**Bomachoge Chache CDFC Minutes**

**November**

 **29th**

**Bobasi NG-CDFC MINUTES**

Minutes of the NG-CDF Committee meeting held on 29th NOvember 2018.

**MINUTES OF THE NG-CDF BOBASI COMMITTEE MEETING HELD ON 29TH NOVEMBER 2018 AT FRAMIL HOTEL, OGEMBO.**

**PRESENT**

1. Samwel N. Karuru - Chairman
2. Daniel J.O.Oreri - F.A.M
3. Mr. Naftal M. Omare - Member
4. Mr. Mathew T. Ondieki - Member
5. Mr. Doctor O. Ongesa - Member
6. Mr. Robert Momanyi - Member
7. Mrs. Vane G. Nyabigo - Secretary
8. Mrs. Jane K. Oboko - Member
9. Mrs. Jemima Bonareri - Member

**ABSENT WITH APOLOGY**

1. Mr. Henry K. Vernon - DCC

AGENDA

1. Preliminaries
2. Reading and confirmation of the previous minutes
3. Matters arising
4. Sub-Committees
5. Ongoing projects
6. 2018/2019 FY development project proposal
7. M&E Reports
8. A.O.B

**MIN 1/29/11/2018 PRELIMINARIES**

The meeting started at 11.30am with a word of prayer from Mr. Mr. Naftal M. Omare. There after the chairman called the meeting to order. In his opening remarks he welcomed all members present and wished them fruitful deliberations.

**MIN 2/29/11/2018 READING AND CONFIRMATION OF THE PREVIOUS MINUTES**

Minutes of the previous meeting were read out by the secretary and were proposed as true reflection of the previous deliberations by Mr. Mathew T. Ondieki and Seconded by Mrs. Jemima Bonareri .

**MIN 3/29/11/2018 MATTERS ARISING**

Members we concerned of the delayed delivery of office equipments and the slow pace at which the constituency strategic plan was being prepared.

The FAM told the committee that the procurement process of office equipments was delayed because part of the process started at Ogembo before the transfer of the Bobasi NG-CDF Account to Nyamache. The committee agreed that the process be reinitiated at Nyamache and tender reawarded for the equipments to be supplied in time.

On the issue of the strategic plan, the FAM agreed with the committee that he would follow it up in writing advising the person in charge that the tender can be terminated if the process is not fast tracked.

**MIN 4/29/11/2018 SUB-COMMITTEE ALLOWANCES**

Following the requirement that the constituency committee need to hold a maximum of 24 meetings in a financial year, members agreed that the two sub-committees i.e. M&E and Bursary shall be paid for up to a maximum of six meeting at the normal rate of Kshs. 5,000 per meeting. Meetings held beyond this limit shall be voluntary.

**MIN 5/29/11/2018 ONGOING PROJECTS**

The FAM read out to the members the circular NG-CDFB/CIRCULARS VOL. 2 (008) from the Board on 2018/2019FY project proposal. He explained that ongoing projects must be given preference during the project proposal formulation as per the circular.

The Committee noted the contents of the circular and agreed to adhere by it but resolved to fund all the ongoing projects as contained in the list already sent to the Board within this parliamentary term since some of those projects have either been completed or partially completed by various Boards of management and a fresh assessment of ongoing projects should be undertaken. The committee noted that much as there is need to complete all ongoing projects, there is equal need by the constituents for undertaking new projects.

**MIN 6/29/11/2018 DEVELOPMENT PROJECT PROPOSAL 2018/2019 FY**

The FAM took the members at length through the entire circular; NG-CDFB/CIRCULARS VOL. 2 (008) from the Board on preparation and submission of 2018/2019FY project proposal. It was observed that project proposals for the financial year 2018/2019 ought to be submitted to the Board for consideration. It was further observed that the constituencies got equal allocation of kshs. **109,040,875.52.** The Committee then resolved to fund the projects as tabulated below, and asked the Fund Account Manager to expedite the submission of the proposals to the Board.

| **Project Name**  | **Project activity**  | **Amount Allocated** | **Current Status**  |
| --- | --- | --- | --- |
| Employees’ Salaries | Payment of staff salaries and gratuity  | 2,500,000.00 |  |
| Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence and office tea.  | 1,825,652.53 |  |
| NSSF | Payment of NSSF Deductions  | 16,800.00 |  |
| Committee Expenses | Payment of Committee sitting allowances, transport, conferences | 2,200,000.00 |  |
| Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence. | 800,000.00 |  |
| Committee Expenses | Payment of Committee sitting allowances, transport, conferences | 871,226.27 |  |
| NG-CDFC/PMC Capacity Building | Undertake Training of the PMCs/CDFCs on CDF Related issues | 1,600,000.00 |  |
| Emergency  | To cater for any unforeseen occurrences in the constituency during the financial year  | 5,738,993.45 |  |
| Constituency Sports, festivals and Tournaments.  | Carry out Constituency Sports, festivals and Tournaments and the winning teams to be awarded with trophies, balls, and games kits | 2,180,817.51 |  |
| Bursary Tertiary institutions. | Payment for bursary to needy students in tertiary institutions. | 26,064,306.43 |  |
| Bursary Secondary schools. | Payment for bursary to needy students in Secondary schools. | 10,000,000.00 |  |
| Rusinga Primary School | Construction of Double Storey Building 8 Classrooms cum Administration Block | 4,000,000.00 | Ongoing |
| Nyoera Primary School | Reroofing of 5 Classrooms | 400,000.00 | Ongoing |
| Bosansa Primary School | Reroofing of 5 Classrooms | 500,000.00 | Ongoing |
| St. Peter and Paul Pr. School | Completion of 3 classrooms by plastering, painting, flooring and fixing of steel doors and windows. | 600,000.00 | Ongoing |
| Oganda Primary School | Construction of 2 Classrooms | 1,000,000.00 | New |
| Nyagesa Primary School  | Completion of 2 Classrooms by plastering, painting, flooring and fixing of steel doors and windows. | 500,000.00 | Ongoing |
| St. Mary's Nyamagwa Primary School | Purchase of 51 sitter School Bus | 6,780,000.00 | New |
| Sindagogi Primary School | Construction of 2 Classrooms | 1,000,000.00 | New |
| Riakerongo Primary School | Construction of 2 Classrooms | 1,000,000.00 | New |
| Nyabonge Primary School | Completion of 2 Classrooms by plastering, painting, flooring and fixing of steel doors and windows. | 600,000.00 | Ongoing |
| Borangi SDA Boarding Pr. School | Purchase of School 50 Decker Beds | 500,000.00 | New |
| Tukiamwana Primary School | Construction of 2 Classrooms  | 1,000,000.00 | New |
| Rionsoti Primary School | Completion of Social Hall by plastering, painting, flooring and fixing of steel doors and windows. | 400,000.00 | Ongoing |
| Borangi PAG Primary School | construction of one classroom | 500,000.00 | New |
| Riamarube Primary School | Completion of Administration Block by plastering, painting, flooring and fixing of steel doors and windows. | 500,000.00 | Ongoing |
| Getare Primary School |  Construction of 2 new Classrooms | 1,000,000.00 | New |
| Mokarate primary school | Reroofing of 4 classrooms (Kshs. 400,000) and flooring of 2 classrooms (Kshs. 100,000) | 500,000.00 | Ongoing |
| Omobondo primary school | Construction of administration block | 1,000,000.00 | New |
| Nyagwengi primary school | Reroofing of 5 classrooms | 500,000.00 | Ongoing |
| Nyachenge primary school | Completion of 2 classrooms by plastering, painting and fixing of doors and windows. | 400,000.00 | Ongoing |
| Masisi primary school | Reroofing of 8 classrooms | 800,000.00 | New |
| Ebigogo primary school | Construction of 2 classrooms | 1,000,000.00 | New |
| Bishop Mugendi Nyakegogi Sec. School | Completion of Girls Dormitory by erecting the second floor. | 2,000,000.00 | Ongoing |
| St. Charles Kabeo Sec. School | Construction of Administration Block | 1,000,000.00 | New |
| Giasaiga Secondary School | Completion of 4 classrooms by plastering, painting, flooring and fixing of steel doors and windows. | 600,000.00 | Ongoing |
| Enchoro Pefa Secondary School | Completion of Laboratory - by Roofing, plastering, painting, flooring and fixing of steel doors and windows. | 600,000.00 | Ongoing |
| Naikuru Secondary School  | Purchase of School Bus | 6,780,000.00 | New |
| St. Mary's Nyamagwa girls Sec, School | Completion of 3 storey dormitory block by plastering, painting, flooring and fixing of steel doors and windows. | 1,000,000.00 | Ongoing |
| St. Mathews Chitago Sec. School | Construction of science Laboratory | 1,500,000.00 | New |
| Emenwa Secondary School | Construction of Dormitory block | 2,000,000.00 | New |
| Gekongo Secondary School | Completion of Laboratory by plastering, painting, flooring and fixing of steel doors and windows. | 500,000.00 | Ongoing |
| Gionsaria secondary school | Reroofing of 5 classrooms | 500,000.00 | New |
| Rianchore secondary school | Completion of science laboratory block by fixing of lab benches, paining and plumping. | 500,000.00 | Ongoing |
| Nyabisia secondary school | Completion of science laboratory by roofing, plastering, fixing of steel doors and windows and painting. | 1,000,000.00 | Ongoing |
| Rianyachuba secondary school | Completion of administration block by walling, plastering, fixing of steel doors and windows and painting. | 1,000,000.00 | Ongoing |
| Sameta mixed secondary school | Completion of science lab by installing of gas cylinder, plumping and fixing of benches. | 500,000.00 | Ongoing |
| Nyabisase secondary school | Completion of dormitory by walling, plastering, fixing of steel doors and painting of second floor. | 1,000,000.00 | Ongoing |
| Isena mixed secondary school | Completion of dormitory by walling, roofing, plastering, fixing of steel doors and windows and painting. | 1,000,000.00 | Ongoing |
| NG-CDF office Extension | Rehabilitation and extension of NGCDF Office. | 5,102,261.82 | Ongoing |
| Kionduso ACCs Office | Construction of ACC’s Office | 1,000,000.00 | New |
| Rianchore primary school | Purchase and installation of water tank | 200,000.00 | New |
| Getenga secondary school | Purchase and installation of water tank | 200,000.00 | New |
| Riobara primary school | Construction of six door pit latrine | 200,000.00 | New |
| Ebigogo primary school | Purchase and installation of water tank | 200,000.00 | New |
| Getunu DOK primary school | Purchase and installation of water tank | 200,000.00 | New |
| Nyacheki mission primary school | Construction of six door pit latrine | 200,000.00 | New |
| Ekeonga primary school | Construction of six door pit latrine | 200,000.00 | New |
| Kegochi secondary school | Construction of six door pit latrine | 200,000.00 | New |
| Kiobegi primary school | Construction of six door pit latrine | 200,000.00 | New |
| Nyanuguti primary school | Construction of six door pit latrine | 200,000.00 | New |
| Mokonge primary school | Construction of four door pit latrine | 180,817.51 | New |
| KMTC Nyamache | Construction of 2 Lecture Rooms | 1,000,000.00 | New |
| **TOTAL** |  | **109,040,875.52** |  |

Members resolved that the budget as proposed should be presented to the Board as soon as possible to ensure that programs like bursaries to needy students are not delayed.

**MIN 7/29/11/2018 A.O.B**

There being no other business, the meeting adjourned at 4.30 pm with closing of prayer from Jane K. Oboko.

Signed:

 Name:……………………………………………………………………..Signature…………………………………Date…………………..

 Secretary

Minutes approved Name:……………………………………………………………………..Signature…………………………………Date…………………..

 Chairman