**Constituencies Development Fund**



**Muhoroni Constituency**

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| **Chemelil Market** |  | **P. O. Box 60-40116,** |
| ***NGCDF Offices.*** | **Website:** [**www.cdf.go.ke**](http://www.cdf.go.ke) | **CHEMELIL.****Tel. No. 0721967624** |
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**MINUTES FOR MUHORONI NATIONAL GORVENMENT-CONSTITUENCY DEVELOPMENT FUND COMMITTEE MEMBERS HELD ON 2ND SEPTEMBER 2020 AT NG-CDF OFFICE BOARDROOM (CHEMELIL MARKET) AT 9:00 AM**

**MEMBERS PRESENT**

1. Benard Del Chairman
2. Nancy Iminza Secretary
3. Paul Aluoch Member
4. Emily Akinyi Member
5. Wilfrida Olaly Member
6. David Rotich Member
7. Hamida Ismael Member
8. Nelson Mandela Member
9. Henry Opilo FAM
10. Bendick Katambo Munywoki DCC

**AGENDA**

1. Confirmation of previous meeting
2. Emerging issues during the Financial Year 2019/2020
3. Re-allocation
4. Proposal of projects for the financial year 2020/2021
5. AOB

**Pre-amble;**

The chairperson called the meeting to order after word of prayer from Nelson Mandela at 9:05AM and appreciated members for their attendance.

**MIN 1. MHN/NGCDF/02/09/2020 – CONFIRMATION OF PREVIOUS MINUTES**

The minutes of the previous meeting were proposed and confirmed by Nancy Iminza–as being the true matters discussed, then adapted by the whole committee.

**MIN 2. MHN/NGCDF/02/09/2020 – EMERGING ISSUES DURING THE FINANCIAL YEAR 2019/2020**

Members were reminded of the unspent funds for the financial year 2019/2020. Funds allocated to Environment projects was not spent fully due to closure of schools caused by COVID 19 outbreak and heavy rains during the year, bursary funds for secondary schools were partially spent, this was due to the outbreak of the COVID 19 pandemic that caused closure of schools.

A number of requests from schools were tabled for the members to discuss. The request was from the following schools

1. Kandege primary school
2. Ngeny school for the hearing impaired primary
3. Thurbie primary school
4. Obiayo primary school
5. Nyatao primary school

Nyatao primary school had an allocation of Kshs. 2,103,000.00. for two classrooms and the winning bidder quoted Kshs. 1,650,000.00 for two classes leaving us with the savings of Kshs. 453,000.00

The school need more classrooms to enable adhere to guidelines placed by the health ministry to combat the spread of the COVID-19.

Members were left to deliberate on the issue of the unspent funds.

Members unanimously proposed that the unspent funds for environment and part of the bursary funds to be reallocated to the above school a part from Obiayo primary school which can be handled in the proposal for the financial year 2020/2021.

**MIN 3. MHN/NGCDF/02/09/2020- 2019/2020 RE-ALLOCATIONS**

The chairperson allowed the Fund Account Manager to give more light on the unspent funds and from that point members shall be able to propose the allocations.

Fund account manager informed the committee that the funds for environment were totaling to Kshs. 2,747,347.58.

The following were schools that were allocated funds for environmental activities for planting trees.

|  |  |
| --- | --- |
| **PROJECT TITLE**  | **AMOUNT** **ALLOCATED** **(KSH)**  |
| Oseng'teti Primary School | Purchase and installation of 10,000 litres water tank, construction of tank base and installation of gutters |
| Makindu Primary School | Purchase and installation of 10,000 litres water tank, construction of tank base and installation of gutters |
| Nyando Secondary School | Purchase and installation of 10,000 litres water tank, construction of tank base and installation of gutters |
| Ogilo Primary School | Purchase and installation of 10,000 litres water tank, construction of tank base and installation of gutters |
| Magare Primary School | Purchase and installation of 10,000 litres water tank, construction of tank base and installation of gutters |
| Masara Primary School | Purchase and installation of 10,000 litres water tank, construction of tank base and installation of gutters |
| Kibos Sugar Research Primary School | Purchase and installation of 10,000 litres water tank, construction of tank base and installation of gutters |
| Koru Township Primary School | Purchase and installation of 10,000 litres water tank, construction of tank base and installation of gutters |
| St. Stephens' Menara Secondary School | Purchase and installation of 10,000 litres water tank, construction of tank base and installation of gutters |
| Wuok Primary School | Purchase and installation of 10,000 litres water tank, construction of tank base and installation of gutters |
| Sanda Primary School | Purchase and installation of one 10,000 litres water tank |
| Oseng'teti Primary School | Purchase and installation of 10,000 litres water tank, construction of tank base and installation of gutters |
| Makindu Primary School | Purchase and installation of 10,000 litres water tank, construction of tank base and installation of gutters |
| Nyando Secondary School | Purchase and installation of 10,000 litres water tank, construction of tank base and installation of gutters |
| Ogilo Primary School | Purchase and installation of 10,000 litres water tank, construction of tank base and installation of gutters |
| Magare Primary School | Purchase and installation of 10,000 litres water tank, construction of tank base and installation of gutters |
| Masara Primary School | Purchase and installation of 10,000 litres water tank, construction of tank base and installation of gutters |
| Kibos Sugar Research Primary School | Purchase and installation of 10,000 litres water tank, construction of tank base and installation of gutters |
| Koru Township Primary School | Purchase and installation of 10,000 litres water tank, construction of tank base and installation of gutters |
| St. Stephens' Menara Secondary School | Purchase and installation of 10,000 litres water tank, construction of tank base and installation of gutters |
| Wuok Primary School | Purchase and installation of 10,000 litres water tank, construction of tank base and installation of gutters |
| Sanda Primary School | Purchase and installation of one 10,000 litres water tank |
|  | 2,741,777.59 |

Due to closure of schools the tree could not be plated as no one could have taken care of the tress. The committee resolve that the funds for the Environmental activities to be reallocated to construction of the classrooms.

Bursary for secondary school Kshs. 32,500, 000.00.and Kshs. 14,669,000 was disbursed by the close of the financial year. A balance of Kshs. 17,331,000 not had not been disbursed due to the sudden closure of the school caused by the outbreak of COVID 19.

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| Bursary Secondary Schools | 4-042-243-2640101-103-2020/2021-001 |  32,435,228.85  |  -  | Payment of bursary to needy student | 32,435,228.85 | On-going |
| Bursary Tertiary Schools | 4-042-243-2640102-103-2020/2021-002 | 15,545,878.91 | -  | Payment of bursary to needy students in universities, middle level colleges, driving schools and any other tertiary schools | 15,545,878.91 | On-going |

The committee resolved that Kshs. 2,550,000.00 from bursary allocation and Kshs. 2,747,000.00 to be reallocated for construction of classrooms for following school.

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|  | **PROJECT NAME** | **ACTIVITY** | **AMOUNT** |
|  | Kandege Primary School | Construction of two classroom to completion  | 1,650,000.00  |
|  | Thurbie Primary School | Construction of two classroom to completion  | 1,650,000.00 |
|  | Ngeny School for the Hearing Impaired Primary | Construction of two classroom to completion  | 1,650,000.00 |
|  | Nyatao primary school | Completion of Three (3NO) of classrooms (Internal Finishing - (internal flooring, walling, internal plaster, painting. External finishing - (verandah finishing, for ventilation, external walling and plastering) |  347,000.00 |
|  | **TOTAL**  |  |  **5,297,000.00** |

Members advised that the fund account manager to take the resolutions and complete the remaining process of seeking approval and even obtaining bill of quantities from the works ministry.

**MIN 4. MHN/NGCDF/02/09/2020 – PROJECT PROPOSAL FOR THE FINANCIAL YEAR 2020/2021.**

The chairperson reminded members that the constituency was late with the project proposal for the financial year 2020/2021. The chairperson informed members that the total allocation for the financial year 2020/2021 is Kshs. 137,088,879.31. He handed over to the Fund Account Manager to make further clarification on the allocation to the members.

Fund Account Manager served every member with a copy of the Board circulation concerning submission of constituency project proposal for the financial year 2020/2021. He further gave the summary of the allocation as follows;

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| --- | --- | --- | --- |
| S/NO | VOTE  | Percentage allocated  | Amount  |
| 1 | Administration  | 6% | 8,225,332.76 |
| 2 | Emergency reserve  | 5% | 7,192,206.90 |
| 3 | Sports activities  | 2% | 2,741,777.59 |
| 4 | Environment operations  | 2% | 2,741,777.59 |
| 5 | Monitoring and evaluation | 3% | 4,112,666.38 |
| 6 | Bursaries  | 35% | 47,981,107.76 |
|  | **Totals** | **72,994,868.98** |

Fund manager informed members the assuming every vote is allocated the highest sailing as guided by the Board then the constituency is left with Kshs. 64,094,010.33 for security projects, office needs, primary school projects and secondary school projects.

Members were reminded that from the public participation that was conducted in the financial year 2029/2020 some of the projects that the community proposed were not funded due to limited funds. The schools are as follow:

Primary schools

1. Nyang'ore Primary School
2. Oseng'teti Primary School
3. Makindu Primary School
4. Good Abuoro primary school
5. Obiayo Primary School
6. Songhor Primary School
7. Muhoroni Township primary school
8. Oduwo Primary School
9. Ogilo Primary School
10. B1 Primary school
11. Sanda Primary School
12. Kolang Primary School
13. Magare Primary School
14. Nyagoto Primary School
15. Masara Primary School
16. Ramula Primary School
17. Kibos Sugar Research Primary School
18. Mariwa Primary School

Secondary schools

1. Nyando Primary School
2. Koru Girls Seconadry school
3. Mwai Abiero Ogen Secondary School
4. Ngere Kagoro Mixed Secondary School
5. Hon koyoo Mixed Secondary School
6. Lwala Secondary School
7. St. Rita Ramula Girls Secondary School
8. St. Augustine R.C Secondary School - Kandege
9. Mutwala Girls Secondary School
10. St. Stephens' Menara Secondary School

**Security operations**

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| Kenya Rapid Deployment Unit - Songhor  | 4-042-243-2640507-104-2020/2021-002 |  6,671,640.25  |  -  | Construction of 50 people capacity dining hall to completion (Kshs.4,333,872.60)construction of armory (Kshs.1,666,190.98), chain-link fencing of 375m compound (Kshs.496,576) and installation of steel gate (Kshs.175,000) | 6,671,640.25 | New |
| 4-042-243-2640507-104-2020/2021-002 | 3,454,476.08 | 1,882,106.00 | Renovation of 5 staff houses; flooring, plastering, painting, fixing windows, doors, electrification and installation of a ramp | 1,572,370.08 | On-going  |
| Fort Ternan Chiefs' Office | 4-042-243-2640507-104-2020/2021-003 |  1,200,000.00  |  -  | Construction of a 2 roomed Chief’s office to completion. | 1,200,000.00 | New |
| North East Kano Chiefs' Office | 4-042-243-2640507-104-2020/2021-004 |  1,200,000.00  |  -  | Construction of a 2 roomed Chief’s office to completion. | 1,200,000.00 | New |
| Muhoroni Chiefs' Office | 4-042-243-2640507-104-2020/2021-005 |  250,000.00  |  -  | Purchase of furniture (1 executive leather Chair,(15,000) 1 Office Desk (35,000), 3 in 1 waiting seat (60,000), 2 bookshelves (60,000), 2 side return table (30,000), 25 plastic Chairs (30,000), 2 antenna mid back chairs (20,000) | 250,000.00 | New |
| Nyangoma Chiefs' Office | 4-042-243-2640507-104-2020/2021-006 |  250,000.00  |  -  | Purchase of furniture (1 executive leather Chair,(15,000) 1 Office Desk (35,000), 3 in 1 waiting seat (60,000), 2 bookshelves (60,000), 2 side return table (30,000), 25 plastic Chairs (30,000), 2 antenna mid back chairs (20,000) | 250,000.00 | New |
| Ombeyi Chiefs' Office | 4-042-243-2640507-104-2020/2021-007 |  1,200,000.00  |  -  | Construction of a 2 roomed Chief’s office to completion. | 1,200,000.00 | New |

Before the Fund Manager handed over the floor for member he reminded them that the rational for project allocation is three primary schools and one secondary school per ward, the remaining amount will be shared between security projects and office needs.

After a thoughtful deliberation on matter members proposed the following schools to be funded during the financial year 2020/2021.

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| Nyang'ore Primary School | 4-042-243-2630204-104-2020/2021-001 |  1,650,000.00  |  -  | Construction of 2 No Classrooms to completion  | 1,650,000.00 | New |
| Oseng'teti Primary School | 4-042-243-2630204-104-2020/2021-003 |  1,650,000.00  |  -  | Construction of 2 No Classrooms to completion  | 1,650,000.00 | New |
| Makindu Primary School | 4-042-243-2630204-104-2020/2021-004 |  1,650,000.00  |  -  | Construction of 2 No Classrooms to completion  | 1,650,000.00 | New |
| Obiayo Primary School | 4-042-243-2630204-104-2020/2021-005 |  700,000.00  |  -  | Construction of 2 No Classrooms to completion  | 700,000.00 | New |
| Songhor Primary School | 4-042-243-2630204-104-2020/2021-006 |  1,650,000.00  |  -  | Construction of 2 No Classrooms to completion  | 1,650,000.00 | New |
| Oduwo Primary School | 4-042-243-2630204-104-2020/2021-007 |  1,600,000.00  |  -  | Renovation of 8 No Classrooms @Kshs. 200,000.00 per classroom: Plastering, Painting, flooring and roofing to completion. | 1,600,000.00 | New |
| Ogilo Primary School | 4-042-243-2630204-104-2020/2021-008 |  1,650,000.00  |  -  | Construction of 2 No Classrooms to completion  | 1,650,000.00 | New |
| Sanda Primary School | 4-042-243-2630204-104-2020/2021-009 |  2,450,000.00  |  -  | Construction of 3 No Classrooms to completion  | 2,450,000.00 | New |
| Kolang Primary School | 4-042-243-2630204-104-2020/2021-010 |  1,650,000.00  |  -  | Construction of 2 No Classrooms to completion  | 1,650,000.00 | New |
| Magare Primary School | 4-042-243-2630204-104-2020/2021-012 |  2,450,000.00  |  -  | Construction of 3 No Classrooms to completion  | 2,450,000.00 | New |
| Nyagoto Primary School | 4-042-243-2630204-104-2020/2021-013 |  1,650,000.00  |  -  | Construction of 2 No Classrooms to completion  | 1,650,000.00 | New |
| Masara Primary School | 4-042-243-2630204-104-2020/2021-014 |  1,650,000.00  |  -  | Construction of 2 No Classrooms to completion  | 1,650,000.00 | New |
| Ramula Primary School | 4-042-243-2630204-104-2020/2021-015 |  1,650,000.00  |  -  | Construction of 2 No Classrooms to completion  | 1,650,000.00 | New |
| Kibos Sugar Research Primary School | 4-042-243-2630204-104-2020/2021-016 |  1,650,000.00  |  -  | Construction of 2 No Classrooms to completion  | 1,650,000.00 | New |
| Mariwa Primary School | 4-042-243-2630204-104-2020/2021-017 |  1,650,000.00  |  -  | Construction of 2 No Classrooms to completion  | 1,650,000.00 | New |
| Nyando Primary School | 4-042-243-2630204-104-2020/2021-018 |  1,650,000.00  |  -  | Construction of 2 No Classrooms to completion  | 1,650,000.00 | New |
| Mwai Abiero Ogen Secondary School | 4-042-243-2630205-104-2020/2021-001 |  1,650,000.00  |  -  | Construction of 2 No Classrooms to completion  | 1,650,000.00 | New |
| Ngere Kagoro Mixed Secondary School  | 4-042-243-2630205-104-2020/2021-002 |  2,450,000.00  |  -  | Construction of 3 No Classrooms to completion  | 2,450,000.00 | New |
| Hon koyoo Mixed Secondary School | 4-042-243-2630205-104-2020/2021-003 |  8,500,000.00  |  -  | Construction of Administration Block (includes three offices, principal’s office, deputy principal’s office, bursar’s office and staffroom) @Kshs. 2,850,000.00, 4 No Classrooms @Kshs. 3,300,000, 10 No door pit latrine to completion @Kshs. 1,500,000.00, fencing of 3 hector of land and 1No steal gate @Kshs. 850,000.00.  | 8,500,000.00 | New |
| St. Rita Ramula Girls Secondary School | 4-042-243-2630205-104-2020/2021-004 |  1,650,000.00  |  -  | Construction of septic tank concrete water tower @kshs. 1,054,108.00 and chain-link fencing of 450m perimeter land@ kshs.595,892.00  | 1,650,000.00 | New |
| St. Augustine R.C Secondary School - Kandege  | 4-042-243-2630205-104-2020/2021-005 |  1,650,000.00  |  -  | Construction of 2 No Classrooms to completion  | 1,650,000.00 | New |
| Mutwala Girls Secondary School | 4-042-243-2630205-104-2020/2021-006 |  650,000.00  |  -  | Fencing of 500m perimeter land @Kshs. 550,000.00 and erecting a steal gate 4m wide x 2.5m high @Kshs. 100,000.00  | 650,000.00 | New |
| St. Stephens' Menara Secondary School | 4-042-243-2630205-104-2020/2021-007 |  14,000,000.00  |  12,700,000.00  | Completion of multipurpose dining hall walk way (construction of overhead canopy shielding students from rain and sunshine, laying of concrete slab, doing a runway for controlling run offs and drainage. The project was done by Muhoroni NGCDF.  | 1,300,000.00 | On-going  |

The offices have undergone some renovation and changes in the structure and therefore the office needed more fixtures and furniture. Members proposed a sum of Kshs. 6,900,000.00 to be allocated to the office for its needs.

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| NG - CDF Office | 4-042-243-2640507-104-2020/2021-001 | 5,350,000.00 |  -  | Purchase of public address system with wireless microphone, master sound mixer, amplifier, 2 perceived powered speakers and 4 stands) (Kshs.900,000), 5 tents 100 people capacity (Kshs.1,350,000.00) and 100 plastic chairs (Kshs.600,000.00), purchase of 2 backup generators i.e 30KVA and four stroke petrol generator), testing and commissioning (kshs.2,425,000), construction of generator house (Kshs.75,000) | 5,350,000.00 | New |
|  |  |  |  | Renovation of office; tiling, installation of grill doors and windows, glazing, wiring and electrical works | 1,550,000.00 |  |

Under security members proposed that Kenya Rapid Deployment Unit in songhor needed to be improved. They had requested that the current houses to be completed, new hall to be constructed, fencing to be done and a steal gate to be erected for the them. Members proposed that Kshs.

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| Kenya Rapid Deployment Unit - Songhor  | 4-042-243-2640507-104-2020/2021-002 |  6,671,640.25  |  -  | Construction of 50 people capacity hall to completion @Kshs. 4,333,872.60, construction of armory, chain-link fencing of 375 perimeter land and installation of one steal gate @Kshs2,337,767.65.  | 6,671,640.25 | New |
| 4-042-243-2640507-104-2020/2021-002 | 3,454,476.08 | 1,882,106.00 | completion of 5 houses (Internal Finishing - (internal flooring, walling, 1 Ramp for the dais, flooring, electrification, internal plaster, painting. External finishing - (verandah finishing, for ventilation, external walling, plastering and electrification.) @Kshs. 1,572,370.08. the project was initiated by Muhoroni NGCDF.  | 1,572,370.08 | On-going  |