2,000,000.00	New
		<b>Total</b>	<b>2,000,000.00</b>	

*W. Wainui*  
5/2/21

vi. Environment

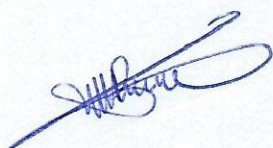
Sn	Project Name	Project Activity	Amount	Status
1.	Seme Teachers Training College	Purchase and planting of 4136 assorted and agro forest trees	100,000.00	New
2.	Kombewa KMTC	Purchase and planting of 4136 assorted and agro forest trees	100,000.00	New
3.	Ranen Girls Secondary	Purchase and planting of 4136 assorted and agro forest trees	100,000.00	New
4.	Lieye Primary School	Purchase and planting of 4136 assorted and agro forest trees	100,000.00	New
5.	Omuya Primary School	Purchase and planting of 4136 assorted and agro forest trees	100,000.00	New
6.	Bishop Abiero Magwar Girls	Purchase and planting of 4136 assorted and agro forest trees	100,000.00	New
		<b>Total</b>	<b>600,000.00</b>	

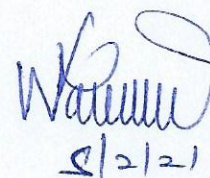
vii. Primary Schools Development

Sn	Project Name	Project Activity	Amount	Status
1.	Akonya Primary School	Construction of one classroom to completion with floor tiles @ ksh 1,300,000, Purchase of 33 lockers and chairs @ ksh 150,000	1,450,000.00	New
2.	Akonya Primary School	Completion of a classroom: Painting	50,000.00	Ongoing
3.	Ami Primary School	Renovation of 2 classrooms: Tiling and painting	1,426,558.00	New
4.	Atol Primary School	Renovation of 2 classrooms: Tiling and painting	400,000.00	New
5.	Dago Kanyagaya Primary School	Renovation of 3 classroom: Plastering, painting, flooring, tiling, window glazing, ring beam and roofing to completion.	1,400,000.00	New
6.	Gumo Primary School	Renovation of 4 classrooms: re-roofing, timber purlins and Trusses, plastering, painting, flooring, tiling, window glazing, ring beam to completion.  Chain-link fencing of 250m School compound to completion using Concrete poles	2,300,000.00  300,000	New  New
7.	Jimo Primary School	Construction of 2 classrooms to completion with floor tiles @ ksh 2,300 and purchase of 40 desks @ ksh 100,000	2,400,000.00	New

8.	Jonyo Primary School	Renovation of 3 classrooms to Completion: Plastering, painting, flooring, tiling, window glazing, ring beam and roofing.	1,172,373.58	New
9.	Kama gore Primary School	Construction of 1 classroom to completion with floor tiles @ ksh 1,150,000 and purchase of 20 desks @ksh 50,000	1,200,000.00	New
10.	Kamonye Primary School	Construction of 1 classroom to completion with floor tiles @ksh 1,150,000 and purchase of 20 desks @ ksh 50,000	1,200,000.00	New
11.	Kindu Primary School	Construction of 1 classroom to completion with floor tiles @ksh 1,150,000 and purchase of 28 lockers @ ksh 140,000	1,290,000.00	New
12.	Korumba Primary School	Completion of a classroom: Painting	50,000.00	On going
13.	Kit-Mikayi Primary School	Renovation of 2 classrooms: Tilling	300,000.00	New
14.	Kitare Primary School	Construction of 1 classroom to completion with floor tiles @ksh 1,150,000 and purchase of 20 desks @ ksh 50,000	1,200,000.00	New
15.	KuoyoKowe Primary School	Construction of 1 classroom to completion with floor tiles @ksh 1,150,000 and purchase of 20 desks @ ksh 50,000	1,200,000.00	New
16.	Lieye Primary School	Construction of 1 classroom to completion with floor tiles @ksh 1,150,000 and purchase of 20 desks @ ksh 50,000	1,200,000.00	New
17.	Lunga Primary School	Construction of 1 classroom to completion with floor tiles @ksh 1,150,000 and purchase of 20 desks @ ksh 50,000  Renovation of 2 classrooms: roofing and frame structure@ ksh 600,000	1,200,000.00  600,000	New  New
18.	Magwako Primary School	Chain-link fencing of 319m School compound to completion using Concrete poles@ 450,000	450,000.00	New
19.	Mariwa Primary School	Renovations of 3 classrooms: walling, painting, tiling and roofing to Completion.	1,436,102.00	New
20.	Mirieri Primary School	Construction of 1 classroom to completion with floor tiles @ksh	1,200,000.00	New

		1,150,000 and purchase of 20 desks @ ksh 50,000		
21.	Mayieka Primary School	Construction of 1 classroom to completion with floor tiles @ksh 1,150,000 and purchase of 20 desks @ ksh 50,000	1,200,000.00	New
22.	Nduta Primary School	Completion of 3 roomed Administration block initiated by BOM; ceiling board,slab work,tiling,plastering,painting work and walling	1,100,000.00	New
23.	Nyaguda Primary School	Construction of 1 classroom to completion with floor tiles @ksh 1,150,000 and purchase of 20 desks @ ksh 50,000	1,200,000.00	New
24.	Nyamisri Primary School	Renovations of a classroom: walling, painting, window glazing, tiling, plastering and roofing	500,000.00	New
25.	Nyamisri Primary School	Completion of two classrooms: plastering and painting	137,780.00	On going
26.	Nyarombo Primary School	Construction of one classroom to completion with floor tiles @ksh 1,150,000 and purchase of 20 desks @ ksh 50,000	1,200,000.00	New
27.	Nyatigo Primary School	Renovation of one classroom: Screeding and tiling of floor	300,000.00	New
28.	Nyaundi Primary School	Renovation of 5 classrooms to completion: Roofing,window glazing,plastering,walling,tiling and painting.	2,700,000.00	New
29.	Ochara Primary School	Renovation of a classroom: tiling, painting and roofing to completion	500,000.00	New
30.	Ochok Primary School	Chain-link fencing of 319m School compound to completion using Concrete poles	450,000.00	New
31.	OjollaKadero Primary School	Chain-link fencing of 165m School compound to completion using Concrete poles	363,000.00	New
32.	Olare Primary School	Construction of one classroom to completion with floor tiles @ksh 1,150,000 and purchase of 20 desks @ ksh 50,000	1,200,000.00	New
33.	Ombo Primary School	Renovation of a classroom: tiling, painting and roofing to completion	500,000.00	New
34.	Omore Primary School	Construction of 4 classrooms to completion with floor tiles @ksh	4,800,000.00	New







		4,600,000 and purchase of 80 desks @ ksh 200,000		
35.	Omuya Primary School	Construction of 4 classrooms to completion with floor tiles @ksh 4,600,000 and purchase of 80 desks @ ksh 200,000	4,800,000.00	New
36.	Opande Primary School	Construction of one classroom to completion with floor tiles @ksh 1,150,000 and purchase of 20 desks @ ksh 50,000	1,200,000.00	New
37.	Oruga Primary School	Construction of one classroom to completion with floor tiles @ksh 1,150,000 and purchase of 20 desks @ ksh 50,000	1,200,000.00	New
38.	Pap Othany Primary School	Completion of 4 classrooms: started by community, walling, plastering, roofing, painting, tiling and ring beam.	2,000,000.00	New
39.	Pith Kabonyo Primary School	Chain-link fencing of 218m School compound to completion using Concrete poles	479,600.00	New
40.	Rodi Primary School	Construction of one classroom to completion with floor tiles @ksh 1,150,000 and purchase of 20 desks @ ksh 50,000	1,200,000.00	New
41.	Rapogi Primary School	Completion of a three offices ( <i>staffroom H/T, DHT and clerk's office</i> ) administration block started by the BOM tiling of floor @100,000 and Renovation of a classroom, plastering, tiling, fittings and painting@ ksh 400,000	500,000.00	Ongoing
42.	Runda Primary School	Renovations of 3 classrooms: walling, tiling, painting and roof work to completion	1,081,378.79	New
43.	Siala Primary School	Construction of one classroom to completion with floor tiles @ksh 1,150,000 and purchase of 20 desks @ ksh 50,000	1,200,000.00	New
44.	Simba Gero Primary School	Renovations of 2 classrooms: Walling, tiling, painting and roof work to completion	836,102.00	New
45.	St. Francis Oriang Primary School	Construction of one classroom to completion with floor tiles @ksh 1,150,000 and purchase of 20 desks @ ksh 50,000	1,200,000.00	New
46.	UrudiRatta Primary School	Construction of one classroom to completion with floor tiles @ksh	1,300,000.00	New

		1,250,000 and purchase of 20 desks @ ksh 50,000		
47.	UrudiRatta Primary School	Completion of a classroom: electrical wiring and painting	150,000.00	On-going
		<b>Total</b>	<b>56,722,894.37</b>	

viii. Secondary School Projects

Sn	Project Name	Project Activity	Amount	Status
1.	Aduong Monge Secondary School	Construction of 60 capacity laboratory phase 1: Sub-structure, walling, roofing, fittings and plastering	2,400,000.00	New
2.	Asol Secondary School	Construction of 1 classroom to completion with floor tiles @ksh 1,150,000 and purchase of 10 lockers @ ksh 50,000	1,200,000.00	New
3.	Bonde Secondary School	Completion of single laboratory with capacity of 110 students started by BOM: walling, plastering, roofing, fittings and painting	1,536,102.00	On going
4.	Kadero Sunrise Secondary School	Renovation of 3 classrooms: Tilling, walling, painting and roofing to completion	1,200,000.00	New
5.	Korwenje Secondary School	Construction of 1 classroom to completion with floor tiles @ksh 1,150,000 and purchase of 10 lockers @ ksh 50,000	1,200,000.00	New
6.	Nyamgun Mixed Secondary School	Completion of 60 student's capacity laboratory: roofing, plastering, tilling, painting and gas piping & installation of gas cylinder	1,875,063.00	On going
7.	Nyawanga Secondary School	Completion of administration block comprising of 3 roomed offices; (Principal/Deputy/Accountant) and staffroom: tilling and painting.	300,000.00	On going
8.	Prof Nyong'o Secondary School	Construction of an Administration block to completion comprising of 3 roomed offices and staffroom @3,500,000 and a unit staff house comprising of bedroom,kitchen,dining and toilet @1,500,000	5,000,000.00	New
9.	Ranen Girls Secondary School	Completion of a single dormitory of 80 bed capacity:roofing, plastering, fittings, painting and tilling.	1,850,000.00	On-going
10.	Ridore Mixed Secondary School	Completion of administration block comprising of 3 roomed offices and	250,000.00	On-going

		staffroom: painting, floorwork and tilling		
11.	St. Peter Kajulu Secondary School	Renovation of 60 student's capacity laboratory: tilling, painting and roofing to completion	400,000.00	New
		<b>Total</b>	<b>17,211,165.00</b>	

ix. Security Projects

Sn	Project Name	Project Activity	Amount	Status
1.	Magwar Police Post	Renovation of 4 housing units- Screeding and tilling	400,000.00	New
2.	Opapla Police Base	Construction of armoury	200,000.00	New
3.	Seme Sub-county DCCs office	Installation of a gate	87,000.00	New
		<b>Total</b>	<b>687,000.00</b>	

x. Tertiary Institutions Projects

Sn	Project Name	Project Activity	Amount	Status
1.	Kombewa KMTC-Langi Campus	Renovation of 2 classrooms: Walling, painting, Fittings, Flooring, Tilling to completion @ 600,000 Construction of one classroom to completion @ 1,200,000 Purchase of 22 lockers and chairs @ 100,000. Construction of modern 4 door toilet @ 500,000 Chain-link fencing of 519m compound to completion using Concrete poles @ 1,000,000	3,400,000.00	New
2.	Seme Teachers Training College	Completion of 2 classrooms: floor tiling	300,000.00	On going
3.	Seme Teachers Training College	Construction of 2 classrooms to completion with floor tiles @ ksh 2,300,000, Renovation of administration block and staffroom built by community: ceiling board, painting and partition of 4 rooms @ ksh 300,000, purchase of 70 lockers and chairs @ 280,000. Electrification of administration block, 2 hostels and 2 classroom block @ ksh 250,000. Construction of 150 capacity septic tank @ ksh 2,000,000. Construction of 90 capacity library/resource centre to completion with floor tiles @ ksh 3,970,000	9,100,000.00	New
		<b>Total</b>	<b>12,800,000.00</b>	

*[Handwritten signature]*  
5/2/21

h) SUMMARY OF PROJECT PROPOSALS FOR 2020/21

Sn	Project Name	Amount
1.	Office Administration and Recurrent Expenses	8,233,222.76
2.	Monitoring and Evaluation / Capacity Building	4,116,611.38
3.	Bursary	27,657,278.90
4.	Emergency	7,192,206.90
5.	Sports	2,000,000.00
6.	Environment	600,000.00
7.	Primary School Projects	56,722,894.37
8.	Secondary School Projects	17,211,165.00
9.	Security Projects	687,000.00
10.	Tertiary Institutions Projects	12,800,000.00
		<b>137,220,379.31</b>

MIN SEME NG-CDFC 05/09/09/2020 APPROVAL OF BURSARY AWARD FY 2019/2020.

- The Chairperson tabled a list of beneficiaries for bursary FY 2019/2020 for considerations by the committee members. A total of 25 students applied that is 23 students tertiary and 2 students Secondary.
- Members discussed and approved the payment of Ksh.611, 900 in which Ksh30, 000 is payable to Various Secondary Schools for 2 students and Ksh 581,900 is payable to 23 students to various Universities and colleges as attached in separate list.

MIN SEME NG-CDFC 06/09/09/2020 APPROVAL OF PAYMENTS.

a) Committee Allowance.

- Members discussed and approved the allowance payable to members as follows:

DATE	ACTIVITY	NO OF PAX	DAYS	RATE	TOTAL COST
9.09.2020	NG-CDF Board meeting	10	1	1@7,000=7,000 9@5,000=45,000	52,000
9.09.2020	Communication allowance for month of September	10	1	3@5,000=15,000 7@1,500=10,500	25,500
8.09.2020	Proposal Development FY 2020/2021	10	1	1@7,000=7,000 9@5,000=45,000	52,000
7.09.2020	Proposal Development FY 2020/2021	10	1	1@7,000=7,000 9@5,000=45,000	52,000
		<b>TOTAL</b>			<b>181,600</b>

b) Payment to Driver Employed on Casual.

Members discussed the issue and approved the payments of Ksh.25,000 payable to Mr Felix Awiti per month for a period of 3 months effective from September 2020 to November 2020.

c) Office Standing Imprest for September 2020


Members passed a resolution to withdraw Ksh 50,000 as office standing imprest for September 2020

MIN SEME NG-CDFC 07/09/09/2020 TREE PLANTING AT NATIONAL GOVERNMENT INSTITUTION.

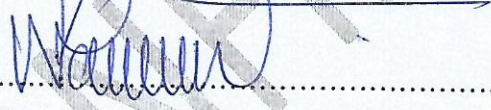
Members discussed the issue and passed a resolution that the balance of Ksh. 101,577 initial allocated for environment but have not been used be known used to purchase tree for planting at National government Institutions.

MIN SEME NG-CDFC 08/09/09/2020 ADJOURNMENT.

- There being no other business the meeting ended with a word of prayer from Mrs. Willy Onyango at 4:00 pm.

Compiled by:   
.....Date..... 6/10/2020  
Bernard Onyango Dajo Secretary

Confirmed by:   
.....Date..... 6/10/2020  
James Henry Adundo Chairman

Witness by:   
.....Date..... 5/2/2021  
fr Naphtally Ochuma Ag. Fund Account manager.

