**BOMACHOGE BORABU NG CDF COMMITTEE MEETING HELD ON 11TH  SEPTEMBER 2020 AT CDF BOARD ROOM AT KENYENYA,STARTED AT 10AM AND ENDED AT 12PM**

1. Polycarp Onduso –Chairman
2. Joseph Tom- Secretary
3. Ruth Omanga – Member
4. James Ombui- Member
5. Josephine Mose- Member
6. Benson Mogusu- Member
7. Bernard Konya- FAM
8. Estrarico Moenga- Member
9. David Mbevi -ACC
10. Jackline Mwanga--Member

Agenda

1. Preliminaries
2. Confirmation of the previous minute
3. Projects Proposal FY 2020/2021

 4. A.O.B

**MIN: BB/NGCDF/01/008/2020 PRELIMINARIES**

The Chairman called the meeting to order and requested meeting started Ruth to pray before the started at 10am.

**MIN : BB/NGCDF/02/008/2020 CONFERMATION OF THE PREVIOUS MINUTES**

The minutes were read by the secretary and was confirmed by Jackline as a true deliberation of the previous meeting and seconded by Josephine.

**MIN: BB/NGCDF/05/008/2020 PROJECT PROPOSAL FY 2019/2020**

Fund Manager informed the CDFC that 2020/21 budget ceiling was Kshs. **137,112,879.31** compared will the previous year which was **Kshs**. **137,367,724.14 and guided the members as follows**

1. Priority would be given to ongoing projects and only then a new project will be listed for funding.
2. there must be equity in distribution of projects across the 4 wards within constituency
3. The project being proposed by the committee must have been the listed during public participation at each ward
4. The committee select the projects in terms of the priority to the citizen
5. The projects being proposed must be from Security and Education Sectors only
6. Environment and Constituency Tournament each will be given **2%** of the total Budget cost
7. Monitoring and Evaluation would be given **3%** of the total Budget Cost
8. Administration and recurrent would be given **6%** of the total budget Cost
9. Bursary for needy students would be give at least **25%** of the total cost of the Budget

The Fund Account Manager informed the CDFC that the current allocation for Bomachoge Borabu **Kshs**. **137,112,879.31**

**The Committee also made commitment on the following projects on the next projects proposal 2021/22 funding**

|  |  |  |
| --- | --- | --- |
| **Project Name** | **Activity**  | **Commitment amount in 21/22 FY** |
| Kenyenya Primary School | Construction of 2 storey Building of 12 classrooms | 10,000,000 |
| Nyamesocho Primary School | Construction of 2 storey Building of 12classrooms | 10,000,000 |
| Igorera Primary School | Construction of 2 storey Building of 12 classrooms | 10,000,000 |
| Nyakorere primary School | Construction of 2 storey Building of 12 classrooms | 10,000,000 |

**After a long deliberation, the committee approved 2020/21 Project proposal as shown below**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Project Name** | **Project Code** | **Project Activity** |  **Project Cost**  |  **Acc. Allocat**  |  **Allocation**  | **Current Status** |
| **ADMINISTRATION AND RECURRENT**  |  |  |  |  |
| Employees’ Salaries | 4-045-263-2110000-100-2020/21-001 |  Payment of staff salaries and gratuity  | 3,500,000.00 |  NIL  | 3,500,000.00 | Ongoing |
| Goods and Services | 4-045-263-2110000-100-2020/21-002 |  Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea,  | 1,650,962.36 |  NIL  |  1,650,962.36  | Ongoing |
| NSSF | 4-045-263-2110000-2020/21-100-003 |  Payment of NSSF Deductions  | 250,000.00 |  NIL  |  250,000.00  | Ongoing |
| NHIF | 4-045-263-2110000-100-2020/21-004 |  Payment of NHIF Deductions  | 200,000.00 |  NIL  |  200,000.00  | Ongoing |
| Committee Allowances | 4-045-263-2110000-2020/21-100-005 |  Payment of Committee sitting allowances, transport, conferences  | 2,625,810.40 |  NIL  | 2,625,810.40 | Ongoing |
| **MONITORING & EVALUATION/CAPACITY BUILDING**   |  |   |   |   |
| Committee Expenses  | 4-044-256-2210802-111-2020/21-001 |  Payment of Committee sitting allowances, transport, conferences  | 2,113,386.40 |   NIL  |  2,113,386.40  | Ongoing |
| Goods and Services | 4-044-256-2210802-111-2020/21-002 | Purchase of fuel, ,printing, stationery ,airtime, travel and subsistence  | 900,000.00 |  NIL  |  900,000.00  | Ongoing |
| NGCDFC and PMCS Capacity Building | 4-044-256-2210802-111-2020/21-003 |  Undertake training of the PMC and NGCDFC on NGCDF related issues  | 1,100,000.00 |   NIL  |  1,100,000.00  | Ongoing |
| Emergency  | 4-044-256-2640200-101-2010/21-001 |  To cater for any unforeseen occurrences in the Constituency during the financial year  | 7,192,206.90 |  NIL  |  7,192,206.90  | Ongoing |
| Constituency Sports Tournament | 4-045-263-2640509-112-2020/21-001 |  To facilitate Constituency sports tournament whereby the winning teams will be awarded with trophies ,ball and games kits  | 1,342,257.60 |  NIL  |  1,342,257.60  | Ongoing |
| Bursary Secondary Schools | 4-045-263-2640101-103-2020/21-001 |  Bursary for needy students in Secondary Schools  | 14,220,759.00.00 |  NIL  | 14,220,759.00 | Ongoing |
| Bursary for Tertiary Institutions (Colleges/Universities) | 4-045-263-2640101-103-2020/2021-002 |  Bursary for needy students at Universities ,TVETS and college  | 20,121,000.00 |  NIL  | 20,121,000.00 | Ongoing |
| Environment Projects | 4-045-263-2640510-109-2020/21-001 | Purchase and plant Tree seedlings @ 100,000/= ,100 seedlings per school at the following primary Schools: Nyamesocho, Omosobwa,Igembe,Riyabu,Igorera, Ichuni,Metembe,Geeta,Gesababakwa,Nyangeti,Eberege,Bendera,Mokomoni and NG-CDF compound (kshs.42,243) | 1,342,257.60 |   NIL  |  1,342,243.60  | Ongoing |
| **PRIMARY SCHOOL PROJECTS**  |  |   |   |   |
| Kenyenya Primary School | 4-045-263-2630204-104-2020/21-001 | Construction of a two storey building consisting of 12 standard classrooms, staircase and ramp; 1st phase construction of 4 classrooms at the ground to completion with staircase and ramp(cost-kshs. 6m first phase of 4 classrooms  | 20,000,000.00 |  NIL  |  6,000,000.00  | new |
| Nyakorere Primary School  | 4-045-263-2630204-104-2020/21-002 | Construction of a two storey building consisting of 12 standard classrooms, staircase and ramp; 1st phase construction of 4 classrooms at the ground to completion with staircase and ramp( kshs. 6m first phase of 4 classrooms)Submit BoQs | 20,000,000.00 |  NIL  |  6,000,000.00  | New |
| Nyamesocho Primary School | 4-045-263-2630204-104-2020/21-003 | Construction of a two storey building consisting of 12 standard classrooms, staircase and ramp; additional funds for 1st phase construction of 4 classrooms at the ground to completion with staircase and ramp (there was change of activities from 2 classrooms to storey building foundation) cost-kshs. 6m first phase of 4 classrooms | 20,000,000.00 |  1,000,000.00 |  5,000,000.00  | New |
| Eberege Primary School | 4-045-263-2630204-104-2020/21-004 | Completion a 2 storey building of 10 classrooms and (18mX8m) hall; plastering, installation of doors and windows, plumbing works, painting and wiring | 19,900,000.00 |  14,000,000 |  5,900,000.00  | Ongoing |
| Ichuni Primary School | 4-045-263-2630204-104-2020/21-005 |  Additional funding for construction of a 2 storey building of 10 classrooms and (18mX8m) hall (2nd floor walling, roofing, plastering ,plumbing casting, installation of windows and doors)1st allocation- 2m (2018/19)2nd allcation-4m (2019/20) | 20,000,000.00 |  6,000,000.00  |  11,000,000.00  | Ongoing |
| Rianyanchabera Primary School | 4-045-263-2630204-104-2020/21-006 |  Renovation of 5 classrooms (Plastering, reroofing, installation of doors and windows and flooring, )  | 2,500,000.00 |  NIL  |  2,500,000.00  | New |
| Mokomoni Primary School | 4-045-263-2630204-104-2020/21-007 |  Additional funding for construction of a 2 storey building of 12 classrooms in unstable ground (2nd floor walling, plastering, casting, roofing, installation windows and doors)1st allocation-7m(2018/19)2nd allocation-5m(2019/20) | 20,000,000.00 |  12,000,000.00  |  8,000,000.00  | Ongoing |
| Oroche Primary School | 4-045-263-2630204-104-2020/21-008 |  Purchase of school land for expansion (size 0.124Ha)  | 3,500,000.00 |  NIL  |  3,500,000.00  | New |
| Nyabongo Primary school | 4-045-263-2630204-104-2020/21-009 |  Construction of 3 classrooms to completion- wet land hence need for a reinforced foundation to completion | 2,754,253.05 |  NIL  |  2,754,253.05  | New |
| Metembe Primary School | 4-045-263-2630204-104-2020/21-010 |  Additional funding for construction of a 2 storey building of 12 classrooms in unstable ground (2nd floor walling, plastering, casting, roofing, installation windows and doors)1st allcation-5m(2019/2002019/20 was the first budget for the project. Don’t confuse it with Metembe secondary which had received some funding | 20,000,000.00 |  5,000,000.00  |  10,200,000.00  | Ongoing |
| Omosobwa Primary School  | 4-045-263-2630204-104-2020/21-011 | Construction of 3 classrooms to completion | 1,500,000.00 |  Nil  |  1,500,000.00  | New |
| Riyabu Primary School | 4-045-263-2630204-104-2020/21-012 | Construction of 3 classrooms to completion | 1,500,000.00 |  NIL  |  1,500,000.00  | New |
| Igorera Primary School | 4-045-263-2630204-104-2020/21-013 | Construction of a two storey building consisting of 12 standard classrooms, staircase and ramp; 1st phase construction of 4 classrooms at the ground to completion with staircase and ramp | 20,000,000.00 |  NIL  |  5,000,000.00  | New |
| **SECONDARY SCHOOL PROJECTS**  |  |   |   |   |
| Emesa Secondary School | 4-045-263-2630205-104-2020/21-001 |  Construction of library to completion of 35 students Capacity( 22Mx11m) on top of an existing building with a slab on top –excluding equipping it  | 3,000,000.00 |  NIL  |  3,000,000.00  | New |
| Nyangeti Mixed Sec. School | 4-045-263-2630205-104-2020/21-002 |  Construction of library to completion of 35 students Capacity( 20Mx9m) on top of an existing building with a slab on top –excluding equipping it  | 3,200,000.00 |  NIL  |  3,200,000.00  | New |
| Magenge Secondary School | 4-045-263-2630205-104-2020/21-003 |  Completion of dormitory of 100 students Capacity(30m x9m) –plastering, installing window &door, painting and flooring  | 3,000,000.00 |  1,500,000.00  |  2,000,000.00  | Ongoing |
| **SECURITY PROJECTS**  |   |  |   |   |   |
| Kenyenya AP line | 4-045-263-2640507-113-2020/21-001 | Completion of 3 staff houses of 2 rooms each-plastering, electrical works and painting  | 1,900,000.00 |  1,400,000.00  |  500,000.00  | Ongoing |
| Nyamacheo chief's office | 4-045-263-2640507-113-2020/21-002 | construction of chiefs office (foundation ,walling , roofing and painting) 5 roomed office to completion  | 1,500,000.00 |  NIL  |  1,500,000.00  | New |
| Boochi Borabu chief’s office | 4-045-263-2640507-113-2020/21-003 | construction of chiefs office (foundation ,walling , roofing and painting) 5 roomed office to completion | 1,500,000.00 | NIL | 1,500,000.00 | New |
|  **TOTAL**  |   |   |   |   |  **137,112,879.31**  |   |

The Committee also note that Riyabu, Omosobwa and Nyabongo primary schools are in very bad state that requires immediate intervention to enable learning to continue in the those schools. The Committee agreed to give them priority once the funds are available

The Fund Manager informed the Committee that all constituencies without **CDF vehicle** and **office Building** are supposed to factor them in the budget. But he informed the committee we are not going to budget on the same since they have them already.

**MIN: BB/NGCDF/06/008/2020AOB**

Being no any other business, the meeting ended at 12:30pm by a word of prayer from Paul.

Compiled by Approved by

Secretary Chairman