MINUTES OF THE NG-CDFC MEETING HELD ON 26TH NOVEMBER 2018 IN THE KURIA EAST NG-CDF BOARDROOM STARTING AT 10:15AM.

**MEMBERS PRESENT.**

1. Mr. Ravasco N.Nchagwa - Chairman
2. Ms. Korir K.Bernard - FAM
3. Ms. Flavian M.Boke - Secretary
4. Mrs. Mary Nchagwa - Member
5. Mr. Vincent Kerario - Member
6. Mrs. Beatrice Getangenyi - Member
7. Mr. Paul Koroso - Member
8. Mr. Morris Maombi - Member
9. Joseph Kibure - Member

In attendance

 1. Mr. Samson Nyangi - C.O.M

**AGENDAS:**

* 1. Preliminaries.
	2. Reading and confirmation of previous minutes.
	3. Status of the ongoing projects
	4. Proposal for FY 2018/2019
	5. A.O.B

MIN: 01/11/2018 Preliminaries.

The chairman called the meeting to order at 10.30am.The opening prayer was said by Paul Mwita Korroso.

**MIN: 02/11/2018: Reading and confirmation of previous minutes**

The secretary read the minute of the previous meeting .The minutes were proposed by Mary Nchagwa seconded by Morris Maombi as true minutes of the day.

**MIN: 03/11/2018: Status of the ongoing projects**

The fund account manager informs the members about the status of the ongoing projects. He further explain that priority is given to ongoing projects when preparing a new proposal. He informs the members that 90% of the previous projects were complete except a four project funded in phases and would be completed in the financial year 2019-2020;

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| --- | --- | --- | --- | --- | --- | --- |
| **S/NO** | **PROJECT NAME** | **ACTIVITY** | **ORIGINAL COST** | **CUMMULATIVE AMOUNT** | **AMOUNT ALLOCATED** | **BAL** |
| 1. | Wangirabose secondary | Construction of one storey Eight classrooms | 16 ,000,000 | 3,000,000. | 3,000,000. | 10,000,000 |
| 2. | Matare Boys | Construction of one storey Boys dormitory | 13,000,000 | 2,000,000. | 5,000,000. | 6,000,000 |
| 3. | Kegonga Boys | Construction of one storey Boys dormitory | 13,000,000. | 2,000,000. | 3,000,000. | 8,000,000 |
| 4. | Gokeharaka secondary | Construction of one storey Four classrooms, Library and administration. | 12,000,000. | 5,000,000. | 2,000,000. | 5,000,000 |
|  | **Total** |  | **38,000,000** | **12,000,000** | **13,000,000** | **29,000,000** |

The committee deliberated and resolve that the remaining phase be completed in the next financial year 2019-2020 proposal.

**MIN: 04/11/2018: Proposal for financial year 2019-2020**

The following projects were proposed by the committee after a lengthy deliberation and discussions on the ongoing status project report and previous ward report;

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Name** | **Project activity** | **Amount Allocated** | **Current Status** |
| Employees’ Salaries | Payment of staff salaries  | 1,690,000.00 | Ongoing |
| Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, etc.  | 3,583,453.00 | Ongoing |
| NSSF | Payment of NSSF for the staff | 203,000.00 | Ongoing |
| NHIF | Payment of NHIF for the staff | 66,000.00 | Ongoing |
| Committee Expenses | Payment of Committee sitting allowances, transport, conferences | 1,000,000.00 | Ongoing |
| Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence. | 521,226.00 | Ongoing |
| Committee Expenses | Payment of Committee sitting allowances, transport, conferences | 750,000.00 | Ongoing |
| NGCDFC/PMC Capacity Building | Undertake Training of the PMCs/NGCDFCs on NGCDF Related issues | 2,000,000.00 | Ongoing |
| Bursary Secondary Schools | Payment of bursary to needy student in secondary school | 10,000,000.00 | New |
| Bursary Tertiary Schools | Payment of bursary to needy student in Universities and colleges | 8,407,385.00 | New |
| Bursary Special Schools | Payment of bursary to needy student in special schools | 9,000,000.00 | New |
| Emergency  | To cater for any unforeseen occurrences in the constituency during the financial year  | 5,738,993.45 | New |
| Bongebo Boarding Primary | Purchase of 100 double decker beds | 1,000,000.00 | New |
| Bongebo Boarding Primary | Additional funds for Flooring plastering, fixing veranda and painting | 300,000.00 | New |
| Seronga primary  | Renovationof 4 classrooms; Roofing flooring, Plastering, Fixing doors, windows and painting | 1,000,000.00 | New |
| Nyangongo Primary | Renovation of 6 classrooms; Roofing flooring, Plastering, Fixing doors, windows and painting | 2,000,000.00 | New |
| Nyamagongwi Primary | Construction of four new classrooms  | 2,000,000.00 | New |
| Nyaitara Primary | Renovation of 4 classrooms; flooring, Fixing doors, windows and painting | 1,000,000.00 | New |
| Koromangucha Primary | Additional funds for Flooring ,roofing, Fixing doors, windows of an ongoing administration block com two classrooms | 1,500,000.00 | Ongoing |
| Guretta Primary | Construction of two new classrooms. | 1,200,000.00 | New |
| Tungaine primary | Construction of two new classrooms. | 1,200,000.00 | New |
| Tungaine primary | Construction of five door pit latrines | 300,000.00 | New |
| Chacha Marwa primary | Renovation: Flooring, Plastering, Fixing doors, windows and painting of 4 classrooms | 1,000,000.00 | New |
| Ihore primary | Purchase of 5 acres of land for school expansion.  | 2,500,000.00 | New |
| Kebare Primary | **Renovation** of 4 classrooms;Fixing of veranda flooring, Plastering, Fixing doors, windows, plastering and painting | 1,200,000.00 | New |
| Kendege Primary | Construction of four new classrooms. | 2,000,000.00 | New |
| Kionyo Primary | Renovation of 4 classrooms; Roofing flooring, Plastering, Fixing doors, windows and painting | 1,000,000.00 | New |
| Kugitimo Primary | Construction of new girl’s dormitory. | 1,000,000.00 | New |
| Matare Boys secondary | **Additional funds**: Walling, Fixing doors, windows, plastering and painting of ground floor of ongoing boy’s dormitory. | 5,000,000.00 | Ongoing |
| Gwitembe secondary | **Additional funds** for Flooring, fixing windows, doors, plastering and painting of a dormitory initiated by the parents. | 500,000.00 | New |
| Makararangwe secondary | **Additional funds** for Roofing, Flooring, fixing windows, doors, plastering and painting of a dormitory initiated by the parents. | 800,000.00 | New |
| Wangira bose Secondary | **Additional funds**: Walling, Fixing doors, windows, plastering and painting of ground floor of 4 classrooms. | 3,000,000.00 | Ongoing |
| Kwio Secondary | Purchase of five acres of land for school expansion. | 2,000,000.00 | New |
| Saibai Secondary School | Construction of new laboratory  | 1,000,000.00 | New |
| Taragai Secondary | **Renovation**:Roofing,Flooring,fixing Windows, doors, plastering and painting of 3 classrooms | 1,000,000.00 | New |
| Taragai Secondary | **Additional funds** for flooring, plastering and painting of three classrooms. | 500,000.00 | Ongoing |
| Itongo Secondary | Renovation of 4 classrooms; flooring, Roofing, doors, windows and painting | 1,000,000.00 | New |
| Kegonga boys Secondary | **Additional Funds:** Walling,slapping,fixing windows, doors and plastering of boys dormitory, | 3,000,000.00 | Ongoing |
| Masangora Girls Secondary School | Construction of new laboratory | 1,600,000.00 | New |
| Gokeharaka secondary | **Additional Funds:**, fixing windows, doors, plastering and painting of Four classrooms on ground floor of one storey building, | 2,000,000.00 | Ongoing |
| Nyaroha Girls sec. | Construction of new laboratory | 1,500,000.00 | New |
| Getongoroma AP Line | Construction of four staff houses | 1,500,000.00 | New |
| Itongo Chiefs office | Additional funds: Flooring, fixing windows, doors, plastering and painting of chiefs’ office. | 500,000.00 | Ongoing |
| Masangora assistant chiefs office | Fencing of one acre of land with chain link and round poles. | 500,000.00 | New |
| Masangora assistant chiefs office | Construction of two door pit latrine | 300,000.00 | New |
| Makararangwe chiefs office | Construction of chiefs office | 500,000.00 | New |
| Sport activities | Organizing constituency sports tournament where the winning teams shall be awarded sports kits, Balls and trophies | 2,180,818.00 | New |
| Environment | Purchase and Distribution of seedlings to secondary schools at @ 100,000 Kshs. (Komotobo secondary, Masangora girls, Sakuri Girls, Kwiho Secondary, Taragai Secondary, Kegonga Secondary, Maeta Secondary, Kebaroti Secondary, Nyamaranya Secondary, Kogeharaka Secondary, Nyamotambe Secondary, Kwibancha Secondary, Gwitembe Secondary, Siabai Secondary and Matare boys. | 1,500,000.00 | New |
| Kegonga KMTC | Construction of four classrooms | 3,000,000 | New |
| Kegonga KMTC | Construction of New Administration Block. | 2,000,000 | New |
| Kuria Campus Rongo university | Fencing with chain link and concrete poles of 8 acres of land | 5,000,000.00 | New |
| Kegonga Resource centre | Construction of new resource center | 3,000,000.00 | New |
| Kendege Technical Training Institute | Construction of new gate and cetry house | 3,000,000.00 | New |
| **TOTAL Amount Kshs** |  | **109,040,875.45** |   |

**MIN: 05/11/2018: AOB**

Being no other business the meeting ends at 2.15 pm with a closing prayer said by Mrs.Flavian Boke.

**Minutes confirmed by:**

Name: Flavian Boke Date:…………………….Sign:………………………………

**Secretary**

Name: Ravasco N. Mutundi Date: …………………….Sign………………………………

**Chairman**