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| Description: CDF logo 4 MsWord  **NG-CDF** | **National Government Constituencies Development Fund**  Awendo **Constituency.**  P.O Box 450  Sare Awendo  **Tel:** 0710444849| **Cell**: 0710444849  **Email**: cdfawendo@cdf.go.ke | **Website:** [www.](http://www.cdf.go.ke)cdf.go.ke |

**MINUTES OF AWENDO NG- CDFC MEETING HELD ON 5TH NOVEMBER 2018 AT THE FUND MANAGERS OFFICE AS FROM 10.00 am**

**ATTENDANCE**

1. GILBERT ODHIAMBO OMALA -CHAIRPERSON
2. JANES AWITI. -EX OFFICIO
3. ALICE ACHIENG AMOLO -SECRETARY.
4. ROSE ATIENO OSELE -MEMBER
5. ALEX OKELO OGWARI -MEMBER
6. ANNE ONGWEK OCHIENG -MEMBER

7. JACOB ONYANGO JENGA -MEMBER.

8. AUGUSTINE WASONGA OCHOLA -MEMBER

10. JULIUS TOO - MEMBER

**AGENDA.**

1. PRELIMINARIES.
2. PROJECTS/BUDGET PROPOSAL FOR THE YEAR 2017/2018.
3. PAYMENT
4. AOB.

**AWENDO NG-CDFC 1/11/2018. PRELIMINARIES.**

The meeting started with a word of prayer from Anne Ochieng after which the chairman welcomed all the members for their prompt attendance to the meeting. He thereafter urged all the members present to keep all the office issues secret.

**AWENDO NG-CDFC 2/11/2018 PROJECT PROPOSAL 2018/2019**

Members were taken through the NG-CDF Act 2015 concerning the preparation of the budget proposal to be submitted to the NG-CDF Board By Fund account Manager .They were informed that Proposals being developed for onward submission to the NG-CDFB were received from the general public through sub location development committees in the year 2017/2018.

The committee was also informed that the alternative source of proposal data is from the constituency strategic plan that runs for more than five years but this is not so much applicable since office is currently developing strategic plan which shall be used in the next financial year..

Members through both chairman and Fund manager were advised to consider completing the ongoing projects which committee unanimously agreed with.

Members were informed that ksh 109,040,875.52 were allocated to the constituency and therefore members allocated funds to projects as follows.

The committee therefore agreed and approved the submission of budget proposal as a bove for the financial year 2018/2019.

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| Employees’ Salaries | 4-044-254-21100000-100-2017/18-001 | Payment of staff salaries and gratuity | 2,800,000.00 | Ongoing |  | | |  | |  | |
| Goods and Services | 4-044-254-2210000-100-2017/18-002 | Office Rent, Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea | 1,702,452.53 | Ongoing |  | | |  | |  | |
| NSSF | 4-044-254-2120101-100-2017/18-003 | Payment of NSSF Deductions | 240,000.00 | Ongoing |  | | |  | |  | |
| NHIF | 4-044-254-2120201-100-2017/18-004 | Payment of NHIF Deductions | 120,000.00 | Ongoing |  | | |  | |  | |
| Committee Expenses | 4-044-254-2210802-100-2017/18-005 | Payment of Committee sitting allowances, transport, conferences | 1,680,000.00 | Ongoing |  | | |  | |  | |
| Goods and Services | 4-044-254-2110000-111-2017/18-001 | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence | 771,226.27 | Ongoing |  | | |  | |  | |
| Committee Expenses | 4-044-254-2210802-111-2017/18-002 | Payment of Committee sitting allowances, transport, conferences | 500,000.00 | Ongoing |  | | |  | |  | |
| NG-CDFC/PMC Capacity Building | 4-044-254-2210700-111-2017/18-003 | Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues | 2,000,000.00 | Ongoing |  | | |  | |  | |
| Emergency | 4-044-254-2640200-101-2017/18-001 | To cater for any unforeseen occurrences in the constituency during the financial year | 5,738,993.45 | Ongoing |  | | |  | |  | |
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| Constituency | 4-44-254-2640509-112-2017/18-001 | Organize constituency sports tonourment where the winning teams will be awarded with balls, uniforms and trophies. | 2,180,817.51 | Ongoing |  | | |  | |  | |
| Sports Tournament |  | | |  | |  | |
| Bursary Secondary Schools | 4-044-254-2640101-103-2017/18-001 | Payment of bursary to needy students | 16,000,000.00 | New |  | | |  | |  | |
| Bursary Tertiary Schools | 4-044-254-2640102-103-2017/18-002 | Payment of bursary to needy students | 13,531,445.74 | New |  | | |  | |  | |
| Otacho primary school | 4-044-254-2630204-104-2018/19-001 | Renovation (plastering, painting and roofing of 5 classroom) | 700,000.00 | new |  | | |  | |  | |
| Siruti primary school | 4-044-254-2630204-104-2018/19-002 | Fencing of school compound 389 m using barbed wire and cider post | 400,000.00 | new |  | | |  | |  | |
| Anindo primary school | 4-044-254-2630204-104-2018/19-003 | Fencing of school compound 340m using barbed wire and cider post | 300,000.00 | new |  | | |  | |  | |
| Lianda primary school | 4-044-254-2630204-104-2018/19-004 | Renovation (plastering, painting and roofing of 5 classroom) | 900,000.00 | new |  | | |  | |  | |
| Obama primary school | 4-044-254-2630204-104-2018/19-005 | Fencing of school compound of 412m using cider post and barbed wire | 300,000.00 | new |  | | |  | |  | |
| Ogwamrondo primary school | 4-044-254-2630204-104-2018/19-006 | Renovation (plastering, Flooring, painting and roofing of 5 classroom) | 900,000.00 | New |  | | |  | |  | |
| Kokuro primary school | 4-044-254-2630204-104-2018/19-007 | Shuttering, Plastering and painting of 2 classrooms. | 400,000.00 | Ongoing |  | | |  | |  | |
| Manyatta primary school | 4-044-254-2630204-104-2018/19-008 | Fencing of school compound of 359m using cider post and barbed wire | 350,000.00 | New |  | | |  | |  | |
| Mahena primary school | 4-044-254-2630204-104-2018/19-009 | Completion of 5 classroom by plastering, flooring and painting | 800,000.00 | Ongoing |  | | |  | |  | |
| Sangla kagak primary school | 4-044-254-2630204-104-2018/19-010 | Renovation (Flooring and painting of four classrooms) | 400,000.00 | New |  | | |  | |  | |
| Utoma primary shool | 4-044-254-2630204-104-2018/19-011 | Construction of 1 classroom | 850,000.00 | New |  | | |  | |  | |
| Nyasore primary school | 4-044-254-2630204-104-2018/19-012 | Construction of administration block | 1,000,000.00 | New |  | | |  | |  | |
| Wawaga primary school | 4-044-254-2630204-104-2018/19-013 | Plastering, painting, and glazing of 1 classroom. | 300,000.00 | Ongoing |  | | |  | |  | |
| Nyambija primary school | 4-044-254-2630204-104-2018/19-014 | Shuttering, plastering, flooring and painting of 1 classroom | 450,000.00 | Ongoing |  | | |  | |  | |
| Ranen primary school | 4-044-254-2630204-104-2018/19-015 | Shuttering, plastering, flooring and painting of one classroom | 350,000.00 | Ongoing |  | | |  | |  | |
| Oboke primary school | 4-044-254-2630204-104-2018/19-016 | Fencing of school compound measured 459m using barbed wire cider post | 350,000.00 | New |  | | |  | |  | |
| Agongo primary school | 4-044-254-2630204-104-2018/19-017 | Plastering of walls and floor and painting of the 5 classrooms and admin block | 1,650,000.00 | Ongoing |  | | |  | |  | |
| Alara dago primary school | 4-044-254-2630204-104-2018/19-018 | Plastering, glasses and painting of two classrooms | 300,000.00 | Ongoing |  | | |  | |  | |
| Gada primary school | 4-044-254-2630204-104-2018/19-019 | Construction of 1 classroom | 850,000.00 | New |  | | |  | |  | |
| Kachangwe primary school | 4-044-254-2630204-104-2018/19-020 | Shuttering, plastering, flooring and painting of one classroom | 450,000.00 | Ongoing |  | | |  | |  | |
| Kindu primary school | 4-044-2630204-104-2018/19-021 | Construction of 1 classroom | 400,817.51 | New |  | | |  | |  | |
| Kwoyo primary | 4-044-2630204-104-2018/19-022 | Renovation (plastering, painting and roofing of 2 cl**assr**oom) | 400,000.00 | New |  | | |  | |  | |
| Gamba Secondary school | 4-044-254-2630205-104-2018/19-001 | Final payment of school bus 51 seater through asset financing. | 800,000.00 | Ongoing |  | | |  | |  | |
| Awendo Secondary school-Mulo | 4-044-254-2630205-104-2017/18-002 | Final payment of school bus 51 seater through asset financing. | 800,000.00 | Ongoing |  | | |  | |  | |
| St Joseph Bongu mixed sec school | 4-044-254-2630205-104-2017/18-003 | Construction of admin block. | 1,000,000.00 | New |  | | |  | |  | |
| Kwe mixed sec school secondary school | 4-044-254-2630205-104-2018/19-004 | Construction of 1 classroom school | 850,000.00 | New |  | | |  | |  | |
| Owiro Akoko sec school | 4-044-254-2630205-104-2018/19-005 | Phase two and three of water bore hole, Tanks, pipes, pump | 1,500,000.00 | Ongoing |  | | |  | |  | |
| Sony mixed sec school | 4-044-254-2630205-104-2018/19-006 | Plastering and painting of 1 classroom | 150,000.00 | Ongoing |  | | |  | |  | |
| Mitchele Obama sec school | 4-044-254-2630205-104-2018/19-007 | Drilling of water borehole-phase 1 | 3,000,000.00 | New |  | | |  | |  | |
| St peters Kodeny mixed sec school | 4-044-254-2630205-104-2018/19-008 | Painting and glassing of 4 classroom | 200,000.00 | Ongoing |  | | |  | |  | |
| Kogelo Mixed sec school | 4-044-254-2630205-104-2018/19-009 | Construction of dormitory | 1,000,000.00 | New |  | | |  | |  | |
| Raywer mixed sec school | 4-044-254-2630205-104-2018/19-010 | Completion of 1 classroom, plastering painting and flooring | 450,000.00 | Ongoing |  | | |  | |  | |
| st mary’s Ang'ogo mixed sec school | 4-044-254-2630205-104-2018/19-011 | Construction of laboratory | 1,000,000.00 | New |  | | |  | |  | |
| Rinya mixed sec school | 4-044-254-2630205-104-2018/19-012 | Completion of 1 classroom, painting flooring and plastering | 350,000.00 | Ongoing |  | | |  | |  | |
| St nicholes koyier mixed sec school | 4-044-254-2630205-104-2018/19-013 | Completion of 1 classroom, painting plastering and flooring | 350,000.00 | Ongoing |  | | |  | |  | |
| Kanyasrega secondary school | 4-044-254-2630205-104-2018/19-014 | Construction of science laboratory | 1,000,000.00 | Ongoing |  | | |  | |  | |
| Kwoyo kodalo mixed sec school | 4-044-254-2630205-104-2018/19-015 | Plastering , painting and shuttering of modern science laboratory | 700,000.00 | Ongoing |  | | |  | |  | |
| Yago secondary school | 4-044-254-2630205-104-2018/19-016 | Plastering, painting and completion of on-going multipurpose laboratory | 2,000,000.00 | Ongoing |  | | |  | |  | |
| Ombasa mixed sec school | 4-044-254-2630205-104-2018/19-017 | Construction of 2 classroom | 1,700,000.00 | New |  | | |  | |  | |
| Pee hill high school | 4-044-254-2630205-104-2018/19-018 | Final payment for the purchase of 51 seater bus | 4,200,000.00 | Ongoing |  | | |  | |  | |
| pheres Oluoch Anindo sec school | 4-044-254-2630205-104-2018/19-019 | Plastering, flooring and painting of 1 classroom ksh 350,000.00 and drilling of water bore hole 3,000,000.00 | 3,350,000.00 | Ongoing |  | | |  | |  | |
| St Gabriel siruti sec school | 4-044-254-2630205-104-2018/19-020 | Roofing, plastering and painting of admin block 500,000.00 and water bore hole 6,000,000.00 | 3,500,000.00 | Ongoing |  | | |  | |  | |
| Awendo DEO's Office. | 4-044-254-2630206-104-2017/18-01 | Completion of administration block (painting, ceiling, tiling) | 1,000,000.00 | Ongoing |  | | |  | |  | |
| Awendo KMTC. | 4-044-254-2630206-104-2017/18-02 | Contractions of Administration block and 5 classrooms-1 phase | 9,000,000.00 | New |  | | |  | |  | |
| Kenya national library Awendo. | 4-044-254-2630206-104-2017/18-03 | Roofing and plastering of ongoing library and | 2,000,000.00 | Ongoing |  | | |  | |  | |
| Awendo CDF Office | 4-044-254-3110202-108-2017/18-001 | Developing of Awendo NG-CDFC website 300,000.00 and Plastering shuttering and painting of 6 door pit latrine ksh 348,081.74 | 648,081.74 | Ongoing |  | | |  | |  | |
| Constituency strategic plan | 4-044-254-2211310-001-2017/2018-001 | Additional fund to Carry out the development of strategic plan for the next five years-Public participation publicans, Binding and printing, Bench marking and launching of the developed strategic plan | 900,000.00 | Ongoing |  | | |  | |  | |
| Dede Divisional Headquarters | 4-044-254-2640507-108-2018/19-002 | Fitting, Glassing and plumbering being final fund to the project on the Administration Block | 1,200,000.00 | Ongoing |  | | |  | |  | |
| Dede Divisional Headquarters | 4-044-254-2640507-108-2018/19-003 | Construction of ongoing 5 AP units | 4,100,000.00 | Ongoing |  | | |  | |  | |
| Awendo chiefs camp | 4-044-254-2640507-108-2018/19-005 | construction of ongoing chiefs office | 1,227,040.77 | Ongoing |  | | |  | |  | |
| Awendo AP Headquarter | 4-044-254-2640507-108-2018/19-006 | Painting of Awendo 8 AP staff houses and construction of bathroom | 300,000.00 | New |  | | |  | |  | |
| Kwoyo chiefs office | 4-044-254-2640507-108-2018/19-007 | Construction of chiefs office | 500,000.00 | New |  | | |  | |  | |
| Awendo district treasury | 4-044-254-2640507-108-2018/19-008 | Construction and welding of still cabinets for NG-CDF files | 200,000.00 | New |  | | |  | |  | |
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**AWENDO NG-CDFC 3/11/2018** PAYMENT.

The committee deliberated on the payment and approved the payment of the following.

-Strategic plan of ksh 2,500,000.00 to the consultant farm which was engaged to do a strategic plan of 2017 to 2022.

-Payment of bursary to Pam driving school for training of 15 trainees from Awendo constituency totaling to ksh 225,000.00

-Bursary award to needy students as per the attached list.

Payment to chairman sec driver and Fam on the extra one day spent in Nairobi while consulting and developing project proposal. Being ksh 49,500.00

**AWENDO NG-CDFC 09/5/1/2018. ADJOURNMENT.**

There being no any other business to be discussed, the meeting adjourned at around 2:00 PM with a word of prayer from Judith Okeyo and the next committee meeting was scheduled to take place after two weeks.

**CHAIRMAN NG-CDFC………………………DATE…………………….SIGN…………….**

**SECRETARY NG-CDFC……………………..DATE……………………..SIGN……………**