**KARACHUONYO NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND**

P.O BOX 36-40301, KENDUBAY

**FULL NG-CDFC MEETING HELD ON 19TH JUNE, 2020.**

**MEMBERS PRESENT**

 **NAME POSITION**

1. Joramme Osare Hongo Chairman
2. Lilian Auma Otieno Secretary
3. Rose Achieng’ Oliech Member
4. Hesbon Ochoko Member
5. Evance Ochieng’ Ogola Member
6. Janet Atieno Otieno Member
7. Duncan Ochieng Bonyo Member
8. Nicholas Odhiambo Weke Member
9. Saidi Shaaban Member
10. Mary Gorretti Wanjala Member

**IN ATTENDANCE POSITION**

1. Richard Nyachoti National Sub County Accountant
2. NGCDFC Staff

**AGENDA**

1. Preliminaries.
2. Matters arising from previous minutes
3. Respective roles for NG-CDFC Staff
4. Staff gratuity commitment
5. Conditional approval for previous years’ Projects
6. Change of projects activities – 2018/19 FYR projects
7. Review of public participation exercise
8. Project Proposals for 2019/20 FYR
9. Outstanding payments
10. Adjournment

**MIN. NG-CDFC: 012/06/2020 - PRELIMINARIES**

The meeting started at 10.30 a.m. with a prayer by Mr. Hesbon Ochoko.

The Chairman called the meeting to order and welcomed the members to the maiden meeting after inauguration. He said we are late in our development activities and shall need to move fast. The committee has come in Mid Term when mistakes are very many and expectations to deliver are equally very high. He called upon the committee to go overboard and ensure they deliver for the people on the development agenda. Ensure equitable development and consider areas that have not been considered in the past. He called for office secrecy – what is discussed in the boardroom must remain in the boardroom. Considering the fact that the majority of the NG-CDFC members are new, there is a tough task ahead. We need to proof our worth. He thanked the team for volunteering to serve the people in the NG-CDF.

**MIN. NG-CDFC: 013/06/2020 – MATTERS ARISING FROM PREVIOUS MINUTES**

The Secretary read out the previous minutes which were proposed by Hesbon Ochoko and seconded by Nicholas Weke.

1. **NG-CDFC VEHICLES**

The FAM informed the members of there being a conditional approval against the NG-CDFC’s request for purchase of a vehicle (Toyota Land Cruiser) in the 2018/19 financial year budget. This was due to the fact that the committee has three vehicles which have not been disposed of. Two of the vehicles are – an accident wrecked Land rover – GKA 197X

And an old unroad worthy pick up – GKA 388P.

The other vehicle – land rover GKA 190X is grounded and packed at the Kendubay Police station. This the ministry of Education officer – Sub county Director of Education – has written a request to be given the vehicle.

We hence, need the Mechanical department engineers to come and carry out a current evaluation of the vehicles, advice on the current status of the vehicle in terms of repairable or not repairable, put a value on the vehicle if it is to be disposed of. Thereafter, we liaise with the Supply Chain Management Officer to constitute a team to come and check then advise on what is the best system of disposing off – Auctioneering, Direct Sale, Gifting to another department among others. On receiving the requirement, we shall present to the NG-CDF Board for the final consideration and approval. However, we meanwhile humbly request for approval by the Board to the purchase of a new vehicle as we have serious movement challenges. We seriously need to confirm the projects and pending issues.

The members told the manager to start off the process immediately.

**MIN. NG- CDFC: 014/06/2020 – RESPECTIVE ROLES FOR NG-CDFC STAFF**

There has continued wrangles and confusion among the NG-CDFC Staff. This has necessitated the FAM to present the case to the meeting. Some of the staff complained of not understanding/knowing their roles, interference of other staff on their roles and being sidelined on duties allocated.

All Staff had been employed officially in August, 2019 where the FAM presented them with an engagement letter that clearly spells out their roles. The current FAM went through the respective employees’ files where she asked them to update their academic documents in January this year. During the Inauguration of the committee the FAM once again gave every Staff their Roles as per the employment letter. Since this has turned out to be a reason of confusion and complaint, it was agreed that the FAM reads out loudly to the Staff in the meeting each person’s role, clarify on it and equally present a chain of command structure to all. This was done where the NG-CDFC deals directly with the FAM and at no one time, shall the committee give instruction of work to the staff directly. The FAM is the immediate supervisor for all NG-CDFC staff. On matters hierarchy among the staff, the Clerk of works, the Driver and the Accounts assistant deal directly with the FAM. The Accounts assistant deals with the Office Clerk and the Office Secretary. The Office secretary deals with the Janitoress. But in special situations, all staff shall deal directly with the FAM.

The staff were informed of the existence of the Ethics and Dispute Resolution Committee which shall deal with complaints from within and without the organization, discipline cases among the NG-CDFC and Staff as well as evaluation. This committee plans to handle discipline and performance cases seriously. The team was advised to avoid situations that may lead to one being summoned for indiscipline.

**MIN. NG- CDFC: 015/06/2020 – STAFF GRATUITY COMMITMENT**

The FAM presented the current staff payroll details and gratuity accrued to the members. She requested for approval to commit the staff gratuity for the period between August 2019 to June 2020.



The members agreed with the request as presented by the FAM. The gratuity commitment was proposed by Evance Ogola and seconded by Janet Otieno.

**The committee pays Kshs. 6,000 monthly towards the employers NSSF contribution.**

**MIN. NG- CDFC: 016/06/2020 – CONDITIONAL APPROVAL FOR PREVIOUS YEARS’ PROJECTS**

There are four projects in the past years which were given conditional approvals but the committee didn’t give the response to the board to allow the projects be funded. The money is still held at the board.

1. **2015/2016 Financial Year – Kshs. 1,400,000**
2. **MIGENI PRIMARY SCHOOL – KSHS. 410,000**

The school was meant to use the Kshs. 410,000 for completion of the NG-CDF funded project. However, the then committee gave the school a funding of Kshs. 410,000 via cheque no. 002178 in February 2018. The classroom has been constructed to completion.

In view of the above and putting into consideration that Kshs. 410,000 cannot complete a classroom, the members decided to fund for the construction of a Four Door Pit latrine which shall be constructed from the ground for girls.

1. **KIBUGU PRIMARY SCHOOL – KSHS. 390,000**

The school was allocated Kshs. 390,000 for the renovation of one classroom. However, a visit to the school showed that the block on which the one classroom was to be renovated has four classrooms all in a dilapidated state that needs to do re-roofing, plastering, flooring, fittings and painting. The money is hence, not sufficient. Since the school has only 4 door toilet in a good state, the members decided to meanwhile fund for the construction of a three door pit latrine plus urinal for Boys. The school has meanwhile been allocated two new classrooms in the 2019/2020 financial year’s budget.

**c) KANAM B CHIEF’S OFFICE – KSHS. 600,000**

The chief’s office has been constructed up to roofing where the pending activities to complete the office are: - Plastering, fitting of doors and windows, floor screed, painting and another finishes.

1. **2018/2019 Financial Year – Kshs. 7,500,000**

The NG-CDFC has currently three vehicles which are not in use being

1. Landrover defender – GKA 197X which was involved in an accident and is not repairable at the moment as the vehicle was equally vandalized
2. Landrover defender – GKA 190X which was immediately bought after the other vehicle was grounded due an accident. This vehicle is currently packed at the Kendubay Police Station and not moving. The records show an in and out of garage on continuous routine. The current driver reports to have only used the vehicle for one week under difficult on employment in August Last year where he was compelled to pack the vehicle for being un road worth. The Sun County Director of Education has written a letter requesting for us to give them the vehicle so that they see how they will work on its repair and use. We are in agreement on this and hence to work on modalities towards that disposal.
3. GKA 388P – Pick up. The vehicle is beyond repair and can only be sold to be used as spare parts.

To liaise with the mechanical department for the technical report and valuation for the disposal of the above vehicles.

Meanwhile, the funds as set aside for the purchase of the Land cruiser are not enough. The members opted to purchase a Ford Everest, 2.2TDCi, Seven Seater from CMC Motors Ltd.

**MIN. NG- CDFC: 017/06/2020 – CHANGE OF PROJECTS ACTIVITIES – 2018/19 FYR PROJECTS**

The members discussed the PMCS’ requests for change of projects activities and approved as follows: -

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|  | **PROJECT NAME** | **APPROVED ACTIVITY** | **AMOUNT** | **REQUESTED ACTIVITY** | **REASON** |
| 1 | Ndwara Primary School | Construction of 2 New classrooms to completion | 1,900,000 | Renovation of 4 classrooms condemned – Reinforcement of walls, roofing, flooring, fitting of doors and windows and finishes | There is currently a serious shortfall of classrooms and renovation of the existing one is more viable |
| 2 | Ngeta Mixed Secondary School | Completion of dining hall | 1,000,000 | Construction of two classrooms – Substructure, walling to lintel level | The school is in serious need of classrooms as a priority |
|  | **TOTAL** |  | **2,900,000** |  |  |

The decision was proposed by Rose Oliech and seconded by Duncan Ochieng.

**MIN. NG- CDFC: 018/06/2020 – REVIEW OF PUBLIC PARTICIPATION EXERCISE**

The members and staff went through the just concluded ward exercise where they listed the Objectives, challenges, success and way forward. After this, they came up with the project priorities for the two years – 2019/20 and 2020/21 financial years.

**Project Priorities**

The participants at the ward had listed an average of five projects under their respective sub locations where they considered Education, Security and Environment sectors. Talent development under the youth sector was also considered. Owing to the fact that there is need to implement projects to completion and in a manner that creates impact, the members opted for listing 2 projects per sub location. There is still a challenge of the projects for 2018/19 financial year that were not given funds by the NG-CDFC even after the Board sent all the project monies. The FAM advised the members to be patient as we need to get the final advice and way forward from the Board.

**The projects listed for consideration, issues and challenges are under the ward report.**

**MIN. NG- CDFC: 019/06/2020 – PROJECT PROPOSALS FOR 2019/20 FYR**

The NG-CDFC sat on 11th December 2019 and deliberated on the proposals which were presented to the Board in February 2020. However, the Board gave a conditional approval due to lack of a ward meeting report. The public participation was held immediately after the NG-CDFC was inaugurated and trained between 11th to 16th June, 2020.

During the meetings, the public raised concern over the un implemented budget for 2018/19 financial year, high number of incomplete or stalled projects, poor workmanship and little or no funding.

The cost of the classroom has been budgeted at Kshs. 1,200,000 whereby we are to put Pre-Coated Iron Sheets gauge 30, Walling using stones, electrical wiring and fittings, Floor finishes to be ceramic tiles, Class size to be 9.3 by 10.1 metres which includes both the verandah and pavement slab. The substructure to include elements of drainage in water locked areas which is a general challenge as the constituencies is bordering the lake plus below the hills where water runs heavily. This goes against the past where the classes have been implemented using Silver Iron sheets, normal cement floor screed, irregular sizes to as low as 6.5 by 8.0 metres without pavement slab, no sign post and unstandardized verandahs at a cost of Kshs. 950,000.

The members deliberated and settled on the following projects: -

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|   | **Project Name** | **Ward** | **Estimate Cost** | **Cumulative Allocation** | **Activity**  |  **Amount**  |
|   | **ADMINISTRATION/RECURRENT AP1** |  |  |  |
| 1 | Employees’ Salaries | Constituency | 3,100,000 | 0 | Payment of staff salaries and gratuity | 3,100,000 |
| 2 | Goods and Services | Constituency | 3,764,063 | 0 | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea | 3,764,063 |
| 3 | NSSF | Constituency | 78,000 | 0 | Payment of NSSF Deductions by Employer | 78,000 |
| 4 | Committee Expenses | Constituency | 1,300,000 | 0 | Payment of Committee sitting allowances, transport, conferences | 1,300,000 |
|  | **TOTAL** |  | **8,242,063** | **0** |  | **8,242,063** |
|   | **MONITORING & EVALUATION AP2** |  |  |  |
| 5 | Goods and Services | Constituency | 1,021,031 | 0 | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence | 1,021,031 |
| 6 | Committee Expenses | Constituency | 1,800,000 | 0 | Payment of Committee sitting allowances, transport, conferences | 1,800,000 |
| 7 | NG-CDFC/NG-CDFC STAFF/PMC Capacity Building | Constituency | 1,300,000 | 0 | Undertake Training of the PMCs/NG-CDFCs/Staff on CDF Related issues | 1,300,000 |
|  | **TOTAL** |  | **4,121,031** | **0** |  | **4,121,031** |
|   | **EMERGENCY** |  |  |  |  |  |
| 8 | Emergency | Constituency | 7,198,241 | 0 | To cater for any unforeseen occurrences in the constituency during the financial year | 7,198,241 |
|  | **TOTAL** |  | **7,198,241** | **0** |  | **7,198,241** |
|   | **SPORTS ACTIVITIES** |  |  |  |  |  |
| 9 | Sports Activities | Constituency | 1,500,000 | 0 | To facilitate constituency sports tournament and purchase sports kits for the winning teams | 1,500,000 |
|  | **TOTAL** |  | **1,500,000** | **0** |  | **1,500,000** |

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|   | **Project Name** | **Ward** | **Estimate Cost** | **Cumulative Allocation** | **Activity**  |  **Amount**  |
|   | **ENVIRONMENTAL ACTIVITIES** |  |  |  |
| 10 | Kibugu Primary School | Central Karachuonyo | 50,000 | 0 | Tree Planting - plant 200 assorted trees & 50 fruit trees (Mangoes, Avocados) | 50,000 |
| 11 | Ong'ang' Primary School | Kanyaluo  | 50,000 | 0 | Tree Planting - plant 200 assorted trees & 50 fruit trees (Mangoes, Avocados) | 50,000 |
| 12 | Maguti Primary School | Kendu bay Town | 50,000 | 0 | Tree Planting - plant 200 assorted trees & 50 fruit trees (Mangoes, Avocados) | 50,000 |
| 13 | Mirembe Primary School | Wang'chieng | 50,000 | 0 | Tree Planting - plant 200 assorted trees & 50 fruit trees (Mangoes, Avocados) | 50,000 |
| 14 | Sanda Primary School | North Karachuonyo | 50,000 | 0 | Tree Planting - plant 200 assorted trees & 50 fruit trees (Mangoes, Avocados) | 50,000 |
| 15 | Samanga Primary School | Kibiri | 50,000 | 0 | Tree Planting - plant 200 assorted trees & 50 fruit trees (Mangoes, Avocados) | 50,000 |
| 16 | Gogo Primary School | West Karachuonyo | 50,000 | 0 | Tree Planting - plant 200 assorted trees & 50 fruit trees (Mangoes, Avocados) | 50,000 |
| 17 | NG-CDF Office | Constituency | 50,000 | 0 | Tree Planting - plant 200 assorted trees & 50 fruit trees (Mangoes, Avocados) | 50,000 |
| 18 | Kanyadhiang /Simbi Primary School | Central Karachuonyo | 800,000 | 0 | Continue construction of riverside Gabion  | 800,000 |
|  | **TOTAL** |  | **1,200,000** | **0** |  | **1,200,000** |
|   | **BURSARY** |  |  |  |  |  |
| 19 | Bursary Secondary Schools | Constituency | 26,000,000 | 0 | Payment of bursary to needy students  | 26,000,000 |
| 20 | Bursary Tertiary Schools | Constituency | 16,600,000 | 0 | Payment of bursary to needy students  | 16,600,000 |
| 21 | Bursary Special Schools | Constituency | 2,000,000 | 0 | Payment of bursary to special needs students  | 2,000,000 |
| 22 | NHIF Social Security Programme | Constituency | 2,400,000 | 0 | Payment of NHIF for 400 elderly/Orphaned and Vulnerable Children in the constituency  | 2,400,000 |
|  | **TOTAL** |  | **47,000,000** | **0** |  | **47,000,000** |
|   | **Project Name** | **Ward** | **Estimate Cost** | **Cumulative Allocation** | **Activity**  |  **Amount**  |
| 23 | Purchase of NG-CDF Motor Cycle | Constituency | 400,000 | 0 | Purchase of a 125 CC Yamaha Motorcycle plus riders gears | 400,000 |
| 24 | Karachuonyo NG-CDF Office | Constituency | 1,300,000 | 0 | Renovation of Office; a) Installation of Four single leaf heavy steel doors, 2 double door steel doors, reinforcement grills, floor screed and tiles, construct shelves in the registry and store room and painting of office @ kshs. One million. b) Purchase of two 10,000-liter water tanks, gutters and installation @ 150,000 = Kshs. 300,000 | 1,300,000 |
| 25 | Karachuonyo NG-CDF Office | Constituency | 1,206,389 | 0 | Fencing of NG-CDF compound using concrete poles and wire mesh - One acre of land  | 1,206,389 |
|  | **TOTAL** |  | **2,906,389** | **0** |  | **2,906,389** |
|   | **PRIMARY SCHOOL PROJECTS** |  |  |  |  |
| 26 | Migingo Primary School | Central Karachuonyo | 2,400,000 | 0 | Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings. | 2,400,000 |
| 27 | Oyombe Primary School | Kanyaluo | 2,400,000 | 0 | Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings. | 2,400,000 |

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|   | **Project Name** | **Ward** | **Estimate Cost** | **Cumulative Allocation** | **Activity**  |  **Amount**  |
| 28 | Orire Primary School | Kanyaluo | 1,200,000 | 0 | Renovation of 3 classrooms -Roofing, plastering, flooring and painting | 1,200,000 |
| 29 | Adiedo Primary School | Kanyaluo | 1,200,000 | 0 | Renovation of 3 classrooms -Roofing, plastering, flooring and painting | 1,200,000 |
| 30 | Ayub Okoko Primary School | Kendu Bay Town | 2,400,000 | 0 | Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings. | 2,400,000 |
| 31 | Nyangajo Primary School | Kendu Bay Town | 2,400,000 | 0 | Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings. | 2,400,000 |
| 32 | Nyaburi Integrated Primary School | Kendu Bay Town | 2,400,000 | 0 | Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings. | 2,400,000 |
| 33 | Kamser Primary School | Wang'chieng | 2,400,000 | 0 | Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings. | 2,400,000 |

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|   | **Project Name** | **Ward** | **Estimate Cost** | **Cumulative Allocation** | **Activity**  |  **Amount**  |
| 34 | Kanyangwena Primary School | Wang'chieng | 2,400,000 | 0 | Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings. | 2,400,000 |
| 35 | Buru Primary School | Kibiri | 2,400,000 | 0 | Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings. | 2,400,000 |
| 36 | Oriwo Primary School | Kibiri | 2,400,000 | 0 | Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings. | 2,400,000 |
| 37 | Sangla Primary School | West Karachuonyo | 2,400,000 | 0 | Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings. | 2,400,000 |

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|   | **Project Name** | **Ward** | **Estimate Cost** | **Cumulative Allocation** | **Activity**  |  **Amount**  |
| 38 | Alara Primary School | West Karachuonyo | 2,400,000 | 0 | Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings. | 2,400,000 |
|   | **TOTAL** |  | **28,800,000** | **0** |  | **28,800,000** |
|   | **EDUCATION SECONDARY** |  |  |  |  |  |
| 39 | Nyangajo Secondary School | Kendu Bay Town | 3,000,000 | 700,000 | Completion of dining hall and kitchen (keying, plastering, ceiling, painting, septic tank, rolling grill) 300 students capacity.  | 1,100,000 |
| 40 | St. Joseph's Kobuya Secondary School | Wang'chieng | 3,000,000 | 1,000,000 | Completion of science laboratory (plumbing, gas piping, ceiling, painting and Furnishing) 45 students’ capacity. Parents contributed Kshs. 700,000  | 1,200,000 |
| 41 | Ogenya Girls Secondary School | North Karachuonyo | 15,000,000 | 6,000,000 | Completion of dining hall to host 500 students (walling, beam, roofing, fittings, plumbing, electrical, plastering keying, painting, guttering) | 4,000,000 |
| 42 | St. Benard Otaro Secondary School | North Karachuonyo | 3,000,000 | 700,000 | Completion of science laboratory (plastering, glazing, painting, Plumbing and gas fittings) 45 students capacity | 1,500,000 |

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|   | **Project Name** | **Ward** | **Estimate Cost** | **Cumulative Allocation** | **Activity**  |  **Amount**  |
| 43 | Ngeta Secondary School | Central Karachuonyo | 2,400,000 | 1,000,000 | Construction of 2 classrooms to completion - Water drainage input at substructure level, Ceramic Tiles floor finish with electrical wiring and fittings.  | 1,400,000 |
| 44 | Simbi Secondary School | Central Karachuonyo | 7,000,000 | 1,000,000 | Complete Phase 1 Construction of a 48 double decker bed dormitory with 12 cubicles - walling, roofing, doors, windows and painting. The ablution block and septic tank to be done in the second phase. | 2,500,000 |
| 45 | Bware Mixed Secondary School | Kendu Bay Town | 2,400,000 | 0 | Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings. | 2,400,000 |
| 46 | St. Martin's Oluti Secondary School | Wang'chieng | 2,400,000 | 0 | Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings. | 2,400,000 |
| 47 | Ojijo Oteko Secondary School | North Karachuonyo | 2,400,000 | 0 | Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings. | 2,400,000 |

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|   | **Project Name** | **Ward** | **Estimate Cost** | **Cumulative Allocation** | **Activity**  |  **Amount**  |
| 48 | Wagwe Mixed Secondary School | North Karachuonyo | 3,500,000 | 0 | Construction of a 45 student capacity Science Laboratory - Substructure, walling and roofing. | 2,000,000 |
| 49 | Koredo Secondary School | North Karachuonyo | 2,900,000 | 0 | Construction of Administration block - Substructure, walling and roofing (To accommodate the Principal, Deputy Principal, Bursar, Secretary, Stores, Main staffroom and reception areas) | 2,900,000 |
| 50 | Wikondiek Secondary School | Kanyaluo | 1,600,000 | 0 | Construction of a two bedroomed staff house @ 1.3 million and external 2 door Pit Latrine @ 300,000 | 1,600,000 |
|  | **TOTAL** |  | **48,600,000** | **10,400,000** |  | **25,400,000** |
|   | **TERTIARY PROJECTS** |  |  |  |  |  |
| 51 | Karachuonyo Youth Empowerment Centre | Kendu Bay Town | 5,000,000 | **0** | Construct Youth Empowerment Centre - 1) Two blocks of 2 door Pit Latrines with Male having one urinal @ 600,000. 2) Electrical wiring and Installation of a 3 phase Power line @ 200,000. 3) Construct a three roomed welding workshop @ 1,850,000. 4) Purchase 2 desktop computers @ 200,000 and one HP Printer @ 50,000. | 3,000,000 |
|  | **TOTAL** |  | **5,000,000** | **0** | **0** | **3,000,000** |

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|   | **Project Name** | **Ward** | **Estimate Cost** | **Cumulative Allocation** | **Activity**  |  **Amount**  |
|   | **SECURITY PROJECTS** |  |  |  |  |  |
| 52 | Kendu Bay Police Station | Kendu Bay Town | 10,000,000 | 0 | Construct a combined office block for OCPD (4 rooms), OCS - (4 rooms), CID - (3 rooms), Traffic Police - (2 rooms), Board room, Registry, Reception and Armory, 3 Cells with toilets and bathrooms - Substructure, walling, roofing and fit external doors. The total of 20 rooms in different sizes to be funded in two financial years.  | 5,000,000 |
| 53 | North Karachuonyo Chief's Office | Kendu Bay Town | 1,500,000 | 0 | Construction of Chief's office @ 1.2 million to completion with a 3 door external Pit Latrine plus Urinal @ 300,000.  | 1,500,000 |
| 54 | Koyugi Chief's Office | Kibiri | 1,500,000 | 0 | Construction of Chief's office @ 1.2 million to completion with a 3 door external Pit Latrine plus Urinal @ 300,000.  | 1,500,000 |
|   | **TOTAL** |  | **13,000,000** | **0** |  | **8,000,000** |
|  | **GRAND TOTAL** |  | **167,567,724** | **10,400,000** |  | **137,367,724** |

The project as presented were proposed by Janet Otieno and seconded by Evance Ogola.

**MIN. NG- CDFC: 020/06/2020 – OUTSTANDING PAYMENTS**

The members discussed and approved the following outstanding payments: -

1. **NGCDFC meeting and banking costs – Kshs. 110,000**

The meeting allowances to the members to be paid straight to the respective members’ accounts for the Full NGCDFC meeting, working committee meeting, travel to the bank for change of signatures meeting and the signing of the minutes.

1. **NGCDFC Staff gratuity to be committed - Kshs. 320,760**

The amount due to the staff as gratuity for the period between August 2019 and June 2020 to be committed in the vote book so as to ensure the staff have their money readily available when required.

1. **NGCDFC staff salary – Kshs. 160,000**

Since we are approaching the end of the financial year, it will be necessary that the payments are processed for the staff salary by latest 25th June, 2020.

1. **Outstanding Imprest – Kshs. 50,000**

The outstanding imprest is currently at Kshs. 50,000 - air time (25,000) hospitality, stationery on a low level, travel and cleaning (25,000).

1. **Airtime shall be given to the**

 **OFFICER AMOUNT**

1. Chairman 5,000
2. Secretary 2,000
3. National Sub County Accountant 3,000
4. Fund Account Manager 8,000
5. Bursary Subcommittee Chairman 1,000
6. M&E Subcommittee Chairman 1,000
7. Accounts Assistant 2,000
8. Office Clerk 1,000
9. Clerk of works 1,000
10. Office Secretary 1,000

**TOTAL** **25,000**

**MIN. NG- CDFC: 021/06/2020 – ADJOURNMENT**

There being no other business, the meeting was adjourned at 16.00 hrs with a prayer by Hesbon Ochoko.

Signed: …………………………………………… Date: **26th June, 2020**

Mr. Joramme Osare Hongo – Chairman

Signed: ………………………………………… Date: **26th June, 2020**

Msr. Lilian Auma Otieno – Secretary

Signed: …………………………………………… Date: **26th June, 2020**

M/s. Mary G.M. Wanjala – Fund Account Manager