**MINUTES OF NG-CDFC OF SOUTH MUGIRANGO CONSTITUENCY ON 5 JANUARY 2021 AT THE CDFCBOARDROOM, NYAMARAMBE**

**PRESENT**

1. Teresa Bochere Mose Chairperson
2. Endong’a Nanok DCC
3. Ezekiel Ombaso Mogere Secretary
4. Francis O. Onyango FAM
5. Denis Moinde Member
6. Isaac Maisori Member
7. Sabella Machogu Member
8. Jackline Manyura Member
9. Job Ochari Member
10. Justus Nyabuto Member

**In Attendance**

1. Benard Barongo- Constituency Office Manager

**Preliminaries**

The chairlady confirmed the quorum and she volunteered to offer an opening prayer at 9.25 am

**Agenda**

1. Reading and confirmation of previous minutes
2. Matters arising
3. Project proposal for financial year 2020-2021
4. Ongoing and incomplete projects
5. Any other business

**Min 01/05/01/2020 Reading and confirmation of previous minutes**

The secretary read thorough the minutes to members which were proposed by job Ochari and seconded Justus Nyabuto as true deliberations of the previous meeting.

**Min 02/05/01/2020 Matters arising from previous minutes.**

The members requested to know from Fund account Manager the status of reallocation request for Nyakorere Secondary School and the Sport to Rehabilitation of Nduru Rongo University Access road.

On Nyakorere the FAM informed the committee that the board report had been submitted to the PMC secretary and his response is yet to be received by the FAM for further transmission to the NG-CDF Board.

However the information on reallocation to roads from sports is yet to be received.

**Min.03/05/01/2020 Project proposal for financial year 2020-2021**

Despite the delayed to submit the project proposal for the current financial year which was occasioned by the delayed response by various stakeholders majorly the Area Member of parliament. The committee agreed to submit the proposal as soon as possible after taking into consideration the contents of the strategic plan, the ongoing projects and the ward consultative meeting reports.

The discussion approved the following projects alongside the statutory allocations for funding consideration for 2020-2021 financial years.

|  |  |  |  |
| --- | --- | --- | --- |
| **PROJECT NAME**  | **Project activity** |  **Amount allocated**  | **Status**  |
| Employee's salaries | payment of staff salaries and gratuity  | 2,712,000.00 | ongoing |
| Employee's gratuity  | Payment of staff gratuity | 678,000.00 | ongoing |
| Nssf | payment of national social security fund for staff | 150,000.00 | ongoing |
| Nhif | payment of Nhif deductions  | 150,000.00 | ongoing |
| Committee expenses | Payment of committee sitting allowances and conferences | 2,044,529.30 | ongoing |
| Goods and services | Purchase of fuel,repairs,maintenance,of office equipment and machines, travel and subsistence and printing, and sundry office expenses | 2,498,064.00 | ongoing |
| Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence | 1,000,000.00 | ongoing |
| Committee Expenses | Payment of Committee sitting allowances, transport, conferences | 800,000.00 | ongoing |
| NG-CDFC/PMC Capacity Building | Undertake Training of the PMCs/NG-CDFC and Staff on NG-CDF Related issues | 2,321,031.72 | ongoing |
| NHIF Social Security Programme | Provision of Medical cover to 500 vulnerable persons through NHIF  | 3,000,000.00 | new |
| Bursary Secondary Schools | Payment of bursary to student in secondary schools | 4,000,000.00 | ongoing |
| Bursary Tertiary institutions  | Payment of bursary to student in Universities , colleges and driving schools | 30,023,457.75 | ongoing |
| Emergency | To cater for emergency occurrences within the constituency during the financial year | 7,198,241.38 | ongoing |
| Ng-cdfc Office  | Purchase of a 2/4 stroke 101-130cc motor bike for Project inspection. | 290,257.00 | new |
| Sports Activities | Facilitating constituency football tournament for both male and female teams -purchase of trophies, ball, games kits and awards for participating teams.  | 1,770,259.00 | ongoing |
| **Enviromental Acitivities**  |   |   |   |
| Marongo PAG.Primary School | Purchase and supply of 400 indigenous tree seedling at approximately Ksh 250 per seedling | 100,000.00 | New |
| Kiogosi primary School | Purchase and supply of 400 indigenous tree seedling at approximately Ksh 250 per seedling | 100,000.00 | New |
| Tabaka Boys Primary School | Purchase and supply of 400 indigenous tree seedling at approximately Ksh 250 per seedling | 100,000.00 | New |
| Rigena Primary School | Purchase and supply of 400 indigenous tree seedling at approximately Ksh 250 per seedling | 100,000.00 | New |
| Nyabitunwabine Primary School | Purchase and supply of 400 indigenous tree seedling at approximately Ksh 250 per seedling | 100,000.00 | New |
| Nyatwoni Primary School | Purchase and supply of 400 indigenous tree seedling at approximately Ksh 250 per seedling | 100,000.00 | New |
| Ayora Primary School | Purchase and supply of 400 indigenous tree seedling at approximately Ksh 250 per seedling | 100,000.00 | New |
| Kiendege Primary School | Purchase and supply of 400 indigenous tree seedling at approximately Ksh 250 per seedling | 100,000.00 | New |
| Maroo Esinde Primary School | Purchase and supply of 400 indigenous tree seedling at approximately Ksh 250 per seedling | 100,000.00 | New |
| Engeti Primary School | Purchase and supply of 400 indigenous tree seedling at approximately Ksh 250 per seedling | 100,000.00 | New |
| Mariwa primary School | Purchase and supply of 400 indigenous tree seedling at approximately Ksh 250 per seedling | 100,000.00 | New |
| Kiomabundu Primary School | Purchase and supply of 400 indigenous tree seedling at approximately Ksh 250 per seedling | 100,000.00 | New |
| Nduru Girls High school | Purchase and supply of 400 indigenous tree seedling at approximately Ksh 250 per seedling | 100,000.00 | New |
| Nduru Boys High school | Purchase and supply of 400 indigenous tree seedling at approximately Ksh 250 per seedling | 100,000.00 | New |
| Tabaka Boys high School | Purchase and supply of 400 indigenous tree seedling at approximately Ksh 250 per seedling | 100,000.00 | New |
| Nyabera Primary School | Purchase and supply of 400 indigenous tree seedling at approximately Ksh 250 per seedling | 100,000.00 | New |
| Moticho Girls high school | Purchase and supply of 400 indigenous tree seedling at approximately Ksh 250 per seedling | 100,000.00 | New |
| Mogumo Primary School | Purchase and supply of 400 indigenous tree seedling at approximately Ksh 250 per seedling | 100,000.00 | New |
| Kenyoro primary school | Completion of 5 roomed Administration office - floor tilling, roof ceiling glazing of steel doors and window, plastering and painting  |  1,638,000.00  | ongoing |
| Nyabisase primary School | Completion of one classroom- , Plastering, fitting of steel windows and doors painting Ksh 300,000. Construction of additional classroom Ksh 1,000,000. size of 1no classroom. |  1,300,000.00  | ongoing |
| Emesa primary school | Completion of 5 roomed Administration office - floor tilling, roof ceiling glazing of steel doors and window, plastering and painting  |  1,638,000.00  | ongoing |
| Ndonyo Primary School | Completion of 5 roomed Administration office - floor tilling, roof ceiling glazing of steel doors and window, plastering and painting  |  1,638,000.00  | ongoing |
| Muma Primary School | Completion of 5 roomed Administration office - floor tilling, roof ceiling glazing of steel doors and window, plastering and painting  |  1,638,000.00  | ongoing |
| Ekerongo Primary School | Completion of 5 roomed Administration office - floor tilling, roof ceiling glazing of steel doors and window, plastering and painting  |  1,638,000.00  | ongoing |
| Nyabigena Primary School | Construction of 3 classrooms up to plastering and fittings. | 2,818,600.00 | new |
| Karungu Primary School | Construction of 6 door pit latrines to completion. Approximately depth 30ft. | 936,900 | new |
| Nduru Primary school | Renovation of 4 classrooms to completion -replacement and fitting of roofing timbers ,iron sheets ,doors and windows, plastering of both floors and walls external and internal and glazing and construction of walkway | 1,950,776.00 | new |
| Otendo primary School | Construction of 5 roomed Administration block up to roofing. Size 8800 x 12000mm  |  1,000,000.00  | new |
| Engo'u Primary School | Construction of 1 classroom to completion. Size 8300 x 15600 mm | 1,000,000.00 | new |
| Manywanda B Primary School | Construction of 1 classroom to completion. Size 8300 x 15600 mm | 1,000,000.00 | new |
| Egetonto primary School | Construction of 1 classroom to completion. Size 8300 x 15600 mm | 1,000,000.00 | new |
| Gesonso Primary School | Completion of 4 roomed Administration office - floor Slabbing ,tilling, roof ceiling fittings ,glazing of steel doors and window, plastering and painting  |  1,500,000.00  | 0ngoing  |
| Matangamano Primary school | Renovation of 2 classrooms to completion -replacement and fitting of roofing timbers, iron sheets ,doors and window, plastering of both floors and walls external and internal and glazing and construction of walkway | 830,800.00 | new |
| Rianyamari Primary School | Construction of 5 roomed Administration block up to roofing. Size 8800 x 12000  |  1,000,000.00  | new |
| Nyachenge primary School | Renovation of 2 classrooms-replacement of wooden doors and window with steel and roofing and construction of walk ways | 975,388.00 | new |
| Bokimai Primary School | Construction of 3 door pit latrines Approximately depth = 30ft.Ksh 468,450 And renovation of one classroom-replacement of wooden doors and window with steel and roofing, plastering ,painting and construction of walk way(extension of verandah/ pavement ).Ksh 487,388  | 955,838.00 | new |
| Kiorori Primary School | Renovation of 2classroom-replacement of iron sheet and timber, wooden doors and window with steel and ,plastering, painting and construction of walk way(extension of verandah/ pavement ) | 975,388.00 | new |
| Nyabigege Primary School | Renovation of 4classroom-replacement of iron sheet and timber, wooden doors and window with steel and ,plastering, painting and construction of walk way(extension of verandah/ pavement ) | 1,806,188.00 | new |
| Nyabiosi Maranatha Primary School | Renovation of 2classroom-replacement of iron sheet and timber, wooden doors and window with steel and ,plastering, painting and construction of walk way(extension of verandah/ pavement ) | 975,388.00 | new |
| Bogichoncho Primary School | Construction of 1 classroom to completion. Size 8300 x 15600 mm | 1,000,000.00 | new |
| Nyabera Primary School | Renovation of 2classroom-replacement of iron sheet and timber, wooden doors and window with steel and ,plastering, painting and construction of walk way(extension of verandah/ pavement ) | 975,388.00 | new |
| Nyabiosi SDA Primry School | Renovation of 2classroom-replacement of iron sheet and timber, wooden doors and window with steel and ,plastering, painting and construction of walk way(extension of verandah/ pavement ) | 975,388.00 | new |
| Bomware Primary School | Renovation of 2classroom-replacement of iron sheet and timber, wooden doors and window with steel and ,plastering, painting and construction of walk way(extension of verandah/ pavement ) | 975,388.00 | new |
| Metaburo Primary School | Purchase of a 29 seater mini bus | 5,311,000.00 | new |
| Kiasobera Secondary School | Construction of 5 roomed Administration block up to roofing. Size 8800 x 12000  |  1,000,000.00  | new |
| Karungu Secondary School | Construction of A 5 roomed Administration block from foundation slab up to roofing. |  1,206,500.00  | ongoing |
| Nyakeyo Secondary School | Completion of 100 student capacity Dormitory-plastering floor tilling, roof ceiling, Glazing and, painting.  |  1,261,600.00  | ongoing |
| Nyachenge Sec School | Completion of 100 student capacity Dormitory-plastering floor tilling, roof ceiling, Glazing and, painting.  |  1,461,600.00  | ongoing |
| Tabaka Township Secondary School | Completion 300 student capacity 1st floor storey dormitory-walling, fitting of steel doors and window, plastering, glazing and painting. | 1,000,000.00 | ongoing |
| Emesa Secondary School | Construction of a 50 student capacity per lesson science lab up to roofing  |  1,200,000.00  | new |
| Ndonyo Sec. School | construction of a 500 student capacity multipurpose hall to completion  | 2,626,046.00 | new |
| Nyatwoni Secondary School | completion of one storey science laboratory -plastering ,painting and fitting of ground floor | 2,000,000.00 | ongoing |
| Omobiri Secondary School | Purchase of a 52 seater school bus  | 7,200,000.00 | new |
| Nyamondo Secondary School | Purchase of a 52 seater school bus | 7,200,000.00 | new |
| Nduru Girls Secondary School | Purchase of a 52 seater school bus | 7,200,000.00 | new |
| Nyakorere Sec. | Survey, Valuation demarcation and Purchase of one acre land  |  4,000,000.00  | new |
| Electrict Transformer | Provision of electric transformer to supply electricity from Getono market to Riemebe Market  | 1,000,000.00 | new |
| Nyamondo Chief's office | Construction of 5 Rooms Administration offices. Size 5100 x 9100 up to roofing. | 965,863.16 | new |
|   |   |  **137,209,879.31**  |   |

**Min 05/17/12/2018 Ongoing and incomplete projects**

The committee discussed and unanimously agreed that it was difficult to include ongoing and incomplete projects especially for the financial year 2019-2020 since the status of majority of them could not be preciously reported having received funds late while some are yet to start implementation. Thus they requested the board to accept the proposal as above.

Being no any other business for discussion the meeting adjourned with a prayer from Mr. Job at 12.10 pm.

Signed

NG-Cdfc chairperson…………………………………….Date……………………………………..

Secretary………………………………………………………Date……………………………………..

**Confirmed by**

Fund Account Manager ……………………………….Date……………………………………..