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|   **NG-CDF RONGO** | **National Government Constituencies Development Fund Rongo**Ngcdf Building,Rongo.Rongo Township,Off Rongo-Homabay RoadP.O Box 542-40404Rongo, Kenya **Tel:** | **Cell**: 0723362923**Email**: ngcdfrongo@ngcdf.go.ke | **Website:** [www.ngcdf.go.ke](http://www.ngcdf.go.ke)  |

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MINUTES OF NG-CDF COMMITTEE MEETING HELD ON 12TH NOVEMBER, 2018

 MEMBERS PRESENT

1. MOUREEN AUMA-CHAIRPERSON
2. KENNEDY OTIENO OYIEKO-SECRETARY
3. ENOCK O. NYASENDE-FAM
4. MR.JOSEPH SATIA-DEPUTY COUNTY COMMISSIONER
5. MILLICENT AWUOR MIYOKA-MEMBER
6. MERESA ATIENO NYAKINYE-MEMBER
7. RICHARD ONYANGO OCHIENG-MEMBER
8. SHARON AWUOR ODONGO-MEMBER
9. MAXWELL OCHIENG ORINA-MEMBER
10. JOHN ANJEGO NYOTONG-MEMBER

In Attendance

MR. JARED ORINDA-DISTRICT ACCOUNTANT

AGENDA

1. Preliminaries
2. Reading and Confirmation of previous Minutes
3. Matters Arising
4. 2018/19 Annual Budget Proposal
5. Adjournment

MIN 1/12/11/18: PRELIMINARIES

The meeting was called to order by the Chairperson at 1.55pm and opening prayer offered by Mr.Richard Onyango Ochieng

MIN 2/12/11/18: READING AND CONFIRMATION OF PREVIOUS MINUTES

The previous minutes were read and proposed by Mr. Maxwell Ochieng Orina and seconded by Mrs Millicent Awuor as a true record of the last proceedings.

MIN 3/12/11/18: MATTERS ARISING

There were no matters arising.

MIN 4/12/11/18: ANNUAL BUDGET PROPOSAL 2018/19 FY

Resolved:

The 2018/19 Budget Proposal tabled is hereby adopted as captured below:

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| **PROJECTS PROPOSAL 2018-2019 FINANCIAL YEAR** |
| **NO.** | **PROJECT NAME** | **CURRENT PROJECT ACTIVITY** | **AMOUNT ALLOCATED** | **STATUS** |
|   | **Administration & Recurrent** |   |   |   |
| 1 | Employee's Salaries  | Payment Of Staff Salaries, Gratuity And Allowances  | 3,200,000.00 | Ongoing |
| 2 | Goods and Services  | Purchase Of Fuel, Repairs and Maintenance, Printing, Stationery, Telephone, Travel And Subsistence, Office Tea ,Unanticipated Expenses and related expenses | 992,452.53 | Ongoing |
| 3 | Office Equipment | Purchase of 2 No. Television Sets, External Hard Disk (two terabyte), 2 No. Water Dispensers & 1 No.UPS | 125,000.00 | Ongoing |
| 4 | NSSF | Payment Of NSSF deductions | 125,000.00 | Ongoing |
| 5 | NHIF | Payment Of NHIF deductions | 100,000.00 | Ongoing |
| 6 | Committee Expenses  | Payment Of Committee Sitting Allowances, Conferences and related expenses | 2,000,000.00 | Ongoing |
|   | **Monitoring And Evaluation/Capacity Building**  |  |  |  |
| 7 | Goods And Services | Purchase Of Fuel, Repairs and Maintenance, Printing, Stationery, Airtime, and related expenses | 1,000,000.00 | Ongoing |
| 8 | Committee Expenses | Payment Of Committee Sitting Allowances, Conferences, Transport, Travel and Subsistence and related expenses. | 1,000,000.00 | Ongoing |
| 9 | CDFC/PMCs Capacity Building | Undertake Training of The CDFC/PMCs on NG CDF Related Issues | 1,271,226.27 | Ongoing |
| 10 | **Bursary: Secondary Schools** | Payment of Bursary To Needy Students | 9,260,218.88 | Ongoing |
| 11 | **Bursary: Tertiary institutions(Universities and Colleges)** | Payment Of Bursary To Needy Students | 18,000,000.00 | Ongoing |
|   | **Projects: Primary Schools** |  |  |  |
| 12 | Nyakwere Primary School | Erecting of 1000 meters perimeter fence made of barbed wire, seven strands of heavy gauge chain link, cedar posts mortised in mass concrete and installation of vehicular school gate | 500,000.00 | New |
| 13 | Kadianga Primary School | Renovation of 6 No. Classrooms-Floor Screed, Plastering and Rendering, Fixing Doors and Windows , attending to Gables & Painting and decoration | 1,320,000.00 | New |
| 14 | Kamagambo Primary School | Renovation of 5 No. Classrooms -Floor Screed, Plastering and Rendering, Fixing Doors and Windows , attending to Gables & Painting and Decoration | 1,200,000.00 | New |
| 15 | Kamondi Primary School | Completion of 1No. Classroom: painting and decoration | 68,750.00 | On Going |
| 16 | Kamgundho Primary School | Construction of 1 No. Standard Classroom | 950,000.00 | New |
| 17 | Kitere Primary School | Renovation of 5 No. Classrooms-Floor Screed, Plastering and Rendering, Fixing Doors and Windows , attending to Gables & Painting and decoration | 1,200,000.00 | New |
| 18 | Kondoro Primary School | Construction of 1 No. Standard Classroom | 950,000.00 | New |
| 19 | Mitwe Primary School | Renovation of 5 No. Classrooms-Floor Screed, Plastering and Rendering, Fixing Doors and Windows , attending to Gables & Painting and Decoration | 900,000.00 | New |
| 20 | Nyitienge Primary School | Completion of Administration Block-Roofing, Fixing doors and windows, Plastering and Rendering, painting and Decoration | 1,241,093.10 | On Going |
| 21 | Omware Primary School | Construction of 2 No. Standard Classrooms(1,900,000-New) and completion of 1 No.Classroom as follows Walling, Superstructure, Fitting of Doors and Windows, Painting and decoration(687,500 Ongoing) | 2,587,500.00 | On Going |
| 22 | Rairi Primary School | Renovation of 5 No. Classrooms-Floor Screed, Plastering and Rendering, Fixing Doors and Windows , attending to Gables & Painting and Decoration | 1,200,000.00 | New |
| 23 | Rongo Primary School | Completion Of 2no. Classrooms: Painting and Decoration | 105,000.00 | On Going |
| 24 | Siala Primary School | Construction of Administration block Measuring 148sqmtrs in floor area | 1,250,000.00 | New |
|   |  **Projects: Secondary Schools** |  |  |  |
| 25 | Kanga High School |  Completion of Dormitory Block-fixing doors and windows, plastering and rendering ,painting and decoration  |  1,000,000.00  |  New  |
| 26 | Kosodo Mixed Secondary School | Construction of Storey Building Comprising-8No. Classrooms and Administration Office- Substructure works  | 1,826,424.33 | New |
| 27 | Kuna Secondary School | Completion of 2 No. Standard Classrooms-Painting and decoration | 100,000.00 | Ongoing |
| 28 | Matagaro Mixed Secondary School | Construction of Administration block Measuring 360sqmtrs in floor area | 1,050,000.00 | New |
| 29 | Miyare Mixed Secondary School | Construction of 2 No. Standard Classrooms | 1,000,000.00 | New |
| 30 | Ngodhe Mixed Secondary School  | Construction of 2 No. Standard Classrooms | 1,900,000.00 | New |
| 31 | Nyamuga Mixed Secondary School | Construction of Administration block Measuring 360sqmtrs in floor area | 3,200,000.00 | New |
| 32 | Oyugi Ogango Girls Sec School | Construction of 2 No. Standard Classrooms | 1,900,000.00 | New |
| 33 | Sango Mixed Secondary School | Construction of 2 No. Standard Classrooms | 1,900,000.00 | New |
| 34 | St Joseph’s Tuk Jowi Girls Sec School-  | Completion Of Twin Science Laboratory-Roofing, Floor screed, Doors and Windows, Painting and decoration | 3,032,726.94 | On Going |
| 35 | St. Augustine Arundo Mixed Secondary School | Construction of Administration block Measuring 360sqmtrs in floor area | 1,200,000.00 | New |
| 36 | Rongo Mixed Day Secondary School  | Construction of Storey Building Comprising- 8 No.Classrooms, Administration Office and 3 No. Laboratories | 8,000,000.00 | New |
|   | **Projects: School Buses** |   |   |   |
| 37 | Minyenya Mixed Secondary School | Purchase 1 No. School Bus: 52 Seater | 6,800,000.00 | New |
| 38 | Sigiria Mixed Secondary School | Purchase 1 No. School Bus: 52 Seater | 6,800,000.00 | New |
|   | **Projects: Security** |   |   |   |
| 40 | Rongo University AP Post | Completion of AP Post: Painting and decoration | 275,710.00 | On Going |
| 41 | Kobado Chief's Camp | Completion of Chief's office and AP Post-Roofing, Fixing of Doors and Windows, Plastering and Rendering ,Painting and Decoration | 2,201,090.00 | On Going |
| 42 | Opapo AP Post | Completion of AP Post-Roofing, Fixing of Doors and Windows, Plastering and Rendering, Painting and Decoration | 2,394,235.00 | On Going |
| 43 | Kuja Mkt. Solar Lamp | Erection of 1 No. High Mast Solar Lamp at Kuja Mkt -East Kamagambo Ward | 1,260,000.00 | New |
|   | **Projects: Constituency ICT Hubs** |   |   |   |
| 44 | East Kamagambo Ward ICT Hub Centre located at Opapo Market | Completion of building to house ICT Equipment-Fixing doors and windows, painting and decoration | 522,940.00 | On Going |
| 45 | North Kamagambo Ward ICT Hub Centre located at Kobado Chiefs Camp  | Completion of building to house ICT Equipment-Fixing doors and windows, painting and decoration | 517,940.00 | On Going |
| 46 | South Kamagambo Ward ICT Hub Centre located at Cham gi wadu DOs office Compound  | Completion of building to house ICT Equipment-Fixing doors and windows, painting and decoration | 512,940.00 | On Going |
|   | **Sports Activities** |  |  |   |
| 47 | Constituency Sports Tournament | Conduct the Constituency sports tournament and purchase sports gears to be distributed to the participating teams and clubs registered in the Constituency. | 2,180,817.51 | New |
|   | **Environmental Projects** |  |  |   |
| 48 | Tree Planting | Supply and plant 20,000No. Mature tree seedlings in the following Schools- **North Kamagambo**- Miyare Mixed Sec School, Kameji Secondary School, Komito Primary School, Andingo Kokebe Primary School  **Central Kamagambo**- Nyakwere Primary School, Marera Primary School, Matagaro Primary School, Siala Primary School, Kodero Bara Primary School **East Kamagambo-** Pundo Kawiti Primary School, Rare Primary School, Nyamuga Primary School, Aila Primary School, Ngere Primary School **South Kamagambo-** Kitere Primary School, Koyar Primary School, Kamgundho Primary School, Dago Kodero Primary School, Kanga Primary School, Kitunja Primary School | 380,817.51 | New |
| 49 | Rain Water Goods | Supply and install 1No. 10,000ltrs water tank, 12 No. gutters, tank base at Ksh180,000/= per school@10 No. schools | 1,800,000.00 | New |
| **North Kamagambo**-St Peters of Wanga Sec School, Kameji Sec School  |
| **Central Kamagambo**- Nyarach Primary School, Nyarach Secondary School, Kosodo Secondary  |
| **East Kamagambo-** Ngodhe Mixed Sec School, Sango Mixed Sec School, Rare Primary School |
| **South Kamagambo-**Arundo Primary School, Nyaoke Primary School |
|   |  **NG CDF Office**  |   |   |   |
| 50 | NG CDFC Office Building |  Renovation of NG CDFC Office building i.e renovation of leaking roof & filling of gables, floor tiles ,doors ,painting, attending to electricity wiring, Fixing of Grills on the main doors & Windows, toilet flashing systems. | 800,000.00 | New |
|   |  **NG CDF Office Furniture** |   |   |   |
| 51 | NG CDFC Office Furniture | Procure CDFC office furniture-2 No. office desks, 30 No. conference room chairs, 10 No. Executive office chairs and 2No. Meshed Executive Office Chairs | 200,000.00 | New |
|   | **Emergency** |  |  |   |
| 52 | Emergency (5% Of The Fund) | Unallocated Amount Meant For Emergencies That May Occur Within The Constituency | 5,738,993.45 | New |
|   |   |   | **109,040,875.52** |  |

MIN 5/12/11/18: ADJOURNMENT

There being no other business meeting adjourned at 2:51 p.m with a word of prayer offered by Mr.John Anjego Nyotong.

Secretary Chairperson