**MINUTES OF NG-CDFC OF SOUTH MUGIRANGO CONSTITUENCY ON 21ST OCTOBER 2019 AT THE NG-CDF C BOARDROOM NYAMARAMBE**

**PRESENT**

1. Teresa Bochere Mose Chairperson
2. Edong’a Nanok DCC
3. Ezekiel Ombaso Mogere Secretary
4. Francis O. Onyango FAM
5. Denis Moinde Member
6. Isaac Maisori Member
7. Jackline Morara Member
8. Jackline Manyura Member
9. Job Ochari Member
10. Justus Nyabuto Omwobo Member

**Preliminaries**

The meeting started with an opening prayer from Mr. Onyango by 9.30am.

**Agenda**

1. Reading and confirmation of previous minutes
2. Matters arising from previous minutes.
3. Approval of 2019-2020 projects for Funding
4. Funding of Bokimai school toilets
5. Change of project activity
6. Any other business

**Min 01/21/10/2019 Reading and confirmation of previous minutes**

The secretary read through the previous minutes which were proposed by Mr. Moinde confirmed by Mr.Obai as the true deliberations of the previous meeting.

**Min 02/21/10/2019 Matters arising from previous minutes**

The chairperson requested members that being a meeting called to discuss projects any matter arising the previous minutes to be deferred to the next meeting of which members unanimously agreed to the same.

**Min 03/21/10/2019 Approval of 2019-2020 projects for Funding.**

The chairman requested the secretary to table the public participation on project proposal to the committee for discussion and adoption.

Members discussed the proposal by referring to both the public participation for both 2017/2018 ,2019/2020,the Project implementation report and the constituency strategic planning and approved the following projects for consideration into the National Government Constituencies Development Fund Board for the financial year 2019-2020.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **PROJECT NAME**  | **original cost** |  **cumulative cost**  | **project activity** |  **amount**  | **status**  |
| Employee's salaries | 3,010,000.00 |   | payment of staff salaries, wages, gratuity and allowances. | 3,010,000.00 | ongoing |
| Nssf | 200,000.00 |   | payment of national social security fund for staff | 200,000.00 | ongoing |
| Nhif | 200,000.00 |   | payment of Nhif deductions  | 200,000.00 | ongoing |
| Committee expenses | 2,044,000.00 |   | Payment of committee sitting allowences and conferences | 2,044,000.00 | ongoing |
| Goods and services | 2,788,063.45 |   | Purchase of fuel,repairs,maintenance,of office equipment and machines, travel and subsistence and office tea | 2,788,063.45 | ongoing |
| Goods and Services | 1,000,000.00 |   | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence | 1,000,000.00 | ongoing |
| Committee Expenses | 800,000.00 |   | Payment of Committee sitting allowances, transport, conferences | 800,000.00 | ongoing |
| NG-CDFC/PMC Capacity Building | 2,321,031.72 |   | Undertake Training of the PMCs/NG-CDFC and Staff on NG-CDF Related issues | 2,321,031.72 | ongoing |
| Bursary Secondary Schools | 4,000,000.00 |   | Payment of bursary to student in secondary school | 4,000,000.00 | ongoing |
| Bursary Tertiary institutions  | 29,900,000.00 |   | Payment of bursary to student in Universities , colleges and driving schools | 29,900,000.00 | ongoing |
| Bursary Special institutions | 100,000.00 |   | Payment of bursary to needy student in special schools | 100,000.00 | ongoing |
| Emergency | 7,198,241.38 |   | To cater for emergency occurrences within the constituency | 7,198,241.38 | ongoing |
| Sports Activities | 2,060,514.00 |   | Facilitating constituency football tournament for both male and female teams -purchase of trophies, balls, game skits and awards for participating teams.  | 2,060,516.00 | ongoing |
| Sae Primary School | 200,000.00 |  -  | Purchase and installation of a 10,000 litres water tank (purchase of water tank Ksh 100,000, construction of base and installation of gutters and tap ksh 100,000) | 200,000.00 |   |
| Entanda primary school  | 200,000.00 |  -  | Purchase and installation of a 10,000 litres water tank (purchase of water tank Ksh 100,000, construction of base and installation of gutters and tap ksh 100,000) | 200,000.00 |   |
| Nyakembene Primary School | 200,000.00 |  -  | Purchase and installation of a 10,000 litres water tank (purchase of water tank Ksh 100,000, construction of base and installation of gutters and tap ksh 100,000) | 200,000.00 |   |
| Etago DOK Primary School | 200,000.00 |  -  | Purchase and installation of a 10,000 litres water tank (purchase of water tank Ksh 100,000, construction of base and installation of gutters and tap ksh 100,000) | 200,000.00 |   |
| Ikoba Secondary School | 200,000.00 |  -  | Purchase and installation of a 10,000 litres water tank (purchase of water tank Ksh 100,000, construction of base and installation of gutters and tap ksh 100,000) | 200,000.00 |   |
| Ndonyo Secondary School | 200,000.00 |  -  | Purchase and installation of a 10,000 litres water tank (purchase of water tank Ksh 100,000, construction of base and installation of gutters and tap ksh 100,000) | 200,000.00 |   |
| Moticho Girls Secondary school | 200,000.00 |  -  | Purchase and installation of a 10,000 litres water tank (purchase of water tank Ksh 100,000, construction of base and installation of gutters and tap ksh 100,000) | 200,000.00 |   |
| Nyakeyo Secondary | 200,000.00 |  -  | Purchase and installation of a 10,000 litres water tank (purchase of water tank Ksh 100,000, construction of base and installation of gutters and tap ksh 100,000) | 200,000.00 |   |
| Etago DOK Primary School | 200,000.00 |   | Purchase and installation of a 10,000 litres water tank (purchase of water tank Ksh 100,000, construction of base and installation of gutters and tap ksh 100,000) | 200,000.00 |   |
| Gekongo Primary School | 200,000.00 |  -  | Purchase and installation of a 10,000 litres water tank (purchase of water tank Ksh 100,000, construction of base and installation of gutters and tap ksh 100,000) | 200,000.00 |   |
| Nyabigena girls Secondary School | 200,000.00 |  -  | Purchase and installation of a 10,000 litres water tank (purchase of water tank Ksh 100,000, construction of base and installation of gutters and tap ksh 100,000) | 200,000.00 |   |
| Nduru Girls High school | 200,000.00 |   | Purchase and installation of a 10,000 litres water tank (purchase of water tank Ksh 100,000, construction of base and installation of gutters and tap ksh 100,000) | 200,000.00 |   |
| RIOSIRI PRIMARY SCHOOL |  2,500,000.00  |  -  | Construction of 3 classrooms to completion  |  2,500,000.00  | new |
| NYAKORERE PRIMARY SCHOOL |  2,000,000.00  |   | Construction of two classrooms to completion |  2,000,000.00  | new |
| ST.MARK RITARO PRIMARY SCHOOL |  1,000,000.00  |  1,000,000.00  | completion of 2 classroom-fitting of steel doors and window,plastering and painting  |  500,000.00  | ongoing  |
| NYAKEMBENE PRIMARY SCHOOL |  3,000,000.00  |  2,000,000.00  | Completion of 2 classrooms (ground floor) of a 2 storey building comprising of 4 classrooms-plastering, fitting of steel windows and steel doors and painting.  |  1,000,000.00  | ongoing |
|  ST.JOHNS GOSERE PRIMARY |  1,000,000.00  |   | Renovation of classrooms -Re-roofing ,fitting of windows and doors plastering and painting of 3 classrooms to completion. |  1,000,000.00  | new |
| KIMAI ENKORA PRIMARY |  4,000,000.00  |  2,700,000.00  | Completion of 4 classrooms plastering ,fitting of steel windows,and and paiting.  |  1,200,000.00  | ongoing  |
| MOSACHE PRIMARY SCHOOL |  2,600,000.00  |  1,100,000.00  | Completion of 400 student capacity Multipurpose hall-fitting of steel doors and window,plastering and painting  |  1,500,000.00  | ongoing |
| TABAKA GIRLS BOARDING  |  1,500,000.00  |  1,000,000.00  | Completion of 2 classroom-plastering, painting and glazing. |  500,000.00  | ongoing |
| MESOCHO PRIMARY SCHOOL |  700,000.00  |   | Renovation of 2 classrooms -Re-roofing ,fitting of windows and doors plastering and painting. |  700,000.00  | new |
| EBINYINYI PRIMARY SCHOOL |  3,200,000.00  |  2,200,000.00  | completion of 4 classroom-fitting of steel doors and window,plastering and painting  |  1,000,000.00  | ongoing  |
| MESARIA PRIMARY SCHOOL |  1,100,000.00  |  500,000.00  | completion of 2 classroom-fitting of steel doors and window,plastering and painting  |  600,000.00  | ongoing |
| MANYWANDA A PRIMARY SCHOOL |  1,000,000.00  |   | Renovation of 3 classrooms to completion -Re-roofing ,fitting of windows and doors plastering and painting  |  1,000,000.00  | ongoing  |
| BOGISERO GETEMBE PRIMARY SCHOOL |  3,000,000.00  |  1,700,000.00  | Completion of 4 classroom-fitting of steel doors and window,plastering and painting  |  1,300,000.00  | ongoing  |
| MONIANKU PRIMARY SCHOOL |  1,000,000.00  |  -  | Renovation of 3 classrooms to completion-Re-roofing ,fitting of windows and doors plastering and painting  |  1,000,000.00  | ongoing |
| ENSOKO PRIMARY SCHOOL |  2,000,000.00  |  1,000,000.00  | Completion of 50 student capacity library -plastering,tilling and painting  |  1,000,000.00  | ongoing  |
| NYACHENGE PRIMARY SCHOOL |  1,700,000.00  |  1,000,000.00  | Completion of 5 roomed administration office consisting of Head teacher’s, deputy’s, senior teacher, staff room and a store-plastering and painting.  |  700,000.00  | ongoing |
| SAE PRIMARY SCHOOL |  2,300,000.00  |  1,300,000.00  | Completion of 3 classrooms-plastering, fitting of steel doors and windows and painting  |  1,000,000.00  | ongoing |
| KABONYO PRIMARY SCHOOL |  1,000,000.00  |  -  | Construction of 1 classroom to completion. |  1,000,000.00  | new |
| MANYWANDA B PRIMARY SCHOOL |  345,871.76  |  -  | Stone pitching around 5 classrooms to avoid downhill runoff(erosion) |  345,871.76  | New |
| MARIWA SECONDARY SCHOOL |  1,200,000.00  |  500,000.00  | Completion of a two unit staff house consisting 4 rooms- plastering and painting both internal and external.  |  700,000.00  | ongoing |
| RIOSIRI SECONDARY SCHOOL |  2,700,000.00  |  1,700,000.00  | Completion of a multipurpose hall with a capacity of 700 students -painting both internal and external and ceiling.  |  1,000,000.00  | ongoing |
| RIAGUMO SECONDARY SCHOOL |  3,000,000.00  |  1,100,000.00  | Completion of girls Dormitory of a capacity of 150 students -floor slabbing and plastring fitting of steel windows, and doors, plastering and painting.  |  2,500,000.00  | ongoing |
| NYAMONARIA SECONDARY SCHOOL |  3,500,000.00  |  2,000,000.00  | Completion of 4 storey classrooms ksh 1,000,000.00 -Plastering, painting and completion of 400 students capacity multipurpose hall ksh 1,000,000 Plastering, painting  |  2,000,000.00  | ongoing  |
| AYORA SECONDARY SCHOOL |  4,000,000.00  |  1,500,000.00  | Completion of 50 students capacity ground floor science laboratory-Walling ,Plastering, fitting of steel windows and doors fitting of gas and plumbing painting  |  2,500,000.00  | ongoing |
| MANYWANDA GIRLS SEC SCHOOL |  6,200,000.00  |  3,200,000.00  | Construction of 4 storey classrooms -slabbing first floor, and fitting of steel doors and windows of ground floor, plastering and painting to completion.  |  3,000,000.00  | ongoing |
| MUMA SECONDARY SCHOOL |  2,500,000.00  |  1,500,000.00  | Completion of a 400 student capacity multipurpose hall-plastering ,Fitting of steel windows and doors and painting  |  1,000,000.00  | ongoing |
| NYASASA SECONDARY SCHOOL |  2,000,000.00  |  1,000,000.00  | Completion of two classrooms-plastering, fitting of steel doors and windows, painting (ksh 700,000 and stone pitching ksh 300,000 to avoid downhill runoff. |  1,000,000.00  | ongoing |
| NYATWONI SECONDARY SCHOOL |  5,000,000.00  |  2,000,000.00  | Completion of 100 capacity science laboratory-walling ,slabbing of first floor  |  2,000,000.00  | ongoing |
| KIENDEGE SECONDARY SCHOOL |  2,000,000.00  |  1,000,000.00  | completion of 100 student capacity science laboratory -fittings, plumbing ,painting  |  1,000,000.00  | ongoing |
| NYAKORERE SECONDARY SCHOOL |  3,000,000.00  |  -  | Construction of 3 classrooms to completion  |  3,000,000.00  | new |
| NYAKEMBENE SECONDARY SCHOOL |  7,200,000.00  |  -  | Purchase of a 52 seater school bus |  7,200,000.00  | new |
| NYAGICHENCHE SECONDARY SCHOOL |  7,200,000.00  |  -  | Purchase of a 52 seater school bus |  7,200,000.00  | new |
| BOGICHONCHO SECONDARY SCHOOL |  7,200,000.00  |  -  | Purchase of a 52 seater school bus |  7,200,000.00  | new |
| KIABIGORIA SECONDARY SCHOOL |  7,200,000.00  |  -  | Purchase of a 52 seater school bus |  7,200,000.00  | new |
| South Mugirango Technical Training Institute |  10,000,000.00  |  -  | Construction of one workshop measuring 11M by 16M, 3 lecture rooms each one measuring 8M by 6M and an office space measuring 5.5Mm by 4.5M all located at ground floor. |  10,000,000.00  | new |
| Nyansore Ass.chief’s Office  |  1,700,000.00  |  700,000.00  | Completion of 4 rooms administration office -Plastering, glazing and furnishing. |  1,000,000.00  | ongoing |
|  | **168,567,722.31** |  |  |  137,367,724.14  |  |

* The significant change on project cost from previous year 2018-19 from ksh 700,000 due to the VAT charged profit margins and increased material costs.
* Priority was emphasized on ongoing projects which were incomplete by the time of doing the proposal.
* The committee also considered the economies of large scale when proposing the cost of classrooms especially in construction of three classrooms against one or two.

 **Min 04/21/10/2019 Change of project activity**

Members received and approved request toward change of activity of the following projects to be sent the board for consideration.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Project name**  | **Project code**  | **Financial year funded**  | **Approved activity**  | **Amount allocated**  | **Status**  | **New activity** |
| Eburi primary school | 4-045-262-2630204-104-2018/2019-049 | 2018/2019 | completion of 2 classroom-fittings and painting | 400,000.00 | complete | Construction of 3 three door pit latrine to completion. |
| Bogesero Getembe  | 4-045-262-2630204-104-2018/2019-004 | 2018/2019 | construction of one classroom | 700,000.00 | Eight uncompleted classrooms  | Plastering, painting and fixing of steel doors and windows of 2 classrooms to completion  |
| Karungu secondary school | 4-045-262-2630204-104-2018/2019-015 | 2018/2019 | construction of one classroom | 700,000 | Enough classrooms  | Construction of administration block foundation consisting of principal’s office, Deputy, Clerk, secretary, staff room, and head of department’s offices. |

**Min 05/21/10/2019 Payments from emergency Vote**

Since there has been no major reported emergency, the committee approved to fund the following projects.

1. Construction of 3 door pit latrine in Bokimai Primary School ksh 350,000.00

There being no business for discussion the meeting ended with a prayer from Mr. Onyango **Signed by**; NG-Cdf chairperson…………………………………….Date……………………………………..

 Secretary……………………………………………………Date……………………………………..

**Confirmed by;**

 Fund account manager …………………….. Date……………………………………….