

# KARACHUONYO NATIONAL GOVERNMENT CONSTITUENCY

## DEVELOPMENT FUND

P.O BOX 36-40301, KENDUBAY

### FULL NG-CDFC MEETING HELD ON 11<sup>TH</sup> SEPTEMBER, 2020.

#### MEMBERS PRESENT

NAME	POSITION
1. Joramme Osare Hongo	Chairman
2. Lilian Auma Otieno	Secretary
3. Rose Achieng' Oliech	Member
4. Hesbon Ochoko	Member
5. Evance Ochieng' Ogola	Member
6. Janet Atieno Otieno	Member
7. Nicholas Odhiambo Weke	Member
8. Aaron Koross	Member
9. Duncan Ochieng Bonyo	Member
10. Mary Gorretti Wanjala	Member

#### IN ATTENDANCE




#### POSITION

1. Nehemiah Ocharu	National Sub County Accountant 1
2. James Mabeya	ACC 1

#### AGENDA

1. Preliminaries.
2. Previous minutes
3. Sub Committee reports
4. Performance contract and appraisal for NG-CDFC Members and Staff
5. Project prioritization for 2019/20 Financial year
6. Project re-allocation (Emergency Fund for 2019/20 Fyr)
7. Change of project activities
8. Procurement Plan
9. Launching of Youth Enterprise Fund
10. Project proposal budget for 2020/2021 Financial year
11. Outstanding payments
12. Adjournment



- ① JORAMME OSARE HONGO 
- ② LILIAN AUMA OTIENO 
- ③ MARY G. R. WANDAKI - 

**MIN. NG-CDFC: 030/09/2020 - PRELIMINARIES**

The meeting started at 11.00 am. with a prayer by Mr. Duncan Otieno.

The ACC I welcomed the DCC to hold brief for the chairperson who was currently engaged shortly before he joins the meeting. The DCC introduced himself to the team as he was new in the station and this was his first meeting. He then welcomed the members to equally introduce themselves. The members said their names, ward and position on the committee. He told the members that the day's agenda was though long, very crucial. There shall be need for dedication, concentration and summary.

**MIN. NG-CDFC: 031/09/2020 – MATTERS ARISING FROM PREVIOUS MINUTES**

The Secretary read out the previous minutes which were proposed by Evance Ogola and seconded by Hesbon Ochoko.

The following matters arose from the minutes: -

**Emergency projects funding:** The FAM briefed the members of the release of funds to the four projects under this fund. The Kendu bay Police station to only use part of the Kshs. 300,000 given to them for door fittings, urinal, painting and administration fund estimated at Kshs. The balance to be used for the construction of a three door bathroom block two for male and one door for female officers. The other projects: - APS-CIPU and North East Karachuonyo Chief's office are pending procurement.

The Law courts were earmarked for refurbishment of the existing meeting hall – alla Rachuonyo of which the drawings and BQ had already been prepared. However, after lengthy discussions and consultations, it was decided that a law court be constructed in the Courts own land at the sub county. This shall need more funding to enable the construction of a law court.

**MIN. NG-CDFC: 032/09/2020 – SUB COMMITTEE REPORTS**

The members were given a report on preparation of the project BQs and designs. An engineer is working on the main projects – Administration block, Dormitory, Classrooms and Police station where the specification has been given out. The Magistrate availed a design for the courtroom and crucial areas which is t be looked at and designed relevantly.

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**Bursary Report: -**

The college and university students are to report to school from this month which has necessitated the writing of cheques to all college applicants. The process is ongoing and we hope to have the cheques ready as from 20<sup>th</sup> to 30<sup>th</sup> September, 2020. The few review cases for secondary and special bursary shall also be handled.

**Monitoring and Evaluation Report**

The members were able to go to the field on a fact finding mission about the project funding and implementation status for the period 2013/14 to 2017/18 financial year. It was not necessary to establish the projects for 2018/19 as there was no activity done (other than six projects that were funded but are yet to be implemented). The 2019/20 financial year budget was not approved yet until the end of August, 2020 when we received the approval and partial funding of Kshs. 20 million.

**MIN. NG-CDFC: 033/09/2020 – PERFORMANCE CONTRACT (PC) AND APPRAISAL FOR NG-CDFC MEMBERS AND STAFF.**

The PC for the NG-CDFC members was entered to in August 2020 for the year beginning 1<sup>st</sup> July 2020 to 30<sup>th</sup> June 2021. A meeting shall be held later in October to spell out respective activities for the members. Meanwhile, the self-evaluation appraisal for the 2018/2019 and 2019/2020 financial years have been done by the FAM and presented to the Board for further evaluation. The evidences were not attached but shall be required in the near future.

**Performance appraisal for the NG-CDFC Staff:** - The staff members have completed one year since their engagement in August 2019. It is required that they be appraised before any salary increment/adjustment is made. Hence, need for an evaluation/appraisal committee made up of the: -

- 1) Sub County Human Resource Officer
- 2) Fund Account Manager
- 3) Accounts Assistant
- 4) One NG-CDFC member – Hesbon Ochoko

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After the evaluation/Appraisal, the staff shall be awarded the salary increment based on the 17 – tier civil service grading structure of 2<sup>nd</sup> July, 2019. The salary increment shall then be effected accordingly in October, 2020.

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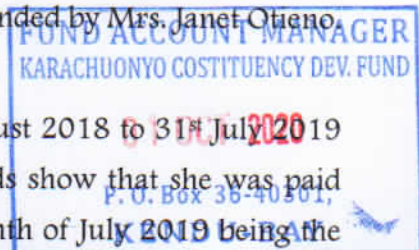
The salaries after evaluation shall be as follows: -

	Name	Designation	Job GP	Basic Salary	House allowance	Commuter allowance	Gross Pay	Monthly Gratuity	Gross Annual Salary
1	Millicent Adhiambo	Janitores	SCG 17	13,530	2,250	3,000	18,780	4,194	275,692
2	Judith Akoth Odera	Office Secretary	SCG 15	15,120	2,375	3,000	20,495	4,687	302,186
3	Erick Omondi Rota	Office Clerk	SCG 15	15,120	2,375	3,000	20,495	4,687	302,186
4	Kennedy Okoth Otiego	Driver	SCG 14	16,250	2,700	3,000	21,950	5,038	323,850
5	Justus Ochieng Oliech	Clerk of Works	SCG 12	25,650	3,200	4,000	32,850	7,952	489,618
6	Vincent Odiwuor	Accounts Assistant	SCG 11	31,430	4,200	4,000	39,630	9,743	592,480
<b>Employees Annual Total</b>				<b>117,100</b>	<b>17,100</b>	<b>20,000</b>	<b>154,200</b>	<b>36,301</b>	<b>2,286,012</b>
Employers N.S.S.F Contribution									77,760
Probable gratuity for Millicent w.e.f 1st August 2018 to July 2019 - needs proof									40,920
Salary Arrears for August and September 2020									52,400
Annual leave allowance									23,500
<b>Sub Total</b>									<b>194,580</b>
Interns									15,000
Casuals									10,000
<b>Sub Total</b>									<b>25,000</b>
<b>ANNUAL ESTIMATE</b>									<b>300,000</b>
<b>G/TOTAL</b>									<b>2,780,592</b>

The details for the staff arrears and annual leave allowance are as follows: -

	Name	Designation	Job GP	Annual Leave Allowance	Arrears for August & Sept 2020
1	Millicent Adhiambo	Janitores	SCG 17	3,000	5,560
2	Judith Akoth Odera	Office Secretary	SCG 15	3,500	8,990
3	Erick Omondi Rota	Office Clerk	SCG 15	3,500	8,990
4	Kennedy Okoth Otiego	Driver	SCG 14	4,000	11,900
5	Justus Ochieng Oliech	Clerk of Works	SCG 12	4,500	9,700
6	Vincent Odiwuor	Accounts Assistant	SCG 11	5,000	7,260
<b>TOTAL</b>				<b>23,500</b>	<b>52,400</b>

The salary adjustment was proposed by Mr. Hesbon Ochoko and seconded by Mrs. Janet Otieno.



**NB. Gratuity for Millicent Adhiambo** for the period between 1<sup>st</sup> August 2018 to 31<sup>st</sup> July 2020 of a proposed kshs. 40,920 is subject to proof. The available records show that she was paid casually without a payroll for the year in question with the last month of July 2019 being the only month a payroll was made with all due deductions after the other Five staff came in.

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The payments made to her are as follows:-

CHQ. No	DATE	PAYEE	AMOUNT	ITEM	MONTH
3267	15.01.2019	Millicent Adhiambo Ochieng	6,000.00	Field Allowance	
3499	06.05.2019	Millicent Adhiambo Ochieng	45,000.00	Field Allowance	
4063	20.06.2019	Millicent Adhiambo Ochieng	28,000.00	Field Allowance	
3255	15.01.2019	Millicent Adhiambo Ochieng	16,000.00	Salary	Dec-18
3317	05.02.2019	Millicent Adhiambo Ochieng	15,000.00	Salary	Jan-19
3415	02.04.2019	Millicent Adhiambo Ochieng	15,000.00	Salary	Mar-19
3498	06.05.2019	Millicent Adhiambo Ochieng	15,000.00	Salary	Apr-19
4043	31.05.2019	Millicent Adhiambo Ochieng	15,000.00	Salary	May-19
4456	09.07.2019	Millicent Adhiambo Ochieng	15,000.00	Salary	Jun-19
4576	02.08.2019	Millicent Adhiambo Ochieng	13,216.00	Salary	Jul-19

Hence, there is need for proof on the terms of engagement and payments made upon which any consideration can be made for gratuity or no gratuity.

**MIN. NG-CDFC: 034/09/2020 – PROJECT PRIORITIZATION FOR 2019/20 FINANCIAL YEAR**

The Board has approved all projects for 2019/2020 financial year. The project code list has equally been released. The total allocation in the year was **Kshs. 137,367,724.14** out of which Kshs. 54 million was received last year leaving a balance of Kshs. 83,367,724.14. We received **Kshs. 20 million** in the month of August 2020 and are required to spent the funds to below 10 million in order for us to request for the balance of Kshs. 63,367,724.14 from the Board.

The members accepted the funding of the projects as follows: -

ADMINISTRATION/RECURRENT API			
	Project Name	Activity	Amount Allocated
1	Employees' Salaries	Payment of staff salaries and gratuity	3,100,000.00
2	Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea	3,764,062.76
3	NSSF	Payment of NSSF Deductions by Employer	78,000.00
4	Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,300,000.00
	<b>TOTAL</b>		<b>8,242,062.76</b>

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MONITORING & EVALUATION AP2			
	Project Name	Activity	Amount
5	Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	1,021,031.00
6	Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,800,000.00
7	NG-CDFC/NG-CDFC STAFF/PMC Capacity Building	Undertake Training of the PMCs/NG-CDFCs/Staff on CDF Related issues	1,300,000.00
	<b>TOTAL</b>		<b>4,121,031.00</b>
<b>EMERGENCY</b>			
8	Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,198,241.38
	<b>TOTAL</b>		<b>7,198,241.38</b>
<b>SPORTS ACTIVITIES</b>			
9	Sports Activities	To facilitate constituency sports tournament and purchase sports kits for the winning teams	1,500,000.00
	<b>TOTAL</b>		<b>1,500,000.00</b>
<b>ENVIRONMENTAL ACTIVITIES</b>			
10	Kibugu Primary School	Tree Planting - Supply and planting of 200 assorted tree seedlings and 50 fruit trees (Mangoes, Ovacados)	50,000.00
11	Ong'ang' Primary School	Tree Planting - Supply and planting of 200 assorted tree seedlings and 50 fruit trees (Mangoes, Ovacados)	50,000.00
12	Maguti Primary School	Tree Planting - Supply and planting of 200 assorted tree seedlings and 50 fruit trees (Mangoes, Ovacados)	50,000.00
13	Mirembe Primary School	Tree Planting - Supply and planting of 200 assorted tree seedlings and 50 fruit trees (Mangoes, Ovacados)	50,000.00
14	Sanda Primary School	Tree Planting - Supply and planting of 200 assorted tree seedlings and 50 fruit trees (Mangoes, Ovacados)	50,000.00
15	Samanga Primary School	Tree Planting - Supply and planting of 200 assorted tree seedlings and 50 fruit trees (Mangoes, Ovacados)	50,000.00
16	Gogo Primary School	Tree Planting - Supply and planting of 200 assorted tree seedlings and 50 fruit trees (Mangoes, Ovacados)	50,000.00
17	NG-CDF Office	Tree Planting - Supply and Plantinf of Kei-Apple (Kayaba ) tree along the fence.	50,000.00
18	Kanyadhiang /Simbi Primary School	Continue construction of riverside Gabion	800,000.00
	<b>TOTAL</b>		<b>1,200,000.00</b>

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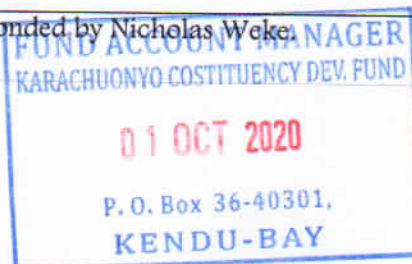
BURSARY			
Project Name	Activity	Amount	
19	Bursary Secondary Schools	Payment of bursary to needy students	26,000,000.00
20	Bursary Tertiary Schools	Payment of bursary to needy students	16,600,000.00
21	Bursary Special Schools	Payment of bursary to special needs students	2,000,000.00
22	NHIF Social Security Programme	Payment of NHIF for 400 elderly/Orphaned and Vulnerable Children in the constituency	2,400,000.00
<b>TOTAL</b>			<b>47,000,000.00</b>
23	Purchase of NG-CDF Motor Cycle	Purchase of a 125 CC Yamaha Motorcycle plus riders gears	400,000.00
24	Karachuonyo NG-CDF Office	Renovation of Office; a) Installation of Four single leaf heavy steel doors, 2 double door steel doors, reinforcement grills, floor screed and tiles, construct shelves in the registry and store room and painting of office. b) Purchase of two 10,000 liters water tanks, gutters and installation.	1,300,000.00
25	Karachuonyo NG-CDF Office	Fencing of NG-CDF compound using concrete poles and wire mesh - One acre of land	1,206,389.00
<b>TOTAL</b>			<b>2,906,389.00</b>
<b>PRIMARY SCHOOL PROJECTS</b>			
26	Migingoo Primary School	Construction of 2 classrooms to completion	2,400,000.00
27	Oyombe Primary School	Construction of 2 classrooms to completion	2,400,000.00
28	Orire Primary School	Renovation of 3 classrooms -Roofing, plastering, flooring and painting	1,200,000.00
29	Adiedo Primary School	Renovation of 3 classrooms -Roofing, plastering, flooring and painting	1,200,000.00
30	Ayub Okoko Primary School	Construction of 2 classrooms to completion	2,400,000.00
31	Nyangajo Primary School	Construction of 2 classrooms to completion	2,400,000.00
32	Nyaburi Integrated Primary School	Construction of 2 classrooms to completion	2,400,000.00
33	Kamser Primary School	Construction of 2 classrooms to completion	2,400,000.00
34	Kanyang'wena Primary School	Construction of 2 classrooms to completion	2,400,000.00
35	Buru Primary School	Construction of 2 classrooms to completion	2,400,000.00
36	Oriwo Primary School	Construction of 2 classrooms to completion	2,400,000.00
37	Sangla Primary School	Construction of 2 classrooms to completion	2,400,000.00
38	Alara Primary School	Construction of 2 classrooms to completion	2,400,000.00
<b>TOTAL</b>			<b>28,800,000.00</b>

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EDUCATION SECONDARY		
	Project Name	Amount
39	Nyangajo Secondary School	Completion of dining hall and kitchen (keying, plastering, ceiling, painting, septic tank, rolling grill) 1,100,000.00
40	St. Joseph's Kobuya Secondary School	Completion of science laboratory (plumbing, gas piping, ceiling, painting and Furnishing) 1,200,000.00
41	Ogenya Girls Secondary School	Completion of dining hall (walling, beam, roofing, fittings, plumbing, electrical, plastering keying, painting, guttering) 4,000,000.00
42	St. Benard Otaro Secondary School	Completion of science laboratory - plastering, glazing, painting, Plumbing and gas fittings 1,500,000.00
43	Ngeta Secondary School	Construction of 2 classrooms to completion 1,400,000.00
44	Simbi Secondary School	Complete Phase 1 Construction of a 48 double decker bed dormitory with 12 cubicles 2,500,000.00
45	Bware Mixed Secondary School	Construction of 2 classrooms to completion 2,400,000.00
46	St. Martin's Oluti Secondary School	Construction of 2 classrooms to completion 2,400,000.00
47	Ojijo Oteko Secondary School	Construction of 2 classrooms to completion 2,400,000.00
48	Wagwe Mixed Secondary School	Construction of Science Laboratory 2,000,000.00
49	Koreda Secondary School	Construction of Administration block 2,900,000.00
50	Wikondiek Secondary School	Construction of a two bedroomed staff house and external 2 door Pit Latrine. 1,600,000.00
	<b>TOTAL</b>	<b>25,400,000.00</b>
<b>TERTIARY PROJECTS</b>		
51	Karachuonyo Youth Empowerment Centre	Construct Youth Empowerment Centre - 1) Two blocks of 2 door Pit Latrines with one urinal. 2) Electrical wiring and Installation of a 3 phase Power line. 3) Construct a three roomed welding workshop. 4) Purchase 2 desktop computers and one HP Printer 3,000,000.00
	<b>TOTAL</b>	<b>3,000,000.00</b>
<b>SECURITY PROJECTS</b>		
52	Kendu Bay Police Station	Construct a combined office block for OCPD, OCS, DCIO and Traffic Police - Substructure, walling, roofing and fit external doors 5,000,000.00
53	North Karachuonyo Chief's Office	Construction of a 5 roomed Chief's office with a 3 door external Pit Latrine plus Urinal 1,500,000.00
54	Koyugi Chief's Office	Construction of a 5 roomed Chief's office with a 3 door external Pit Latrine plus Urinal 1,500,000.00
	<b>TOTAL</b>	<b>8,000,000.00</b>
	<b>GRAND TOTAL</b>	<b>137,367,724.14</b>

The budget was proposed by Rose Oliech and seconded by Nicholas Weke.



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**MIN. NG-CDFC: 035/09/2020 – PROJECT REALLOCATION FROM EMERGENCY FUND FOR 2019/20 FINANCIAL YEAR.**

The members deliberated and approved the usage of the emergency vote for 2019-20 financial year on the following projects.

**a) Re allocation to normal development situations – Kshs.**

	PROJECT NAME	WARD	ACTIVITY	AMOUNT
1	North East Karachuonyo Chief's Office	Kendu Bay Town	Construct a one 2 door Pit Latrine plus Urinal	300,000.00
2	Kendu Bay Law Courts	Kendu Bay Town	Complete Construction of a Law court - walling from window level, roofing, fittings, plastering, flooring, paint work and other finishes @ Kshs. 2,038,241.38 Purchase a 5,000 litre water tank, construct a concrete tank base and gutters round the building @ 150,000.	2,188,241.38
3	Wang'chieng Divisional Head Quarters	Wang'chieng	Complete construction of Administration Block- painting and other finishes @ 200,000. Construct One Male Pit latrine - 3 doors plus urinal @ Kshs. 450,000 and One Female 3 Door Pit Latrine @ Kshs. 400,000. Supply a 5,000 liter water tank, construct a concrete column base and gutters @ 150,000	1,200,000.00
	TOTAL			3,688,241.38



**b) Emergency Situations – Kshs. 3,510,000**

- i) APS – CIPU Rachuonyo North Sub County - Kshs. 810,000

The Pit latrines and bathrooms collapsed. NG - CDF to construct to blocks of 2 door pit latrines and 2 door bathrooms (Male and Female) plus urinal for Males.

- ii) Kendubay Police Station – Kshs. 300,000

The Pit Latrine and Bathrooms collapsed. The NG-CDF to co fund the construction of a Five door pit latrine plus a urinal where the Police is to already availed Kshs. 300,000 as their contributions. The construction for the NG-CDF to do plastering of the five doors, construct the urinal, fit all doors, painting works and other finishes, pay for the PMC administration costs as well as documentation at a cost of Kshs. 135,000 as the balance of Kshs. 165,000 to be used for the construction of a three door bathrooms.

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iii) Kamwala Primary School – 2,400,000

The school had one block of 8 classrooms blown off by the winds. The NG-CDF to construct 2 classrooms to completion under the emergency Fund.

The projects were proposed by Hesbon Ochoko and seconded by Evance Ogola.

**MIN. NG-CDFC: 036/09/2020 – CHANGE OF PROJECT ACTIVITIES**

**Ngeta Mixed Secondary School – Kshs. 1.0 Million for 18/19**

The members discussed and approved the PMCS' requests for change of projects activities from completion of a Dining Hall which was erroneous as there is no Dining Hall constructed in the school. They instead asked for classrooms as there is a serious need for them.

	PROJECT NAME	APPROVED ACTIVITY	AMOUNT	REQUESTED ACTIVITY	REASON
1	Ngeta Mixed Secondary School	Completion of dining hall	1,000,000	Construction of two classrooms – Substructure, walling to lintel level	The school is in serious need of classrooms as a priority
	<b>TOTAL</b>		<b>2,900,000</b>		



Meanwhile, the balance of Kshs. 1.4 million to complete the two classrooms has been approved in the 2019/20 Financial year budget.

The decision was proposed by Rose Oliech and seconded by Duncan Ochieng.

**MIN. NG-CDFC: 037/09/2020 – PROCUREMENT PLAN**

The members discussed with the guidance of the Supplies Chain Manager (procurement officer) and came up with the following plan for the year: -

	ITEMS/ACTIVITIES	UNITS	VALUE KSHS.	METHOD OF TENDER	PERIOD
1	Construction of 2 classrooms in each school	15 Schools	36,000,000	Open tender	October to November 2020
2	Renovation of 2 classrooms in each school	2 Schools	1,800,000	Open tender	October to November 2020
3	Construction of one chief's office with a 2 door pit latrine plus urinal. One two door pit latrine plus urinal	3 Chief's Offices	3,300,000	Open tender	September to November 2020

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4	Construction of one Police station, One Law court, One Divisional HQs and One APS – CIPU (2 blocks of Pit latrines and Bathrooms	4 projects	21,750,000	Open tender	September to November, 2020
5	Construct one dormitory, staff room and staff house	3 Schools	8,000,000	Open tender	October to November, 2020
6	Construct a workshop and pit latrines plus urinal. Purchase two desk top computers and a printer.	1 Youth empowerment centre	3,000,000	Open tender	October to November 2020
7	Fencing and Renovation of the NG-CDF Office plus purchase of the Motorcycle		2,906,000	Open tender plus government tender	October to November, 2020

**MIN. NG-CDFC: 038/09/2020 – LAUNCHING OF THE YOUTH ENTERPRISE DEVELOPMENT FUND**

The NG-CDF in liaison with the youth affairs ministry officials are to launch the youth development fund as part of the CDF Corporate social responsibility undertaking. The role of the NG-CDF team shall be mobilization, arrangement and costing of the sitting arrangement, Registration of the attendees as well as availing the hospitality. The payment of logistical issues and subsistence to the team. The facilitation on KRA issues, Bursary, Contractual requirements for one to qualify as a contractor shall equally be done by the NGCDF team. The photocopying of the loan application forms shall be done by the NG-CDF. The launch shall be opened by the area member of the National Assembly together with the Ministry of youth affairs Chief executive officer. The activity shall start from 21<sup>st</sup> to 29<sup>th</sup> September, 2020.

**MIN. NG-CDFC: 039/09/2020 – PROJECT PROPOSAL BUDGET FOR 2020/2021 FYR**

The members looked at the 2019/20 financial year ongoing projects and the public participation report then prioritized the following projects for funding. The funds allocated to the Constituency are Kshs. 137,088,879.31



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	Project Name	Ward	Estimate Cost	Activity	Amount	Status
<b>ADMINISTRATION/RECURRENT AP1</b>						
1	Employees Salaries	Constituency	3,000,000.00	Payment of staff salaries - Kshs. 2,523,468 and gratuity of Kshs. 476,532	3,000,000.00	New
2	Goods and Services	Constituency	3,847,332.41	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence	3,847,332.41	New
3	NSSF	Constituency	78,000.00	Payment of NSSF Deductions by Employer	78,000.00	New
4	Committee Expenses	Constituency	1,300,000.00	Payment of Committee sitting allowances, transport, conferences	1,300,000.00	New
	<b>TOTAL</b>		<b>8,225,332.41</b>		<b>8,225,332.41</b>	
<b>MONITORING &amp; EVALUATION AP2</b>						
5	Goods and Services	Constituency	1,012,666.00	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	1,012,666.00	New
6	Committee Expenses	Constituency	1,800,000.00	Payment of Committee sitting allowances, transport, conferences	1,800,000.00	New
7	NG-CDFC/NG-CDFC STAFF/PMC Capacity Building	Constituency	1,300,000.00	Undertake Training of the PMCs/NG-CDFCs/Staff on NG-CDF Related issues	1,300,000.00	New
	<b>TOTAL</b>		<b>4,112,666.00</b>		<b>4,112,666.00</b>	
<b>EMERGENCY</b>						
8	Emergency	Constituency	7,192,206.90	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90	New
	<b>TOTAL</b>		<b>7,192,206.90</b>		<b>7,192,206.90</b>	
<b>SPORTS ACTIVITIES</b>						
9	Sports Activities	Constituency	2,500,000.00	To facilitate constituency sports tournament @ 1.0 M and purchase sports Uniforms ( 6 Pairs of Football Uniforms, 300 Round neck T-Shirts, 100 Polo Neck T-Shirts, 50 Track suits, 12 Trophies and 20 Balls of FootBall for the teams @ 1.5 M	2,500,000.00	New
	<b>TOTAL</b>		<b>2,500,000.00</b>		<b>2,500,000.00</b>	

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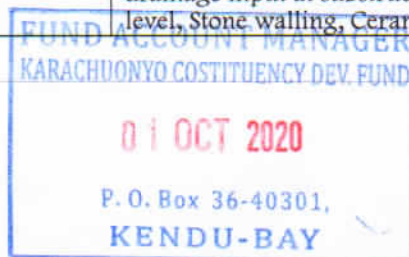


ENVIRONMENTAL ACTIVITIES						
	Project Name		Amount	Activity	Amount	Status
10	Kogembo Primary School	Central Karachuonyo	200,000.00	Rain water harvesting - Purchase of 10,000 litre water tank. Installation of a concrete tank base plus gutters	200,000.00	New
11	Obilo Primary School	Kanyaluo	200,000.00	Rain water harvesting - Purchase of 10,000 litre water tank. Installation of a concrete tank base plus gutters	200,000.00	New
12	Liera Primary School	Kendu bay Town	200,000.00	Rain water harvesting - Purchase of 10,000 litre water tank. Installation of a concrete tank base plus gutters	200,000.00	New
13	Soko Kagwa Primary School	Wang'chieng	200,000.00	Rain water harvesting - Purchase of 10,000 litre water tank. Installation of a concrete tank base plus gutters	200,000.00	New
14	Migunde Primary School	North Karachuonyo	200,000.00	Rain water harvesting - Purchase of 10,000 litre water tank. Installation of a concrete tank base plus gutters	200,000.00	New
15	Nyaola Primary School	Kibiri	200,000.00	Rain water harvesting - Purchase of 10,000 litre water tank. Installation of a concrete tank base plus gutters	200,000.00	New
16	Kanam Primary School	West Karachuonyo	200,000.00	Rain water harvesting - Purchase of 10,000 litre water tank. Installation of a concrete tank base plus gutters	200,000.00	New
17	St. John's Seka Secondary School	Wang'chieng	500,000.00	Construction of one blocks of three door Pit latrine plus urinal to completion	500,000.00	New
18	Wikondiek Primary School	Kanyaluo	500,000.00	Construction of one blocks of three door Pit latrine plus urinal to completion	500,000.00	New
	<b>TOTAL</b>		<b>2,400,000.00</b>		<b>2,400,000.00</b>	
	<b>BURSARY</b>					
19	Bursary Secondary Schools	Constituency	23,350,000.00	Payment of bursary to needy students	23,350,000	New
20	Bursary Tertiary Schools	Constituency	17,000,000	Payment of bursary to needy students	17,000,000	New
21	Bursary Special Schools	Constituency	2,000,000	Payment of bursary to special needs students	2,000,000	New
22	NHIF Social Security Programme	Constituency	1,200,000	To cater for the health insurance cover for 200 vulnerable persons within the constituency	1,200,000	New
	<b>TOTAL</b>		<b>43,550,000</b>		<b>43,550,000</b>	

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PRIMARY SCHOOL PROJECTS						
	Project Name			Activity	Amount	Status
23	Denga Primary School	Kibiri	2,400,000.00	Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings.	2,400,000.00	New
24	Gungu Primary School	Wang'chieng	2,400,000.00	Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings.	2,400,000.00	New
25	Homa Lime Primary School	West Karachuonyo	2,400,000.00	Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings.	2,400,000.00	New
26	Kagai Primary School	North Karachuonyo	2,400,000.00	Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings.	2,400,000.00	New
27	Kanyadhiang Primary School	Kendu Bay Town	1,800,000.00	Renovation of 4 classrooms - Roofing, plastering, flooring, fittings and painting	1,800,000.00	New
28	Kimira Primary School	Central Karachuonyo	2,400,000.00	Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings.	2,400,000.00	New
29	Kotieno Primary School	Kendu Bay Town	2,400,000.00	Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings.	2,400,000.00	New
30	Mango Primary School	Central Karachuonyo	2,400,000.00	Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic	2,400,000.00	New




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				Tiles floor finish with electrical wiring and fittings.		
31	Nduga Primary School	West Karachuonyo	2,400,000.00	Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings.	2,400,000.00	New
32	Ndwara Primary School	North Karachuonyo	2,400,000.00	Completion of 2 classrooms - Plastering, fittings, painting and other finishes. Projected awarded 1.9m in 2018/19 fyr which is yet to be spent.	500,000.00	New
33	Nyakango Primary School	Kanyaluo	2,400,000.00	Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings.	2,400,000.00	New
34	Rabuor Primary School	Kibiri	2,400,000.00	Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings.	2,400,000.00	New
35	Wang' Got Primary School	North Karachuonyo	2,400,000.00	Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings.	2,400,000.00	New
36	Wimagak Primary School	Kanyaluo	2,400,000.00	Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings.	2,400,000.00	New
	<b>TOTAL</b>		<b>33,000,000.00</b>		<b>31,100,000.00</b>	


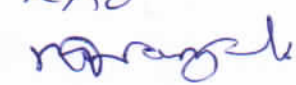
**FUND ACCOUNT MANAGER**  
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**01 OCT 2020**  
  
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EDUCATION SECONDARY						
	Project Name				Amount	Status
37	Gendia Secondary School	Kendu Bay Town	2,400,000.00	Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings.	2,400,000.00	New
38	Karabondi Girls Secondary School	Wang'chieng	6,554,613.00	Completion of Laboratory - Plastering, flooring, gas fittings, plumbing works, electrical fittings and rain water harvesting (3,000 litres water tank plus gutters) to accommodate 45 to 50 students with two departmental offices and a preparatory room.	2,808,674.00	Ongoing
39	Kideswa Secondary School	Kendu Bay Town	2,400,000.00	Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings.	2,400,000.00	New
40	Kotonje Mixed Secondary School	Kibiri	2,400,000.00	Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings.	2,400,000.00	New
41	Kowuor Secondary School	Kanyaluo	3,500,000.00	Construction of Phase 1 - Dormitory with 12 cubicles to house 96 students to completion	3,500,000.00	New
42	Masogo Mixed Secondary School	West Karachuonyo	2,400,000.00	Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings.	2,400,000.00	New
43	Otok Mixed Secondary School	Central Karachuonyo	2,400,000.00	Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone	2,400,000.00	New

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				walling, Ceramic Tiles floor finish with electrical wiring and fittings.		
44	Simbi Secondary School	Central Karachuonyo	1,500,000.00	Construction of ablation block: 6 shower rooms, 4 toilets, 4 sinks for washing, one ironing Slab, One store room for cleaning items and installation of a 10,000 litre water tank plus gutters.	1,500,000.00	New
45	St. Joseph's Miranga Secondary School	North Karachuonyo	2,400,000.00	Construction of 2 classrooms to completion - Size 10.1 X 9.3 Metres for 45 to 50 students. Pre-coated iron sheets, Water drainage input at substructure level, Stone walling, Ceramic Tiles floor finish with electrical wiring and fittings.	2,400,000.00	New
	<b>TOTAL</b>		<b>25,954,613.00</b>		<b>22,208,674.00</b>	
	<b>Project Name</b>				<b>Amount</b>	<b>Status</b>
	<b>TERTIARY PROJECTS</b>					
46	Karachuonyo Youth Empowerment Centre	Kendu Bay Town	5,000,000.00	1) Purchase Welding Machine @ 500,000. 2) Six assorted heavy duty sewing machines @ 1,200,000, Ironing Board and Iron @ 50,000, Sewing Accessories @ 100,000 and 30 office chairs @ 150,000 3) Construct a Four roomed Tailoring workshop - One Hall, One office and two stores @ 3,000,000.	5,000,000.00	New
	<b>TOTAL</b>		<b>5,000,000.00</b>	<b>0</b>	<b>5,000,000.00</b>	
	<b>SECURITY PROJECTS</b>					
	<b>Project Name</b>				<b>Amount</b>	<b>Status</b>
47	Kendu Bay Law Courts	Kendu Bay Town	3,000,000.00	Construction of one main court room, one minor courts, two registries and one magistrate office - Substructure and walling to window level. The Kendubay Law courts was gazetted in August, this year and we had been requested to help avail space before a magistrate can be posted. To attach the request letter from the judiciary and Kenya Gazette Notice.	1,000,000.00	New
48	Kendu Bay Police Station	Kendu Bay Town	10,000,000.00	Completion of a combined office block for OCPD (4 rooms), OCS - (4 rooms), CID - (3 rooms), Traffic Police - (2 rooms), Board	5,000,000.00	Ongoing

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				room, Registry, Reception and Armory, 3 Cells with toilets and bathrooms - Plastering, internal doors and windows, glazing, flooring, painting and other finishes. (The Project is to cost a total of 10 million. The First allocation was done in 2019/20 fyr.		
49	Wang'chieng Divisional Head Quarters	Wang'chieng	5,000,000.00	Construction of a 10 roomed Administration block for ACC, Chief, IDs and Birth certificate officers including a Boardroom; Substructure, walling, flooring, roofing, plastering and fittings of doors and windows.	4,800,000.00	New
	<b>TOTAL</b>		<b>15,000,000.00</b>		<b>10,800,000.00</b>	
	<b>GRAND TOTAL</b>		<b>148,434,818.31</b>		<b>137,088,879.31</b>	


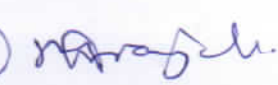
The projects budget was proposed by Duncan Otieno and seconded by Janet Atieno.

**MIN. NG-CDFC: 040/09/2020 – OUTSTANDING PAYMENTS**

The members approved the following payments for assorted activities

1. **Kshs. 725,000** for the youth enterprise launch activity
2. **Kshs. 100,000** for the payment of the project BQS and Designs at Kshs. 10,000 per project.
3. **Kshs. 205,000** for the Perdiem and transport costs to Kisumu and Eldoret for two National Sub County Accountants, Chairman and FAM while preparing for the financial statements and final hand over.
4. **Kshs. 175,000** for Office running expenses, Perdiem and transport of three days for FAM to Nairobi and stationery issues.
5. **EMERGENCY FUNDING PROJECTS – KSHS. 3,848,241.38**
  - i. Kendubay Law Courts – Kshs. 188,241.38
  - ii. APS-CIPU Rachuonyo Sub County – 60,000
  - iii. Kamwala Primary School – Kshs. 2,400,000
  - iv. Wang'chieng Divisional HQs. – Kshs. 1,200,000



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6. BURSARY AWARD FOR SELECTED TERTIARY, SECONDARY AND SPECIAL CATEGORY STUDENTS.

These shall be new applicants as well as review cases within the available funds. The awards shall range from Kshs. 5,000 for day scholars in secondary to Kshs. 53,544 for full scholarship in the National Secondary Schools category.

MIN. NG-CDFC: 023/09/2020 – ADJOURNMENT

There being no other business, the meeting was adjourned at 16.00 hrs with a prayer by Evance Ochieng

Signed: .....  
Mr. Joramme Osare Hongo – Chairman

Date: 1<sup>st</sup> October, 2020

Signed: .....  
Ms. Lilian Auma Otieno – Secretary

Date: 1<sup>st</sup> October, 2020

Signed: .....  
M/s. Mary G.M. Wanjala – Fund Account Manager

Date: 1<sup>st</sup> October, 2020

