

**MINUTES OF THE NG-CDFC MEETING HELD ON 15th OCTOBER 2019 AT THE
KURIA EAST NG-CDF BOARDROOM STARTING AT 10:30AM.**

MEMBERS PRESENT.

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| 1. Mr. Ravasco N.Nchagwa | - Chairman |
| 2. Anthony Monari | - DCC |
| 3. Ms. Korir K.Bernard | - FAM |
| 4. Ms. Flavian M.Boke | - Secretary |
| 5. Mrs. Mary Nchagwa | - Member |
| 6. Mr. Vincent Kerario | - Member |
| 7. Mrs. Beatrice Getangenyi | - Member |
| 8. Mr. Paul Koroso | - Member |
| 9. Mr. Morris Maombi | - Member |
| 10. Joseph Kibure | - Member |

In attendance

- | | |
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| 1. Mr. Samson Nyangi | - C.O.M |
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AGENDAS:

1. Preliminaries.
2. Reading and confirmation of previous minutes.
3. Status of the ongoing projects
4. Proposal for FY 2019/2020
5. A.O.B

MIN: 01/10/2019 Preliminaries.

The chairman called the meeting to order at 10.30am. The opening prayer was said by Mrs. Mary Weichoka

MIN: 02/10/2019: Reading and confirmation of previous minutes

The secretary read the minute of the previous meeting .The minutes were proposed by Mary Weichoka seconded by Morris Maombi as true minutes of the day.

MIN: 03/10/2019: Status of the ongoing projects

The Funds Account Manager informs the members that priority is given to the ongoing projects when preparing the proposal. He reminds them of the previous commitment to complete the ongoing projects outstanding in the financial year 2019/2020. Since the projects are capital projects, the committees agrees to priorities them though it will not be completed as plan due to several request by the public during the public participation. The money allocated will complete a define phase as per project activity. The remaining phase will be completed in the next financial year 2020/2021.

The status of the ongoing projects;

S/NO	PROJECT NAME	ACTIVITY	ORIGINAL COST	CUMMULATIVE AMOUNT	AMOUNT ALLOCATED	BAL
1.	Wangirabose secondary	Additional Funds: Slabbing of first floor, walling of ground floor, fixing doors, windows plastering both internal and external and tiling and painting of four classrooms.	16 ,000,000	5,000,000.	3,000,000.	8,000,000
2.	Matare Boys	Additional Funds: Slabbing of first	13,000,000	7,000,000.	3,000,000.	3,000,000

		floor, walling of ground floor, fixing doors, windows plastering both internal and external and tiling and painting of boy's dormitory.				
3.	Kegonga Boys	Additional Funds: Slabbing of first floor, walling of ground floor, fixing doors, windows plastering both internal and external and tiling and painting of boy's dormitory.	13,000,000.	5,000,000.	3,000,000.	5,000,000
4.	Gokeharaka secondary	Additional Funds: Roofing and painting of ground floor of one storied admin ,library and four classrooms	12,000,000.	7,000,000.	2,000,000.	3,000,000
5.	Kwibanacha Girls	Additional Funds: Slabbing, roofing, walling, fixing doors, windows plastering both internal and external and tiling and painting of one storied Girls dormitory.	9,000,000.	6,000,000.00	3,000,000	0.00
	Total		47,000,000	30,000,000	14,000,000	19,000,000

Kwibanacha girl's project to be funded in the financial year 2019-2020 to its completion as it was not funded in the previous financial year 2018/2019 and the committee commit itself to complete it. Other ongoing projects for 2018/19 will be prioritized in the 2019/2020 proposal.

MIN: 03/10/2019: Strategic plan.

The Fund account manager presents a final draft of the strategic plan for the committee approval before a final copy is reproduced. He informs the committees that the draft has been verified and the previous correction has been done. He informs the committees that plans are underway to launch the strategic plan before December 2019.

MIN: 04/10/2019: Proposal for financial year 2019-2020

The following projects were proposed by the committee after a lengthy deliberation and discussions on the ongoing status project report and previous ward report;

Project Name	Project activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
Employees' Salaries	Payment of staff salaries and gratuity	3,000,000.00	-	3,000,000.00	Ongoing
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea.	3,583,453.00	-	3,583,453.00	Ongoing
NSSF	Payment of NSSF for the staff	280,000.00	-	280,000.00	Ongoing
NHIF	Payment of NHIF for the staff	120,000.00	-	120,000.00	Ongoing
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,000,000.00	-	1,000,000.00	Ongoing
Goods and Services	Purchase of fuel, printing, stationery, Airtime, travel and subsistence.	1,629,642.00	-	1,629,642.00	Ongoing
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	750,000.00	-	750,000.00	Ongoing
NGCDFC/PMC Capacity Building	Undertake Training of the PMCs/NGCDFCs on NGCDF Related issues	2,000,000.00	-	2,000,000.00	Ongoing
Bursary Secondary Schools	Payment of bursary to needy student in secondary school	12,000,000.00	-	12,000,000.00	New

Bursary Tertiary Schools	Payment of bursary to needy student in Universities and colleges	10,000,000.00	-	10,000,000.00	New
Bursary Special Schools	Payment of bursary to needy student in special schools	3,000,000.00	-	3,000,000.00	New
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,198,241.38	-	7,198,241.38	New
Sport activity	Organizing of constituency sport tournament whereby the winning teams will be awarded with trophies, balls and uniforms.	1,806,387.76	-	1,806,387.76	New
Koromangucha primary	Completion of administration block with four offices and two classrooms. Activity; Plastering internal and external, fixing doors, windows, doors, Flooring, Electrical, Painting and fascia board	3,500,000.00	2,500,000	1,000,000.00	Ongoing
Nyaitara primary	Renovations of four classrooms Activity; Re-Roofing, flooring, fixing windows, Doors, glazing and painting.	1,000,000.00	-	1,000,000.00	New
	Drilling of borehole installation of overhead tank 3,000 liters, piping, Installation of electric pump and electrical works.	3,000,000.00	-	3,000,000.00	New
Kionyo Primary	Renovations of four classrooms Activity; Re-Roofing, flooring, fixing windows,			1,000,000.00	New

	Doors, glazing and painting.	1,000,000.00	-		
Nyankongo primary	Renovations of four offices Administration Block Activity; Re-Roofing, flooring, fixing windows, Doors, glazing and painting.	500,000.00	-	500,000.00	New
Gureta Primary	Construction of one classroom to completion	750,000.00	-	750,000.00	New
Kugitimo primary	Renovations of four classrooms Activity; Re-Roofing, flooring, fixing windows, Doors, glazing and painting.	1,000,000.00	-	1,000,000.00	New
Igena Itambe Primary	Renovations of four classrooms Activity; Re-Roofing, flooring, fixing windows, Doors, glazing and painting.	1,000,000.00	-	1,000,000.00	New
Mutiniti Primary	Construction of two classroom to completion	1,500,000.00	-	1,500,000.00	New
Seronga primary	Renovations of four classrooms Activity; Re-Roofing, flooring, fixing windows, Doors, glazing and painting.	1,000,000.00	-	1,000,000.00	New
Kendege primary	Completion of four classrooms: Activity; Flooring, glazing, Fascia board and painting	3,000,000.00	2,000,000.00	850,000.00	Ongoing
Mosaro Primary	Construction of one classroom to completion	750,000.00	-	750,000.00	New
Nyamotambe Primary	Construction of one classroom to completion	750,000.00	-	750,000.00	New

Getambega Primary	Renovations of five classrooms Activity; Re-Roofing, flooring, fixing windows, Doors, glazing and painting.	1,500,000.00	-	1,500,000.00	New
	Construction of four door pit latrine and urinary for boys @400,000.00 and four door pit latrine for girls @400,000.00 to completion.	800,000.00	-	800,000.00	New
Musweto Primary	Renovations of two classrooms Activity; Re-Roofing, flooring, fixing windows, Doors, glazing and painting.	500,000.00	-	500,000.00	New
Kegonche Primary	Renovations of two classrooms Activity; Re-Roofing, flooring, fixing windows, Doors, glazing and painting.	500,000.00	-	500,000.00	New
Nyametaburo primary	Construction of two classroom to completion.	1,500,000.00	-	1,500,000.00	New
	Construction of four door pit latrine and urinal to completion.	500,000.00	-	500,000.00	New
Nyamtiro Boarding primary	Construction of one storied eight classrooms. Activity; Setting the foundation, slapping and raising of pillars in the ground floor.	12,000,000	-	4,000,000.00	New
Ihore Boarding Primary	Additional funds for purchase of six acres of land	5,000,000.00	-	2,500,000.00	Ongoing

Masangora Primary	Renovations of fourteen classrooms Activity; Re-Roofing, flooring, fixing windows, Doors, glazing and painting.	3,000,000.00	-	3,000,000.00	New
	Construction of four door pit latrine and urinary for boys @400,000.00 and four door pit latrine for girls @400,000.00 to completion.	800,000.00	-	800,000.00	New
Nyamagogwi Primary	Construction of two classroom to completion.	1,500,000.00	-	1,500,000.00	New
Tungaine Primary	Drilling of borehole installation of overhead tank 3,000 liters, piping, Installation of electric pump and electrical works.	3,000,000.00	-	3,000,000.00	New
Kebare Primary	Drilling of borehole installation of overhead tank 3,000 liters, piping, Installation of electric pump and electrical works.	3,000,000.00	-	3,000,000.00	New
Gokeharaka Primary	Drilling of borehole installation of overhead tank 3,000 liters, piping, Installation of electric pump and electrical works.	3,000,000.00	-	3,000,000.00	New
Nyankongo Primary	Purchase of 100 three sitter metal frame desks @Kshs.5,000.	500,000.00	-	500,000.00	New

Siabai Primary	Purchase of 100 three sitter metal frame desks @Kshs.5,000.	500,000.00	-	500,000.00	New
Wangirabose Primary	Purchase of 100 three sitter metal frame desks @Kshs.5,000.	500,000.00	-	500,000.00	New
Taragai Primary	Purchase of 100 three sitter metal frame desks @Kshs.5,000.	500,000.00	-	500,000.00	New
Motarakwa Primary	Purchase of 100 three sitter metal frame desks @Kshs.5,000.	500,000.00	-	500,000.00	New
Gwitembe Primary	Purchase of 100 three sitter metal frame desks @Kshs.5,000.	500,000.00	-	500,000.00	New
Igena itambe Primary	Purchase of 100 three sitter metal frame desks @Kshs.5,000.	500,000.00	-	500,000.00	New
Gibarori Primary	Purchase of 100 three sitter metal frame desks @Kshs.5,000.	500,000.00	-	500,000.00	New
Kendege Primary	Purchase of 100 three sitter metal frame desks @Kshs.5, 000.	500,000.00	-	500,000.00	New
Kegonga primary	Purchase of 100 three sitter metal frame desks @Kshs.5, 000.	500,000.00	-	500,000.00	New
Sanchawa Primary	Purchase of 100 three sitter metal frame desks @Kshs.5,000.	500,000.00	-	500,000.00	New
Sakuri Primary	Purchase of 100 three sitter metal frame desks @Kshs.5, 000.	500,000.00	-	500,000.00	New

Getongoroma Primary	Purchase of 100 three sitter metal frame desks @Kshs.5,000.	500,000.00	-	500,000.00	New
St.joseph Ntimaru Primary	Purchase of 100 three sitter metal frame desks @Kshs.5,000.	500,000.00	-	500,000.00	New
Musweto Primary	Purchase of 100 three sitter metal frame desks @Kshs.5,000.	500,000.00	-	500,000.00	New
Kebaroti Primary	Purchase of 100 three sitter metal frame desks @Kshs.5,000.	500,000.00	-	500,000.00	New
Guretta Primary	Purchase of 100 three sitter metal frame desks @Kshs.5,000.	500,000.00	-	500,000.00	New
Masangora primary	Purchase of 100 three sitter metal frame desks @Kshs.5,000.	500,000.00	-	500,000.00	New
Ihore primary	Purchase of 100 three sitter metal frame desks @Kshs.5,000.	500,000.00	-	500,000.00	New
Bikarabwa Primary	Purchase of 100 three sitter metal frame desks @Kshs.5,000.	500,000.00	-	500,000.00	New
Taragai Secondary	Drilling of borehole installation of overhead tank 3,000 liters, piping, Installation of electric pump and electrical works.			3,000,000.00	New
Matare Boys Secondary	Additional Funds for construction one storey 300 capacity boys dormitory. Activity; Slapping of first floor, walling, fixing doors, windows	12,000,000.00	7,000,000	3,000,000.00	Ongoing

	plastering both internal and external and tiling and painting of first floor.				
Wangira bose Secondary	Additional Funds for construction of one storey Eight Classrooms: Activity: Slabbing of first floor, walling of ground floor, fixing doors, windows plastering both internal and external and tiling and painting	16,500,000.00	5,000,000.00	3,000,000.00	Ongoing
Kwibanacha Girls Secondary	Completion of one storey girl's dormitory capacity 300 students. Activity; Slabbing, roofing, walling, fixing doors, windows plastering both internal and external and tiling and painting.	10,000,000	7,000,000.00	3,000,000.00	Ongoing
Gwitembe Secondary	Completion of girl's dormitory capacity of 150 students. Activity: Roofing, Flooring, tiling, painting and fixing of fascia board	1,200,000.00	500,000.00	500,000.00	Ongoing
	Construction of five door pit latrine and urinary for boys @500,000.00 and six door bathrooms for girls @300,000.00 to completion.	800,000.00	-	800,000.00	New
Makararangwe secondary	Completion of girl's dormitory capacity of 150 students. Activity: Roofing, Flooring, tiling,	1,200,000	500,000.00	500,000.00	Ongoing

	painting and fixing of fascia board				
	Construction of five door pit latrine and urinary for boys @500,000.00 and six door bathrooms for girls @300,000.00 to completion.	800,000.00	-	800,000.00	New
Kegonga Secondary	Additional Funds for construction one storey 300 capacity boys dormitory. Activity; Slapping of first floor, walling, fixing doors, windows plastering both internal and external and tiling and painting of first floor.	12,000,000.00	7,000,000.00	3,000,000.00	Ongoing
Gokeharaka Secondary	Additional Funds for construction of one storied administration block with five offices, library with capacity of 300 students and four classrooms Activity: Slapping and walling of first floor.	13,000,000.00	8,000,000	2,000,000.00	Ongoing
Masangora Girls	Additional Funds for construction of kitchen cum dinning capacity of 300 students. Activity : Roofing, fixing doors, windows plastering both internal and external and painting	5,000,000.00	1,500,000.00	3,500,000.00	Ongoing
	Drilling of borehole installation of overhead tank 3,000 liters, piping, Installation of electric	3,000,000.00	-	3,000,000	New

	pump and electrical works.				
Sakuri Girls	Co funding with parents Teachers Association of twin staff quarters two bed room each. Activity: Fixing doors, windows plastering both internal and external and painting	500,000.00	-	500,000.00	New
Kemakoba Secondary	Construction of one classroom to completion.	750,000.00	-	750,000.00	New
Nyamagenga Secondary	Construction of one classroom to completion	750,000.00	-	750,000.00	New
Nguku Mahando secondary	Construction of one classroom to completion.	750,000.00	-	750,000.00	New
Guana Secondary	Construction of one classroom to completion.	750,000.00	-	750,000.00	New
Nguruna Secondary	Co funding of two classrooms with the parents Teachers Association. Activity: Roofing, plastering, flooring fixing doors, windows, fascia board and painting.	600,000.00	-	600,000.00	New
Makararangwe Chiefs office	Additional funds for completion chief's office with three offices. Activity; Plastering internal and external, fixing doors and windows and fascia board.	1,000,000.00	500,000	500,000.00	Ongoing
Bwirege Central	Renovations of chiefs office with three offices: Activity: Roofing, Flooring, fixing windows, Doors, glazing and	500,000.00	-	500,000.00	New

	painting of chief's office with three offices.				
Kebaroti Chiefs	Construction of chiefs office with four offices to completion	1,000,000.00	-	1,000,000.00	New
Maeta Chiefs	Construction of chiefs office with four offices to completion	1,000,000.00	-	1,000,000.00	New
Musweto Chiefs office	Completion of chief's office with four offices: Activity: Glazing, ceiling and painting of chief's office.	2,500,000.00	2,000,000.00	500,000.00	Ongoing
Nyaitara Assistant	Construction of Assistant chiefs office three offices to completion	800,000.00	-	800,000.00	New
Sagati Assistant chief	Construction of Assistant chiefs office three offices to completion	800,000.00	-	800,000.00	New
Kendege TTI	Construction of six door pit latrine from the ground because of the soil texture to completion for ladies.	750,000.00	-	750,000.00	New
	Construction of six door pit latrine and urinal from the ground because of the soil texture to completion for men.	750,000.00	-	750,000.00	New
	Construction of power house 5x4 meters to completion	400,000	-	400,000.00	New
	Purchase of two tanks@10,000 litres,@200,000, one	600,000.00	-	600,000.00	New


	3,000 litres@50,000 and an electric pump@50,00 and Installation of 150pcs@1,500 metal gutters@225,000 and labor 75,000				
Kegonga Law court	Construction of one storey eight administration court offices: Activity: Setting the foundation, slapping and erecting pillars of ground floor.	15,000,000.00	-	3,000,000.00	New
TOTAL Amount Kshs		216,417,724.14	43,500,000	137,367,724.14	

MIN: 05/10/2019: AOB

Being no other business the meeting ends at 2.30 pm with a closing prayer said by Mrs.Flavian Boke.


Minutes confirmed by:

Name: Flavian Boke

Date: 15/10/2019 Sign: 

Secretary

Name: Ravasco M. Nchagwa

Date: 15/10/2019 Sign: 

Chairman

