



**National Government Constituencies Development Fund  
Suba North Constituency**

P.O Box 311-40305

**MBITA**

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**MINUTES OF SUBA NORTH NG-CDFC MEETING HELD ON 10<sup>TH</sup> JUNE, 2020 AT THE DDO'S  
BOARDROOM FROM 10.00AM**

**MEMBERS PRESENT:**

1. John Andele - Chairman
2. Irene Ojwang - Secretary
3. Enock Nyasende - FAM
4. Grace Ouko - Member
5. Fredrick Ogweno - Member
6. Penina Apindi - Member
7. Samwel Odingo - Member
8. James Masiga - Member
9. James Nandia - Member
10. Abraham Kemboi - DCC

**Agenda**

1. Preliminaries
2. Reading and confirmation of previous minutes
3. Matters arising
4. Clarification on Projects for FY 2019/2020 Proposal
5. AOB

**MIN 211/SNNGCDFC/JUNE/2020: PRELIMINARIES**

The meeting was opened by a word of prayer from Grace Ouko. The chairman then welcomed the members to the meeting and thanked them for observing time.

**MIN 212/SNNGCDFC/JUNE/2020: READING AND CONFIRMATION OF PREVIOUS MINUTES**

The minutes of the previous meeting were read by the secretary, proposed by Abraham Kemboi and seconded by Samwel Odingo as true deliberations.

**MIN 213/SNNGCDFC/JUNE/2020: MATTERS ARISING**

There were no matters arising from the previous meeting.

**MIN 214/SNNGCDEC/JUNE/2020: CLARIFICATION ON PROJECTS FOR FY 2019/2020**

**PROPOSAL**

The committee deliberated and made the following clarifications on the Proposal for FY 2019/2020 projects. FAM was requested to ensure the clarifications are forwarded to the Board with the relevant supporting documents.

Project Name	Ward	Project Number	Original Cost	Cumulative allocation	Activity	Amount Allocated	Status	Comments
<b>PRIMARY SCHOOL PROJECTS</b>								
Eddie Memorial Primary School	Rusinga	4-043-251-2630204-104-2019/2020-003	1,000,000.00	0.00	Construction of 1No Classroom to completion: Sub structure works, walling, roof works, plastering, fittings, terrazzo floor, painting, keying, branding & publicity sign post	1,000,000.00	New	NGCDF will fully fund 1No classroom in the institution
Kitare Primary School	Gembe	4-043-251-2630204-104-2019/2020-010	1,000,000.00	0.00	Construction of 1No Classroom to completion: Sub structure works, walling, roof works, plastering, fittings, terrazzo floor, painting, keying, branding & publicity sign post	1,000,000.00	New	NGCDF will fully fund 1No classroom in the institution
Wamwanga Primary School	Rusinga	4-043-251-2630204-104-2019/2020-007	1,000,000.00	0.00	Construction of 1No Classroom to completion: Sub structure works, walling, roof works, plastering, fittings, terrazzo floor, painting, keying, branding &	1,000,000.00	New	NGCDF will fully fund 1No classroom in the institution

Project Name	Ward	Project Number	Original Cost	Cumulative allocation	Activity	Amount Allocated	Status	Comments
					publicity sign post			
Utajo Primary School	Rusinga	4-043-251-2630204-104-2019/2020-011	1,000,000.00	0.00	Construction of 1No Classroom to completion: Sub structure works, walling, roof works, plastering, fittings, terrazzo floor, painting, keying, branding & publicity sign post	1,000,000.00	New	NGCDF will fully fund 1No classroom in the institution
Litare Beach to Kamasengre Primary School Access Road	Rusinga	4-043-251-2630204-104-2019/2020-025	4,200,000.00	0.00	Heavy grading, gravelling, 2No. culvert installation (900mm) and publicity sign post (2.1km)	4,200,000.00	New	The road is a National road as detailed in the attached letter from KeRRA
Rusinga Ring Road to Kakrigu Primary School Access Road	Rusinga	4-043-251-2630204-104-2019/2020-026	2,700,000.00	0.00	Bush clearing, heavy grading, gravelling, 1No. culvert installation (900mm) and publicity sign post (1.6km)	2,700,000.00	New	The road is a National road as detailed in the attached letter from KeRRA
Mbita- HB Main Road to Got Kopolo Primary School Access Road	Lambwe	4-043-251-2630204-104-2019/2020-027	2,600,000.00	0.00	Bush clearing, heavy grading, gravelling & publicity sign post (1km)	2,600,000.00	New	The road is a National road as detailed in the attached letter from KeRRA
Kamgere to Utajo Primary School Access Road	Rusinga	4-043-251-2630204-104-2019/2020-028	3,700,000.00	0.00	Bush clearing, dozer works, heavy grading, road formation and publicity sign post (2.0km)	3,700,000.00		The road is a National road as detailed in the attached letter from KeRRA

Project Name	Ward	Project Number	Original Cost	Cumulative allocation	Activity	Amount Allocated	Status	Comments
Kaswanga Girls Secondary School to Wakondo Primary School Access Road	Rusinga	4-043-251-2630204-104-2019/2020-029	4,000,000.13	0.00	Bush clearing, dozer works, heavy grading, road formation and publicity sign post (1.7km)	4,000,000.13	New	The road is a National road as detailed in the attached letter from KeRRA
<b>SECONDARY SCHOOLS PROJECTS</b>								
Waware Secondary School	Rusinga	4-043-251-2630205-104-2019/2020-009	1,000,000.00	0.00	Construction of 1No Classroom to completion: Sub structure works, walling, roof works, plastering, fittings, terrazzo floor, painting, keying, branding & publicity sign post	1,000,000.00	New	The final project proposal forwarded to the Board had changed the project for Waware Secondary School from part funding towards purchase of school bus at a cost of Kshs. 2,000,000.00 to construction of 1No Classroom to completion at a cost of KShs. 1,000,000.00 as indicated here.
St. Williams Osodo Secondary School	Gembe	4-043-251-2630205-104-2019/2020-008	7,200,000.00	0.00	Purchase of a brand new 52 seater school bus	7,200,000.00	New	The bus will be fully funded by NGCDF at a total cost of Kshs. 7,200,000.00 as indicated here.
<b>TERTIARY INSTITUTIONS</b>								
Mbita Medical Training College	Kasungu	4-043-251-2630206-104-2019/2020-001	50,000,000.00	15,000,000.00	Additional funds for construction of tuition block & administration block: 1st floor slab, walling, 2 <sup>nd</sup> floor slab	10,000,000.00	Ongoing	The total project cost is Kshs. 50M. It has so far received Kshs. 15M as follows: 2015/16- 3M, 2016/17- 7m & 2018/19- 5M


Project Name	Ward	Project Number	Original Cost	Cumulative allocation	Activity	Amount Allocated	Status	Comments
Mbita Technical Training Institute	Gembe	4-043-251-2630206-104-2019/2020-002	2,500,000.00	0.00	Purchase of 1.2ha land for construction of Technical Training Institute	2,500,000.00	New	The valuation report to be availed even though the valuer had given an estimated cost of the land
					<b>TOTAL</b>	<b>12,500,000.00</b>		
<b>CDF OFFICE</b>								
CDF Office	Kasungu	4-043-251-2210700-108-2019/2020-001	16,698,496.00	13,698,496.00	Modification of Suba North NG-CDF Office block: partitioning of offices, installation of gutters, construction of armory, construction of septic tank	3,000,000.00	Ongoing	The project was initially approved as Suba North NGCDF Office. The NGCDFC negotiated with the Sub County Security Committee to exchange the office for land originally belonging to the National Police Service for construction of Mbita KMTC which is also a project funded by NGCDF. The office will now be the Mbita Sub County Headquarter. NGCDF had also allocated funds for construction of Mbita Sub County Headquarter. The money will now be used to construct a new Suba North NGCDF Office. Attached is a letter from the Deputy County Commissioner, Mbita Sub County detailing the same.

Project Name	Ward	Project Number	Original Cost	Cumulative allocation	Activity	Amount Allocated	Status	Comments
<b>SECURITY &amp; OTHER PROJECTS</b>								
Ndhuru Beach	Lambwe	4-043-251-2640807-113-2018/19-001	600,000.00	0.00	Purchase of Security Patrol Boat under the office of the DCC Mbita Sub-County	600,000.00	New	Attached is a letter on ownership and management of the security patrol boat.
Kolunga Beach	Rusinga	4-043-251-2640807-113-2018/19-002	600,000.00	0.00	Purchase of Security Patrol Boat under the office of the DCC Mbita Sub-County	600,000.00	New	Attached is a letter on ownership and management of the security patrol boat.
Lwanda Beach	Kasungu	4-043-251-2640807-113-2018/19-003	600,000.00	0.00	Purchase of Security Patrol Boat under the office of the DCC Mbita Sub-County	600,000.00	New	Attached is a letter on ownership and management of the security patrol boat.

**A.O.B**

There being no other business to discuss, the meeting was closed at 1.00pm by a word of from James Masiga.

Sign.......... Date 10/06/2020  
Irene Ojwang  
Secretary Suba North NGCDF

Sign.......... Date.....  
John Andele  
Chairman Suba North NGCDF



# KENYA RURAL ROADS AUTHORITY

## HOMA BAY REGION

24<sup>TH</sup> JUNE, 2020

The Fund Account Manager,  
Suba North NG-CDF  
P.O. Box 311-40305,  
MBITA.

Dear Sir

### RE: CONFIRMATION OF RURAL ACCESS ROADS

This is to confirm that the following roads are National Government Roads and requires urgent intervention in order to access them.

S/No	Name of Road	Length	Activities	Estimated Amount (Kshs)
1	Litare Beach to Kamasengre Primary School Access Road	2.1km	Bush clearing, gravelling, heavy grading, 5No culverts	4,200,000.00
2	Kamgere to Utajo Primary School Access Road	2.0km	Bush clearing, dozer work, gravelling and heavy grading,	3,700,000.00
3	Kaswanga Girls to Wakondo Primary School Access Road	1.7km	Bush clearing, dozer work, gravelling and heavy grading,	4,000,000.00
4	Rusinga Ring Road to Kakrigu Primary School Access Road	1.6km	Bush clearing, gravelling, heavy grading,	2,700,000.00
5	Mbita-HB Main Road to Got Kopolo Primary School Access Road	1km	Bush clearing, gravelling, heavy grading,	2,600,000.00

I hereby request your office to kindly allocate the required funds for the same since they were not factored in the KeRRA work plan for financial year 2019/2020.

Thank you

**CONSTITUENCY ROADS OFFICER**  
**KERR HONORARY REGION**  
**24 JULY 2021**  
Vincent Chiyeva  
**P. O. Box 552: 40300,**  
**CONSTITUENCY ROADS OFFICER**  
**SUBA NORTH CONSTITUENCY**



# THE PRESIDENCY

MINISTRY OF INTERIOR AND CO-ORDINATION OF NATIONAL GOVERNMENT

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Telephone: 059-22268

When replying please quote



DEPUTY COUNTY COMMISSIONER

MBITA SUB-COUNTY

P.O. BOX 3-40305

**MBITA.**

**08/6/2018**

**REF:O.15/CON/1/35**

COUNTY COMMISSIONER

MBITA SUB-COUNTY

P.O.BOX 1

**HOMA-BAY**



**RE: CONSIDERATION FOR CHANGE OF THE CURRENT DEPUTY COUNTY COMMISSIONER'S OFFICE SPACE AND LAND FOR THE CONSTRUCTION OF POLICE LINES**

The above subject matter refers.

I have engaged the area Mp Hon. Millie Odhiambo and the NG-CDF over improvement of infrastructure at the Sub-county headquarters and agreed on a raft of measures which needs your concurrence and guidance.

Having considered the available public land under the National Government and the required infrastructure already budgeted for under the current NG-CDF and the requisite funds set aside, I propose as follows:

- (1) The current space occupied by the Deputy County Commissioner's office adjacent to the Police Divisional Headquarters be handed over to the Police for the construction of a modern police lines at a total cost of 20 million earmarked by the NG-CDF. Under the current financial year 2017/2018, 7.2 million has been set aside.
- (2) The current police lines hosting the police officers are located next to The Sub-County Hospital. The dilapidated structures are made of iron sheets.

We propose that the police ultimately relocate to the new headquarters once done. The vacated space can be used to build a medical training college by the NG-CDF, they have set aside kshs.20 million under the 2017/2018 and the money is available. This is in line with fulfilling one of the His Excellency President's 4 Agendas.

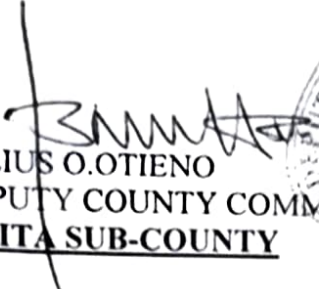
(3.) There is an already identified space for the construction of a modern sub-county headquarters with the capacity to house all National Government departments .The NG.CDF under the 2017/2018 FY have set aside kshs.5 million to kick start the project and make subsequent allocations during the next financial year 2018/2019 to complete the same.

These measures if implemented besides improving the image of the Government will also avail accessible and quality service to the public.

The outlined projects already have financial allocation and with the time times needs immediate commencement.

I am therefore appealing for your indulgence so that the relevant agencies can start the processes of formalizing the projects implementations.

Thank you.

  
JULIUS O. OTIENO  
DEPUTY COUNTY COMMISSIONER  
MBITA SUB-COUNTY



CC

- HON.MILLIE ODHIAMBO  
MP.SUBA NORTH
- FUND ACCOUNTS MANAGER  
SUBA NORTH
- OCPD MBITA

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## OFFICE OF THE PRESIDENT

MINISTRY OF INTERIOR AND COORDINATION OF NATIONAL GOVERNMENT

Telephone Homa Bay 22104 or 22105/Fax 22491  
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When replying please quote

COUNTY COMMISSIONER  
HOMA BAY COUNTY  
P. O. BOX 1 – 40300  
HOMA BAY

REF NO: D.21/12

20<sup>th</sup> June, 2018

The Principal Secretary  
Ministry of Interior and Coordination of  
National Government  
P.O.Box 30510-00100  
**NAIROBI.**

### **RE:CONSIDERATION FOR CHANGE OF CURRENT DEPUTY COMMISSIONER'S SPACE AND LAND FOR THE CONSTRUCTION OF VARIOUS RELATED OFFICES**

Please be informed that the Deputy County Commissioner in liaison with area MP; Hon. Millie Odhiambo and the NG-CDF have come up with proposals to improve the infrastructure at the Sub County headquarters.

The proposals include:-

1. That the current space occupied by the Deputy County Commissioner's office adjacent to the police divisional headquarters be handed to the police for construction of a modern police line at an estimated cost of twenty (20) million shillings. Under the current financial year 2017/2018, 7.2 million has been set aside.
2. That the current police lines which are made of iron sheets and in a dilapidated state and located next to the Sub County Hospital ultimately relocate to the new headquarters once done.
3. That the vacated space be used to build a medical training college by the NG-CDF. Twenty (20) Million Shillings have been set aside this in the 2017/2018 financial year. It is noted that this will go a long way in the realization of one of His Excellency the President's Big 4 agenda.
4. That a modern Sub County headquarters with the capacity to house all National Government Departments be put up at the space already pin pointed for the project. Indeed, the NG-CDF has in the current Financial

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\*Please note our e-mail address [cc\\_homabay@yahoo.com](mailto:cc_homabay@yahoo.com)

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Year (2017/2018) set aside Five (5) Million Shillings to kick start the project and committed to make subsequent allocations in the next financial year (2018/2019) to complete the same.

When done, these projects will besides improving the image of the Government improve access to quality service to the public.

The Deputy County Commissioner and other key stakeholders have been detailed to engage relevant government agencies to plan and execute the projects.

It is also noted that the land is in one block that is reserved for Government Offices. No title has been issued.

We'll keep you updated on progress made.

Thank you.



**S.I. MACHARIA**  
**COUNTY COMMISSIONER**  
**HOMA BAY COUNTY.**

Copy

Regional Commissioner  
**NYANZA REGION**

Deputy County Commissioner  
**MBITA SUB COUNTY**

Hon. Millie Odhiambo  
**MP SUBA NORTH CONSTITUENCY**

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**OFFICE OF THE PRESIDENT**

**MINISTRY OF INTERIOR AND COORDINATION OF NATIONAL GOVERNMENT**

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When replying please quote

COUNTY COMMISSIONER  
HOMA BAY COUNTY  
P. O. BOX 1 – 40300  
**HOMA BAY**

REF. NO. D.21/14

6<sup>th</sup> September, 2018

The Deputy County Commissioner  
**MBITA SUB COUNTY.**

**RE: CONSIDERATION FOR CHANGE OF CURRENT DEPUTY COUNTY COMMISSIONER'S OFFICE SPACE AND LAND FOR CONSTRUCTION OF VARIOUS RELATED OFFICES**

Reference is made to this office's letter to the Principal Secretary Ref.NO.D.21/12 of 12<sup>th</sup> August, 2018 and the Principal Secretary's letter Ref.NO.OP.PA.I/12/7A VOLXVIII of 14<sup>th</sup> August, 2018 (copy attached) on the above subject.

This is to convey the concurrence of the Principal Secretary and request you to commence the implementation of the proposal without further delay. It also reiterated that you involve relevant governments from the start.

S.I.MACHARIA  
COUNTY COMMISSIONER  
**HOMA BAY COUNTY.**

cc

The Regional Commissioner  
**NYANZA REGION.** (Yours Ref.E.11 VOL.XII/70 of 3<sup>rd</sup> September, 2018)

Hon.Millie Odhiambo  
Member of Parliament  
**SUBA NORTH CONSTITUENCY.**

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*\*Please note our e-mail address [cc\\_homabay@yahoo.com](mailto:cc_homabay@yahoo.com)*

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# THE PRESIDENCY

MINISTRY OF INTERIOR AND CO-ORDINATION OF NATIONAL GOVERNMENT

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OFFICE OF THE DEPUTY  
COUNTY COMMISSIONER  
**MBITA SUB-COUNTY**  
P.O. BOX 3-40305  
**MBITA**

REF.NO. T&T.14/MBT/5VOLII/02

05/02/2020

FUNDS ACCOUNTS MANAGER  
SUBA NORTH NG CDF  
P.O.BOX 311-40305  
**MBITA**

**RE: SECURITY PATROL BOATS FOR NDHURU, KOLUNGA AND LWANDA BEACHES**

The above subjects matter refers.

In view of the increased activities at the three beaches, there is an increasing need to provide security surveillance boats to complement the efforts by the relevant security agencies.

The standard practice is for the operations of the boats to be coordinated by the security agencies in close liaison with the beach management units .The ultimate custodian is the Sub-County Security Committee who will supervise the day to day management of the boats.

The purpose of this letter is to ask you to give this proposal attention as its implementation will go a long way in boosting safety of our fishermen in the three beaches.

  
ABRAHAM KEMBOI  
DEPUTY COUNTY COMMISSIONER  
**MBITA SUB-COUNTY**

